

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, AUGUST 24, 2021 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:02 p.m.

Members Present:

Mayor Marcus Vajdos
Mayor Pro-Tem Allen Carpenter
Council Member Bo Bothe
Council Member David Dominy
Council Member Tom Donaho
Council Member Joy McCormack

Members Absent:

None.

2. INTRODUCTIONS

Julie M. Robinson, City Administrator
Roxanne Benitez, City Secretary
Michelle Yi, City Treasurer
Zachary Meadows, Director of Community Development
Matthew Hitt, Assistant to the City Administrator
Loyd Evans, Chief of Police (by phone conference)
Mark Schulze, Police Captain
Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

4. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

At this time, Council Member Carpenter made a motion to take Agenda Items 9 and 8 out of order, and Council Member Dominy seconded the motion. Motion carried 5-0.

NEW BUSINESS

- 9. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 21-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPOINTING AN ADDITIONAL PROSECUTING

ATTORNEY TO THE SPRING VALLEY VILLAGE MUNICIPAL COURT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. Council Member Carpenter made a motion to approve Resolution No. 21-27, and Council Member McCormack seconded the motion. Motion passed 5-0.

OLD BUSINESS

8. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Request for Rate Modification by Waste Corporation of America (“WCA”) Effective January 2022.

City Administrator Julie Robinson introduced Tony Emilio with WCA formerly, now GFL. Mr. Emilio advised that they were requesting a rate adjustment, which is allowed to be submitted annually per their Contract with the City. Council informed Mr. Emilio of several customer service issues that had occurred recently and that these issues did not comply with the customer service requirements in the Contract. After a brief discussion, it was the consensus of the Council not to take any action on the rate modification at this time and requested that the item be placed on the December 14 City Council agenda to allow WCA/GFL time to address the customer service issues discussed.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for Special Called City Council Meeting on August 3, 2021
- 5.2 Resolution No. 21-XX – A Resolution Of The City Council Of The City Of Spring Valley Village, Texas, Approving And Accepting A Right-Of-Way Dedication From Jonathan Sterbanz And Barbara Sterbanz Dedicating 0.0557 Acres Of Land To The City To Be Used As Public Right-Of-Way For Burkhart Road; Providing For The Incorporation Of Preamble And An Effective Date.
- 5.3 Approval of Pay Estimate No. 10 for Green Valley Drive & Winningham Lane Pavement & Utility Improvements Project to Conrad Construction Co., LTD. in the Amount of \$5,850.00.
- 5.4 Resolution No. 21-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 2 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CONRAD CONSTRUCTION, LTD., FOR GREEN VALLEY & WINNINGHAM PAVEMENT & UTILITY IMPROVEMENTS PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- 5.5 Approval of Pay Estimate No. 3 for Loeser, Traweek, Lone Star, West Tex Pavement & Utility Improvements Project to Conrad Construction Co., LTD. of \$221,558.58
- 5.6 Approval Of Pay Estimate No. 9 To W. W. Payton Corporation For \$18,541.80 For

The New Production Well Project (CSB #2019-01-01B)

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Carpenter seconded the motion. Motion carried 5-0.

OLD BUSINESS

6. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: July 2021 Police Department Staff Report (Chief Evans):

Captain Schulze provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 2,306
2. Number of Traffic Violations – 2,184
3. Number of K-9 Deployments – 102

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on July 28, 2021 and Any Special Meetings That May Have Occurred since July 28, 2021. (Mayor Pro-Tem Carpenter / Council Member Bothe)

Mayor Pro Tem Carpenter advised that the Fire Commissioners would be discussing the possibility of hiring additional staff in order to staff the second ambulance full time at the next meeting. There was discussion concerning staffing requirements, and it was the consensus of the Council that they were open to considering a recommendation for such staffing. Mayor Pro Tem Carpenter advised that there were no updates regarding the Village Fire Department renovation project.

NEW BUSINESS

10. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance Number 2021-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AMENDING THE CITY PERSONNEL MANUAL, AS ADOPTED BY ORDINANCE NUMBER 95-05 DULY PASSED AND APPROVED ON MARCH 29, 1995, BEING AMENDMENT NO. 15 TO THE PERSONNEL MANUAL, TO AMEND APPENDIX “A,” “JOB ALIGNMENT AND SALARY RANGES FOR ALL CITY POSITIONS” TO ADD THE POSITION OF “MUNICIPAL COURT CLERK II” AT GRADE 5; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Vajdos read the Ordinance by caption only. After a brief discussion, Council Member Dominy made a motion to approve Ordinance No. 2021-14, and Council Member Donaho seconded the motion. Motion carried 5-0.

11. EXECUTIVE SESSION: The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon’s Texas Codes Annotated, In Accordance With The Authority Contained In:

- 11.1 Section 551.072 – Deliberation Regarding Real Property – Discussion Regarding the Purchase, Exchange, Lease or Value of Real Property.

Council adjourned into the Executive Session at 6:37 p.m.

12. RECONVENE

The City Council meeting reconvened at 6:54 p.m.

13. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

No action was taken.

14. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Staff:

5. Status of Renovation and Installation of Showers in City Hall/Police Facility

Interim Public Works Director Matthew Hitt advised that the project is delayed due to the contractor having difficulty scheduling the plumber.

1. Status of New Production Well

Interim Public Works Director Matthew Hitt advised that the contractor is waiting on some final pieces of equipment which should be installed on Friday, August 27 or Monday, August 30.

2. Status of Loeser, Traweek, Lone Star and W. Tex Paving and Utility Improvements Project

Interim Public Works Director Matthew Hitt advised that he recently visited the site, and the contractor is making good progress.

3. Green Valley Drive & Winningham Lane (West of Voss) Roadway, Drainage and Utility Improvements 2020

Interim Public Works Director Matthew Hitt advised that the only outstanding item on the project is sod replacement, and this work is anticipated to be done at the end of September or early October.

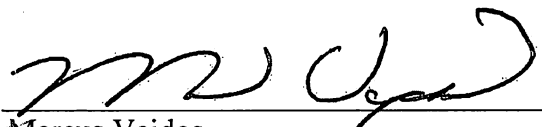
4. Status of City-Wide Street Striping and Bingle Road Road Diet

Interim Public Works Director Matthew Hitt advised that he and former Public Works Director Pat Riley met with the City of Houston to coordinate the work on the Bingle Road Road Diet Project. The City of Houston's anticipated project start time would be sometime in November, and the City's project would be done at the same time. Mr. Hitt has also met with a traffic engineer regarding the traffic light sequencing for this project. City Administrator Julie Robinson advised that Staff is working with the City of Houston regarding communication pieces that will be sent out to inform the public of this project.

15. ADJOURNMENT

Council Member Donaho made a motion to adjourn the meeting at 7:05 p.m., and Council Member Bothe seconded the motion. Motion carried 5-0.

Signed:



Marcus Vajdos
Mayor



Attest:

Roxanne Benitez

Roxanne Benitez, TRMC, CPM, CMCC
City Secretary