



THE PROPOSED BUDGET

CITY OF SPRING VALLEY VILLAGE, TEXAS

FOR FISCAL YEAR

OCTOBER 1, 2020 – SEPTEMBER 30, 2021

This budget will raise more total property taxes than last year's budget by \$9,734 or .17%, and of that amount \$94,384 is tax revenue to be raised from new property added to the tax roll this year.

Property Tax Rate Comparison		
	FY 2020-2021	FY 2019-2020
Property Tax Rate	\$0.425000/100	\$0.425000/100
No-New-Revenue Tax Rate	\$0.431271/100	\$0.421384/100
Voter-Approval Tax Rate	\$0.443147/100	\$0.440167/100

TRANSMITTAL LETTER



EST. 1955

SPRING VALLEY VILLAGE

MEMORANDUM

TO: Honorable Mayor and City Council Members

FROM: Julie M. Robinson, City Administrator

DATE: August 25, 2020

SUBJECT: Draft Fiscal Year 2020-2021 Budget

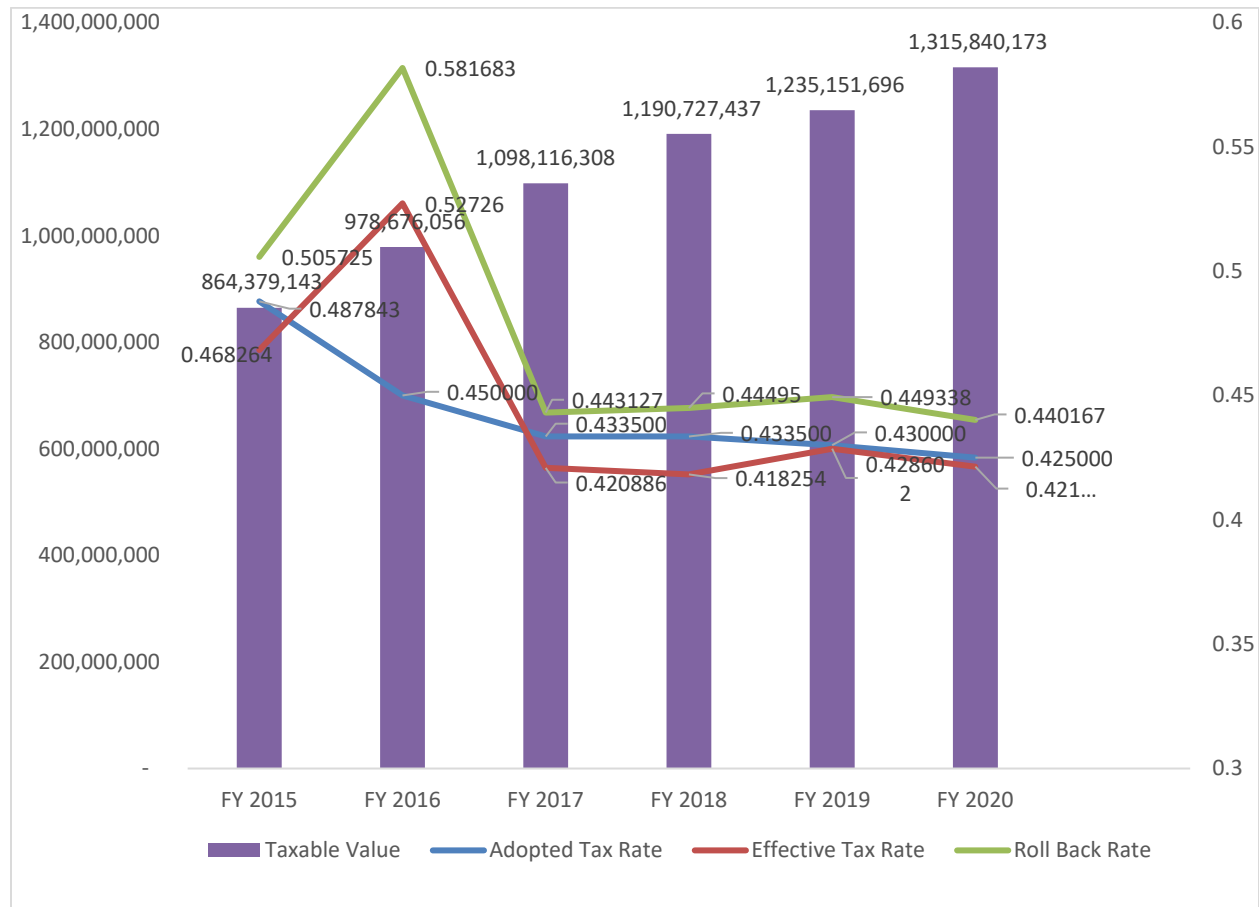
In accordance with State law, the City of Spring Valley Village Draft Fiscal Year 2020-2021 Budget is hereby presented. This Draft Budget, developed with Mayor Marcus Vajdos, incorporates the budget policy assumptions approved by the City Council during the June 23, 2020 and July 14, 2020 Budget Workshops, maintains existing service levels, follows the City Council's policy regarding funding for capital projects, and implements City Council priorities. The budget continues to maintain City services for residents and visitors to Spring Valley Village, ensures continued financial strength by meeting all fund balance requirements, and is structurally balanced.

Financial Summary

While the City Council proposed a tax rate of \$0.443147 on August 4, 2020 in order to meet the requirements of the Texas Property Tax Reform and Transparency Act of 2019 ("Senate Bill 2") adopted by the Texas Legislature in 2019, it is anticipated that the Council may ultimately adopt the current tax rate of \$0.4250 for FY 2021 and recognize the property tax revenue loss for FY 2021 resulting from the 2020 certified estimated taxable value from Harris County Appraisal District ("HCAD") and the adoption of the current tax rate by reducing the Transfer from the General Fund to the Capital Projects Fund. Therefore, the FY2021 Draft Budget has been developed utilizing the current tax rate of \$0.4250 and maintains current service levels throughout all Departments. At this time, the FY 2021 Draft General Fund Budget has expected excess revenues of approximately \$10,975, and this amount represents a margin of only 0.13%. Any unanticipated changes in either the revenues or the expenditures will draw down on that margin – and, as we have seen for FY 2020 as a result of the COVID-19 Pandemic, it can happen quickly. The total FY 2021 Draft Budget (which includes all Funds) is approximately \$18 million.

City Treasurer Michelle Yi has pulled historical data for the City's taxable values and compared the changes in taxable values to the No-New-Revenue Tax Rate (formerly the Effective Tax Rate), the Voter-Approval Tax Rate (formerly the Rollback Tax Rate), and adopted tax rates since Fiscal Year 2015. Those data are reflected in the chart below. Essentially, the No-New Revenue and Voter-Approval tax rates are inversely proportional to the taxable values. You will note that FY 2016 is unusual in that the taxable values and effective and rollback tax rates all increased, and such activity is directly related to the City's

issuance of the General Obligation Bond in that year. While the City issued a Certificate of Obligation bond in 2019, there is not a similar impact to the effective and rollback tax rates for FY 2020 because, by law, certificate of obligation debt is not included in the calculation. If taxable values continue to rise in Spring Valley, the City's No-New-Revenue and Voter-Approval tax rates will continue to decrease.



Fiscal Year 2020-2021 is the first budget year in which the implementation and ramifications of Senate Bill 2 have been experienced in the development of the Draft FY 2021 Budget. Senate Bill 2 included substantive changes to the process used by the City to calculate its property tax revenues that are incorporated into the budget document by:

- Requiring the City to use a certified estimated taxable value provided by Harris County Appraisal District (“HCAD”) instead of actual certified taxable value to calculate Truth-In-Taxation (“TNT”) property tax rates;
- Changing the names of the previous TNT tax rates and creating a new tax rate, and changing the calculation for what was previously the effective tax rate;
- Moving up the deadline by several weeks for the Council to propose a tax rate for FY 2021 for public notice purposes.

The result was that the City received its 2020 Certified Estimated Taxable Value from HCAD on July 24, 2020, and the total taxable value was 2.34% or \$134,000 less than the

preliminary 2020 taxable value provided to the City by HCAD in April of 2020 – which was the total taxable value used to calculate property tax revenues for the FY 2021 Draft General Fund Budget. The City has used the preliminary taxable values for budgeting purposes for many years, and over the last five years it has provided a good basis for property tax revenue estimation. However, under Senate Bill 2, this proved not to be the case. The City will not receive its 2020 Certified Appraisal Roll until the end of August, and the total taxable value may change yet again.

In attempting to determine a property tax rate for Council to propose for FY 2021, the City received three different calculations of the TNT Tax Rates from the Tax Assessor/Collector in 6 days, with the final calculation being received on August 4, 2020 – the day the Council was meeting to propose a property tax rate for public notice purposes under Senate Bill 2. After receiving the final TNT Tax Rates and discussing the projected impact of anticipated losses of commercial property tax revenues for Tax Year 2020 resulting from COVID-19, the City Council proposed a tax rate of \$0.443147 which was equal to the Voter-Approval Tax Rate (formerly the rollback tax rate) on August 4, 2020.

Senate Bill 2 also changed the public hearing requirements for the proposed tax rate. Since the FY 2021 proposed tax rate of \$0.443147 exceeds the No-New-Revenue Tax Rate but not the Voter-Approval Tax Rate, the City does not need to hold two public hearings as in the past. Only one public hearing on the proposed tax rate is required, and that public hearing will be held on September 22, 2020. The final tax rate will be adopted on the same date immediately following the public hearing.

As mentioned above, it is anticipated that Council will ultimately adopt the current property tax rate of \$0.4250 for FY 2021, and such property tax rate is \$0.006271 under the No-New-Revenue Tax Rate (formerly the effective tax rate). There is still considerable uncertainty with regard to the final total taxable value that the City will receive from HCAD in the 2020 Certified Tax Roll, and the City will not receive the 2020 Certified Tax Roll until the end of August.

Short Term Factors

There are several short-term factors that were taken into consideration during the development of this budget:

Implementation of Senate Bill 2

As discussed above, the implementation of Senate Bill 2 in the development of the FY 2021 Draft Budget has resulted in significant challenges for both Staff and Council. There is still uncertainty as to the City's final 2020 Certified Tax Roll and consequently what the final FY 2021 Budget will be.

Impact from COVID-19

The COVID-19 Pandemic that began in early 2020 affected the world in ways that no one ever could imagine. The City of Spring Valley Village issued a Disaster Declaration on

March 13, 2020, and it has remained in place since that date. The City experienced significant impacts from COVID-19 in both revenues and expenditures. The most impacted revenues were in Municipal Court and Interest Earned. In order to effectively respond to the Pandemic, the City incurred significant unanticipated and unbudgeted expenditures in FY 2020 in the areas of personnel costs, cleaning services, supplies, and technology. The City is seeking and anticipates receiving substantial amounts of grant funding from various federal programs to help cover these expenditures; however, the exact amounts and timing of funding is uncertain.

Implementation of Drainage Review Fee and Professional Fee (Held in Escrow)

During the June 23, 2020 Budget Workshop, the City Council authorized Staff to amend the Master Fee Schedule to include a drainage plan review fee of \$750.00 and a Professional Fee of \$1,000.00 that will be assessed at the time of submission of an application to the City and held in escrow to cover all plan review fees associated with the project that are incurred by the City. Any drainage and building plan review fees and other upfront costs associated with the project will be drawn down from the escrow amount.

The plan review fees are a straight pass-through of the fees incurred by the City resulting from a permit application without any additional fees added. In the event that an applicant decides not to pursue construction of the project, any balance remaining after incurred expenses have been paid would be refunded to the applicant. In the event that an applicant decides to proceed with construction of the project, any balance will be applied to the building permit fee.

Estimated drainage and building plan review fees that may be incurred by the City as a result of a permit application as well as the professional fees to be paid by applicants have been included in the General Fund Revenues and Expenditures.

Funding for the Village Fire Department

The FY 2021 Budget for the Village Fire Department was submitted to the City on April 9, 2020 and was approved by Council on May 19, 2020. The increased annual assessment has been included in the Draft FY 2021 Budget for the City. With the FY 2021 VFD Budget, the City's annual assessment increased by 2.92% (\$31,843). Since the VFD's fiscal year runs with the calendar year, the funds included in the City's Draft FY 2021 Budget represent 9 months of the total assessment. The remaining 3 months will be included in the City's FY 2022 Budget.

Transfer From General Fund to Debt Service Fund and CIP Fund for Capital Projects

The CIP Fund Budget that has been included in the FY 2021 Draft Budget is the Capital Improvement Plan that was approved by the City Council on October 23, 2018 and updated on March 24, 2020. The first Certificate of Obligation Bond ("2019 CO Bond") in the amount of \$6,600,000 was issued by the City in February of 2019, and the second Certificate of Obligation Bond ("2020 CO Bond") in the amount of \$8,130,000 was issued

by the City on July 14, 2020. Therefore, the Draft FY 2021 Budget includes a Transfer to Debt Service Fund to cover the bond payments for the 2019 and 2020 CO Bonds. Please note that the payment for the 2020 CO Bond is for interest only. The first payment for principal for the 2020 CO Bond will be made in FY 2022. Additionally, for those capital projects that would be funded by cash, the Draft FY 2021 Budget includes a Transfer to the CIP Fund.

Upcoming 2021 Legislative Session

The 2019 regular legislative session had an impact on cities in many areas. There were many bills adopted that reduced cities' ability to raise revenue while cutting funding to State agencies and programs that would provide funding to cities for programs that the State wants cities to implement. Additionally, there were numerous unfunded mandates that came out of the 2019 Session. The next legislative session is scheduled to begin on January 12, 2021, and pre-filing of bills begins on November 9, 2020. While it is uncertain at this point exactly what the next legislative session will look like as a result of COVID-19, there is certain to be legislation that could drastically impact both revenues and expenditures for all Texas cities. Adjustments to operations and budgets will be made over the upcoming year as adopted legislation goes into effect.

Long Term Factors

There are several long-term factors that were taken into consideration during the development of this budget:

Long-Term Recovery from COVID-19

It is unknown how long the COVID-19 Pandemic will continue, but it will end at some point. As a new "normal" forms, the City hopes to see a leveling out of both revenues and expenditures as well as what is required from an operations standpoint which will provide a better picture of what to expect in future years. The City will continue to seek grant funding over the next two years to recover most if not all of the expenditures required to respond to COVID-19 Pandemic.

Of great concern going into FY 2022 will be the impact of COVID-19 on the City's commercial property tax base. Currently, commercial and industrial properties make up 15.69% of the City's property tax base, and the revenue associated with those properties this year is a little over \$877,719 – approximately 6.667 cents on the property tax rate. That is a significant number for our budget.

Based on a discussion with Council Member Dominy concerning possible commercial property tax revenues losses for Tax Year 2021, City Treasurer Michelle Yi ran three different scenarios for loss of commercial property tax revenues (if the City lost 40%, 30%, and 20% of the revenues) and what the resulting impact to the City's tax rate would be to make up for those losses in FY 2022.

Tax Year 2020												
Commercial Property Tax Revenue Analysis												
Total Certified Estimate Taxable Value	Total Taxable Value Income Approach Cats (Included Personal)	Commercial Property Tax Revenue	Tax Rate	If 40% Loss			If 30% Loss			If 20% Loss		
				Tax Revenue Loss	Tax Rate Impact	Impact to Average Residence	Tax Revenue Loss	Tax Rate Impact	Impact to Average Residence	Tax Revenue Loss	Tax Rate Impact	Impact to Average Residence
1,315,998,820.00	206,522,019	877,718.58	0.425000	351,087.43	0.0266784	\$ 200.63	263,315.57	0.020009	\$ 150.47	175,543.72	0.013339	\$ 100.32
NNR (No-New-Revenue Tax Rate)		890,669.58	0.431271	356,267.83	0.0270720	\$ 203.59	267,200.87	0.020304	\$ 152.70	178,133.92	0.013536	\$ 101.80
VAR (Voter-Approval Tax Rate)		915,196.13	0.443147	366,078.45	0.0278175	\$ 209.20	274,558.84	0.020863	\$ 156.90	183,039.23	0.013909	\$ 104.60
DMR (De Minimis Rate)		967,549.46	0.468497	387,019.79	0.0294088	\$ 221.17	290,264.84	0.022057	\$ 165.88	193,509.89	0.014704	\$ 110.58

It is important to note that the reduction in commercial property tax revenues could potentially extend into following years. Depending on the commercial property tax revenue losses the City actually experiences, there may be difficult decisions in the next couple of years as to how to recoup any losses.

Impact of Senate Bill 2 to the City in Future Years

Senate Bill 2 was adopted during the 2019 Legislative Session, and it took effect on January 1, 2020. The City was impacted by Senate Bill 2 in many ways for FY 2021 as discussed in the Financial Summary Section above. Of particular interest to the City, however, is the new De Minimis Tax Rate and how it may apply to the City in the future. The Texas Legislature will go back into Session in 2021, and it is unknown what changes will be made to the provisions of Senate Bill 2. In any event, City Staff will be closely monitoring changes to property tax revenues and how any changes impact the applicability of Senate Bill 2 over the next few years.

Planning for Future Capital Projects

As discussed above, the City will continue the use of both bond and cash funding for capital projects as directed by the City Council on March 24, 2020. For those projects to be bond-funded, the City has split its bond issuances for the 5-Year Capital Improvement Program into two separate issuances, with the first issuance occurring in 2019 and the second issuance occurring in 2020. By splitting the bond issuances, the City saved approximately \$1 million in interest for the taxpayers. The amount needed to fund the debt service for each of these issuances will be included in each fiscal year budget as a Transfer from the General Fund to the Debt Service Fund instead of rolling the debt payments into the City's property tax rate. For those projects to be cash-funded, the City's Budget will continue to include a transfer from the General Fund to the CIP Fund. It is important to note, however, the amount of the transfer from the General Fund to the CIP Fund for cash-funded projects may be reduced in the coming years in the event that the City's commercial property tax base and therefore property tax revenues are significantly reduced.

Use of Audited Unassigned Fund Balance from Previous Fiscal Year

In FY 2020, the City Council approved the use of the excess revenues (unassigned Fund Balance) remaining from FY 2019 for specific expenditures that were not included in the adopted budget instead of sweeping those revenues back into the General Fund Fund Balance. Some of the excess revenues from FY 2019 were utilized to fund two Police Vehicles needed for the City's response to COVID-19, the New Production Well CMU building, a Traffic Safety and Mobility Study for the Bingle Road Corridor and other locations, purchase and installation of video conferencing equipment and software needed for the City's response to COVID-19, the development of a mobile app and other COVID-19 expenses that had not been anticipated at the time the FY 2020 Budget was developed. It is anticipated that this practice will continue in future years and assist the City in funding specific projects that are needed but were not anticipated in the budget development process for a particular fiscal year.

Continued Strengthening of the City's Utility Fund

Beginning with the FY 2018 Adopted Budget, the General Fund no longer subsidized the Utility Fund, and the Utility Fund funded operations on its own for the first time in many years. Though the Utility Fund is receiving a loan from the General Fund for the implementation of the automated meters, this enterprise fund is able to support the loan payments back to the General Fund. Additionally, with the complete implementation of the automated meters in FY 2020 and the increased accuracy on consumption resulting from the automated meters, the Utility Fund will continue to strengthen its revenues and ensure that it operates as a true enterprise fund in which it funds itself through service charges.

Major Changes to General Fund Revenues

- Property tax revenue is anticipated to remain the same as FY 2020 based on the 2020 Certified Estimated Taxable Values received from HCAD on July 24, 2020. This revenue estimate is based on a 99% collection rate pursuant to Council's policy established during the June 23, 2020 Budget Workshop.
- Sales Tax Revenue is projected to increase by 4.02% based on actuals to date. This is one revenue source that has maintained collections during COVID-19 Pandemic thanks to several companies located in the City.
- Franchise Fees are projected to increase by 4.34% due to higher Cable Franchise Fees based on actuals to date.
- Other Income – Building Permits are projected to increase by 44.29% based on the collection of drainage and plan review fees from permit applicants as approved by Council during the June 23, 2020 Budget Workshop. Additionally, with many residents working from home as a result of COVID-19, Building Permits have remained steady if not increased, and this activity is anticipated to continue into FY 2021. Other related Fees & Charges are not expected to change significantly based on actual trends and consequently have been projected to be the same as FY 2020. Consequently, Total Fees & Charges have only increased by 17.88%.

- Municipal Court Fees are projected to decrease by 41.52% for FY 2021. This reduction is based on the reductions experienced as a result of the Municipal Court being closed for several months due to COVID-19 and the anticipated continuing reduction in Municipal Court activity and payments by defendants as COVID-19 continues into FY 2021.
- Miscellaneous Revenue is projected to decrease by 36.24% due to significant reductions in interest rates and reduced credit card activity for Municipal Court resulting from COVID-19.
- Income from Other Agencies is expected to increase by 4.02% due to increases in the City's contract with Hilshire Village for police services and the sales tax revenue reimbursement from METRO that is directly related to the increase in Sales Tax Revenue.
- The Revenues for both the General Fund and Utility Fund now include Use of Unassigned Fund Balance for the various expenditures and expenses approved by the Council each year.
- Overall the projected revenues for the FY 2020-2021 General Fund are over \$8.5 million – a decrease of approximately \$8,127 (0.1%) from the FY 2019-2020 Adopted Budget.

Major Changes to General Fund Expenditures

Employee Compensation and Benefits

- As directed by Council during the June 23, 2020 Budget Workshop, Employee Group Insurance has been increased by 12% in anticipation of an increase in health insurance premiums that will take effect in January of 2021. Since the City's Employee Group Insurance plan is based on a calendar year instead of a fiscal year, it is unknown at the time that the City's fiscal year budget is developed what the final rates will be. For Fiscal Year 2020, the City included a 15% increase in Employee Group Insurance rates; however, the final Employee Group Insurance rates came in at only a 5.07% increase.
- As directed by the Council during the July 14, 2020 Budget Workshop, Base Salaries for the Police Department have been increased by 4% and for all other Departments by 3%.

Council

- Overall, the Council budget has been decreased based on actual costs.

Administration

- Auto Expenses-Gasoline has been decreased based on actual costs.
- Printing Costs has been decreased based on actual costs.
- Office Supplies has been decreased based on actual costs.

- General Expenses has been decreased based on actual costs.
- Tools and Equipment has been decreased based on actual costs .
- Travel & Tuition has been decreased since most seminars and conferences are being held virtually as a result of COVID-19 and are expected to continue this practice in FY 2021.
- Employee Medical Testing and Treatment has been increased to include costs associated with COVID testing and flu shots.
- Recruiting Bonus has been eliminated based on actual costs.
- Contract Labor has been renamed to Building Inspection and increased to cover building inspection services. However, this increase is offset by the collection of building inspection fees that have been included in the Revenues section of the Draft FY 2021 Budget.
- Professional Fees for Drainage and Plan Review has been increased to include the fees incurred for drainage and building plan review services provided to the City by outside consultants. However, this increase is offset by the collection of these fees through the Professional Fees (Held in Escrow) that has been approved by the Council and included in the Revenues section of the Draft FY 2021 Budget.
- Professional Fees for Misc has been decreased based on actual costs.
- Professional Fees for Consultants has been increased to provide funding for building official services that may be needed for specific issues or projects. Also funded in this line item is the City's share of the health insurance consulting firm for Villages Mutual Insurance Group. Please note that the City's contract for building administration services has been renegotiated, and requested building official services will be based on an hourly rate instead of a flat fee which will result in reduced costs from FY 2020.
- Election Expense has been decreased since the City has not held an election in the last couple of years. In the event there is an election in FY 2021, this amount will be adjusted accordingly.
- G&A – Reserve for Capital has been decreased to fund the depreciation for the existing Administration computers.

Contractual and Government-Wide Services

- Emergency Management Expenses has been increased but not based on actual costs for FY 2020 since a large part of the upfront expenditures related to responding to COVID-19 were made in FY 2020.
- Public Relation has been decreased based on actual costs.
- Postage has been decreased based on actual costs.
- A new line item "Legislative Affairs (SB2)" required by Senate Bill 2 has been added without a budgeted amount.

- City Hall Building Maintenance has been increased based on actual costs for building maintenance and annual AC maintenance and repair costs.
- City Hall Janitorial and Cleaning Services has been increased due to a CPI adjustment and additional fogging needed for COVID-19.
- Software Maintenance has been increased due to a CPI adjustment in software license renewals and a couple of new software products added during FY 2020.
- Records storage has been decreased based on actual costs.
- Audit Fees has been increased due a CPI adjustment based on their contract.
- Professional Fee for Legal Services has been decreased based on actual costs.
- Tax Appraisal has been increased due to HCAD's budget.
- Computer Service & Maintenance has been increased due to a CPI adjustment.
- Solid Waste Contract has been decreased based on actual costs.
- The Utilities – Electric/Gas and Utilities - Communications line items in the Administration Department budget have been moved to the Contractual and Government-Wide Services Department since these items apply to the City organization as a whole and not to Administration specifically.
- Liability and Property Insurance have been decreased based on actual costs and notification from TMLIRP that these rates will not be increased for FY 2021.
- Legal Notices has been increased as a result of the City issuing more competitive bids and requests for proposals and proposing more zoning text amendments than in the past.
- Economic Incentive Payments has been increased based on actuals and is directly related to increases in Sales Tax Revenues.
- Transfer to Capital Projects – As discussed under the Short Term Factors earlier in this Memorandum, the Transfer to CIP has been included for cash-funded projects.
- Transfer to Debt Service – As discussed under the Short Term Factors earlier in this Memorandum, the Transfer to Debt Service has been increased for the new debt issued in FY 2020.

Fire Department

- As discussed under the Short Term Factors earlier in this Memorandum, the Fire Department Contribution has been increased based on the FY 2021 Village Fire Department Budget that was approved by City Council on May 19, 2020.

Municipal Court

- Dues & Subscriptions has been increased to cover the dues for the Municipal Court Judge's membership in a new professional organization.
- Printing Costs has been decreased based on actual cost.
- Office Supplies has been decreased based on actual cost.
- Prisoner Housing has been eliminated since there has been no actual spending in the past three years.
- Municipal Court – Training has been decreased since most seminars and conferences are being held virtually as a result of COVID-19 and are expected to continue this practice in FY 2021.
- Municipal Court – Judge has been decreased as a result of decreased court dockets.
- Municipal Court – Prosecutor has been decreased as a result of fewer court dockets.
- Computer Software has been decreased based on actual costs.
- Municipal Court Interpreter has been decreased since the Court will no longer automatically provide an interpreter for every docket. The City has historically used a contract interpreter and incurred an expense for this service. However, the City has several employees who are bilingual and assist with interpretation. An interpreter will be provided for Defendants who formally request one.

Park & Recreation

- Events – Movie Nights has been decreased based on actual costs.
- Events – Fall Festival has been eliminated since the City has canceled this event for FY 2021 due to COVID-19.
- General Expenses has been decreased based on actual costs.
- Park Maintenance – Materials has been increased based on actual cost.
- Holiday Decoration has been increased based on actual cost.
- Park Maintenance – Supplies has been decreased based on actual costs.
- Mowing and Landscaping has been increased due to a CPI adjustment and based on actual costs.

Police Department

- Auto Expenses-Gasoline has been decreased based on actual costs.
- PD-Crime Control Supplies has been decreased based on actual costs.
- Dues and Subscriptions has been decreased based on actual costs.
- Printing Costs has been decreased based on actual costs.

- Disaster Expenses has been increased to account for additional COVID-19 response expenditures that may be needed in FY 2021.
- Office Supplies has been decreased based on actual costs.
- Janitorial and Cleaning has been increased due to a CPI adjustment and additional fogging needed for COVID-19.
- Computer Cost – Hardware has been decreased based on actual costs.
- Computer Cost – Software has been increased due to a CPI adjustment on current software.
- Office Equipment Maint. & Repairs has been decreased based on actual costs.
- A new line item for PD Building Maintenance has been added to the Departmental budget based on actual costs for FY 2020 related to HVAC maintenance, Elevator Maintenance and other building related maintenance costs.
- Ticket Writer has been eliminated based on actual costs.
- PD-Training has been decreased since most seminars and conferences are being held virtually as a result of COVID-19 and are expected to continue this practice in FY 2021.
- Employee Medical Testing and Treatment has been decreased based on actual costs.
- Police Canine Expenses has been decreased based on actual costs.
- Computer Service & Maintenance has been increased based on a CPI adjustment.
- Utilities - Communications has been increased based on actual costs.
- Capital – Materials & Equipment includes funding to replace two (2) Police vehicles and all associated necessary equipment.
- Police Department-Reserve Capital has been decreased based on actual costs.

Streets

- Uniforms has been increased to include a stipend for work boots for three full-time employees and based on actual costs.
- General Expenses has been decreased based on actual costs.
- Tools and Equipment has been decreased based on actual costs.
- Auto Expenses-Main has been decreased based on actual costs and as a result of the replacement of a new truck.
- Equipment Rental has been decreased based on actual costs.
- Street Point Repairs has been decreased based on actual costs and as a result of the rehabilitation projects that have been completed or are in progress in the Capital Improvement Program.

- Street Striping has been increased to allow for the use of thermoplastic tape instead of paint for the striping. Thermoplastic tape is anticipated to last longer than paint.
- Travel and Tuition has been decreased since most seminars and conferences are being held virtually as a result of COVID-19 and are expected to continue this practice in FY 2021.
- Employee Medical Testing has been increased to include costs associated with COVID testing and flu shots.
- Contract Labor has been decreased based on actual costs.
- A new line item for Annual Street Sweeping has been added to fund sweeping of major thoroughfares and collectors in the City four times a year.
- Profess. Fees – Engineering has been decreased based on actual costs and drainage review fees has been moved to the Administrative department.
- Nuisance Control has been decreased based on actual costs.
- Utilities – Street and Traffic Lights has been decreased based on actual costs and as a result of some street lights being converted to LED lights.
- Streets-Reserve for Capital has been increased to fund the depreciation for the new replacement truck.

Capital Replacement Fund

- Equipment has been increased to fund the replacement of one (1) Public Works truck.

Utility Fund

- Revenues
 - Total Fees & Charges have been adjusted to include an increase for water and sewer charges due to the increased accuracy of the automated meters as well as annual user fee increases.
 - Interest Income has been decreased based on significant reductions in interest rates resulting from COVID-19.
 - Credit Card Fees has been increased based on actuals. More customers are paying their bills online.
 - Other Income – Water Taps has been decreased based on actual income.
- Utility Administration Expenses
 - Auto Expenses Gasoline has been decreased based on actual costs.
 - Machine & Equipment Gasoline has been decreased based on actual costs.
 - Uniforms has been increased to include a stipend for work boots for four full-time employees and based on actual costs.

- Printing Costs has been decreased based on actual costs.
- Travel & Tuition has been decreased since most seminars and conferences are being held virtually as a result of COVID-19 and are expected to continue this practice in FY 2021.
- Recruiting Bonus has been eliminated based on actual costs.
- Professional Fees – Audit has been increased in association with the increases budgeted for the upcoming FY 2021 audit for the City as a whole.
- Professional Fees – Engineering has been decreased based on actual costs in previous years.
- Utilities – Communications has been increased based on actual costs.
- Utility Debt Services Expenses
 - Total Debt Service has been increased to account for the annual debt payment for the Texas Water Development Board (“TWDB”) bond issued for the new water well project and the annual loan payment to the General Fund for the automated meter project.
- Water Services Expenses
 - Well Repairs has been increased based on actual costs.
 - Contract Labor has been decreased based on actual costs.
 - Electrical Power – Water Plant has been decreased based on actual costs.
 - Capital Materials & Equipment has been increased to purchase a hammerhead boring tool for boring projects. The boring tool that the City currently has is only sufficient for short bores, and the City typically brings in a contractor to handle long boring projects. The purchase of the hammerhead boring tool will allow City Staff to handle most long boring projects in-house and eliminate a large portion of the costs associated using a contractor for this work.
 - Water Meters has been increased to maintain an inventory of meters for new service requests and second meters. The City will be marketing the installation of second meters in FY 2021.
 - Water System has been decreased based on actual costs.
 - New Water Service Lines Material has been decreased due to actual costs.
- Wastewater Services Expenses
 - Sewer Dept. Material and Labor has been decreased based on actual costs.
 - Contract Labor has been decreased based on actual costs.
 - City of Houston Sewer has been increased based on actual costs.
 - Capital Materials and Equipment has been increased based on actual costs and for repair or replacement of equipment as needed.

- Utility Fund CIP
 - For FY 2021 the only Utility Fund capital project is the New Production Well.

CIP Fund

- As discussed under the Short Term Factors earlier in this Memorandum, the Capital Projects Fund Budget that was approved by the City Council on October 23, 2018 and updated on March 24, 2020 has been included in the Draft FY 2021 Budget.
- Transfer In accounts for the transfer from the General Fund for the projects that will be paid with cash as opposed to bond proceeds which are: Katy Freeway Noise Reduction, 3 months of the capital assessment from the Village Fire Department, Traffic Safety and Mobility Study, Bridge Improvements at Tamy Lane and Randy Drive, and Renovation of Public Works Building. Please note that the annual 3% increase in the transfer from the General Fund to the Capital Projects Fund was not included in the Draft FY 2021 Budget due to budgetary impacts experienced from COVID-19. Additionally, the Transfer In amount was reduced to fund the one-time COVID-19 Payment for Police Department Sworn Officers that was directed by the City Council during the July 14, 2020 Budget Workshop.

Debt Service Fund

- Property tax revenue is anticipated to increase to cover actual General Obligation Bond debt payments. The Property Tax Revenues are based on a 99% collection rate.
- Revenues and Expenditures have been adjusted to reflect the Transfer In from the General Fund to cover the 2019 and 2020 CO Bond debt payments instead of rolling the payment into the tax rate.

Special Revenue Funds

- The Expenditures remain the same as current year.

The City works very hard to find ways to live within our means. The City's revenue limitations, the ever-changing environment resulting from COVID-19, continuous fluctuations in the market, and regulatory and legislative mandates require continual examination of the types and levels of service we can provide to our citizens. The next budget year will offer additional challenges. Yet, we are committed to utilizing our resources to maintain or exceed the current level of services provided by the City over the next fiscal year and meeting the priorities established by the City Council.

As a city government, we will meet the financial challenges and continue to provide a high level of service to this community.

Respectfully,



Julie M. Robinson
City Administrator

BUDGET CALENDAR



REVISED BUDGET CALENDAR

FISCAL YEAR 2020-2021

- April 28** Proposed Preliminary Budget Calendar Presented to City Council
- May 11** Departments Notified Budget Preparation Documents are Available on Shared Drive.
- June 2** Deadline for Departments to Load Base Budget and Budget Detail Sheets and Unfunded Supplemental Requests on Shared Drive.
- June 8 - 12** Departmental Budget Review Sessions with City Administrator & City Treasurer (As Needed)
- June 23** Initial Budget Workshop With City Council Prior To Regular Council Meeting
(NOTE: The Budget Workshop will begin at 5:00 pm prior to the Regularly Scheduled Council Meeting)
- July 14** Budget Workshop With City Council Prior To Regular Council Meeting
(NOTE: The Budget Workshop will begin at 5:00 pm prior to the Regularly Scheduled Council Meeting)
- July 25** Chief Appraiser Delivers Certified Appraisal Roll Or Certified Estimate Of Taxable Value To Tax Assessor
(Property Tax Code §26.01(a) and (a-1)
- August 4** Special Council Meeting To Propose A Tax Rate For FY 2021.
(NOTE: The Special Meeting will begin at 6:00 pm)
- Tax Assessor Submits No-New-Revenue And Voter-Approval Tax Rates To The City Council**
(Property Tax Code §26.04(e)
- August 6** Tax Assessor Submits Tax Rate Calculation Forms Used In Calculating No-New-Revenue Tax Rate And Voter-Approval Tax Rate To HCAD

City Posts No-New-Revenue Tax Rate And Voter-Approval Tax Rate Along With Certain Debt Information On The Home Page Of The City's Website In The Form Prescribed By The Comptroller.
(Property Tax Code § 26.04(d-3))

August 20 Proposed Budget Filed With City Secretary And Posted To City Website

(Local Govt. Code §102.005 (before 30th day before tax rate adopted))

August 25 Budget Workshop With City Council To Review Proposed FY 2021 Budget Prior To Regular Council Meeting

(NOTE: The Budget Workshop will begin at 5:00 pm prior to the Regularly Scheduled Council Meeting)

August 26 City Secretary Sends Notice Of Public Hearings On Proposed FY 2021 Budget And Property Tax Rate To Newspaper

Sept 2 Publish Notice Of Public Hearing On Proposed FY 2021 Budget

(Local Govt. Code §102.0065, Section (c) not earlier than the 30th or later than the 10th day before the date of the hearing)

Publish Notice Of Public Hearing On Proposed FY 2021 Tax Rate

(Only applies if tax rate will exceed the no-new-revenue rate, Property Tax Code §26.065)

(Property Tax Code §26.06(a) and Local Govt. Code §140.010, no less than 5 days' notice before hearing on tax rate increase – Not be smaller than one-quarter page notice in newspaper and on City website)

Continuous Internet Notice Of Tax Rate Hearing Begins

(Applies if tax rate will exceeds the no-new-revenue rate, Property Tax Code §26.065)

Sept 22 Council Holds Public Hearing On Proposed Budget

(Local Govt. Code §102.006(b))

Council Adopts FY 2020-2021 Budget

Council Holds Public Hearing On FY 2021 Tax Rate

(Tex. Tax Code §26.05)

Council Adopts FY 2021 Tax Rate

(Separate actions with budget being adopted prior to tax rate)

*****ATTENDANCE IS IMPERATIVE*****

(Local Govt. Code §102.009 (Adopt by Sept. 29 or within 60 days of receiving certified appraisal roll, whichever is later) & Tex. Tax Code 26.06(e))

Adopted Budget Filed With City Secretary and Harris County Clerk

(Local Govt. Code §102.008)

Sept 23 Filing And Distribution of Adopted Budget

Oct 1 Begin New Fiscal Year

FIVE YEAR TREND

**SPRING VALLEY VILLAGE
PROPOSED BUDGET SUMMARY
FY 2020-2021**

DRAFT 08-20-2020

DEPARTMENT	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	2020 PROJECTED BUDGET	2021 PROPOSED BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
General Fund								
SALES TAXES AND FRANCHISE FEES	(1,602,254)	(1,757,143)	(1,905,565)	(1,605,900)	(1,801,112)	(1,675,600)	(69,700)	4.34%
PROPERTY TAXES	(3,798,654)	(4,196,077)	(4,269,760)	(4,632,000)	(4,604,159)	(4,649,388)	(17,388)	0.38%
FEES AND CHARGE	(260,442)	(196,591)	(680,365)	(520,150)	(554,824)	(613,150)	(93,000)	17.88%
MUNICIPAL COURT	(421,704)	(671,904)	(551,294)	(434,700)	(264,045)	(254,200)	180,500	-41.52%
MISC REVENUE	(175,736)	(282,196)	(349,133)	(149,000)	(162,115)	(95,000)	54,000	-36.24%
UNEXPENDED FUND BALANCE					(1,297,158)			
LOAN INTEREST PAYMENT FROM UF				(21,005)	(21,005)	(18,896)		
OTHER AGENCIES	(1,142,806)	(1,150,610)	(1,217,097)	(1,150,745)	(1,245,856)	(1,197,030)	(46,285)	4.02%
TOTAL GENERAL FUND REVENUE	(7,401,597)	(8,254,521)	(8,973,215)	(8,513,500)	(9,950,273)	(8,503,264)	8,127	-0.10%
COUNCIL	5,930	7,853	7,354	8,520	5,442	6,900	(1,620)	-19.01%
ADMINISTRATION	1,141,653	883,769	707,297	880,637	875,841	962,728	82,091	9.32%
CONTRACTUAL SERVICES	712,329	732,844	764,341	837,397	1,380,018	847,766	10,369	1.24%
FIRE DEPARTMENT	890,453	913,335	1,014,013	1,090,991	1,090,991	1,116,459	25,468	2.33%
MUNICIPAL COURT	225,730	268,926	251,130	294,289	231,057	272,080	(22,209)	-7.55%
PARK	54,403	58,679	85,936	96,873	98,392	89,728	(7,145)	-7.38%
POLICE DEPARTMENT	2,551,808	2,754,702	3,219,067	3,436,892	4,219,379	3,423,615	(13,277)	-0.39%
STREET	310,221	473,180	440,958	558,476	370,062	527,391	(31,084)	-5.57%
TOTAL DEPT EXPENDITURES	5,180,198	5,360,443	5,725,753	7,204,074	8,271,183	7,246,667	42,593	0.59%
REVENUE OVER/(UNDER) EXPENDITURES BEFORE INTER-FUND TRANSFERS						1,256,597		
Transfer Out								
Transfer to CIP	2,125,849	1,524,042	878,279	819,286	1,112,448	583,920	(235,366)	-28.73%
Transfer to Debt Services			110,153	450,713	475,713	661,702	210,989	
Transfer to Utility Fund			883,043	-	150,000	-	-	
TOTAL TRANSFER OUT	2,125,849	1,524,042	1,871,475	1,269,999	1,738,161	1,245,622	(24,377)	-1.92%
TOTAL GENERAL FUND EXPENDITURES	7,306,047	6,884,485	7,597,228	8,474,074	10,009,344	8,492,289	18,215	0.21%
REVENUE OVER/(UNDER) EXPENDITURES AFTER INTERFUND TRANSFER	95,550	1,370,036	1,375,986	39,426	(59,071)	10,975	(28,451)	-72.16%

**CITY OF SPRING VALLEY VILLAGE
PROPOSED BUDGET
FY 2020-2021**

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
REVENUES											
10 01-5010	SALES TAXES	(1,258,668)	(1,425,836)	(1,524,447)	(1,297,800)	(997,601)	(462,000)	(1,459,601)	(1,350,000)	(52,200)	4.02%
10 01-5012	FRANCHISE FEES-ELECTRIC	(187,610)	(178,166)	(199,635)	(200,000)	(151,678)	(50,559)	(202,237)	(200,000)	-	0.00%
10 01-5013	FRANCHISE FEES-GAS	(21,995)	(28,822)	(33,505)	(25,000)	(16,111)	(8,500)	(24,611)	(25,000)	-	0.00%
10 01-5014	FRANCHISE FEES-TELEPHONE	(80,986)	(62,790)	(73,338)	(41,000)	(25,668)	(20,000)	(45,668)	(41,000)	-	0.00%
10 01-5015	FRANCHISE FEES-CABLE TV	(49,016)	(47,664)	(47,960)	(22,000)	(25,497)	(23,000)	(48,497)	(40,000)	(18,000)	81.82%
10 01-5017	FRANCHISE FEES - SOLID WASTE	(9,141)	(9,141)	(15,733)	(15,600)	(10,454)	(3,900)	(14,354)	(15,600)	-	0.00%
10 01-5016	MIXED BEVERAGE TAXES	(3,979)	(4,725)	(10,947)	(4,500)	(6,145)	-	(6,145)	(4,000)	500	-11.11%
	TOTAL OTHER TAXES & FRANCHISE	(1,602,254)	(1,757,143)	(1,905,565)	(1,605,900)	(1,233,153)	(567,959)	(1,801,112)	(1,675,600)	(69,700)	4.34%
		-	-	-	-	-	-	-	-	-	-
10 01-5100	AD VALOREM-CURRENT YEAR	(3,792,140)	(4,186,042)	(4,321,252)	(4,622,000)	(4,597,134)	(26,000)	(4,623,134)	(4,634,388)	(12,388)	0.27%
10 01-5102	AD VALOREM-PRIOR YEARS	7,029	3,244	69,860	-	45,253	(2,000)	43,253	-	-	-
10 01-5103	AD VALOREM-PENALTY & INTEREST	(13,543)	(13,279)	(18,369)	(10,000)	(24,478)	200	(24,278)	(15,000)	(5,000)	50.00%
	TOTAL PROPERTY TAXES	(3,798,654)	(4,196,077)	(4,269,760)	(4,632,000)	(4,576,359)	(27,800)	(4,604,159)	(4,649,388)	(17,388)	0.38%
		-	-	-	-	-	-	-	-	-	-
10 01-5201	OTHER INCOME-BLDG PERMITS/INSP	(260,162)	(196,406)	(355,763)	(210,000)	(224,854)	(22,000)	(246,854)	(303,000)	(93,000)	44.29%
10 01-5202	OTHER INCOME-PERMITS	(280)	(185)	(170)	(150)	(95)	(95)	(95)	(150)	-	0.00%
10 01-5203	SOLID WASTE SERVICE FEES	-	-	(324,432)	(310,000)	(254,474)	(53,400)	(307,874)	(310,000)	-	0.00%
	TOTAL FEES & CHARGES	(260,442)	(196,591)	(680,365)	(520,150)	(479,424)	(22,000)	(554,824)	(613,150)	(93,000)	17.88%
		-	-	-	-	-	-	-	-	-	-
10 01-5310	MUNICIPAL COURT-COURT FINES	(343,497)	(575,687)	(466,475)	(370,000)	(179,946)	(30,000)	(209,946)	(215,000)	155,000	-41.89%
10 01-5311	MUNICIPAL COURT-WARRANT FEES	(47,166)	(36,597)	(37,483)	(35,000)	(23,496)	(4,000)	(27,496)	(26,000)	9,000	-25.71%
10 01-5312	MUNICIPAL COURT-ARREST FEES	(12,181)	(22,512)	(18,638)	(12,000)	(5,558)	(1,300)	(6,858)	(5,500)	6,500	-54.17%
10 01-5313	MUNICIPAL COURT-ADMINISTRATIVE	(6,501)	(17,616)	(13,343)	(6,000)	(2,846)	(750)	(3,596)	(2,500)	3,500	-58.33%
10 01-5314	MUNICIPAL COURT-OFFICER FEES	(632)	(1,084)	(951)	(600)	(456)	(100)	(556)	(600)	-	0.00%
10 01-5317	MUNICIPAL COURT-TRAFFIC FEES	(4,962)	(11,030)	(9,220)	(5,000)	(2,495)	(400)	(2,895)	(2,500)	2,500	-50.00%

**CITY OF SPRING VALLEY VILLAGE
PROPOSED BUDGET
FY 2020-2021**

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
REVENUES											
10 01-5320	MUNICIPAL COURT-TIME PAYMENT(T	(4,984)	(5,803)	(3,344)	(4,500)	(2,115)	(200)	(2,315)	(1,000)	3,500	-77.78%
10 01-5324	MUNICIPAL COURT-OMNI FEE	(1,781)	(1,585)	(1,840)	(1,600)	(1,246)	(240)	(1,486)	(1,100)	500	-31.25%
	TOTAL MUNICIPAL COURT	(421,704)	(671,904)	(551,294)	(434,700)	(227,055)	(36,990)	(264,045)	(254,200)	180,500	-41.52%
10 01-5405	MISCELLANEOUS CONTRIBUTIONS	-	(850)	-	-	-	-	-	-	-	-
10 01-5406	INTEREST INCOME	(52,053)	(123,963)	(235,100)	(110,000)	(77,491)	(4,500)	(81,991)	(18,000)	92,000	-83.64%
10 01-5408	OTHER INCOME-MISCELLANEOUS	(104,701)	(98,708)	(78,735)	(23,000)	(65,420)	(3,500)	(68,920)	(60,000)	(37,000)	160.87%
10 01-5412	OTHER INCOME - INSURANCE REIMB	-	-	(5,831)	-	-	-	-	-	-	-
10 01-5413	CREDIT CARD FEES	(13,691)	(23,582)	(22,268)	(16,000)	(9,604)	(1,600)	(11,204)	(10,000)	6,000	-37.50%
10 01-5414	SALE OF CAPITAL ASSETS	(751)	(35,093)	(7,200)	-	-	-	-	(7,000)	(7,000)	-
	TOTAL MISC REVENUE	(175,736)	(282,196)	(349,133)	(149,000)	(152,515)	(9,600)	(162,115)	(95,000)	54,000	-36.24%
	UNEXPENDED FUND BALANCE 2018		-			-	(710,746)	(710,746)			
	UNEXPENDED FUND BALANCE 2019						(586,412)	(586,412)			
	LOAN INTEREST PAYMENT FROM UF		-	(29,301)	(21,005)	-	(21,005)	(21,005)	(18,896)	2,109	-10.04%
	TOTAL OTHER SOURCES OF REV	-	-	-	(21,005)	-	(1,318,163)	(1,318,163)	(18,896)	2,109	
10 01-5900	METRO-REVENUE ALLOCATION	(620,005)	(702,846)	(746,199)	(648,900)	(629,011)	(115,000.00)	(744,011)	(675,000)	(26,100)	4.02%
10 01-5901	HILSHIRE VILLAGE POLICE CONTRACT	(419,293)	(447,764)	(470,898)	(501,845)	(418,204)	(83,641)	(501,845)	(522,030)	(20,185)	4.02%
	TOTAL OTHER AGENCIES	(1,142,806)	(1,150,610)	(1,217,097)	(1,150,745)	(1,047,216)	(198,641)	(1,245,856)	(1,197,030)	(46,285)	4.02%
	TOTAL GENERAL FUND REVENUE	(7,401,597)	(8,254,521)	(8,973,215)	(8,513,500)	(7,715,720)	(2,181,153)	(9,950,273)	(8,503,264)	10,236	-0.12%

CITY OF SPRING VALLEY VILLAGE
 PROPOSED BUDGET
 FY 2020-2021

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
COUNCIL DEPARTMENT											
10 05-4526	MAYOR & COUNCIL - GENERAL EXPE	1,185	2,583	789	2,520	633	100	733	1,500	(1,020)	-40.48%
10 05-5027	MAYOR & COUNCIL - CONF & TRAIN	845	1,370	2,665	2,100	809		809	1,500	(600)	-28.57%
10 05-5610	MAYOR & COUNCIL - ALLOWANCE	3,900	3,900	3,900	3,900	-	3,900	3,900	3,900	-	0.00%
	TOTAL COUNCIL	5,930	7,853	7,354	8,520	1,442	4,000	5,442	6,900	(1,620)	-19.01%

CITY OF SPRING VALLEY VILLAGE
 PROPOSED BUDGET
 FY 2020-2021

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
ADMINISTRATION DEPARTMENT											
10 10-4010	SALARIES EXEMPT REGULAR	336,808	306,528	327,630	361,907	271,346	90,560.78	361,907	372,750	10,843	3.00%
10 10-4011	SALARIES NON EXEMPT REGULAR	55,693	66,531	90,270	133,930	113,264	20,665.89	133,930	137,950	4,020	3.00%
10 10-4014	LONGEVITY	1,149	878	1,105	1,524	1,014	510.00	1,524	1,697	173	11.35%
10 10-4015	CERTIFICATION PAY	5,688	5,940	6,468	10,740	4,748	5,991.86	10,740	10,740	-	0.00%
10 10-4016	457-PLAN	4,990	7,321	9,817	10,744	3,816	6,927.67	10,744	11,109	365	3.40%
10 10-4020	MGR CAR ALLOWANCE	2,163	3,000	3,000	3,000	2,500	500.00	3,000	3,000	-	0.00%
10 10-4021	PHONE ALLOWANCE	438	1,800	1,775	1,800	100	-	100	-	(1,800)	-100.00%
10 10-4030	SALARIES OVERTIME	1,921	195	991	4,500	2,695	1,804.83	4,500	4,500	-	0.00%
10 10-4100	EMPLOYEE BEN-HEALTH INSURANCE	60,768	49,278	61,252	77,676	57,508	20,167.56	77,676	75,582	(2,094)	-2.70%
10 10-4110	EMPLOYEE BEN-T.M.R.S.	30,714	32,407	42,393	47,894	32,068	15,825.89	47,894	44,200	(3,694)	-7.71%
10 10-4120	EMPLOYEE BEN-FICA/MEDICARE TAX	5,836	5,609	6,216	7,596	5,385	2,210.88	7,596	7,827	231	3.04%
10 10-4130	EMPLOYEE BEN-WORKERS COMP	1,069	1,207	1,117	1,525	1,072	452.84	1,525	1,566	41	2.69%
10 10-4140	EMPLOYEE BEN-UNEMPLOYMENT INS	54	819	49	1,488	872	615.63	1,488	1,626	138	9.27%
	TOTAL SALARY AND BENEFITS	507,289	481,514	552,082	664,324	496,390	166,234	662,624	672,547	8,223	1.24%
						-					
10 10-4505	AUTO EXPENSES-GASOLINE	462	458	406	800	197	300	497	500	(300)	-37.50%
10 10-4520	DUES & SUBSCRIPTIONS	8,674	8,596	8,911	9,200	8,175	1,130	9,305	9,200	-	0.00%
10 10-4521	PRINTING COSTS	7,201	6,426	8,994	15,000	3,678	2,000	5,678	8,000	(7,000)	-46.67%
10 10-4525	OFFICE SUPPLIES	3,266	8,038	5,771	8,500	2,966	2,150	5,116	6,000	(2,500)	-29.41%
10 10-4526	GENERAL EXPENSES	15,244	14,647	14,970	15,000	6,829	2,000	8,829	11,000	(4,000)	-26.67%
10 10-4527	POSTAGE	(1,888)	5,571	2,006	0	-	-	-	-	-	-
10 10-4528	TOOLS, EQUIPMENT	3,390	173	27	800	-	200	200	500	(300)	-37.50%
	TOTAL SUPPLIES	36,349	43,909	41,086	49,300	21,844	7,780	29,624	35,200	(14,100)	-28.60%

CITY OF SPRING VALLEY VILLAGE
 PROPOSED BUDGET
 FY 2020-2021

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
ADMINISTRATION DEPARTMENT											
10 10-4600	AUTO EXPENSES-MAINTENCE & REPA	822	811	927	1,500	1,445	55	1,500	1,500	-	0.00%
10 10-4601	MACHINERY & EQUIP - MAINTENANCE	2,071	5,131	6,383	5,000	4,654	346	5,000	5,000	-	0.00%
10 10-4604	COMPUTER COST-HARDWARE	961	2,244	2,265	2,500	1,570	930	2,500	2,500	-	0.00%
10 10-4606	OFFICE EQUIPMENT	5,797	2,866	4,628	3,000	1,817	600	2,417	3,000	-	0.00%
	TOTAL MAINTENANCE	9,650	11,051	14,204	12,000	9,485	1,932	11,417	12,000	-	0.00%
10 10-5027	TRAVEL & TUITION	5,236	6,514	11,257	27,000	6,348	2,000	8,348	20,000	(7,000)	-25.93%
10 10-5031	EMPLOYEE MEDICAL TESTING & TRE	35	35	70	200	-	-	-	1,000	800	400.00%
10 10-5032	RECRUITING BONUS	-	-	-	1,000	-	-	-	0	(1,000)	-100.00%
	TOTAL SERVICES	5,271	6,549	11,327	28,200	6,348	2,000	8,348	21,000	(7,200)	-25.53%
10 10-5500	BUILDING INSPECTION	31,740	14,665	30,526	30,000	67,205	25,000	92,205	54,600	24,600	82.00%
10 10-5502	PROFESSIONAL FEES-AUDIT	11,454	12,455	-	-	-	-	-	-	-	-
10 10-5503	PROFESSIONAL FEES-LEGAL	63,051	65,525	-	-	-	-	-	-	-	-
10 10-5504	TAX ASSESSMENT, COLLECTION & APP	42,371	45,735	-	-	-	-	-	-	-	-
10 10-5506	PROFESS. FEES-DRAINAGE AND PLAN	2,649	27,831	2,994	20,000	15,894	20,100	35,994	93,000	73,000	365.00%
10 10-5507	PROFESS. FEES - MISC	10,873	14,300	30,162	35,000	11,250	5,000	16,250	20,000	(15,000)	-42.86%
10 10-5509	PROFESSIONAL FEES-CONSULTANT S	8,173	14,340	15,685	20,800	8,741	1,000	9,741	35,800	15,000	72.12%
	TOTAL PROFESSIONAL SERVICES	170,311	194,851	79,368	105,800	103,090	51,100	154,190	203,400	97,600	92.25%

CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
ADMINISTRATION DEPARTMENT											
10 10-6000	INSURANCE-LIABILITY	22,259	22,065	-	-	-	-	-	-	-	-
10 10-6001	INSURANCE-PROPERTY	16,261	30,536	-	-	-	-	-	-	-	-
10 10-6002	INSURANCE-SURETY BONDS	852	400	-	-	-	-	-	-	-	-
10 10-6003	INSURANCE-VEHICLE	21,734	27,047	-	-	-	-	-	-	-	-
10 10-6010	COMMUNITY CONTRIBUTIONS	5,000	5,000	-	-	-	-	-	-	-	-
10 10-6018	ELECTION EXPENSE	8,639	1,567	641	12,000	125	500	625	10,000	(2,000)	-16.67%
10 10-6228	ECONOMIC INCENTIVE PAYMENTS	60,036	52,226	-	-	-	-	-	-	-	-
	TOTAL OTHER SERVICES	140,533	138,841	641	12,000	125	500	625	10,000	(2,000)	-16.67%
10 10-7002	CAPITAL-MATERIALS & EQUIPMENT	-	-	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-
10 10-9000	TRANSFERS OUT TO CIP	2,125,849	1,524,042	-	-	-	-	-	-	-	-
10 10-9100	G&A-RESERVE FOR CAPITAL	7,525	7,055	8,589	9,013	-	9,013	9,013	8,581	(432)	-4.79%
	TOTAL INTERFUND-ACTIVITY	2,133,374	1,531,097	8,589	9,013	-	9,013	9,013	8,581	(432)	-4.79%
	TOTAL ADMINISTRATION	3,267,502	2,407,811	707,297	880,637	637,283	238,559	875,841	962,728	82,091	9.32%

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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
CONTRACTUAL AND GOVERNMENT-WIDE SERVICES											
10 11-4524	EMERGENCY MANAGEMENT EXP			-	2,000	23,171	5,000	28,171	4,000	2,000	100.00%
10 11-4526	PUBLIC RELATION		-	1,943	2,000	-	2,000	2,000	1,000	(1,000)	-50.00%
10 11-4527	POSTAGE	(1,888)	5,571	3,452	10,000	(14)	5,000	4,986	7,000	(3,000)	-30.00%
10 11-4528	LEGISLATIVE AFFAIRS (SB2)								0		
10 11-4602	CITY HALL BUILDING MAINTENANCE	6,869	16,853	30,467	21,980	30,253	10,000	40,253	22,000	20	0.09%
10 11-4603	CITY HALL JANITORIAL & CLEANIN	26,705	17,861	16,438	22,790	14,028	5,600	19,628	25,000	2,210	9.70%
10 11-4605	COMPUTER COST-SOFTWARE	17,598	19,303	23,427	35,800	25,548	2,800	28,348	41,305	5,505	15.38%
10 11-5501	RECORDS STORAGE		-	1,173	2,500	860	260	1,120	2,000	(500)	-20.00%
10 11-5502	PROFESSIONAL FEES-AUDIT	11,454	12,455	13,221	13,740	13,850	-	13,850	14,110	370	2.69%
10 11-5503	PROFESSIONAL FEES-LEGAL	63,051	65,525	66,040	73,600	57,929	21,000	78,929	70,000	(3,600)	-4.89%
10 11-5504	TAX ASSESSMENT AND COLLECTION	42,371	45,735	7,700	7,700	7,700		7,700	7,700	-	0.00%
10 11-5505	TAX APPRAISAL		-	38,963	40,240	30,768	10,400	41,168	42,406	2,166	5.38%
10 11-5511	BANK SERVICE CHARGE	-	-	22	10,800	10,407	1,600	12,007	10,800	-	0.00%
10 11-5600	COMPUTER SERVICE & MAINTENANCE	34,529	35,774	45,663	49,020	33,395	11,175	44,570	50,685	1,665	3.40%
10 11-5621	SOLID WASTE CONTRACT	320,550	316,804	315,407	331,259	209,579	104,400	313,979	322,000	(9,259)	-2.80%
10 11-5627	UTILITIES CITY HALL-ELECTRIC/GAS	49,316	31,626	21,720	26,400	14,113	7,600	21,713	22,000	(4,400)	-16.67%
10 11-5630	UTILITIES-COMMUNICATIONS	14,880	14,898	16,631	18,000	19,530	5,400	24,930	29,000	11,000	61.11%
10 11-6000	INSURANCE-LIABILITY	22,259	22,065	17,600	19,360	18,513		18,513	19,000	(360)	-1.86%
10 11-6001	INSURANCE-PROPERTY	16,261	30,536	36,771	40,448	38,350		38,350	40,000	(448)	-1.11%
10 11-6002	INSURANCE-SURETY BONDS	852	400	400	1,165	400		400	1,165	-	0.00%
10 11-6003	INSURANCE-VEHICLE	21,734	27,047	30,541	33,595	31,631		31,631	33,595	(0)	0.00%
10 11-6011	LEGAL NOTICES	5,752	18,165	-	15,000	9,179	5,600	14,779	18,000	3,000	20.00%
10 11-6228	ECONOMIC INCENTIVE PAYMENTS	60,036	52,226	76,762	60,000	75,996	50,000	125,996	65,000	5,000	8.33%
10 11-9000	TRANSFERS TO CIP	2,125,849	1,524,042	878,279	819,286	-	1,112,448	1,112,448	583,920	(235,366)	-28.73%
10 11-9001	TRANSFER TO DEBT SERVICES		-	110,153	450,713	-	475,713	475,713	661,702	210,989	46.81%
10 11-9002	TRANSFER TO UTILITY FUND		-	883,043	-	-	150,000	150,000	-	-	
10 11-9003	TRANSFER TO CAPITAL REPLACEMENT		-	-	-	-	466,996	466,996	-	-	
	TOTAL CONTRACTUAL AND GOVEI	2,838,178	2,256,886	2,635,816	2,107,396	665,187	2,452,992	3,118,179	2,093,388	(14,008)	

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GENERAL FUND											
FIRE DEPARTMENT											
10 20-5628	FIRE DEPARTMENT CONTRIBUTION	888,972	911,854	1,014,013	1,090,991	872,339	218,652	1,090,991	1,116,459	25,468	2.33%
10 20-9100	FIRE DEPARTMENT - RESERVE FOR	1,481	1,481	-	-	-	-	-	-	-	-
	TOTAL FIRE DEPARTMENT	890,453	913,335	1,014,013	1,090,991	872,339	218,652	1,090,991	1,116,459	25,468	2.33%

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GENERAL FUND											
MUNICIPAL COURT DEPARTMENT											
10 30-4010	SALARIES EXEMPT REGULAR		-	-	63,474	39,598	23,876.17	63,474	65,376	1,902	3.00%
10 30-4011	SALARIES NON EXEMPT REGULAR	89,871	93,799	97,091	36,775	30,749	6,026.00	36,775	37,877	1,102	3.00%
10 30-4014	LONGEVITY	856	952	1,046	1,200	390	810.00	1,200	432	(768)	-64.00%
10 30-4015	CERTIFICATION PAY	1,890	1,890	1,890	1,890	910	980.00	1,890	1,890	-	0.00%
10 30-4016	457-PLAN	1,810	1,873	1,929	2,027	-	2,027.00	2,027	2,066	39	1.92%
10 30-4030	SALARIES OVERTIME	-	260	631	1,700	187	1,200.00	1,387	1,700	-	0.00%
10 30-4100	EMPLOYEE BEN-HEALTH INSURANCE	18,972	17,700	21,420	22,768	20,492	2,275.57	22,768	36,064	13,296	58.40%
10 30-4110	EMPLOYEE BEN-T.M.R.S.	7,474	7,338	7,274	7,614	4,088	3,526.14	7,614	7,594	(20)	-0.26%
10 30-4120	EMPLOYEE BEN-FICA/MEDICARE TAX	1,536	1,403	1,453	1,885	904	981.28	1,885	1,918	33	1.75%
10 30-4130	EMPLOYEE BEN-WORKERS COMP	309	323	299	366	287	79.21	366	373	7	1.91%
10 30-4140	EMPLOYEE BEN-UNEMPLOYMENT INS	38	324	18	540	247	292.74	540	540	-	0.00%
	TOTAL SALARY AND BENEFITS	122,756	125,863	133,050	140,239	97,853	42,074	139,927	155,830	15,591	11.12%
			-								
10 30-4506	GENERAL EXPENSE ALLOWANCE	1,445	1,350	1,800	1,800	1,050	750	1,800	1,800	-	0.00%
10 30-4520	DUES & SUBSCRIPTIONS	136	181	335	500	447	-	447	800	300	60.00%
10 30-4521	PRINTING COSTS	250	577	314	1000	31	500	531	500	(500)	-50.00%
10 30-4525	OFFICE SUPPLIES	508	646	1,824	2500	1,225	800	2,025	1500	(1,000)	-40.00%
10 30-4526	GENERAL EXPENSE	99	610	322	500	250	200	450	500	-	0.00%
	TOTAL SUPPLIES	2,438	3,364	4,596	6,300	3,003	2,250	5,253	5,100	(1,200)	-19.05%
			-								
10 30-4606	OFFICE EQUIP. MAINT. & REPAIRS	-	-	1,078	900	144	700	844	900	-	0.00%
	TOTAL MAINTENANCE	-	-	1,078	900	144	700	844	900	-	0.00%

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GENERAL FUND											
MUNICIPAL COURT DEPARTMENT											
10 30-5002	PRISONER HOUSING	-	-	-	3,000	-	-	-	-	(3,000)	-100.00%
10 30-5027	MUNICIPAL COURT-TRAINING	1,448	3,155	2,507	3,800	214	100	314	3,000	(800)	-21.05%
10 30-5031	EMPLOYEE MEDICAL TESTING & TRE	-	-	-	200	35	-	35	200	-	0.00%
	TOTAL SERVICES	1,448	3,155	2,507	7,000	249	100	349	3,200	(3,800)	-54.29%
10 30-5600	COMPUTER SERVICE & REPAIRS	20,482	35,616	21,200	21,200	26,500	-	26,500	21,200	-	0.00%
10 30-5610	MUNICIPAL COURT-JUDGE	18,075	28,350	23,275	35,400	4,300	3,150	7,450	23,200	(12,200)	-34.46%
10 30-5611	MUNICIPAL COURT-PROSECUTO	24,750	30,500	26,000	33,300	5,525	3,575	9,100	27,300	(6,000)	-18.02%
10 30-5614	MUNICIPAL COURT-WARRANT E	1,327	1,174	1,459	1,350	932	300	1,232	1,350	-	-
10 30-5617	MUNICIPAL COURT-COMP SOFTWARE	15,753	15,704	12,208	20,500	12,693	10,000	22,693	15,000	(5,500)	-26.83%
10 30-5618	MUNICIPAL COURT INTERPRETER	6,150	11,890	10,880	14,100	1,950	600	2,550	5,000	(9,100)	-64.54%
	TOTAL EXP CATG 56-59	86,537	123,234	95,023	125,850	52,301	17,625	69,926	93,050	(32,800)	-26.06%
10 30-6012	CREDIT CARD FEES	11,502	13,310	14,876	14,000	12,159	2,600	14,759	14,000	-	0.00%
	TOTAL OTHER SERVICES	11,502	13,310	14,876	14,000	12,159	2,600	14,759	14,000	-	0.00%
10 30-7002	CAPITAL-MATERIALS & EQUIP.	-	-	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	1,050	-	-	-	-	-	-	-	-	-
	TOTAL MUNICIPAL COURT	225,730	268,926	251,130	294,289	165,708	65,349	231,057	272,080	(22,209)	-7.55%

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GENERAL FUND											
PARK & RECREATION DEPARTMENT											
10 35-4510	PARK-COMMUNITY EVENTS	-	3,900	151	5,600	143	-	143	5,600	-	
10 35-4511	EVENT - MOVIE NIGHTS	1,600	2,060	1,803	2,500	1,000	200	1,200	2,200	(300)	-12.00%
10 35-4512	EVENT - CHILI COOKOFF	350	-	-	-	-	-	-	-	-	#DIV/0!
10 35-4513	EVENT - FALL FESTIVAL	-	-	8,000	8,000	15,802	(7,802)	8,000	-	(8,000)	
10 35-4514	EVENT - SNOW DAYS	5,895	-	5,700	6,600	5,900	-	5,900	6,600	-	0.00%
10 35-4515	EVENT - WINTER LIGHTS	374	380	398	500	348	-	348	500	-	0.00%
10 35-4516	EVENT - VIF	-	5,000	5,844	8,000	-	-	-	8,000	-	0.00%
10 35-4526	GENERAL EXPENSES	2,404	2,479	1,663	2,300	897	200	1,097	1,200	(1,100)	
	TOTAL EVENTS	10,623	13,820	23,560	33,500	24,089	(7,402)	16,687	24,100	(9,400)	-28.06%
10 35-4610	PARK MAINTENANCE - IMPROVEMENT	-	-	-	-	-	-	-	-	-	
10 35-4611	PARK MAINTENANCE-MATERIALS	1,508	3,774	7,767	5,000	6,781	-	6,781	6,000	1,000	20.00%
10 35-4612	GREENSPACE ENHANCEMENT	932	2,175	4,930	7,000	21,919	1,955	23,874	7,000	-	0.00%
10 35-4613	PARK MAINTENANCE-GROUNDS	-	-	-	-	-	-	-	-	-	
10 35-4614	HOLIDAY DECORATION	-	-	4,900	5,000	5,000	-	5,000	5,600	600	
10 35-4615	PARK MAINTENANCE- SUPPLIES	-	495	-	1,200	150	500	650	500	(700)	-58.33%
	TOTAL MAINTENANCE	2,439	6,444	17,596	18,200	33,850	2,455	37,305	19,100	900	4.95%
10 35-5511	MOWING & LANDSCAPING	41,340	38,415	44,780	45,173	54,400	(10,000)	44,400	46,528	1,355	3.00%
	TOTAL PROFESSIONAL SERVICES	41,340	38,415	44,780	45,173	54,400	(10,000)	44,400	46,528	1,355	3.00%
	TOTAL PARK	54,403	58,679	85,936	96,873	112,339	(14,947)	98,392	89,728	(7,145)	-7.38%

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GENERAL FUND											
POLICE DEPARTMENT											
10 40-4010	SALARIES EXEMPT REGULAR	146,626	132,000	139,215	145,580	126,056	28,780	154,836	155,647	10,067	6.92%
10 40-4011	SALARIES NON EXEMPT REGULAR	1,336,352	1,416,878	1,554,702	1,671,483	1,412,736	335,000	1,747,736	1,749,075	77,592	4.64%
10 40-4014	LONGEVITY	5,326	5,386	5,898	7,177	5,480	1,160	6,640	8,232	1,055	14.70%
10 40-4015	CERTIFICATION PAY	16,763	16,271	14,528	31,080	20,396	31,080	51,476	32,580	1,500	4.83%
10 40-4016	457-PLAN	25,739	31,049	30,822	35,742	-	35,742	35,742	37,675	1,933	5.41%
10 40-4017	COVID-19 PAY					49,000	49,000	98,000	38,000		
10 40-4022	UNIFORM ALLOWANCE	1,467	1,600	1,200	1,600	667	933.40	1,600	1,600	-	0.00%
10 40-4023	ON-CALL ALLOWANCE		3,800	7,000	10,400	5,100	6,700	11,800	10,400	-	0.00%
10 40-4024	FTO AND OTHER ALLOWANCE			-	9,040	-	9,040	9,040	13,360	4,320	47.79%
10 40-4030	SALARIES OVERTIME	170,206	114,167	140,244	130,000	330,808	120,000	450,808	140,000	10,000	7.69%
10 40-4100	EMPLOYEE BEN-HEALTH INSURANCE	266,775	248,415	329,206	389,625	289,100	206,108	495,208	370,613	(19,012)	-4.88%
10 40-4110	EMPLOYEE BEN-T.M.R.S.	126,834	135,614	137,785	140,935	109,604	85,000	194,604	148,663	7,728	5.48%
10 40-4120	EMPLOYEE BEN-FICA/MEDICARE TAX	23,542	24,424	27,650	30,648	27,372	19,250	46,622	32,245	1,597	5.21%
10 40-4130	EMPLOYEE BEN-WORKERS COMP	38,695	37,644	34,681	42,792	33,294	-	33,294	48,161	5,369	12.55%
10 40-4140	EMPLOYEE BEN-UNEMPLOYMENT INS	506	4,273	564	7,020	3,832	3,188	7,020	7,290	270	3.85%
	TOTAL SALARY AND BENEFITS	2,158,830	2,171,521	2,423,495	2,653,122	2,414,703	930,982	3,345,685	2,793,541	140,419	5.29%
10 40-4505	AUTO EXPENSES-GASOLINE	45,831	52,463	52,989	68,000	36,616	9,000.00	45,616	50,000	(18,000)	-26.47%
10 40-4508	PD-CRIME CONTROL SUPPLIES	4,726	4,089	9,922	12,500	8,957	2,000.00	10,957	11,000	(1,500)	-12.00%
10 40-4511	PD-UNIFORMS	12,421	18,590	17,221	20,000	13,424	6,575.73	20,000	20,000	-	0.00%
10 40-4520	DUES & SUBSCRIPTIONS	2,392	1,121	1,800	2,500	1,380	645.00	2,025	2,000	(500)	-20.00%
10 40-4521	PRINTING COSTS	1,259	625	1,523	3,000	1,058	850.00	1,908	2,000	(1,000)	-33.33%
10 40-4524	DISASTER EXPENSES	-	300	4,881	1,500	24,681	4,000.00	28,681	5,000	3,500	233.33%
10 40-4525	OFFICE SUPPLIES	5,888	5,735	8,628	8,000	2,822	1,000.00	3,822	6,000	(2,000)	-25.00%
10 40-4526	GENERAL EXPENSES	7,831	6,415	8,886	8,000	6,535	1,464.55	8,000	8,000	-	0.00%
	TOTAL SUPPLIES	80,349	89,338	105,851	123,500	95,473	25,535	121,008	104,000	(19,500)	-15.79%



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GENERAL FUND											
POLICE DEPARTMENT											
10 40-4600	AUTO EXPENSES-MAINTENCE & REPA	24,656	38,482	40,553	40,000	39,479	4,200	43,679	40,000	-	0.00%
10 40-4601	AUTO EXPENSE - INSURANCE DEDUCT	3,000	2,449	1,323	3,000	-	-	-	3,000	-	0.00%
10 40-4602	MACH & EQUIP-MAINT & REPAIRS	-	7,367	3,012	2,000	1,181	400	1,581	2,000	-	0.00%
10 40-4603	JANITORIAL & CLEANING	-	16,136	15,328	19,000	13,030	2,800	15,830	22,790	3,790	19.95%
10 40-4604	COMPUTER COST-HARDWARE	6,583	180	4,258	9,000	1,623	4,000	5,623	7,000	(2,000)	-22.22%
10 40-4605	COMPUTER COST-SOFTWARE	35,003	36,030	37,374	42,000	42,486	200	42,686	47,000	5,000	11.90%
10 40-4606	OFFICE EQUIP. MAINT. & REPAIRS	6,687	5,670	7,854	10,000	6,186	2,600	8,786	9,000	(1,000)	-10.00%
10 40-4607	PD BUILDING MAINTENANCE	-	-	-	-	-	-	-	20,000	-	-
10 40-4620	PD-RADIO & RADAR REPAIRS	29,546	34,436	35,641	40,000	37,233	2,767	40,000	40,000	-	0.00%
10 40-4621	LEASING EQUIPMENT - TASER	8,928	8,928	8,928	8,928	8,928	-	8,928	8,928	-	0.00%
10 40-4622	TICKET WRITER	29,965	50	-	4,000	-	-	-	-	(4,000)	-100.00%
	TOTAL MAINTENANCE	144,367	149,727	154,272	177,928	150,147	16,967	167,113	199,718	21,790	12.25%
10 40-5003	WARRANT PROCESSING EXPENSE	-	3	-	-	-	-	-	-	-	-
10 40-5027	PD-TRAINING	26,036	43,738	44,929	45,000	20,818	5,000	25,818	25,000	(20,000)	-44.44%
10 40-5029	PD-ANIMAL CONTROL	35	-	-	500	-	-	-	500	-	0.00%
10 40-5031	EMPLOYEE MEDICAL TESTING & TRE	995	1,606	285	4,000	785	500	1,285	3,000	(1,000)	-25.00%
10 40-5032	RECRUITING BONUS	1,000	2,000	3,000	5,000	-	3,000	3,000	5,000	-	0.00%
10 40-5033	POLICE CANINE EXPENSES	6,110	8,884	4,045	10,000	5,016	3,000	8,016	9,000	(1,000)	-10.00%
	TOTAL SERVICES	34,176	56,231	52,260	64,500	26,620	11,500	38,120	42,500		-34.11%



**CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
POLICE DEPARTMENT											
10 40-5507	PROFESSIONAL FEE - MISC	-	-	-	-	-	-	-	-	-	-
10 40-5600	COMPUTER SERVICE & MAINTENANCE	53,243	59,153	63,600	66,000	55,228	10,600	65,828	67,665	1,665	2.52%
10 40-5630	UTILITIES-COMMUNICATIONS	26,763	29,174	31,704	32,000	30,591	7,500	38,091	35,000	3,000	9.38%
	TOTAL	80,006	88,327	95,304	98,000	85,819	18,100	103,919	102,665	4,665	4.76%
10 40-7001	PD - PP&E	2,900	2,869	3,100	3,500	-	3,500	3,500	3,500	-	0.00%
10 40-7002	CAPITAL - MATERIALS & EQUIP.	-	157,708	346,520	278,078	261,770	140,000	401,770	140,000	(138,078)	-49.65%
10 40-7003	CAPITAL EQUIPMENT - NON-CAPITA	4,181	-	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	7,081	160,577	349,620	281,578	261,770	143,500	405,270	143,500	(138,078)	-49.04%
10 40-9100	POLICE DEPT-RESERVE CAPTIAL	47,000	38,980	38,264	38,264	-	38,264	38,264	37,691	(573)	-1.50%
	TOTAL INTERFUND-ACTIVITY	47,000	38,980	38,264	38,264	-	38,264	38,264	37,691	(573)	-1.50%
	TOTAL POLICE DEPARTMENT	2,551,808	2,754,702	3,219,067	3,436,892	3,034,532	1,184,847	4,219,379	3,423,615	(13,277)	-0.39%

CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
STREET DEPARTMENT											
10 50-4010	SALARIES EXEMPT REGULAR	19,914	30,154	50,878	58,261	49,495	8,765.77	58,261	60,008	1,747.00	3.00%
10 50-4011	SALARIES NON EXEMPT REGULAR	56,418	57,672	62,579	63,920	55,361	8,559.04	63,920	65,843	1,923	3.01%
10 50-4014	LONGEVITY	1,361	1,393	1,472	1,584	1,277	307.00	1,584	1,656	72	4.55%
10 50-4015	CERTIFICATION PAY	-	-	-	828	291	537.39	828	2,328	1,500	181.16%
10 50-4016	457-PLAN	1,118	1,743	1,298	2,500	-	2,500.00	2,500	2,518	18	0.72%
10 50-4017	COVID-19 PAY	-	-	-	-	2,000	-	-	-	-	-
10 50-4030	SALARIES OVERTIME	9,583	5,602	9,295	5,000	7,287	2,000.00	9,287	7,000	2,000	40.00%
10 50-4100	EMPLOYEE BEN. HEALTH INSURANCE	26,063	27,664	37,489	41,279	30,803	7,800.00	38,603	33,137	(8,142)	-19.72%
10 50-4110	EMPLOYEE BEN. T.M.R.S.	6,519	7,150	8,864	9,541	6,768	2,773.30	9,541	9,488	(53)	-0.56%
10 50-4120	EMPLOYEE BEN. FICA EMP. TAX	1,151	1,207	1,589	1,920	1,415	505.18	1,920	1,956	36	1.88%
10 50-4130	EMPLOYEE BEN-WORKERS COMP	2,314	2,613	2,418	3,547	2,321	1,226.21	3,547	3,561	14	0.39%
10 50-4140	EMPLOYEE BEN-UNEMPLOYMENT INS	27	486	27	540	441	99.00	540	540	-	0.00%
	TOTAL SALARY AND BENEFITS	124,617	135,734	175,908	188,920	157,458	35,073	190,531	188,035	(885)	-0.47%
10 50-4505	AUTO EXPENSES-GASOLINE	6,425	7,420	7,234	7,000	4,670	600	5,270	7,000	-	0.00%
10 50-4511	UNIFORMS	1,402	1,643	1,906	1,700	1,812	1,200	3,012	2,700	1,000	58.82%
10 50-4520	DUES & SUBSCRIPTIONS	-	153	25	500	371	100	471	500	-	0.00%
10 50-4526	GENERAL EXPENSES	5,606	2,408	1,251	5,000	675	600	1,275	3,000	(2,000)	-40.00%
10 50-4528	TOOLS AND EQUIPMENT	-	-	4,195	5,000	1,234	600	1,834	3,000	(2,000)	-40.00%
10 50-4529	STREET - MATERIAL	8,453	14,196	3,089	10,000	11,172	1,600	12,772	10,000	-	0.00%
	TOTAL SUPPLIES	21,885	25,820	17,701	29,200	19,935	4,700	24,635	26,200	(3,000)	-10.27%
10 50-4600	AUTO EXPENSES-MAINTENANCE & RE	2,876	589	1,203	4,000	2,330	500	2,830	3,000	(1,000)	-25.00%
10 50-4608	EQUIPMENT RENTAL	-	313	-	4,600	1,504	-	1,504	1,500	(3,100)	-67.39%
10 50-4609	STREET POINT REPAIRS	4,109	34,024	10,475	20,000	9,871	4,840	14,711	12,000	(8,000)	-40.00%
10 50-4630	TRAFFIC CONTROL SERVICES	7,210	31,753	6,999	12,000	10,411	5,000	15,411	12,000	-	0.00%
10 50-4631	STREET STRIPING	-	-	23,148	55,000	4,318	-	4,318	70,000	15,000	-
	TOTAL MAINTENANCE	14,195	66,678	41,824	95,600	28,433	10,340	38,773	98,500	2,900	3.03%

**CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
GENERAL FUND											
STREET DEPARTMENT											
10 50-5027	TRAVEL & TUITION	-	2,329	456	5,100	1,693	500	2,193	3,000	(2,100)	-41.18%
10 50-5031	EMPLOYEE MEDICAL TESTING	-	-	-	200	310	-	310	1,000	800	400.00%
	TOTAL SERVICES	-	2,329	456	5,300	2,003	500	2,503	4,000	(1,300)	-24.53%
		-	-	-	-	-	-	-	-	-	-
10 50-5500	CONTRACT LABOR	19,882	19,936	20,000	20,000	8,512	2,240	10,752	15,000	(5,000)	-25.00%
10 50-5501	ANNUAL STREET SWEEPING	-	-	-	-	-	-	-	6,000	6,000	
10 50-5506	PROFESS. FEES - ENGINEERING	23,363	8,067	28,480	25,000	28,507	8,000	36,507	15,000	(10,000)	-40.00%
10 50-5511	MOWING & LANDSCAPING	39,890	39,000	38,535	40,000	15,618	24,382	40,000	40,000	-	0.00%
	TOTAL PROFESSIONAL SERVICES	83,135	67,003	87,015	85,000	52,637	34,622	87,259	76,000	(9,000)	-10.59%
		-	-	-	-	-	-	-	-	-	-
10 50-5620	NUISANCE CONTROL	5,130	5,242	4,890	7,000	3,515	2,250	5,765	6,000	(1,000)	-14.29%
10 50-5625	UTILITIES-STREET & TRAFFIC LIG	114,828	126,793	98,608	132,400	70,790	36,800	107,590	110,000	(22,400)	-16.92%
	TOTAL EXPT CATG 56-59	119,958	132,035	103,498	139,400	74,305	39,050	113,355	116,000	(23,400)	-16.79%
		-	-	-	-	-	-	-	-	-	-
10 50-7002	CAPITAL - MATERIALS & EQUIP.	51,102	-	-	-	-	5,540	5,540	-	-	
10 50-7003	CAPITAL EQUIPMENT - NON-CAPITA	-	11,740	-	-	-	-	-	-	-	
	TOTAL CAPITAL OUTLAY	51,102	11,740	-	-	-	5,540	5,540	-	-	
		-	-	-	-	-	-	-	-	-	-
10 50-9100	STREETS - RESERVE FOR CAPITAL	10,156	31,841	14,556	15,056	-	15,056	15,056	18,656	3,600	23.91%
	TOTAL STREET	10,156	31,841	14,556	15,056	-	15,056	15,056	18,656	3,600	23.91%
	TOTAL STREET	310,221	473,180	440,958	558,476	334,771	144,881	370,062	527,391	(31,084)	-5.57%
	TOTAL GENERAL FUND EXPENDITURE	7,306,047	6,884,485	8,361,569	8,474,074	5,158,414	1,841,341	10,009,344	8,492,289	18,215	0.21%
		-	-	-	-	-	-	-	-	-	-
	REVENUE OVER/(UNDER) EXPEND	95,550	1,370,036	611,645	39,426	2,557,306	339,812	(59,071)	10,975	(28,451)	-72.16%



**CITY OF SPRING VALLEY VILLAGE
PROPOSED BUDGET
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
CAPITAL REPLACEMENT FUND											
15 01-5414	SALE OF CAPITAL ASSETS			-							
15 01-5700	TRANSFER IN	-	-	-		-		-			
15 01-5710	CITY HALL USER FEES	(7,525)	(7,055)	(8,589)	(9,013)	-	(9,013)	(9,013)	(8,581)	432	-4.79%
15 01-5712	USER FEES FROM UTILITY ADMIN	-	-	-		-		-		-	
15 01-5720	FIRE DEPARTMENT USER FEES	(1,481)	(1,481)	-		-		-		-	
15 01-5740	POLICE DEPARTMENT USER FEES	(47,000)	(38,980)	(38,264)	(37,691)	-	(37,691)	(37,691)	(37,691)	-	0.00%
15 01-5750	STREET DEPARTMENT USER FEES	(10,156)	(31,841)	(14,556)	(15,056)	-	(15,056)	(15,056)	(18,656)	(3,600)	23.91%
15 01-5760	WATER DEPARTMENT USER FEES	(99,035)	(99,035)	(94,835)	(94,835)	-	(94,835)	(94,835)	(94,835)	-	0.00%
15 01-5761	UTILITY ADMIN USER FEES	(5,851)	(14,751)	(7,751)	(7,751)	-	(7,751)	(7,751)	(7,751)	-	0.00%
15 01-5770	WASTEWATER DEPARTMENT USER FE	(4,832)	(5,432)	(5,432)	(5,432)	-	(5,432)	(5,432)	(5,432)	-	0.00%
	TOTAL INTER-FUND TRANSFER	(175,880)	(198,575)	(169,427)	(169,778)	-	(169,778)	(169,778)	(172,946)	(3,168)	1.87%
			-			-					
15 10-7000	VEHICLES	163,862	62,082	-		-		-	32,500	(32,500)	
15 10-7001	EQUIPMENT	12,010	-	3,405	3,500	-	3,500	3,500		3,500	-100.00%
15 10-9000	TRANSFER OUT	210,000	-	212,500		-		-			
	TOTAL EXPENDITURES	385,872	62,082	215,905	3,500	-	3,500	3,500	32,500	29,000	828.57%
	REVENUE OVER/(UNDER) EXPEND	(209,992)	136,493	(46,478)	166,278	-	166,278	166,278	140,446	(25,832)	-15.54%

**SPRING VALLEY VILLAGE
PROPOSED BUDGET SUMMARY
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DEPARTMENT	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	2020 PROJECTED BUDGET	2021 PROPOSED BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
Utility Fund								
FEES AND CHARGE	(2,898,516)	(3,033,761)	(2,589,389)	(2,670,000)	(2,904,904)	(2,820,000)	(150,000)	5.62%
MISC REVENUE	(70,307)	(73,651)	(142,568)	(68,800)	(83,614)	(57,300)	11,500	-16.72%
TOTAL UTILITY FUND REVENUE	(2,968,824)	(3,107,412)	(2,731,957)	(2,738,800)	(2,988,519)	(2,877,300)	(138,500)	5.06%
UTILITY ADMINISTRATION	1,141,437	1,158,686	1,228,313	781,985	760,093	789,238	7,253	0.93%
DEBT SERVICES	67,187	65,398	98,998	500,750	395,940	509,925	9,175	1.83%
WATER WORKS	710,698	392,808	631,738	562,335	498,072	563,570	1,235	0.22%
SEWER DEPARTMENT	817,898	850,595	820,952	874,432	979,781	946,432	72,000	8.23%
GARBAGE	320,550	316,804	-	-	-	-	-	
TOTAL UTILITY FUND OPERATION EXPENSES	3,057,770	2,784,290	2,780,000	2,719,502	2,633,886	2,809,165	89,663	3.30%
REVENUE OVER/(UNDER) OPERATION EXPENSES	(88,946)	323,122	(48,044)	19,298	354,633	68,135	48,837	253.07%
SOURCE OF FUNDING FOR UF CIP								
UNEXPENDED GF FUND BALANCE 2019					(150,000)	(150,000)		
BOND PROCEEDS (TWDB 2018)				(1,160,000)	(1,369,573)			
BOND PROCEEDS 2014								
TOTAL FUNDING FOR CIP				(1,160,000)	(1,519,573)	(150,000)		
CIP				1,160,000	1,519,573	150,000		
CIP ENDING FUND BALANCE				-	0	-		

CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
REVENUE											
20 01-5201	OTHER INCOME-UT. PERMIT & INSP	(80)	(120)	(80)		(120)		(120)		-	
20 01-5260	BILLING FOR SERVICE - WATER	(1,365,737)	(1,454,517)	(1,377,581)	(1,445,000)	(1,168,830)	(408,000)	(1,576,830)	(1,550,000)	(105,000)	7.27%
20 01-5270	BILLING FOR SERVICE - SEWER	(1,202,016)	(1,252,122)	(1,211,728)	(1,225,000)	(1,029,954)	(298,000)	(1,327,954)	(1,270,000)	(45,000)	3.67%
20 01-5280	BILLING FOR SERVICE - SOLID WASTE	(330,683)	(327,002)	-		-		-		-	
	TOTAL FEES & CHARGES	(2,898,516)	(3,033,761)	(2,589,389)	(2,670,000)	(2,198,904)	(706,000)	(2,904,904)	(2,820,000)	(150,000)	5.62%
20 01-5400	OTHER INCOME	(24,082)	(27,334)	(26,982)	(22,000)	(18,165)	(3,400)	(21,565)	(22,000)	-	0.00%
20 01-5406	INTEREST INCOME	-	(4,948)	(22,278)	(7,000)	(11,928)	(750)	(12,678)	(5,000)	2,000	
20 01-5413	CREDIT CARD FEES	(3,805)	(5,240)	(6,163)	(4,000)	(7,674)	(1,500)	(9,174)	(5,500)	(1,500)	37.50%
20 01-5414	SALE OF CAPITAL ASSETS						(13,000)	(13,000)			
20 01-5460	OTHER INCOME - WATER TAPS	(41,600)	(34,900)	(86,325)	(35,000)	(22,968)	(3,000)	(25,968)	(24,000)	11,000	-31.43%
20 01-5470	OTHER INCOME - SEWER TAPS	(821)	(1,230)	(820)	(800)	(1,230)	-	(1,230)	(800)	-	0.00%
	TOTAL MISC REVENUE	(70,307)	(73,651)	(142,568)	(68,800)	(61,964)	(21,650)	(83,614)	(57,300)	11,500	-16.72%
	UNEXPENDED GF FUND BALANCE 2019						(150,000)				
20 01-5700	LOAN FROM GENERAL FUND	-		(883,043)		-		-		-	
20 01-5710	BOND PROCEEDS 2014	-		(212,500)		-		-		-	
20 01-5800	BOND PROCEEDS-TWDB	-		-		-		-		-	
	TOTAL INTER-FUND TRANSFER & E	-	-	(212,500)	-	-	-	-	-	-	
	TOTAL UTILITY FUND REVENUE	(2,968,824)	(3,107,412)	(2,944,457)	(2,738,800)	(2,260,869)	(727,650)	(2,988,519)	(2,877,300)	(138,500)	5.06%

CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
UTILITY ADMINISTRATION											
20 10-4010	SALARIES EXEMPT REGULAR	111,887	105,154	128,409	147,527	115,827	31,699.96	147,527	151,955	4,428	3.00%
20 10-4011	SALARIES NON EXEMPT REGULAR	236,804	240,351	251,643	279,814	231,749	48,065.25	279,814	288,200	8,386	3.00%
20 10-4014	LONGEVITY	2,922	2,909	3,129	3,593	2,759	834.00	3,593	3,867	274	7.63%
20 10-4015	CERTIFICATION PAY	1,440	1,440	1,440	3,888	1,646	2,241.75	3,888	5,388	1,500	38.58%
20 10-4016	457-PLAN	4,266	5,474	4,630	9,480	-	9,480.00	9,480	9,645	165	1.74%
20 10-4017	COVID-19 PAY	-	-	-	-	5,000	5,000.00	-	-	-	-
20 10-4020	MGR CAR ALLOWANCE	2,163	3,000	3,000	3,000	2,500	500.00	3,000	3,000	-	0.00%
20 10-4021	MGR PHONE ALLOWANCE	363	50	-	-	-	-	-	-	-	-
20 10-4023	ON-CALL ALLOWANCE	10,300	10,400	10,400	10,400	8,800	1,600.00	10,400	10,400	-	0.00%
20 10-4030	SALARIES OVERTIME	35,539	18,845	29,037	40,000	24,466	15,533.96	40,000	40,000	-	0.00%
20 10-4050	CHANGE IN PENSION ACTIVITY	-	-	-	-	-	-	-	-	-	-
20 10-4100	EMPLOYEE BEN. HEALTH INSURANCE	74,547	75,065	91,986	104,556	83,392	21,163.55	104,556	104,341	(215)	-0.21%
20 10-4110	EMPLOYEE BEN. T.M.R.S.	30,018	29,367	30,661	41,992	22,947	19,044.84	41,992	41,972	(20)	-0.05%
20 10-4115	PENSION EXPENSES - GASB68	30,164	7,971	30,010	-	-	-	-	-	-	-
20 10-4120	EMPLOYEE BEN. FICA EMP. TAX	5,580	5,396	5,868	7,212	5,076	2,135.55	7,212	7,335	123	1.71%
20 10-4130	EMPLOYEE BEN-WORKERS COMP	7,128	8,048	7,446	10,943	7,148	3,795.31	10,943	11,085	142	1.30%
20 10-4140	EMPLOYEE BEN-UNEMPLOYMENT INS	45	810	41	1,715	726	988.65	1,715	1,714	(1)	-0.06%
	TOTALSALARY AND BENEFITS	553,166	514,281	597,700	664,120	512,037	162,083	664,120	678,902	14,782	2.23%
						-					
20 10-4505	AUTO EXPENSES-GASOLINE	5,246	6,353	5,594	6,000	3,053	900	3,953	4,500	(1,500)	-25.00%
20 10-4506	MACH & EQUIP - GASOLINE	-	1,300	504	1,500	-	200	200	500	(1,000)	-66.67%
20 10-4511	UNIFORMS	3,356	3,674	3,401	3,300	3,639	1,800	5,439	5,500	2,200	66.67%
20 10-4520	DUES & SUBSCRIPTIONS	520	570	522	875	216	400	616	875	-	0.00%
20 10-4521	PRINTING COSTS	774	4,035	8,163	5,400	-	2,000	2,000	2,000	(3,400)	-62.96%
20 10-4526	GENERAL EXPENSES	3,974	3,986	4,927	4,500	4,159	400	4,559	4,500	-	0.00%
20 10-4527	POSTAGE	6,550	6,725	5,806	6,600	3,000	3,300	6,300	6,600	-	0.00%
	TOTAL SUPPLIES	20,420	26,644	28,918	28,175	14,067	9,000	23,067	24,475	(3,700)	-13.13%

**CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
UTILITY ADMINISTRATION											
20 10-4600	AUTO EXPENSES-MAINT & REPA	3,322	1,968	2,492	4,000	2,102	1,500	3,602	4,000	-	0.00%
20 10-4601	MACH & EQUIP - MAINT & REPAIRS	2,481	5,832	20,196	5,000	5,597	-	5,597	5,000	-	0.00%
20 10-4605	COMPUTER COST-SOFTWARE & MAIN	744	744	6,000	25,000	18,739	4,600	23,339	25,000	-	0.00%
	TOTAL MAINTENANCE	6,547	8,544	28,688	34,000	26,438	6,100	32,538	34,000	-	0.00%
		-	-	-	-	-	-	-	-	-	-
20 10-5027	TRAVEL & TUITION	3,078	2,458	3,378	5,000	2,549	1,000	3,549	4,000	(1,000)	-20.00%
20 10-5031	EMPLOYEE MEDICAL TESTING & TRE	20	-	35	200	75	-	75	200	-	0.00%
20 10-5032	RECRUITING BONUS	-	-	-	1,000	-	-	-	-	(1,000)	-100.00%
	TOTAL SERVICES	3,098	2,458	3,413	6,200	2,624	1,000	3,624	4,200	(2,000)	-32.26%
		-	-	-	-	-	-	-	-	-	-
20 10-5502	PROFESS. FEES - AUDIT	11,454	12,455	13,221	13,739	13,850	-	13,850	14,110	371	2.70%
20 10-5506	PROFESS. FEES - ENGINEERING	2,605	10,314	-	15,000	-	-	-	10,000	(5,000)	-33.33%
	TOTAL PROFESSIONAL SERVICES	14,059	22,769	13,221	28,739	13,850	-	13,850	24,110	(4,629)	-16.11%
		-	-	-	-	-	-	-	-	-	-
20 10-5630	UTILITIES-COMMUNICATIONS	11,858	13,151	12,538	13,000	10,644	4,500	15,144	15,800	2,800	21.54%
	TOTAL EXP CATG 56-59	11,858	13,151	12,538	13,000	10,644	4,500	15,144	15,800	2,800	21.54%
		-	-	-	-	-	-	-	-	-	-
20 10-7700	UTILITY - DEPRECIATION EXPENSE	526,438	556,088	536,084	-	-	-	-	-	-	-
	TOTAL DEPRECIATION EXPENSE	526,438	556,088	536,084	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
20 10-9001	G&A ALLOCATED FROM(TO)OTHER DF	-	-	-	-	-	-	-	-	-	-
20 10-9100	UTILITIES- RESERVE FOR CAPITAL	5,851	14,751	7,751	7,751	-	7,751	7,751	7,751	-	0.00%
	TOTAL INTERFUND ACTIVITY	5,851	14,751	7,751	7,751	-	7,751	7,751	7,751	-	0.00%
		-	-	-	-	-	-	-	-	-	-
	TOTAL UTILITY ADMINISTRATION	1,141,437	1,158,686	1,228,313	781,985	579,659	190,434	760,093	789,238	7,253	0.93%

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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
UTILITY DEBT SERVICE											
20 15-6520	PRINCIPAL/DEBT SERVICE	-	-	-	290,000	-	290,000	290,000	305,000	15,000	5.17%
	PRINCIPAL PAYMENT TO GF FUND BALANCE	-	-	-	84,405	-	84,405		86,516	2,111	
20 15-6521	INTEREST/DEBT SERVICE	67,187	65,398	98,998	104,340	52,129	52,211	104,340	97,913	(6,427)	-6.16%
	INTEREST PAYMENT TO GENERAL FUND	-	-	-	21,005	-	21,005		18,896	(2,109)	
20 15-6700	MAINTENANCE FEE/DEBT SERVICE	-	-	-	1,000	1,600	-	1,600	1,600	600	
	TOTAL DEBT SERVICES	67,187	65,398	98,998	500,750	53,729	447,621	395,940	509,925	9,175	1.83%

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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
WATER SERVICES											
20 60-4526	GENERAL EXPENSES	2,943	2,597	3,389	3,500	2,096	1,000	3,096	3,500	-	0.00%
	TOTAL SUPPLIES	2,943	2,597	3,389	3,500	2,096	1,000	3,096	3,500	-	0.00%
20 60-4607	WELL REPAIRS	14,687	5,782	7,606	2,000	6,710	1,800	8,510	7,000	5,000	250.00%
	TOTAL MAINTENANCE	14,687	5,782	7,606	2,000	6,710	1,800	8,510	7,000	5,000	250.00%
		-	-	-	-	-	-	-	-	-	-
20 60-5500	CONTRACT LABOR	20,000	11,206	5,164	20,000	11,234	3,360	14,594	15,000	(5,000)	-25.00%
20 60-5536	PROFESSIONAL FEES - ENGINEERIN	167,823	(118,982)	-	-	-	-	-	-	-	-
	TOTAL PROFESSIONAL SERVICES	187,823	(107,776)	5,164	20,000	11,234	3,360	14,594	15,000	(5,000)	-25.00%
		-	-	-	-	-	-	-	-	-	-
20 60-5628	ELECTRICAL POWER - WATER PLANT	52,311	55,998	29,439	60,000	24,515	12,800	37,315	54,000	(6,000)	-10.00%
	TOTAL EXP CATG 56-59	52,311	55,998	29,439	60,000	24,515	12,800	37,315	54,000	(6,000)	-10.00%
		-	-	-	-	-	-	-	-	-	-
20 60-6020	COH EMERGENCY INTERCONNECT	(111)	1,700	1,748	2,000	1,503	648	2,151	2,000	-	0.00%
20 60-6021	COH - GROUND WATER CHARGE	255,544	280,692	418,161	295,000	143,324	116,000	259,324	295,000	-	0.00%
20 60-6022	WATER SAMPLES	2,662	2,200	1,779	3,000	2,240	673	2,913	3,000	-	0.00%
20 60-6023	WATER TREATMENT	27,359	23,314	43,830	42,000	37,935	6,250	44,185	42,000	-	0.00%
	TOTAL OTHER SERVICES	285,454	307,906	465,519	342,000	185,002	123,571	308,573	342,000	-	0.00%

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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
WATER SERVICES											
20 60-7002	CAPITAL - MATERIALS & EQUIP.	-	-	-	-	-	-	-	9,235	9,235	
20 60-7004	WATER METERS	0	-	-	-	-	-	-	6,000	6,000	#DIV/0!
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	15,235	15,235	#DIV/0!
20 60-7101	WATER SYSTEM	14,221	23,491	13,588	30,000	14,711	11,400	26,111	27,000	(3,000)	-10.00%
20 60-7102	NEW WATER SERVICE LINES MATERI	9,798	5,774	12,199	10,000	1,629	2,000	3,629	5,000	(5,000)	-50.00%
20 60-7106	COH INTERCONNECT	44,425	-	-	-	-	-	-	-	-	
	TOTAL INFRASTRUCTURE	68,444	29,266	25,787	40,000	17,750	13,400	31,150	32,000	(8,000)	-20.00%
20 60-9100	WATER DEPARTMENT-G&A RESERVE F	99,035	99,035	94,835	94,835	-	94,835	94,835	94,835	-	0.00%
	TOTAL INTERFUND-ACTIVITY	99,035	99,035	94,835	94,835	-	94,835	94,835	94,835	-	0.00%
	TOTAL WATER SERVICES	710,698	392,808	631,738	562,335	247,306	250,766	498,072	563,570	1,235	0.22%

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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
WASTEWATER SERVICES											
20 70-4601	SEWER SYSTEM MAINTENANCE	680	3,988	8,811	6,000	8,139	-	8,139	6,000	-	0.00%
20 70-4608	SEWER DEPT. - MATERIAL & LABOR	6,201	8,707	2,759	10,000	1,931	1,000	2,931	5,000	(5,000)	-50.00%
	TOTAL MAINTENANCE	6,881	12,695	11,570	16,000	10,070	1,000	11,070	11,000	(5,000)	-31.25%
			-								
20 70-5500	CONTRACT LABOR	22,178	15,456	25,000	25,000	7,840	4,480	12,320	20,000	(5,000)	-20.00%
20 70-5540	PROFESS. FEES - ENGINEERING	-	-	-	-	-	-	-	-	-	-
	TOTAL PROFESSIONAL SERVICES	22,178	15,456	25,000	25,000	7,840	4,480	12,320	20,000	(5,000)	-20.00%
			-								
20 70-5627	ELECTRICAL POWER - SEWER PLANT	1,885	1,950	1,429	2,000	1,425	500	1,925	2,000	-	0.00%
	TOTAL EXP CATG 56-59	1,885	1,950	1,429	2,000	1,425	500	1,925	2,000	-	0.00%
			-								
20 70-6020	CITY OF HOUSTON - SEWER	782,122	815,062	775,295	820,000	542,469	400,000	942,469	900,000	80,000	9.76%
	TOTAL OTHER SERVICES	782,122	815,062	775,295	820,000	542,469	400,000	942,469	900,000	80,000	9.76%
20 70-7002	CAPITAL - MATERIALS & EQUIP.	-	0	2,226	6,000	6,565	-	6,565	8,000	2,000	33.33%
	TOTAL CAPITAL OUTLAY	-	0	2,226	6,000	6,565	-	6,565	8,000	2,000	33.33%
20 70-9100	SEWER DEPARTMENT G&A RESERVE F	4,832	5,432	5,432	5,432	-	5,432	5,432	5,432	-	0.00%
	TOTAL INTERFUND-ACTIVITY	4,832	5,432	5,432	5,432	-	5,432	5,432	5,432	-	0.00%
	TOTAL SEWER DEPARTMENT	817,898	850,595	820,952	874,432	568,369	411,412	979,781	946,432	72,000	8.23%

CITY OF SPRING VALLEY VILLAGE
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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND											
CIP											
20 60-5536	ENG - NEW PRODUCTION WATER WELL			-	10,000	41,931	14,296	56,227	38,587		
20 60-7004	WATER METERS	0	9,305	117,830	12,000	59,076		59,076			
20 60-7401	NEW PRODUCTION WATER WELL			-	1,150,000	1,404,270		1,404,270	111,413		
TOTAL UTILITY CIP			9,305	117,830	1,172,000	1,463,346	14,296	1,519,573	150,000		

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ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
UTILITY FUND *SOLID WASTE*											
20 80-5621	SOLID WASTE CONTRACT	320,550	316,804	-	-	-	-	-	-	-	-
	TOTAL SOLID WASTE	320,550	316,804	-	-	-	-	-	-	-	-
	TOTAL UTILITY FUND EXPENSES	3,057,770	2,793,595	2,897,831	3,891,502	2,912,409	1,300,233	4,153,459	2,959,165	(932,337)	-23.96%
	REVENUE OVER/(UNDER) EXPENSES	(88,946)	313,817	46,626	(1,152,702)	(651,540)	(572,583)	(1,164,940)	(81,865)	1,070,837	-92.90%

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CIP FUND											
REVENUE											
CIP FUND											
		-				-		-			
25 01-5406	INTEREST INCOME	(5,511)	(260)		(4,000)	(57,301)	(6,000)	(63,301)	(4,000)	-	0.00%
25 01-5409	OTHER INCOME-MISCELLANEOUS	-	-	-		-		-		-	
25 01-5710	TRANSFERS IN	(2,335,849)	(1,524,042)	(878,279)	(819,286)	-	(1,112,448)	(1,112,448)	(583,920)	235,366	-28.73%
25 01-5802	PROCEEDS FROM SALE OF BONDS	-	-	(6,600,000)		-	(8,130,000)	(8,130,000)			
25 01-5803	PREMIUM ON BOND	-	-	(248,176)		-	(470,000)	(470,000)			
	TOTAL REVENUE	(2,335,849)	(1,524,042)	(7,726,455)	(819,286)	(57,301)	(9,712,448)	(9,712,448)	(583,920)	235,366	-28.73%

**CITY OF SPRING VALLEY VILLAGE
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CIP FUND											
EXPENDITURES											
25 50-5508	PROFESS. FEES - ENG DRAINAGE	-	18,062	8,493	-	-	-	-	-	-	-
25 50-5535	PROFEES.FEES - HILLDALE/BADE	65,788	211,638	19,541	16,000	22,485	-	22,485	-	(16,000)	-100.00%
25 50-5540	PROFESS. FEES - ENG SIDEWALK WEST	-	11,586	20,869	-	-	-	-	-	-	-
25 50-5544	PROFESS. FEES - CONNECTIVITY	-	-	45,447	-	3,613	-	3,613	-	-	-
25 50-5545	PROFESS. FEES - LOESER, TRAWEEK, LONE STAR	-	-	-	435,000	354,968	20,000	374,968	30,182	-	-
25 50-5546	PROFESS. FEES - GREEN VALLEY & WINNINGHAM (WEST)	-	-	-	159,500	116,222	5,000	121,222	27,008	-	-
25 50-5547	PROFESS.FEES - WINNINGHAM(EAST OF VOSS), CEDARSPUR AND BURK	-	-	-	150,000	-	-	-	166,801	-	-
25 50-5548	PROFESS.FEES - BRIDGE REPAIR AT TAMMY LANE AND RANDY DRIVE	-	-	-	-	-	-	-	22,000	-	-
25 50-5548	PROFESS.FEES - SAFETY AND MOBILITY STUDY	-	-	-	-	-	6,749	6,749	62,663	-	-
25 50-6226	BOND ISSUANCE COST	-	-	108,729	-	-	81,414	81,414	-	-	-
25 50-6944	BINGLE TRAFFIC IMPROVEMENT	-	-	-	320,000	-	-	-	-	-	-
25 50-6945	STREET LIGHT REPLACEMENT - HILLDA	71,613	-	-	-	11,272	-	11,272	-	-	#DIV/0!
25 50-6946	KATY FREEWAY NOISE REDUCTION	46,800	46,800	-	46,800	-	46,800	46,800	46,800	-	0.00%
25 50-6947	FIRE DEPARTMENT RENOVATION	-	-	450,260	118,490	270,833	60,937	331,770	60,938	-	-
25 50-7107	DRAINAGE	-	-	97,931	-	-	-	-	-	-	-
25 50-7502	CONNECTIVITY & ENHANCEMENT	-	79,919	-	-	-	-	-	-	-	-
25 50-7503	RENOVATION OF PUBLIC WORKS BUIL	-	-	-	-	-	-	-	250,000	250,000	-
25 50-7504	PARK IMPROVEMENT	167,729	1,273,426	265,871	-	143,035	-	143,035	-	-	-
25 50-7513	INFRASTRUCTURE -BRACHER	137,207	-	-	-	-	-	-	-	-	-
25 50-7514	INFRASTRUCTURE - HILLDALE/BA	-	-	1,087,547	831,692	595,813	132,093	727,907	-	(831,692)	-100.00%
25 50-7516	INFRASTRUCTURE - WESTVIEW SIDEW	5,152	38,950	121,680	-	33,368	-	33,368	-	-	-
25 50-7517	INFRASTRUCTURE - LOESER, TRAWEEK, LONE STAR	-	-	-	1,529,274	-	-	-	3,183,396	-	-
25 50-7518	INFRASTRUCTURE - GREEN VALLEY & WINNINGHAM (WEST)	-	-	-	387,500	-	-	-	1,095,284	-	-
25 50-7519	INFRASTRUCTURE - BRIDGE IMPROVEMENT AT TAMY LANE AND RANDY DRIVE	-	-	-	-	-	-	-	56,250	-	-
	INFRASTRUCTURE - WINNINGHAM (EAST OF VOSS), CEDARSPUR AND BURKHART	-	-	-	-	-	-	-	605,424	-	-
	TOTAL STREET IMPROVEMENT	494,289	1,680,380	2,226,368	3,994,256	1,551,609	352,993	1,904,602	4,945,072	950,816	23.80%
25 51-5540	ENG. SPRING OAK E/W	74,437	-	-	-	-	-	-	-	-	-
25 51-5542	PF. CITY HALL/POLICE STATION	341,334	32,642	-	-	-	-	-	-	-	-
25 51-7002	CHPD - CAPITAL FF&E	1,764,176	-	-	-	-	-	-	-	-	-
25 51-7514	INFRASTRUCTURE - SPRING OAK EW	3,450,190	-	-	-	-	-	-	-	-	-
25 51-7516	INFRASTRUCTURE - CH/POLICE STA	5,290,193	347,265	-	-	-	-	-	-	-	-
	TOTAL GO BOND 2015 PROJECTS	10,920,329	379,907	-	-	-	-	-	-	-	-
	TOTAL CIP FUND EXPENDITURES	11,414,619	2,060,287	2,226,368	3,994,256.00	1,551,609	352,992.55	1,904,601.57	4,945,071.50	950,816	23.80%
	REVENUE OVER/(UNDER) EXPENDITURE	2,229,003	(536,245.12)	5,500,086.29	(3,174,969.73)	(1,494,307.70)	9,359,455.45	7,807,846.43	(4,361,151.50)	(1,186,182)	37.36%



CITY OF SPRING VALLEY VILLAGE
 PROPOSED BUDGET
 FY 2020-2021

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
DEBT SERVICE											
REVENUE											
30 00-4220	EXCESS REVENUE/EXPENDITURES	-	-	-	-	-	-	-	-	-	-
30 01-5100	AD VALOREM - CURRENT YEAR	(895,174)	(930,820)	(894,224)	(907,119)	(892,729)	(5,000)	(897,729)	(915,000)	(7,881)	0.87%
30 01-5102	AD VALOREM - PRIOR YEARS	5,423	1,168	15,643	(1,000)	12,390	-	12,390	-	1,000	-100.00%
30 01-5103	AD VALOREM - PENALTY & INTERES	(2,290)	(2,818)	(3,703)	(3,000)	(3,517)	400	(3,117)	-	3,000	-100.00%
30 01-5700	TRANSFER IN FROM GF	-	-	(110,153)	(450,713)	-	(475,713)	(475,713)	(661,702)	(210,989)	46.81%
	TOTAL DEBT SERVICES REVENUE	(905,336)	(932,470)	(992,437)	(1,361,832)	(883,856)	(480,313)	(1,364,169)	(1,576,702)	(214,870)	15.78%
DEBT SERVICE EXPENDITURES											
30 15-6520	BOND - PRINCIPAL	510,000	530,000	550,000	795,000	795,000	-	795,000	825,000	30,000	3.77%
30 15-6521	BOND - INTEREST	399,069	378,269	472,322	566,082	290,991	275,091	566,082	732,196	166,114	29.34%
30 15-6700	MAINTENANCE FEE/DEBT SERVICE	750	750	750	750	1,500	-	1,500	5,000	4,250	566.67%
	TOTAL DEBT SERVICE EXPENDITUR	909,819	909,019	1,023,072	1,361,832	1,087,491	275,091	1,362,582	1,562,196	200,364	14.71%
	REVENUE OVER/(UNDER) EXPENSES	(4,483)	23,451	(30,635)	-	(203,634)	205,222	1,587	14,506	14,506	#DIV/0!

CITY OF SPRING VALLEY VILLAGE
 PROPOSED BUDGET
 FY 2020-2021

DRAFT 08.20.2020

ACCOUNT	ACCOUNT DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 APPROVED BUDGET	Y-T-D ACTUAL AS JULY 31, 2020	EXPECTED TO EXPEND 2020	PROJECTED TOTAL 2020	2021 PROPOSED BASE BUDGET	DELTA FY 2020	PERCENT INCREASE/ DECREASE
SPECIAL REVENUE RESTRICTED FUND											
REVENUE											
35 00-4120	PRIOR YEAR UNRESERVED AND UNDE	(21,587)	(28,483)	(49,705)		(62,200)		(62,200)		-	
35 01-5316	JUDICIAL FEES	(1,414)	(2,697)	(2,226)	(1,500)	(522)	(75)	(597)	(500)	1,000	-66.67%
35 01-5318	MUNICIPAL COURT - CHILD SAFETY	(517)	(8,394)	(5,174)	(3,500)	(225)	(25)	(250)	(250)	3,250	-92.86%
35 01-5401	HC - CHILD SAFETY REVENUE	(4,540)	(4,769)	(4,744)	(4,600)	(2,641)	(400)	(3,041)	(3,000)	1,600	-34.78%
35 01-5320	TIME PAYMENT (TPLC)	(1,264)	(737)	(3,141)	(1,000)	(524)	(175)	(699)	(450)	550	-55.00%
35 01-5322	MUNICIPAL COURT - SECURITY FEE	(7,566)	(14,423)	(11,495)	(10,000)	(4,394)	(1,000)	(5,394)	(6,000)	4,000	-40.00%
35 01-5323	MUNICIPAL COURT-TECHNOLOGY FEE	(10,111)	(19,378)	(15,294)	(13,000)	(4,925)	(1,200)	(6,125)	(6,000)	7,000	-53.85%
	TOTAL REVENUE	(20,873)	(78,880)	(91,780)	(33,600)	(75,431)	(2,875)	(16,106)	(16,200)	17,400	-51.79%
EXPENDITURES											
35 30-5005	MUNICIPAL COURT BAILIFF	5,731	16,158	20,839	25,000	-	-	-	25,000	-	0.00%
35 30-5615	COURT SECURITY	1,198	1,114	3,998	1,000	-	-	-	1,000	-	0.00%
35 30-5617	COURT TECHNOLOGY	-	-	-	-	-	-	-	-	-	-
35 30-7002	CAPITAL - MATERIALS & EQUIP	-	-	-	-	-	-	-	-	-	-
	TOTAL EXPENDITURES	6,929	17,272	24,837	26,000	-	-	-	26,000	-	0.00%
	REVENUE OVER/(UNDER) EXPENDITURE	13,944	61,608	66,943	7,600	75,431	2,875	16,106	(9,800)	(17,400)	-228.95%

DETAIL WORKSHEET

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Council
PREPARED BY	Michelle
DATE	5/23/2020
FISCAL YEAR	2020-2021

EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
05-4526	General Expenses	Mayor's Meetings 360 HCMCA Meetings & Luncheons 160x9=1440 80x9=720	1,500
05-5027	Travel & Tuitions	Legislative Updates - TML	1,500
05-5610	Mayor & Council Allowances	Mayor: \$75x12=\$900 Councilmembers: \$50x12x5=\$3,000	3,900
TOTAL			6,900

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Admin
PREPARED BY	Michelle
DATE	05/22/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-4505	Auto Expenses - Gasoline	Community Development Director's truck	500.00
10-4520	Dues & Subscriptions	TML \$1300//TCMA \$325/HGAC \$200/HCC \$100 and BuyBoard Houston Mayor \$600/Co-Op \$100/TMCA \$85/Misc. Subscriptions Community Development Dir. - ICMA \$200, TCMA \$150, TFMA\$100 and APA \$515.00 Finance - dues GFOA, GFOAT \$ 60 GFOAT Gulf Coast Chapter, GTOT, TMHRA: \$150, Purchasing, CAFR Application \$460 City Administrator -ICMA \$1,260 - TCMA \$ - TxWLG \$ IEDC\$400 City Secretary - SGC - \$70, TCCA - \$140, IIMC - \$150, ICMA \$200, TMCA - \$150 GCCC MEMEBERSHIP 650 Regional Watershed Protection\$2,000	9,200.00
10-4521	Printing Costs	Envelopes, Letterheads, tax forms, Checks, SV Stickers, Notification to Residents, and etc	8,000.00
10-4525	Office Supplies	Copy Paper, Toner and Other Office Supplies	6,000.00
10-4526	General Expenses	Meeting Expenses, Employee Awards, Uniforms, City Events	11,000.00
10-4528	Tools, Equipment	Misc. Small Tools	500.00
TOTAL			35,200.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Admin
PREPARED BY	Michelle
DATE	05/222/2020
FISCAL YEAR	2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER	
ORGANIZATION OR PUBLICATION	NAME OF MEMBER OR SUBSCRIBER	EXPLANATION			PROPOSED BUDGET
10-4600	Auto Expenses - Maintence & Repairs	Community Development Director - Tires, Oil Change & other car maintenar			1,500.00
10-4601	Machinery & Equip - Maintenance & Repair	City Hall's Equipments maintenance & repairs			5,000.00
10-4604	Computer Cost - Hardware	Network & Office Computers Parts			2,500.00
10-4606	Office Equip Main & Repairs	Postage Machines, Office Furniture and Etc			3,000.00
TOTAL					12,000.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Admin
PREPARED BY	Michelle
DATE	05/22/2020
FISCAL YEAR	2020-2021

5000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER	
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET		
10-5027	Travel & Tuition	Continuous Education for license renewal/@\$200 ea & \$300 travel for classes TCMA Annual Conference/TML-Half of Cost/GFOAT/ HR Classes Community Development Dir.'s Annual Training and conferences \$2500 Two Employees' tuition Reimbursement		20,000.00	
10-5031	Employee Medical Testing & Treatm	New Employees Test and Flu shots		1,000.00	
10-5032	Employee Recruiting	Recruiting New Employees from Exsiting Employees			
TOTAL				21,000.00	

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Admin
PREPARED BY	Michelle
DATE	05/22/2020
FISCAL YEAR	2020-2021

5500 SERIES EXPENDITURES

DEPARTMENT	DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-5500	Building Inspection	Building Inspector AVG. 130 inspections monthly x \$35.00 per inspection	54,600.00
10-5506	Professional Fees - Drainage and Pla	Drainage Review Avg. 7x\$750=63,000 Plan Review Avg. 10 x 250x12= 30000	93,000.00
10-5507	Professional Fees - Services	Misc services Fees i.e. Salary Study, Consultant for hiring or interim	20,000.00
10-5509	Professional Fees - Consultant Services	Health Insurance 8,500 Building Official \$95x6x12 27,300	35,800.00
TOTAL			203,400.00

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Admin
PREPARED BY	Roxanne
DATE	#REF!
FISCAL YEAR	#REF!

6000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
10-6018	Election Expense	May Election: equipment Rental \$7,000, Ads \$1,600, Test Equipment \$300 Election Clerks and election trainings		10,000.00
TOTAL				10,000.00

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Admin
PREPARED BY	Michelle
DATE	#REF!
FISCAL YEAR	#REF!

9000 SERIES CAPITAL OUTLAY

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
10-9100	G&A - Reserve for Capital	Capital Replacement	8,581	
TOTAL			8,581	

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT City-Wide
 PREPARED BY Michelle
 DATE 5/26/2020
 FISCAL YEAR 2020-2021

4500 and 5500 SERIES EXPENDITURES

DEPARTMENT	DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	
11-4524	Emergency Management Exp	Emergency preparation, disaster expenses	4,000
11-4526	Public Relation	Supplies and Contribution related to City Public Relation	1,000
11-4527	Postage	Mails, Payables, Communication to Residents, Court Notifications and Others	7,000
11-4528	Legislative Affairs (SB2)		0
11-4602	City Hall Building Maintenance	Contract for A/C System, A/C repair, Building Maintenance and storage "barn",	22,000
11-4603	City Hall Janitorial & Cleaning	Janitorial Services and Janitorial Supplies Avg costs per month Buildings & 1,240 2480/2=1,240 Park Pavilion COVID Fogging Supplies & Window Clean # (note: Park Pavilion cleaned 3x/week) PD \$ 18,390	25,000
11-4605	Software Maintenance	constant contact event messaging \$ 500.00 blue prince 3751 x 1.15 \$ 4,500.00 Web Service and Maint Fee 4100x1.05 \$ 4,305.00 spam filter \$ 1,800.00 anti-virus annual renewal fee \$ 200.00 Fixed Asset Software maint \$ 400.00 misc. other software \$ 1,100.00 Incode -accounting & utility billing \$ 7,000.00 Email Protection (Ironscale) \$ 3,600.00 Office 365 \$ 4,800.00 Mobile App \$ 1,500.00 Incode - Project Accounting \$ 1,000.00 Monthly Cloud Back-up for two servers \$ 3,600.00 P & Z Municode \$ 7,000.00	41,305
11-5501	Records Storage	Monthly Storage Fees and Shredding Services Fees	2,000
11-5502	Professional Fees - Audit	Annual Auditor's Fee \$ 28,220	14,110
11-5503	Professional Fees - Legal	\$5700 /avg month plus special projects - \$5,200	70,000
11-5504	Tax Assessing & Collection	SBISD 7,700	7,700
11-5505	Tax Appraisal	HCAD	42,406
11-5511	Bank Service Charge	Monthly Banking Service C \$900x12=10,800	10,800
TOTAL			243,321

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT City Wide
 PREPARED BY Michelle
 DATE 5/26/2020
 FISCAL YEAR 2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT	DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	
11-5600	Computer Services & Maintenance	Routine maintenance on hardware, software updates, etc. Monthly \$10,600x12/2/2 plus misc projects	50,685
11-5621	Garbage Contract	Annual Garbage Contract with WCA 1410x18.72x12 plus 3% CPI Adj Residential 61.89x1x12 plus 3% CPI Adj Commercial	322,000
11-5627	Utilities	City Hall's electric/gas Avg \$2,000/mon	22,000
11-5630	Utilities - Communication	Telephones & Cells (1825+250+375)x12 avg \$1825/mo Cable Monthly Fees Avg \$250/mo (Comcast) Avg \$375/mo (PS LightWave)	29,000
11-6000	Insurance - Liability	General Liability, Law Enforcement Liability, Errors & Omissions	19,000
11-6001	Insurance - Property	Real & Personal Property, Boiler & Machinery, Mobile Equipment	40,000
11-6002	Insurance - Surety Bonds	CM & Treasurer \$800 Property Tax Collector \$260 Notaries 105	1,165
11-6003	Insurance - Vehicle	All City's Vehicles	33,595
10-6011	Legal Notices	Legal Notices for Bids, Public Hearings & Notifications	18,000
11-6228	Economic Incentive Payments	DTK Primere SSI Acero Bella Back Row A AA-Access C	65,000
TOTAL			600,445

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT City-Wide
 PREPARED BY Michelle
 DATE 5/26/2020
 FISCAL YEAR 2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
11-9000	Transfer to CIP	Annual Transfer to CIP Fund		583,920
		583,920		
11-9001	Transfer to Debt Services	Transfer to Debt Services for CO 2019 Bond Payments		661,701
		CO 2019	\$451,313	
		CO2020	\$ 205,388	
		Bond Maint Fee and other	\$ 5,000.00	
TOTAL				1,245,621

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Fire Department
PREPARED BY	Michelle
DATE	5/22/2020
FISCAL YEAR	2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER			
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		PROPOSED BUDGET			
20-5628	Fire Department Contribution	Oct - Dec. 2020	220,914.35		1,116,459		
		Jan-21	141,401.69				
		Feb - Sept 2020	754,142.35				
		Capital	20,312.50x3	60,937.50			
		20121 Proposed total Budget from FD					
		6,961,314	16.25%	1,131,213.53		94,267.79	
			Average	94,267.79			
			Jan	141,401.69			
			Total	1,131,213.53			
		TOTAL					1,116,459

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Court
PREPARED BY	Sharell
DATE	6/2/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
10 30-4506	General Allowance	Presiding Judge's monthly allowance (\$150x12)	1,800	
10 30-4520	Dues & Subscriptions	Membership dues and subscription for 4 court personnel (TMCEC, TCMA, & ICMA)	800	
10 30-4521	Printing Cost	Purchase printed envelopes for Municipal court and business cards	500	
10 30-4525	Office supplies	The toner for printers and misc. office supplies	1,500	
10 30-4526	General Expense	Purchase of manuels and training books for court staff Lunch for semi-annual workshop for court staff unexpected items.	500	
TOTAL			5,100.00	

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Court
PREPARED BY	Sharell
DATE	6/2/2020
FISCAL YEAR	2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ORGANIZATION OR PUBLICATION	NAME OF MEMBER OR SUBSCRIBER	RENEWAL (YES OR NO)	REASON FOR MEMBERSHIP OR SUBSCRIPTION	PROPOSED BUDGET
10 30-4606	Office Equip Maint and Repair		Printer for Court Clerk	900.00
TOTAL				900.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Court
PREPARED BY	Sharell
DATE	6/2/2020
FISCAL YEAR	2020-2021

5000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
10 30-5002	Prisoner Housing			
35 30-5005	Municipal Court Bailiff	Court Bailiff Expenses		25,000
10 30-5027	Municipal Court Training	Mandatory training for Court Administrator, Asst Court Clerk Judges, Prosecutors, and backup court support personnel		3,000
10 30-5031	Employee Medical Testing	New Employee Test and Flu Shot		200
TOTAL				28,200.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Court
PREPARED BY	Sharell
DATE	6/2/2020
FISCAL YEAR	2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER	
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET		
10 30-5600	Computer Service & Repairs	For I T support from BEMA	21,200		
10 30-5610	Municipal Court Fee Judge	Court date each month 6x350.00x12	23,200		
10 30-5611	Municipal Court Fee Prosecut	Court date each month and an extra day used for pretrial preparation 7x325.00x12	27,300		
10 30-5614	Municipal Court fee Warrant	Software used to track warrants	1,350		
35 30-5615	Municipal Court Security Fee	Mandatory training for bailiff officers	1,000		
10 30-5617	Municipal Court Technology	The software maintenance yearly maintenance fee from Tyler Technology and ETS (online payments) 12693.48x1.05=13328.15	15,000		
10 30-5618	Municipal Court Interpreter	Court Interpreter Services	5,000		
TOTAL			94,050.00		

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Court
PREPARED BY	Sharell
DATE	6/2/2020
FISCAL YEAR	2020-2021

6000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER	
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET		
10 30-7002	Credit Card Fees	Credit card fees for online payments	14,000		
TOTAL			14,000.00		

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Parks (35)
PREPARED BY	PR/MY
DATE	5/29/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER	
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		PROPOSED BUDGET
10-35-4510	Event - Community Events	Community Events		5,600
10-35-4511	Event - Movie Nights	Monthly movies in the park from March through November and payments for individuals to set up and break down audio visual equipment		2,200
10-35-4514	Event - Snow Days	Funds required for purchasing ice from vendor for this event		6,600
10-35-4515	Event - Winter Lights	Costs associated with Winter Light competition event		500
10-35-4516	Event - VIF	Annual Village Independence Festival		8,000
10-35-4526	General Expenses - Electric	Electricity usage from outlets in gazebo and public restrooms in the pavilion		1,200
SUB TOTAL				24,100

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Parks (35)
PREPARED BY	PR/MY
DATE	5/29/2020
FISCAL YEAR	2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-35-4611	Park Maintenance - Materials	Park Maintenance, Playground equipment repairs and Janitorial Supplies for Park	6,000
10-35-4612	Greenspace Enhancement	allocated monies for signage, major tree removals, improvements related to connectivity initiatives, etc.	7,000
10 35-4614	HOLIDAY DECORATION	Holiday Lighting around City Hall, Pavillion, Gazebo and Fence	5,600
10-35-4615	Park Supplies	Supplies for (10) existing pet waste stations, trash bags, and other items as needed	500
SUB TOTAL			19,100

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Parks (35)
PREPARED BY	PR/MY
DATE	5/29/2020
FISCAL YEAR	2020-2021

5000 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-35-5511	Mowing & Landscaping	Funds allocated to cover annual mowing contract of city park and maintenance of green spaces N of TXDoT sound wall - Previous FY projected actual + 3% CPI	46,528
SUB TOTAL			46,528

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	POLICE
PREPARED BY	L. Evans
DATE	5/16/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-40-4505	AUTO EXPENSES-GASOLINE	FUEL COST HAVE REMAINED STABLE THEREFORE	50,000
10-40-4508	CRIME CONTROL SUPPLIES	THIS ACCOUNT PAYS FOR INVESTIGATIVE SUPPLIES INCLUDING DNA COLLECTION AND STORAGE EQUIPMENT, PRINTED EDUCATIONAL MATERIAL FOR USE DURING NATIONAL NIGHT OUT AND OTHER PUBLIC RELATIONS EVENTS, FINGERPRINT SUPPLIES, PHYSICIANS DESK REFERENCES, PENAL CODE/CCP BOOKS, CRIME SCENE TAPE BLOOD SPECIMEN COLLECTION KITS, EVIDENCE COLLECTION BAGS AND ENVELOPES, CRIME SCENE CAMERA EQUIPMENT, FIREARMS EVIDENCE BOXES. LEADS ON LINE SERVECE. THIS ACCOUNT WILL ALSO PAY FOR ANY FORENSIC TESTING REQUIRED AS THE RESULT OF ANY SEXUAL ASSAULT INVESTIGATION	11,000
10-40-4511	UNIFORMS	THIS ACCOUNT PAYS FOR ANNUAL DEPARTMENT-WIDE UNIFORM PURCHASE, UNIFORMS FOR NEW AND SUPPLEMENTAL OFFICERS.	20,000

10-40-4520	DUES AND SUBSCRIPTIONS	THIS ACCOUNT PAYS FOR ALL PROFFESIONAL ORGANIZATION MEMBERSHIPS INCLUDING THE INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE, TEXAS POLICE CHIEF'S ASSOCIATION, HOUSTON AREA POLICE CHIEF'S ASSOCIATION, NATIONAL TECHNICAL INVESTIGATORS ASSOCIATION.	2,000
10-40-4521	PRINTING	THIS ACCOUNT PAYS FOR EXPENSES RELATED TO PRINTING INCLUDING MONTHLY COPY USAGE AND ALL PRINTING SUPPLIES (SPECIAL PAPER STOCK AND PRINTER CARTRIDGES)	2,000
10-40-4524	DIASTER EXPENSES	COST RELATED TO STORM OR DIASTER EVENTS	5,000
10-40-4525	OFFICE SUPPLIES	GENERAL OFFICE SUPPLIES SUCH AS PAPER, FILING FOLDERS, PENS, BINDER CLIPS, PRINTER AND INK CARTRIDGES, AND OTHER ITEMS NECESSARY FOR DAY-YO-DAY OPERATIONS	6,000
10-40-4526	GENERAL EXPENSES	THIS ACCOUNT PAYS FOR THE COST OF ITEMS THAT INCLUDE : PRISONER MEALS, SURGICAL GLOVES, AWARDS FOR EMPLOYEE RECOGNITION PROGRAM, BATTERIES FOR RADAR, MICROPHONES, DIGITAL ALLY, FLASHLIGHTS, ETC. NOTARY FEES FOR DISPATCHERS, CLEANING SUPPLIES, RETIREMENT GIFTS, PARKING FOR COURT, EMPLOYMENTS ADDS OR NOTIFICATIONS, LUNCHEONS AND MISCELLANEOUS EXPENSES FOR THE POLICE DEPARTMENT	8,000
TOTAL			\$104,000.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	POLICE
PREPARED BY	L. Evans
DATE	5/16/2020
FISCAL YEAR	2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT	DIVISION	DIVISION NUMBER	
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-40-4600	AUTO EXPENSES MAINTENANCE & REPAIR	COSTS RELATED TO MAINTENANCE AND REPAIR OF ALL POLICE VEHICLES INCLUDING TIRES	40,000
10-40-4601	AUTO EXPENSE AUTO COLLISION	\$1000.00 DEDUCTABLE PER EVENT X 3 EVENTS	3,000
10-40-4602	MACHINE & EQUIPMENT MAINTENANCE & REPAIR	COSTS RELATED TO CCTV SURVEILLANCE EQUIPMENT, DISPATCH VIDEO AND DVR	2,000
10-40-4603	JANITORIAL AND CLEANING	DAILY JANITORIAL SERVICES AND SUPPLIES	22,790
10-40-4604	COMPUTER HARDWARE	COST RELATED TO REPLACEMENT OF HARD DRIVES, LAPTOP BATTERIES, KEYPADS, MICE, MONITORS, PRINTERS, POWER SUPPLIES, AND SIMILAR ITEMS	7,000
10-40-4605	COMPUTER SOFTWARE	INCODE/TYLER TECH ADVISED THAT OUR RENEWAL AMOUNT FOR THIS ANNUAL SUPPORT FOR FY 2019-2020 WILL BE APPROXIMATELY \$38,000.00 TO BE BILLED IN OCT. 2019. IN ADDITION, THIS ACCOUNT IS USED TO PAY FOR ANY NEWLY PURCHASED SOFTWARE AS WELL AS THE RENEWAL OF ANNUAL SOFTWARE SUCH ANTI-VIRUS.	47,000
10-40-4606	OFFICE EQUIPMENT MAINTENANCE & REPAIR	THIS ACCOUNT PAYS FOR THE FOLLOWING: MONTHLY RENTAL/LEASE OF COPY MACHINES ANNUAL MAINTENANCE CONTRACT FOR / WITH	9,000

		SBISD ESTIMATED AT \$2,700.00 ANNUAL MAINTENANCE CONTRACT FOR RECORDING SERVER (VISTACOMM) IS \$2,706.00	
10-40-4607	PD BUILDING MAINTENANCE	PD BUILDING AND AC MAINTENANCE	20,000
10-40-4620	RADIO & RADAR REPAIRS	THIS ACCOUNT PAYS FOR THE REPAIR OF RADIO, IN-CAR VIDEO CAMERA, AND EMERGENCY EQUIPMENT. IT ALSO PAYS FOR THE REPAIR, CERTIFICATION, AND CALIBRATION OF RADAR EQUIPMENT. MOST IN-CAR VIDEO EQUIPMENT IS NO LONGER COVERED BY WARRANTIES AND ARE BILLED AT \$400.00 PER REPAIR. IN ADDITION THE COST OF THE CITY OF HOUSTON WILL INCREASE TO \$41.00 PER RADIO PER MONTH TO \$26,568.00 (FROM LAST YEAR \$14,448.00) NEW RADIO EQUIPMENT INCURS PROGRAMMING FEES BY THE CITY OF HOUSTON RADIO SHOP AT \$72.00 PER HOUR. SOME UNITS HAVE AGING SIREN AND LIGHTBAR EQUIPMENT AND WILL LIKELY INCUR REPAIR CHARGES. THE ANNUAL COST OF THE TRAFFIC SUITE APP USED ON THE RADAR SPEED DISPLAY SIGN IS ESTIMATED TO BE \$1,600.00.	40,000
10-40-4621	TASER	THIS ACCOUNT WILL PAY FOR THE LEASE AGREEMENT FOR TASER 5 YEAR PLAN ANNUAL AMOUNT DUE	8,928
TOTAL			\$199,718.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	POLICE
PREPARED BY	L. Evans
DATE	5/16/2020
FISCAL YEAR	2020-2021

5000 SERIES EXPENDITURES

DEPARTMENT	DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-40-5027	TRAINING	<p>THIS ACCOUNT PAYS FOR ALL TRAINING CLASSES AND CONFERENCES INCLUDING TRAVEL AND LODGING. THIS ACCOUNT ALSO PAYS FOR OUR MONTHLY USAGE FEE OF THE "IN THE LINE OF DUTY" SERVICE USED TO PROVIDE IN-HOUSE TRAINING @ \$695.00. IN ADDITION, OUR PORTION OF THE ANNUAL TCOLE TRAINING CONTRACT AS A RESULT OF OUR PARTICIPATION WITH THE SPRING BRANCH MEMORIAL TRAINING COOPERATIVE IS PAID BY THIS ACCOUNT (\$200 PER YEAR). IN ADDITION, THE COST OF USAGE OF THE TEXAS COMMISSION ON LAW ENFORCEMENT DATA DISTRIBUTION SYSTEM USED TO CHECK TCOLE TRAINING RECORDS IS PAID FROM THIS ACCOUNT. (APPROXIMATELY \$650.00 PER YEAR) THIS ACCOUNT ALSO PAYS FOR ALL COSTS RELATED TO FIREARMS QUALIFICATION. THIS INCLUDES ALL AMMUNITION, TARGETS, AND RANGE FEES. THIS ACCOUNT ALSO PAYS FOR ALL COSTS RELATED TO TASER CARTRIDGES FOR TRAINING AND DUTY USE FOR FY 2017-2018.</p>	25,000
10-40-5029	ANIMAL CONTROL	<p>THIS ACCOUNT PAYS FOR THE COST OF STRAY ANIMALS REFERED TO THE SPCA (\$125 PER ANIMAL) AND COST OF FOOD AND VET BILLS FOR HOUSED ANIMALS.</p>	500

10-40-5031	EMPLOYEE MEDICAL TESTING AND TREATMENT	THIS ACCOUNT PAYS FOR PRE-EMPLOYMENT TESTING AND ANY NECESSARY MEDICAL EVALUATIONS	3,000
1040-5032	RECRUITING BONUS	PAYS FOR REFERRAL BY CURRENT EMPLOYEE	5,000
10-40-5033	POLICE CANINE EXPENSES	THIS ACCOUNT WILL PAY FOR EXPENSES RELATED TO POLICE K9 PROGRAM (FOOD, VET BILLS, TRAINING ITEMS)	9,000
TOTAL			\$42,500.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	POLICE
PREPARED BY	L. Evans
DATE	5/16/2020
FISCAL YEAR	2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-40-5600	COMPUTER SERVICE AND MAINTENANCE	COSTS RELATED TO THE REPAIR OF OUR COMPUTER NETWORKS, PC WORKSTATIONS, LAPTOPS, AND OTHER EQUIPMENT AS WELL AS FOR SERVICE OF ISSUES WITH AIR CARDS, ROUTERS, CABLING, SWITCHES, UPS'S, E-MAIL CONFIGURATION, DATA CONVERSION, AND OPERATING SYSTEM ISSUES. ALSO PAYES FOR FOR EXTENDED SERVICE ON OUR SERVERS (MONTHLY IS 10,600/2X12X3%=65508)	67,665
10-40-5630	UTILITIES-COMMUNICATIONS	THIS ACCOUNT PAYS FOR ALL LANDLINE AND CELL PHONE SERVICE, EQUIPMENT, AND REPAIR AS WELL AS AIR CARDS USED IN LAPTOP COMPUTERS AND DSL SERVICE.	35,000
TOTAL			\$102,665.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	POLICE
PREPARED BY	L. Evans
DATE	5/16/2020
FISCAL YEAR	2020-2021

7000 SERIES CAPITAL OUTLAY

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
10-40-7001	PERSONAL PROTECTION AND EQUIPMENT	THIS ACCOUNT IS USED TO FUND THE PURCHASE OF BALLISTIC VESTS AND OTHER SAFETY EQUIPMENT	3,500
10-40-7002	CAPITAL - MATERIALS AND EQUIPMENT	TWO POLICE VEHICLES TOTAL \$70,000.00 EACH (FULLY EQUIPPED) TOTAL \$140,000.00	140,000
TOTAL			\$203,500.00

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Streets (50)
PREPARED BY	PR/MY
DATE	5/29/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
10-50-4505	Auto Expenses - Gasoline	Associated fuel costs for a total of (6) PW Fleet Vehicles, (2) Back Hoes, and (1) Dump Truck		7,000
10-50-4511	Uniforms	Uniform Rental, delivery, pickup, laundering, etc. under contract for (3) FT PW personnel. Rain Coats, Rain Boots, Hats, and safety boots Uniform Rental avg \$882/year Safety Boot avg \$150/year and etc		2,700
10-50-4520	Dues & Subscriptions	TEEX Licenses Fees		500
10-50-4526	General Expenses	Dump truck disposal fees @ landfills, toll fees, Annual Recycle Event, misc supplies, etc.		3,000
10-50-4528	TOOLS AND EQUIPMENT	Tools and equipment to complete required jobs		3,000
10-50-4529	Street - Material	Concrete, sand, rock, rebar etc. needed for repairs to streets, sidewalks and street signs within city limits.		10,000
SUB TOTAL				26,200

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT Streets (50)
 PREPARED BY PR/MY
 DATE 5/29/2020
 FISCAL YEAR 2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
10-50-4600	Auto Expenses - Maint & Repair	PW fleet vehicles repair and maintenance, new tires for vehicles and dump truck (Dump Truck Tire: \$500/each)		3,000
10-50-4608	Equipment Rental	Equipment Rental: Street Sweeper, and other Equipment		1,500
10-50-4609	Street Point Repairs	Rebar, wooden forms, concrete needed to make street repairs		12,000
10-50-4630	Traffic Control	Replacement and/or new signage needed for street signs, new stop signs, rental of safety traffic control devices utilized while performing street repairs. Include yearly preventive maintenance of all five traffic signals.		12,000
10-50-4631	Street Striping	Maintenance of existing street striping and pavement markings and addition of new pavement markings and striping as required. This line item has been increased to cover the cost of removing the existing old pavement markings and replacing them with fresh thermoplastic as is periodically required to ensure the optimum longevity of the new pavement markings.		70,000
SUB TOTAL				98,500

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT Streets (50)
 PREPARED BY PR/MY
 DATE 5/29/2020
 FISCAL YEAR 2020-2021

5000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
10-50-5027	Travel & Tuition	attending training/conferences, costs associated with required training and continuing education		3,000
10-50-5032	Medical Testing	New employee medical screening and pre-hire requirements, Flu Shots and COVID-19 Testing		1,000
SUB TOTAL				4,000

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Streets (50)
PREPARED BY	PR/MY
DATE	5/29/2020
FISCAL YEAR	2020-2021

5500 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
10-50-5500	Contract Labor	Contract labor employee		15,000
10-50-5501	Annual Street Sweeping	Quarterly street sweeping for major thoroughfares and collectors in the City		6,000
10-50-5506	Professional Fees - Engineering	Oncall Engineering Services and Traffic Studies		15,000
10-50-5511	Mowing	Allocation for annual mowing contract to maintain city right-of-ways on Campbell, Bingle, West Tex, and I-10 Frontage (West of Wirt Rd. to almost Blalock Rd.)		40,000
SUB TOTAL				76,000

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT Streets (50)
 PREPARED BY PR/MY
 DATE 5/29/2020
 FISCAL YEAR 2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
10-50-5620	Nuisance Control	Mosquito Spraying from March thru October		6,000
10-50-5625	UTILITIES-STREET & TRA	Electricity for all street lights, stormwater pump station, and lights in the park		110,000
SUB TOTAL				116,000

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT Streets (50)
 PREPARED BY PR/MY
 DATE 5/29/2020
 FISCAL YEAR 2020-2021

7000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
10 50-7002	CAPITAL - MATERIALS & EQUIP.			
10 50-7003	CAPITAL EQUIPMENT - NON-CAPITA			
SUB TOTAL				0

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Utilities (20)
PREPARED BY	PR/MY
DATE	5/23/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	
20-10-4505	Auto Expenses - Gasoline	Gasoline for Trucks and Back Up Generator for wells.	4,500
20-10-4506	Machinery & Equipment - Gasoline	Fuel for Equipment: chain saws tree trimming, pole saws, mixed fuel for weed eaters, etc. Previous budget actuals	500
20-10-4511	Uniforms	Uniform Rental, Rain Coats, Rain Boots, Hats Avg.: \$320/Month for (6) FT PW employees	5,500
20-10-4520	Dues & Subscriptions	Storm Water Permit \$100, Harris-Galveston Subsidence District \$240 AWWA \$200, APWA \$300 TCEQ License Renewal \$115 x 2 Texas Water Utilities Association Fees \$180	875
20-10-4521	Printing Costs	Residential Notification letters concerning upcoming CIP projects, monthly Water and Sewer Bills, Business Cards.	2,000
20-10-4526	General Expenses	Annual TCEQ Water System Fees, MS4 Permit Fees and etc. TCEQ \$4,000	4,500
20-10-4527	Postage	Costs associated with covering postage for Residential Notification letters and flyers, required correspondance, Postage Permit and Monthly water bills	6,600
TOTAL			24,475

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT Utilities (20)
 PREPARED BY PR/MY
 DATE 5/23/2020
 FISCAL YEAR 2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
20-10-4600	Auto Expenses-Maintenance & Repairs	Minor repairs to (6) PW Fleet vehicles, fluids, parts for vehicles, etc.		4,000
20-10-4601	Machine & Equipment-Maint & Repair	Repairs and maintenance to trailers, compressors, engines, backhoes and vehicle registration renewals for PW Fleet vehicles and equipment		5,000
20-10-4605	Computer Cost-Software & Maint.	Costs associated with Utility Billing software and Online Payment Fees AMI system: Mi.HUB and Data Sinc		25,000
TOTAL				34,000

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT Utilities (20)
 PREPARED BY PR/MY
 DATE 5/23/2020
 FISCAL YEAR 2020-2021

5000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
20-10-5027	Travel & Training	TEEX Training Fees, Hotel Fees, & fees associated with licensed operators attending required continuing education classes for (3) licensed operators		4,000
20-10-5031	Employee Medical & Testing	Misc. Laboratory costs for a new employee - blood work, physical etc.		200
TOTAL				4,200

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Utilities (20)
PREPARED BY	PR/MY
DATE	5/23/2020
FISCAL YEAR	2020-2021

5500 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
20-10-5502	Professional Fees - Audit	Utilities Dept. portion of annual Audit Costs		14,110
20-10-5506	Professional Services Fees	Engineering Fees for Misc. projects		10,000
TOTAL				24,110

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT Utilities (20)
 PREPARED BY PR/MY
 DATE 5/23/2020
 FISCAL YEAR 2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER	
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION			
20-10-5630	Utilities - Communications	Annual cell phone coverage costs associated with basic cell phones utilized for "On-Call" PW staff employees, Supervisors, Phone Lines for water plant, lift stations and Internet Services. Reduced based upon previous year actuals and projection. AVG \$1300/per month			15,800
TOTAL					15,800

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT Utilities (20)
 PREPARED BY PR/MY
 DATE 5/23/2020
 FISCAL YEAR 2020-2021

7000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION		
20 10-7700	UTILITY - DEPRECIATION EXPENSE			
TOTAL				0

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Water (60)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

4500 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
20-60-4526	General Expenses	Shop Machine Services, Supplies for Water Related Machine Rentals	3,500
TOTAL			3,500

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Water (60)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
20-60-4607	Well Repairs	Allocation to cover any repairs necessary for Water Well #1 Reduced from \$15,000 because well pump was rebuilt in 2019 - Maintain \$2,000 for incidental repairs that may be required	7,000
TOTAL			7,000

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Water (60)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

5500 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-60-5500	Contract Labor	Contract Employee for utility maintenance, testing and repairs	15,000	
20-60-5536	Professional Fees - Engineering	Funds allocated for providing professional engineering services related to water supply, treatment, and distribution.	38,587	
TOTAL			53,587	

**CITY OF SPRING VALLEY VILLAGE
 DETAIL OF BUDGET REQUEST**

DEPARTMENT Water (60)
 PREPARED BY PR/MY
 DATE 6/2/2020
 FISCAL YEAR 2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
20-60-5628	Electricity Supply - Water Plant	Gexa Energy electricity consumption charges to power well five (5) booster pumps, and related water plant equipment Five year avg \$5000/month, but less in 2019 because the well pump was out of service from February -May	54,000
TOTAL			54,000

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT Water (60)
 PREPARED BY PR/MY
 DATE 6/2/2020
 FISCAL YEAR 2020-2021

6000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-60-6020	COH Water Interconnect	COH Emergency Water Supply connection	2,000	
20-60-6021	COH - Ground Water Charge	COH Surface Water and Air gap charge. Avg \$21,000/month Mandated 30% Surface Water Taken	295,000	
20-60-6022	Water Samples	Laboratory costs	3,000	
20-60-6023	Water Treatment	Required water treatment chemicals (chlorine, etc.) and associated supplies for performing required daily tests to monitor water quality. Increased to cover monthly liquid conversion liquid chlorine is more expensive than gas chlorine Will require additional testing supplies	42,000	
TOTAL			342,000	

**CITY OF SPRING VALLEY VILLAGE
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Water (60)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

7000 SERIES CAPITAL OUTLAY

DEPARTMENT		DIVISION	DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET
20 60-7002	CAPITAL - MATERIALS & EQUI	Hammerhead boring tool	9,235
20-60-7004	Water Meters	New water meters required for both new residential and commercial construction,	6,000
20-60-7401	New Production Water Well		111,413.00
20-60-7101	Water System	Water System Repair, Two Booster Pump Motors and pumps One time charge of \$40,000 for STORZ addition	27,000
20-60-7102	New Water Service Line Materials	Costs associated with new water taps, piping and fittings for establishing new water service for residential, commercial, and construction.	5,000
20 60-7106	COH INTERCONNECT		
TOTAL			32,000

**CITY OF SPRING VALLEY
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Sewer (70)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

4600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-70-4601	Sewer System Maintenance	Costs associated with having sanitary sewer lift station pumps pulled and repairs to either pumps or controls.	6,000	
20-70-4608	Sewer Dept. - Material & Labor	Materials costs associated with pipe, fittings, glue, for new sanitary sewer taps or maintenance and rehabilitation or repair of sanitary sewer systems	5,000	
SUB TOTAL			11,000	

**CITY OF SPRING VALLEY
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Sewer (70)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

5500 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-70-5500	Contract Labor	Funds to cover contract/temporary employee as required Costs associated with companies working on sewer and storm system	20,000	
SUB TOTAL			20,000	

**CITY OF SPRING VALLEY
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Sewer (70)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

5600 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-70-5627	Electrical Power - Sewer	Electricity supply to (4) sanitary sewer lift stations	2,000	
SUB TOTAL			2,000	

**CITY OF SPRING VALLEY
DETAIL OF BUDGET REQUEST**

DEPARTMENT	Sewer (70)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

6000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-70-6020	COH - Sanitary Sewer Charge	COH pass through charge for sanitary sewer conveyance and treatment	900,000	
SUB TOTAL			900,000	

**CITY OF SPRING VALLEY
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Sewer (70)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

7000 SERIES CAPITAL OUTLAY

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-70-7002	Capital - Materials & Equip.	Emergency repairs and replacements for lift station equipment	8,000	
SUB TOTAL			8,000	

**CITY OF SPRING VALLEY
 DETAIL OF BUDGET REQUEST**

DEPARTMENT	Sewer (70)
PREPARED BY	PR/MY
DATE	6/2/2020
FISCAL YEAR	2020-2021

9000 SERIES EXPENDITURES

DEPARTMENT		DIVISION		DIVISION NUMBER
ACCOUNT NUMBER	DESCRIPTION	EXPLANATION	PROPOSED BUDGET	
20-70-9100	Sewer Dept. G & A Reserves			5,432
SUB TOTAL				5,432

RESERVES

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
<u>General Fund</u>					
<u>Committed Funds</u>					
Police Department	124,744	163,008	37,691	-	200,700
City Hall	69,260	74,523	8,581	-	83,104
Street Department	77,889	92,945	18,656	32,500	79,100
Mowing Equipment	12,000	12,000	-	-	12,000
<i>Total Committed Funds</i>	<u>283,893</u>	<u>342,476</u>	<u>64,928</u>	<u>32,500</u>	<u>374,904</u>
<u>Utility Fund</u>					
Utility Fund Capital Equipment	149,665	157,416	7,751	-	165,167
Water Department Reserve	653,117	747,952	94,835	-	842,787
Sewer Department Reserve	93,792	99,224	5,432	-	104,655
Total Utility Fund Balances	<u>\$ 896,574</u>	<u>\$ 1,004,592</u>	<u>\$ 108,018</u>	<u>\$ -</u>	<u>\$ 1,112,609</u>

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
<u>General Fund</u>					
<u>Committed Funds</u>					
Police Department	\$ 124,744	\$ 163,008	\$ 37,691	\$ -	\$ 200,700 *

	Estimated Useful <u>Life</u>	Estimated Remaining <u>Life</u>	Estimated Replacement <u>Cost</u>	Reserved from <u>Prior Years</u>	Project to use in Year 2019	FY 2021 Budget Transfer	Total Reserve <u>Balance</u>
Mobile Radios	5	1	65,000	52,000		13,000	\$ 65,000
Portable Radios - (28)	5	1	112,000	89,600		22,400	\$ 112,000
Desktops	5	2	30,000	21,408		2,291	\$ 23,700
Total for Equipments				163,008	-	37,691	200,700

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>					
			<u>Transfers In</u>	<u>Use of Funds</u>						
<u>General Fund</u>										
<u>Committed Funds</u>										
City Hall	\$ 69,260	\$ 74,523	\$ 8,581	\$ -	\$ 83,104 *					
	<u>Estimated Useful Life</u>	<u>Estimated Remaining Life</u>	<u>Estimated Replacement Cost</u>	<u>Reserved from Prior Years</u>	<u>2020 Budget Transfer</u>	<u>Total Reserve Balance</u>	<u>Budget Estimated Use of Funds</u>	<u>Projected Reserve Balance</u>		
<u>Vehicle</u>										
<i>Building Official Truck (2013)</i>	10	4	\$ 32,700	\$ 29,073	\$ 725	\$ 29,798	\$ -	\$ 29,798		
<u>Computer System</u>										
City Hall - Incode Server 2014	5	0	7,000	3,196	1,467	4,663		4,663		
Exchange Server 2015	5	0	15,000	5,600	1,400	7,000		7,000		
Server for File Server-- 2012	5	0	15,000	9,600	1,200	10,800		10,800		
Xerox Printer - 2013	8	0	15,000	15,002	938	15,940		15,940		
City Administrator	4	2	3,000	3,400	400	3,800		3,800		
Maintenance	4	0	1,300	34	234	268		268		
City Secretary	4	0	2,500	2,500	250	2,750		2,750		
Accounting Clerk	4	1	1,500	1,750	250	2,000		2,000		
Utility Billing	4	0	1,500	700		700		700		
Building Official	4	0	2,500	2,918	417	3,335		3,335		
City Treasurer	4	1	2,600	100	650	750		750		
<u>Assistant to the CM</u>	4	2	2,600	650	650	1,300		1,300		
				\$ 74,523	\$ 8,581	\$ 83,104	\$ -	\$ 83,104		

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
<u>General Fund</u>					
<u>Committed Funds</u>					
Street Department	\$ 77,889	\$ 92,444	\$ 18,656	\$ 32,500	\$ 78,600 *

	Estimated Useful <u>Life</u>	Estimated Remaining <u>Life</u>	Estimated Replacement <u>Cost</u>	Reserved from <u>Prior Years</u>	<u>FY 2021 Budget Transfer</u>	Total Reserve <u>Balance</u>	<u>Budget Estimated Use of Funds</u>	<u>Projected Reserve Balance</u>
<u>Vehicles</u>								
2009 Chevy 1500 PU #6	9	0	\$ 32,500	32,500		32,500	32,500	-
2009 Ford F250 PU #10 (1)	9	0	\$ 32,500	-		-	-	-
2012 Chevy C2500 #12	10	3	\$ 32,500	22,500	3,333	25,833	-	25,833
2014 Pick Up Truck (PW Director)	10	3	\$ 32,500	20,500	4,000	24,500	-	24,500
2018 Chevy Siverado	10	7	\$ 32,500	7,222	3,611	10,833	-	10,833
2018 Chevy Siverado	10	7	\$ 32,500	7,222	3,611	10,833	-	10,833
2021 Chevy Silverado	10	10	\$ 36,000	-	3,600	3,600	-	3,600
1990 Peterbilt Dump Truck (1)			120,000	-	-	-	-	-
				<u>\$ 89,944</u>	<u>\$ 18,156</u>	<u>\$ 108,100</u>	<u>\$ 32,500</u>	<u>\$ 75,600</u>

Computer System

Public Work Director	4	1	3,000	2,500	500	3,000	-	3,000
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**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
<u>General Fund</u>					
<u>Committed Funds</u>					
Equipment Replacement	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ 12,000 *

	Estimated Useful <u>Life</u>	Estimated Remaining <u>Life</u>	Estimated Replacement <u>Cost</u>	Reserved from <u>Prior Years</u>	<u>FY 2021 Budget Transfer</u>	Total Reserve <u>Balance</u>	<u>Budget Estimated Use of Funds</u>	<u>Projected Reserve Balance</u>
Equipment Replacement		0	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
				\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
Utility Fund					
Utility Fund Capital Equipment	\$ 149,665	\$ 157,416	\$ 7,751	\$ -	\$ 165,167 *

	Estimated Useful <u>Life</u>	Estimated Remaining <u>Life</u>	Estimated Replacement <u>Cost</u>	Reserved from <u>Prior Years</u>	FY 2021 Budget Transfer	Total Reserve <u>Balance</u>	Budget Estimated Use of Funds	Projected Reserve Balance
Air Compressor	15	1	\$ 6,000	\$ 6,064	\$ 560	\$ 6,624	\$ -	\$ 6,624
Trailer - 2008	10	0	3,000	3,600	300	3,900	-	3,900
Tractor - 2005 Case 580M	15	6	45,000	32,552	2,491	35,043	-	35,043
Tractor - 1992 Case 580K	15	0	60,000	60,000	-	60,000	-	60,000
Vehicles								
2002 Chevy C2500 PU #8 (1)	9	0	32,000	32,000	-	32,000	-	32,000
2012 Chevy C2500 #13	10	2	32,000	23,200	4,400	27,600		27,600
				\$ 157,416	\$ 7,751	\$ 165,167	\$ -	\$ 165,167

(1) Previous reserves were for a total replacement cost of \$25000; based on the FY 2017 budget, this amount will be increased to \$32,000 including all the add on equipments.

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	<u>FY2021 Proposed Budget</u>		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
Utility Fund					
Water Department Reserve	\$ 653,117	\$ 747,952	\$ 94,835	\$ -	\$ 842,787 *

	Estimated Useful <u>Life</u>	Estimated Remaining <u>Life</u>	Estimated Replacement <u>Cost</u>	Reserved from <u>Prior Years</u>	FY 2021 Budget Transfer	Total Reserve <u>Balance</u>	Budget Estimated Use of Funds	Projected Reserve Balance
Booster Pumps								
Pump #1	7	0	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000
Pump #2	7	0	12,000	12,000	-	12,000	-	12,000
Pump #4	7	0	8,000	8,000	-	8,000	-	8,000
Pump #5	7	0	8,000	8,000	-	8,000	-	8,000
Tanks								
Tank #2 (Bolted)	10	1	315,000	284,583	34,583	319,166		319,166
Tank #1 (2013)	10	3	100,000	78,400	11,200	89,600		89,600
Tank #3 (2013)	10	3	100,000	78,400	11,200	89,600		89,600
Hydro-Tanks								
Hydro-Tank #1	30	14	75,000	41,874	2,548	44,422	-	44,422
Painting Tank #1	10	1	35,000	35,000	2,875	37,875	-	37,875
Hydro-Tank #2	30	15	75,000	38,577	2,429	41,006	-	41,006
Painting Tank #2	10	0	21,000	21,000	-	21,000	-	21,000
Water Well Pump	15	1	300,000	80,118	30,000	110,118	-	110,118
Electrical Panel	5	0	50,000	50,000	-	50,000	-	50,000
				<u>\$ 747,952</u>	<u>\$ 94,835</u>	<u>\$ 842,787</u>	<u>\$ -</u>	<u>\$ 842,787</u>

**City of Spring Valley Village
Reserve Fund Analysis
2021 Budget**

	Balance at <u>9/30/19</u>	Projected at <u>9/30/20</u>	FY2021 Proposed Budget		Projected at <u>9/30/21</u>
			<u>Transfers In</u>	<u>Use of Funds</u>	
Utility Fund					
Sewer Department Reserve	\$ 93,792	\$ 99,224	\$ 5,432	\$ -	\$ 104,655 *

	<u>Estimated Useful Life</u>	<u>Estimated Remaining Life</u>	<u>Estimated Replacement Cost</u>	<u>Reserved from Prior Years</u>	<u>FY 2021 Budget Transfer</u>	<u>Total Reserve Balance</u>	<u>Budget Estimated Use of Funds</u>	<u>Projected Reserve Balance</u>
Sewer Lift Stations								
<i>1010 Voss Road (1998)</i>								
Pump 1 Model 3085	20	0	\$ 15,000	\$ 15,500	\$ 750	\$ 16,250	\$ -	\$ 16,250
Pump 2 Model 3085	20	0	15,000	15,500	750	16,250	-	16,250
<i>1226-1/2 Pech Road (rebuilt 2006)</i>								
Pump 1 Model 3126	20	6	15,000	10,419	763	11,183	-	11,183
Pump 2 Model 3126	20	6	15,000	10,419	763	11,183	-	11,183
<i>1040 Bingle Road (1979)</i>								
Pump 1 Model 3085	20	0	15,000	7,800	600	8,400	-	8,400
Pump 2 Model 3085	20	0	15,000	15,000		15,000	-	15,000
<i>8300 Katy Fwy (2003)</i>								
Pump 1 Phase 1	20	4	15,000	12,292	903	13,195	-	13,195
	20	4	15,000	12,292	903	13,195	-	13,195
				<u>\$ 99,224</u>	<u>\$ 5,432</u>	<u>\$ 104,655</u>	<u>\$ -</u>	<u>\$ 104,655</u>

<u>Lift Stations:</u>	<u>Description</u>	<u>Capacity</u>	<u>Type</u>	<u>Depth</u>	<u>Year Built</u>	<u>Cost</u>	<u>Comments</u>
1000 Campbell Road Storm Water Pump Station - West Tex	Stormwater	768 GPM	Duplex	20'	2006	\$ 155,347.31	<i>Bid price</i>
8300 Katy Fwy Behind Home Depot	Sanitary	350 GPM	Duplex	23'	2003	\$ 182,000.00	<i>Estimated</i>
1010 Voss Road Voss at Cavell (Dad's Club)	Sanitary	140 GPM	Duplex	12'	1997	\$ 85,000.00	<i>Bid price</i>
1226-1/2 Pech Road Pech Road (south of Cedarbrake)	Sanitary	500 GPM	Duplex		1980's	\$ 210,000.00	<i>Estimated Re-hab in 2005</i>
1040 Bingle Road Woodsborough (Bingle at WMP)	Sanitary	200	Duplex		1980's	\$ 115,000.00	<i>Estimated</i>