

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JULY 23, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:02 p.m.

Members Present:

Mayor Tom Ramsey
Mayor Pro Tem Allen Carpenter
Council Member David Dominy
Council Member Joy McCormack

Members Absent:

Council Member Tom Donaho
Council Member Marcus Vajdos

2. INTRODUCTIONS

Julie M. Robinson, City Administrator
Loren Smith, City Attorney
Roxanne Benitez, City Secretary
Michelle Yi, City Treasurer (left at 6:51 p.m.)
Matthew Hitt, Assistant to the City Administrator
David Dixon, Police Commissioner (left at 6:51 p.m.)
Mark Schulze, Police Captain (left at 6:51 p.m.)

3. PROCLAMATIONS / ANNOUNCEMENTS

None.

4. PUBLIC COMMENTS

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on June 25, 2019

5.2 Minutes for Special Called City Council Meeting on June 25, 2019

5.3 Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF JERSEY VILLAGE, TEXAS AND THE CITY OF SPRING VALLEY

VILLAGE, TEXAS FOR ADDITIONAL C LEVEL OPERATORS FOR WATER AND WASTEWATER SERVICES; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

- 5.4 Resolution No. 19-XX - A RESOLUTION OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS FINDING THAT CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.
- 5.5 Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN ADMINISTRATIVE PROFESSIONAL CONSULTING SERVICES AGREEMENT FOR PUBLIC WORKS DIRECTOR TRANSITIONING BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND PUBLIC ADMIN CONSULTING, LLC; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- 5.6 Approval of Pay Estimate No. 1 for the Cedarbrake Drainage Improvements Project to H & N Contractor Management in the Amount of \$38,097.00.

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member McCormack seconded the motion. Motion carried 3-0.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** June 2019 Police Department Staff Report (Chief Evans):

Police Commissioner Dixon provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 1,241
2. Number of Traffic Violations – 798
3. Number of K-9 Deployments – 101

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on June 26, 2019 and Any Special Meetings That May Have Occurred and Status of Amendments to Interlocal Agreement of Village Fire Department to Provide Fire and EMS Services to Bunker Hill Village and Address Division of Assets in the Event a City Leaves the Village Fire Department. (Council Member Carpenter / Mayor Ramsey)

Mayor Pro Tem Carpenter advised that he and Mayor Muecke were working on the documentation to reinstate Bunker Hill Village into the Village Fire Commission, which would involve the following:

1. Extend services to Bunker Hill Village for a period of four (4) years;
2. Amend the Interlocal Agreement;
3. Receive a release from Bunker Hill Village that would not hold the Village Fire Commission liable;
4. The option of a new Interlocal Agreement to be entered into by all of the Memorial Villages at the end of Bunker Hill Village's four-year period, giving Bunker Hill the option of becoming a part of the Village Fire Commission.

Mayor Pro Tem Carpenter also advised that the Commission discussed the possibility of making health care available to retirees, at the expense of the retiree, and were currently researching that option. City Administrator Julie Robinson advised that, although it was too late in the year to implement for 2020, the Villages Mutual Insurance Group Board could discuss the option at the August meeting. Mayor Pro Tem Carpenter advised that they were working on the construction plans for the Village Fire Department remodeling project and looking into where employees will be housed during construction.

8. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Impact of U. S. Army Corps of Engineers Approval Processes on Harris County Flood Control Regional Issues

Mayor Ramsey briefed the Council on his recent trip to Washington to represent small cities during which he had a discussion with Russell Poppe, the Executive Director for the Harris County Flood Control District. During their conversation, Mr. Poppe informed him that resiliency for Buffalo Bayou was under review, and Mayor Ramsey requested that the process be expedited. Mayor Ramsey also advised that there were four mitigation banks under review for approval and that the Houston Ship Channel needed to be widened and deepened to hold more water.

9. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Resolution Number 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 1 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND TRIPLE B SERVICES, LLC FOR THE HILLDALE, BADE & CARDWELL PAVING AND UTILITY IMPROVEMENTS PROJECT (CSB# 2018-08-101); PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. City Administrator Julie Robinson summarized the history of the issues on the Hilldale, Bade project, discussions and negotiations with Triple B Services, and advised that a mutual agreement was reached on July 3 which resulted in the execution of Change Order Number 1, and work commenced on July 8. Council Member Carpenter made a motion to approve Resolution Number 19-22, and Council Member McCormack seconded the motion. Motion carried 3-0.

NEW BUSINESS

10. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Award Of Competitive Sealed Bid Number #2019-06-104 For the Spring Valley Park Renovation

Phase II Landscape Improvements Project To Jerdon Enterprise in An Amount Not To Exceed \$340,369.39.

Council Member Dominy made a motion to award Bid Number CSB #2019-06-104 to Jerdon Enterprise for the Spring Valley Park Renovation Phase II Landscape Improvements Project in an amount not to exceed \$340,369.39, and Council Member McCormack seconded the motion. Motion carried 3-0.

- 11. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND JERDON ENTERPRISE FOR THE SPRING VALLEY VILLAGE PARK RENOVATION PHASE II LANDSCAPE IMPROVEMENTS PROJECT (COMPETITIVE SEALED BID #2019-06-104); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Dominy made a motion to approve Resolution Number 19-23, and Council Member Carpenter seconded the motion. Motion carried 3-0.

- 12. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Selection Committee Recommendations in Response to Request for Qualifications #2019-05-801 for Engineering and Surveying Services and Authorizing the City Administrator to Enter into Negotiations with Recommended Firms.

City Administrator Julie Robinson advised that a request for qualifications for engineering and surveying services was issued, and the City received 14 responses. Ms. Robinson also advised that the Selection Committee, made up of Mayor Ramsey, Council Member McCormack, Assistant to the City Administrator Matthew Hitt, former Director of Public Works Arthur Faiello, and herself, recommended the following firms:

1. Binkley & Barfield
2. Cobb Fendley & Associates
3. Gessner Engineering
4. IDS Engineering Group

Council Member Dominy made a motion to approve the Selection Committee's recommendations of Binkley & Barfield, Cobb Fendley & Associates, Gessner Engineering, and IDS Engineering Group and authorize the City Administrator to enter into negotiations with the recommended firms, and Council Member McCormack seconded the motion. Motion carried 3-0.

- 13. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Receipt of Report On The Village Fire Department FY 2018 Annual Audit And Approving The FY 2018 Intra-Budgetary Transfers Based On The FY 2018 Audit.

City Treasurer Michelle Yi advised that the audit had been completed with a surplus of \$130,829.00 which the Village Fire Department has requested to use for the purchase of dispatch software as well as assist in the funding of their building remodeling project.

Council Member Carpenter made a motion to approve the Village Fire Department FY 2018 Annual Audit and FY 2018 Intra-budgetary transfers based on the FY 2018 Audit, and Council Member Dominy seconded the motion. Motion carried 3-0.

14. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – A RESOLUTION OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING AND CONSENTING TO THE VILLAGES FIRE COMMISSION RETAINING THE FISCAL YEAR 2018 BUDGET SURPLUS OF \$130,829.00 AND PLACING SAID SURPLUS IN THE FACILITY FUND FOR USE IN THE ADDITIONAL MAINTENANCE, ALTERATION, REMODEL, RECONSTRUCTION AND OTHER IMPROVEMENTS TO THE PREMISES AND TO MODERNIZE THE FACILITIES; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Carpenter made a motion to approve Resolution Number 19-24, and Council Member McCormack seconded the motion. Motion carried 3-0.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING AND CONSENTING TO AN EXPENDITURE BY THE VILLAGE FIRE COMMISSION FROM SURPLUS OF FY 2018 FOR THE PURCHASE OF A NEW DISPATCH AND RECORDS MANAGEMENT SOFTWARE IN AN AMOUNT NOT TO EXCEED \$70,000.00 TO BE INCLUDED AS A BUDGET AMENDMENT FOR FISCAL YEAR 2019; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Carpenter made a motion to approve Resolution Number 19-25, and Council Member McCormack seconded the motion. Motion carried 3-0.

16. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Proposed FY 2020 Village Fire Department Budget In The Amount Of \$6,525,470.00 With The City Of Spring Valley Village's Annual Assessment Being \$1,060,388.88 (16.25%).

Council Member Dominy made a motion to approve the FY 2020 Village Fire Department Budget, in the amount of \$6,525,470.00, with the City Of Spring Valley Village's annual assessment being \$1,060,388.88 (16.25%), and Council Member McCormack seconded the motion. Motion carried 3-0.

17. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Administrator:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

City Administrator Julie Robinson provided an update for the Council and advised that Triple B Services returned to the job site and that work was in progress.

2. Status of Automated Meter Project

Assistant to the City Administrator Matthew Hitt advised that the Project was still in progress, and 992 of the total 2,305 meters had been installed to date. Mr. Hitt also advised that more installers would be on site, so that the project could be completed by the end of August.

3. Status of New Production Well

City Administrator Julie Robinson advised that the project was progressing well and the City has only received a few complaints regarding the construction noise.

4. Status of Westview Drive Sidewalk Project

City Administrator Julie Robinson advised that the project would commence that week and hoped to complete the project by the first day of school, August 15, or as soon thereafter as possible.

5. Status of I-10 and Campbell Road Development

City Administrator Julie Robinson advised that she remains in contact with Richard Barbles with Stream Realty concerning the possible new tenants. Ms. Robinson also advised that a deadline would be given to Stream Realty for their groundbreaking.

6. Status of Search for New Public Works Director

City Administrator Julie Robinson advised that Arthur Faiello's last day was July 19, and the City had received several applications. Ms. Robinson also advised that interviews would be held after the position closed on August 2.

18. EXECUTIVE SESSION: The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

18.1 Section 551.071 – Consultation With Attorney Regarding Pending Or Contemplated Litigation Or A Matter In Which The Duty Of The City Attorney Requires To Be Discussed In Closed Meeting.

18.2 Section 551.072. Deliberation Regarding Real Property: Discussion To Deliberate The Purchase, Exchange, Lease, Or Value Of Real Property If Deliberation In An Open Meeting Would Have A Detrimental Effect On The Position Of The Governmental Body In Negotiations With A Third Person.

Council adjourned into the Executive Session at 6:51 p.m.

19. RECONVENE

The City Council meeting reconvened at 7:22 p.m.

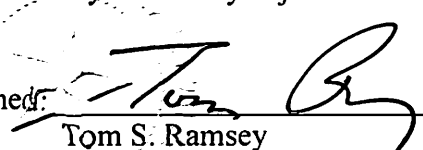
20. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

No action was taken.

21. ADJOURNMENT

Mayor Ramsey adjourned the meeting without objection at 7:23 p.m.

Signed:


Tom S. Ramsey
Mayor

Attest: Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary