

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, AUGUST 22, 2023 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:02 p.m.

Members Present:

Mayor Marcus Vajdos

Mayor Pro Tem Allen Carpenter

Council Member Steve Bass

Council Member David Dominy (via teleconference)

Council Member John Lisenby

Council Member Joy McCormack (left at 6:46 p.m., returned at 7:18 p.m.)

Members Absent:

None.

2. PLEDGE OF ALLEGIANCE

2.1 American Flag

2.2 Texas Flag

Eagle Scouts of Troop 478 led the City Council, City staff, and visitors in the Pledge of Allegiance during the Regular City Council Meeting.

3. INTRODUCTIONS

Zachary Meadows, Acting City Administrator / Director of Community Development

Jasmin Torres, City Secretary

Kristina Watson, Public Works Director

Brent Walker, City Treasurer

Loren Smith, City Attorney

Mark Schulze, Police Chief

David Dixon, Police Commissioner

4. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

4.1 Administer Oaths of Office

- Council Member David Dominy

This item will be addressed and completed at the September Regular Council meeting as Council Member Dominy was in attendance via teleconference.

5. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from**

the public should be limited to a maximum of three (3) minutes per individual speaker.

5.1 PUBLIC COMMENTS (THREE MINUTE LIMIT)

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

5.1.1 Jenny Demeris, who lives at 1127 Ben Hur Drive, addressed the Council's limitations on short-term rentals

6. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6.1 Minutes for Regular Called City Council Meeting on June 27, 2023

6.2 Minutes for Special Called City Council Meeting on August 2, 2023

6.3 Minutes for Special Called City Council Meeting on August 10, 2023

6.4 Approval of Resolution Number 23-XX Ratification of Pay Estimate No. 1 Krist Outfall Reconstruction Project to On Par Civil Services, LLC in the amount of \$101,835.00.

6.5 Approval of Pay Estimate No. 2 Krist Outfall Reconstruction Project to On Par Civil Services, LLC in the amount of \$102,375.00.

Council Member McCormack made a motion to approve all items on the Consent Agenda, and Council Member Carpenter seconded the motion. Motion carried 5-0.

OLD BUSINESS

7. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: July 2023 Police Department Staff Report (Chief Schulze):

1. Number of Calls for Service – 3,381
2. Number of Traffic Violations – 976
3. Home Safe Program – a voluntary database that would help aid residents in uploading information about their loved ones to be easily identified, in the event that they go missing along with helpful, general information about the individual.

8. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on June 28, 2023, and Any Special Meetings That May Have Occurred since June 28, 2023. (Mayor Pro-Tem Carpenter / Council Member Lisenby)

At this time, Deputy Chief Whitt gave a brief report to the Council regarding the Village Fire Department. He began his report with the current changes in staff. There is currently

one employee on light duty and Fire Marshal Katner who is retiring and currently cross-training Brian Croft. There have been 49 incidents in Spring Valley and the average response time is 4 minutes and 20 seconds. The roof project will begin soon and there is a ceiling project that just wrapped up last week. The preliminary report for the ISO grading system yielded a class one result and is currently in the second phase of the grading process. On July 19, the Texas Department of Health conducted an unexpected health inspection for the ambulances and that was a pass as well. On August 1st a new billing company for the EMS billing will be introduced. The next Fire Commission Meeting will be tomorrow, August 23.

9. PRESENTATION, DISCUSSION, AND DIRECTION CONCERNING: Draft Budget for Fiscal Year 2023-2024.

Acting City Administrator Zachary Meadows presented the draft budget for the Fiscal Year 2023-2024 and advised the Council that it incorporated all of the changes and direction from Council during the August 1, 2023, meeting including:

Revenues

- The use of the current property tax rate of \$0.4050 and the low end of HCAD's Projected 2023 Taxable Value Range.
- On August 16, 2023 the City received new notices regarding the 2023 tax rates. According to the Tax Assessor/Collector, HCAD revised their tax worksheets and sent out new sheets on August 15, 2023. With these updated worksheets the only rate that was affected was the No-New-Revenue Rate (NNR). The NNR was increased from \$0.403343 to \$0.405351.

Expenditures/Expenses

- **Certification Pay:** Following the conversation during the August 1, 2023 Special Council Meeting, staff has removed education pay based on degrees, but has left the police department shift differential pay.
- **Public Works Building:** No changes were made to the amount listed under capital outlay for utilities or the CIP, however per Council request, staff has provided additional details to the building that would be needed at our Public Works facility. The proposed floor plan, proposal, and suggested locations of the building have been attached for reference. The 24' X 70' proposed building comes with a purchase price of \$241,800. This is just the shell of the building there are several items noted on the proposal that would not be included within this price.
- **I-10 Landscaping Changes:** Staff pulled the information presented to Council at the November 16, 2021 City Council meeting. The proposal presented was to remove the Pampas Grass from the I-10 frontage road and replace with Oleanders the cost of which was proposed at \$51,100.00. At the time Council elected not proceed with that portion of the proposal from KNB.

10. CONSIDERATION AND POSSIBLE ACTION CONCERNING: RESOLUTION NUMBER 23-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

SPRING VALLEY VILLAGE, TEXAS, APPROVING PROPOSAL FOR POLICE BODY CAMERAS, IN-CAR CAMERA UNITS AND ASSOCIATED SOFTWARE BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND AXON ENTERPRISE, INC.; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH PROPOSAL; AND PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Resolution by caption only. Council Member Bass made a motion to approve Resolution No. 23-15 approving the proposal for police body cameras, in-car camera units and associated software with Axon Enterprises, Inc., and Council Member Dominy seconded the motion. Motion carried 4-0.

NEW BUSINESS

11. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Appointments / Reappointments to Boards and Commissions:
- A. Planning & Zoning Commission
 - B. Board of Adjustment

At this time, the Council decided to table this matter until the next Council Meeting in September to be able to vet and speak with the applicants as well as additional changes for the boards with some current members no longer wishing to continue to serve with Council Member Lisenby and Chairman Hoffman of Planning & Zoning to be the vetting committee.

12. **BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending June 30, 2023.

City Treasurer Brent Walker briefed the Council on the Quarterly Investment Report for the period ending June 30, 2023.

13. **DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Review of printing and mailing of utility bills with local printing company

After much discussion, making sure that this would be a beneficial change for City residents that there is space for additional information to be added on to the bill and with emphasis on new accounts to be set as paperless unless they opt in; Council agreed for City staff to move to this new change for the printing and mailing of utility bills.

14. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Approval of Final Pay Estimate Cedarspur, Bukhart and Winningham Pavement and Improvement Project to MetroCity in the amount up to \$135,099.64

Due to liquidated damages per the contract with MetroCity, the final pay estimate would actually be \$23,099.64. Council Member McCormack made a motion to approve the final payment to MetroCity be \$23,099.64 as the final pay estimate, and Council Member Bass seconded the motion. Motion carried 5-0.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2023-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS,

AMENDING THE CITY PERSONNEL MANUAL, AS ADOPTED BY ORDINANCE NUMBER 95-05 DULY PASSED AND APPROVED ON MARCH 29, 1995, BEING AMENDMENT NO. 20 TO THE PERSONNEL MANUAL, TO AMEND SECTION 20.3, CREATION, APPROVAL AND REGISTRATION, OF CHAPTER 20, SOCIAL MEDIA POLICY; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Council Member McCormack made a motion to approve the ordinance as presented and Council Member Dominy seconded the ordinance. Motion carried 5-0.

- 16. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2023-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, REPEALING ARTICLE 7.8 – JUVENILE CURFEW, OF CHAPTER 7, OFFENSES AND NUISANCES, OF THE CODE OF ORDINANCES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Council Member Lisenby made a motion to approve the ordinance as presented and Council Member Carpenter seconded the ordinance. Motion carried 5-0.

- 17. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Staff:

1. Status of Cedarspur, Burkhart, Winningham (East of Voss) Paving & Utility Improvements Project

Director of Public Works Kristina Watson informed Council that MetroCity completed this project on June 28th. City staff has reported that the project is complete to CenterPoint and has continued to do so on a weekly basis. CenterPoint continues to give the same update on their end that they are assessing the damage and it will take 3-4 weeks for repairs.

2. Status of Krist Drive Outfall Repair

Director of Public Works Kristina Watson informed the Council that the Krist Drive Outfall Repair project is now completed and had no issues whatsoever. Houston Flood Control has been out for their inspection.

3. Status of Brighton Place Paving & Utility Improvements Project

Ms. Watson informed the Council that the 100% design was received and the plans are in review. From there, the plan will be to start moving the project out for bid. It is the recommendation of Ms. Watson that the town hall be scheduled once a contractor has been selected after the bid has been awarded so that the contractor is also present to be able to answer any questions for the residents as well.

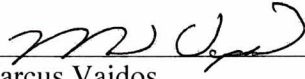
4. Update of Bingle Road Diet.

Director of Public Works Kristina Watson informed Council that City Staff has

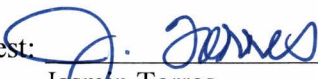
received all required permits and the contractor is preparing to begin the project on the City of Houston side.

18. ADJOURNMENT

Council Member Carpenter made a motion to adjourn the meeting at 7:44 p.m., and Council Member Bass seconded the motion. Motion carried 5-0.

Signed: 

Marcus Vajdos
Mayor

Attest: 

Jasmin Torres
City Secretary

