

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, SEPTEMBER 28, 2021 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Pro Tem Carpenter at 6:00 p.m.

Members Present:

Mayor Pro Tem Allen Carpenter

Council Member Bo Bothe

Council Member David Dominy (arrived at 6:01 p.m.)

Council Member Tom Donaho

Council Member Joy McCormack

Members Absent:

Mayor Marcus Vajdos

2. INTRODUCTIONS

Julie M. Robinson, City Administrator

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Zachary Meadows, Director of Community Development

Arthur Faiello, Director of Public Works

Matthew Hitt, Assistant to the City Administrator

Loyd Evans, Chief of Police (by phone conference)

Mark Schulze, Police Captain

David Dixon, Police Commissioner

Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

4. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for Special Called City Council Meeting on July 27, 2021

- 5.2 Minutes for Regular City Council Meeting on July 27, 2021
- 5.3 Minutes for Regular City Council Meeting on August 24, 2021
- 5.4 Resolution No. 21-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING AN AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND MASTERWORD SERVICES, INC. FOR IN-PERSON AND VIRTUAL LANGUAGE TRANSLATION SERVICES; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.5 Resolution No. 21-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 3 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CONRAD CONSTRUCTION COMPANY, LTD., FOR THE LOESER, TRAWEEK, LONE STAR, LARIAT AND WEST TEX PAVING AND UTILITIES IMPROVEMENT PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.6 Resolution No. 21-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 4 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CONRAD CONSTRUCTION COMPANY, LTD., FOR THE LOESER, TRAWEEK, LONE STAR, LARIAT AND WEST TEX PAVING AND UTILITIES IMPROVEMENT PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.7 Resolution No. 21-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE DIRECTOR OF PUBLIC WORKS IN EXECUTING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 1 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND IDS ENGINEERING GROUP FOR CLEANING AND TELEVISIONING THE SEWER SYSTEM FOR THE LOESER, TRAWEEK, LONE STAR, LARIAT AND WEST TEX PAVING AND UTILITIES IMPROVEMENT PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.8 Approval of Pay Estimate No. 4 for Loeser, Traweek, Lone Star, West Tex Pavement & Utility Improvements Project to Conrad Construction Co., LTD. of \$288,471.42
- 5.9 Approval of Pay Estimate No. 10 to W. W. Payton Corporation for \$48,589.20 for the New Production Well Project (CSB #2019-01-01B)

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Bothe seconded the motion. Motion carried 5-0.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** August 2021 Police Department Staff Report (Chief Evans):

Captain Schulze provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 2,365
2. Number of Traffic Violations – 2,150
3. Number of K-9 Deployments – 79

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on August 25, 2021 and Any Special Meetings That May Have Occurred since August 25, 2021. (Mayor Pro Tem Carpenter / Council Member Bothe)

Mayor Pro Tem Carpenter advised that the Fire Department renovation project was still on budget, the new completion date is scheduled for the end of October, and all issues have been resolved. He also advised that the temporary EMS personnel saved a Hedwig Village resident's life.

NEW BUSINESS

8. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2021-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE 2021 CERTIFIED APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Donaho made a motion to approve Ordinance No. 2021-15, and Council Member Dominy seconded the motion. Motion carried 5-0.

9. **CONDUCT A PUBLIC HEARING CONCERNING:** Proposed Fiscal Year 2021-2022 Budget.

Mayor Pro Tem Carpenter opened the Public Hearing at 6:17 p.m.

A. Staff Presentation

City Administrator Julie Robinson advised that the proposed budget presented is slightly different than the one presented to Council at the July 27, 2021 Budget Workshop. The budget presented incorporates the following:

- The salary and benefits for the approved Municipal Court Clerk II position
- The salary and benefits for approved Systems Operator II – Water & Wastewater position
- Annual costs of \$4,250 for video/audio cloud-based storage with Civic Plus as required in order to utilize Zoom for public meetings
- Annual costs of \$3,000 for archiving the City's social media records with Archive Social.

B. Those In Favor

None.

C. Those Opposed

None.

D. Adjourn Public Hearing

Mayor Pro Tem Carpenter adjourned the Public Hearing at 6:20 p.m.

- 10. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2021-XX – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY OF SPRING VALLEY VILLAGE, TEXAS, FOR FISCAL YEAR 2021-2022; MAKING APPROPRIATIONS FOR THE CITY FOR SUCH FISCAL YEAR AS REFLECTED IN SAID BUDGET; PROVIDING FOR THE INCORPORATION OF PREAMBLE; MAKING CERTAIN FINDINGS AND CONTAINING CERTAIN PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2021-16, and Council Member Bothe seconded the motion. The Council took a record vote as follows:

Council Member Bo Bothe – AYE

Mayor Pro Tem Allen Carpenter – AYE

Council Member David Dominy – AYE

Council Member Tom Donaho – AYE

Council Member Joy McCormack – AYE

Motion carried 5-0.

- 11. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ratification of Increased Property Tax Revenues Reflected in the Fiscal Year 2021-2022 Budget Adopted Pursuant to Ordinance Number 2021-XX.

Council Member McCormack made a motion to ratify the increased property tax revenues reflected in the Fiscal Year 2021-2022 Budget adopted pursuant to Ordinance Number 2021-16, and Council Member Dominy seconded the motion. Motion carried 5-0.

- 12. CONDUCT A PUBLIC HEARING CONCERNING:** Fiscal Year 2021-2022 Proposed Tax Rate of \$0.415000 per \$100 in Assessed Value For The Fiscal Year Beginning October 1, 2021 And Ending September 30, 2022.

Mayor Pro Tem Carpenter opened the Public Hearing at 6:23 p.m.

A. Staff Presentation

City Treasurer Michelle Yi advised that the proposed tax rate for Fiscal Year 2021-2022 was \$0.415000 per \$100 valuation, which was a one-cent decrease from the previous fiscal year.

B. Those In Favor

None.

C. Those Opposed

None.

D. Adjourn Public Hearing

Mayor Pro Tem Carpenter adjourned the Public Hearing at 6:26 p.m.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Setting A Debt Service Tax Rate Of \$0.065992 Per \$100 Of Assessed Valuation Of All Taxable Property Within The Corporate Limits Of The City For Tax Year 2021.

Council Member Dominy made a motion to set the Debt Service Tax Rate of \$0.065992 per \$100 of assessed valuation of all taxable property within the corporate limits of the City for Tax Year 2021, and Council Member Bothe seconded the motion. Motion carried 5-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Setting A Maintenance and Operations Tax Rate Of \$0.349008 Per \$100 Of Assessed Valuation Of All Taxable Property Within The Corporate Limits Of The City For Tax Year 2021.

Council Member Dominy made a motion to set the Maintenance and Operations Tax Rate of \$0.349008 per \$100 of assessed valuation of all taxable property within the corporate limits of the City for Tax Year 2021, and Council Member Donaho seconded the motion. Motion carried 5-0.

- 15. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2021-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE 2021 AD VALOREM TAX (DEBT) RATE AND LEVY OF \$0.065992 PER HUNDRED DOLLARS OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AND APPROVING THE 2021 AD VALOREM TAX (MAINTENANCE AND OPERATION) RATE AND LEVY OF \$0.349008 PER HUNDRED DOLLARS OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY; PROVIDING FOR THE ASSESSMENT, LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, FOR THE YEAR 2021 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Bothe made a motion to approve Ordinance No. 2021-17, and Council Member Donaho seconded the motion. The Council took a record vote as follows:

Council Member Bo Bothe – AYE

Mayor Pro Tem Allen Carpenter – AYE

Council Member David Dominy – AYE

Council Member Tom Donaho – AYE

Council Member Joy McCormack – AYE

Motion carried 5-0.

16. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2021-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING CHAPTER 7, SUSTAINABILITY & RESILIENCY, OF THE COMPREHENSIVE PLAN; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, A SAVINGS CLAUSE, AND AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Ordinance by caption only. After a brief discussion, Council Member Donaho made a motion to approve Ordinance No. 2021-18, and Council Member Bothe seconded the motion. Motion carried 5-0.

17. **BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending June 30, 2021.

City Treasurer Michelle Yi presented the Quarterly Investment Report for the period ending June 30, 2021.

18. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Staff:

1. Status of New Production Well

Director of Public Works Arthur Faiello advised that the piece of equipment the contractor was waiting on arrived and should be installed and tested on Friday, October 1.

2. Status of Replacement of Ground Storage Tank #2

Director of Public Works Arthur Faiello advised that the drawings for the new ground storage tank were complete. He also advised that the demolition of the current storage tank would begin on October 4.

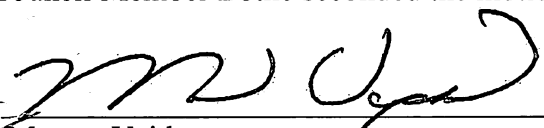
3. Status of Loeser, Traweek, Lone Star and W. Tex Paving and Utility Improvements Project

Director of Public Works Arthur Faiello advised that construction on Lone Star, Loeser, and West Tex was in progress. He also advised that construction on Traweek had not yet begun. Mr. Faiello advised that the curbing issues had been resolved. There was a brief discussion concerning the use of a 6” monument curb instead of a 4” rollover curb on this project.

19. **ADJOURNMENT**

Council Member McCormack made a motion to adjourn the meeting at 6:43 p.m., and Council Member Bothe seconded the motion. Motion carried 5-0.

Signed:



Marcus Vajdos
Mayor

Attest: Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary