



EST. 1955  
SPRING VALLEY  
VILLAGE

# CITY OF SPRING VALLEY VILLAGE

## Plat / General Plan Submittal Application

*(Please type or print legibly)*

- Fees:**
- Plat or Replat Application - \$500
  - Specific Use Permit Application - \$500
  - Planned Area Development District (PADD) Application - \$7,000
  - Amendment to Planned Area Development District (PADD) Application - \$1,000

### **Submittal Requirements Checklist:**

Fifteen (15) packets, each one shall include all of the items listed below:

- Application
- Letter stating the applicant's reasons for request, the type of request, and other pertinent information
- Letter from property owner
- Metes and bounds of the site and county slide number of plat (if recorded)
- Scale drawings, on 24" x 36" paper (1" = 100'), blue line/black line copies of plat, re-plat or amending plat, and a vicinity/key map
- A pdf of the entire packet submitted to [secretary@springvalleytx.com](mailto:secretary@springvalleytx.com)

**Subdivision / Development Name:** \_\_\_\_\_

**Geographical Location:** \_\_\_\_\_

(List specific address, major streets, bayous, creeks, and adjacent subdivisions)

**Survey/Abstract No.:** \_\_\_\_\_

- Submittal Type:**
- Preliminary Plat
  - Final Plat
  - Amending Plat
  - Preliminary Replat
  - Final Replat
  - Specific Use Permit
  - Specific Use Permit Amendment

Reason for Replat or Amending Plat:

\_\_\_\_\_  
\_\_\_\_\_

- Type of Plat:**
- Single Family Residential
  - Zero Lot Line Patio Homes
  - Planned Area Development District
  - Planned Area Development
  - Amendment to Planned Area Development

**Plat/PADD Data:**

Total Acreage: \_\_\_\_\_ Typical Lot Size: \_\_\_\_\_

Number Lots: \_\_\_\_\_ Number of Streets: \_\_\_\_\_

Numbers and Types of Reserves: \_\_\_\_\_ Total Acres in Reserve: \_\_\_\_\_

Zoning District: \_\_\_\_\_

**Applicant:** \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Owner:** \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Engineer or Planner:** \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Authorization:**

My signature below certifies that I am authorized to submit this application and that the information on the application is COMPLETE, TRUE, and CORRECT. **Furthermore, I understand that, in accordance with Chapter 9, Article 9.303 of the Spring Valley Village Code of Ordinances, I am responsible for all engineering fees incurred by the City.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**