

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, MAY 21, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:03 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro-Tem Allen Carpenter

Council Member David Dominy

Council Member Tom Donaho

Council Member Joy McCormack (arrived at 7:02 p.m.)

Council Member Marcus Vajdos

Members Absent:

None.

2. INTRODUCTIONS

Julie M. Robinson, City Administrator

Roxanne Benitez, City Secretary

Alex Trevino, Deputy City Secretary

Arthur Faiello, Director of Public Works

Michelle Yi, City Treasurer

Oscar Arevalo, Building Official

David Dixon, Police Commissioner

Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

3.1 Administer Oaths of Office

- Council Member David Dominy
- Council Member Tom Donaho
- Council Member Marcus Vajdos

Mayor Ramsey administered the oaths to Council Members Dominy, Donaho, and Vajdos.

3.2 City Administrator Julie Robinson introduced new employee, Matthew Hitt, who will start on May 28, 2019 as the Assistant to the City Administrator.

4. PUBLIC COMMENTS

4.1 David Kayle, who lives at 1109 Krist Drive, spoke regarding Agenda Items 10 and 11.

4.2 John Hitt, the father of Matthew Hitt, spoke favorably of Matthew and thanked the City for giving him the opportunity.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for City Council Meeting on April 23, 2019
- 5.2 Approval of Pay Estimate No. 1 for Hilldale, Bade, and Cardwell Paving and Utility Improvements to Triple B Services, LLP in the Amount of \$364,380.75
- 5.3 Resolution 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND WSP USA FOR SERVICES TO ADDRESS THE TEXAS WATER DEVELOPMENT BOARD ENVIRONMENTAL REVIEW REQUIREMENTS FOR THE NEW PRODUCTION WELL PROJECT; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.4 Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1300, CIVIC ACTIVITIES BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-267, BOOK I, ORDINANCE NO. 2000-23, AND ORDINANCE NO. 2009-10, COLLECTIVELY CODIFIED AS ARTICLE 8.1300, CIVIC ACTIVITIES BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.
- 5.5 Ordinance No. 2019-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS DELETING ARTICLE 8.1100, GREENSPACE BOARD, OF CHAPTER 8, PERSONNEL AND ADMINISTRATION, OF THE CODE OF ORDINANCES IN ITS ENTIRETY; SPECIFICALLY REPEALING ORDINANCE NO. 93-266, BOOK I, CODIFIED AS ARTICLE 8.1100, GREENSPACE BOARD; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member Vajdos seconded the motion. Motion carried 4-0.

OLD BUSINESS

6. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: April 2019 Police Department Staff Report (Chief Evans):

Police Commissioner Dixon provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 1,658
2. Number of Traffic Violations – 1,025
3. Number of K-9 Deployments – 125

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meetings on April 24, 2019 and Any Special Meetings That May Have Occurred and Status of Village Fire Commission's Reinstatement of Bunker Hill Village as a Full Member of the Village Fire Department. (Council Member Carpenter / Mayor Ramsey)

Council Member Carpenter advised that a meeting would be held on the following day in which an update would be given regarding the reinstatement of Bunker Hill Village into the Village Fire Commission. He also advised that a contract manager and architect had been selected for the Village Fire Department building remodel. Council Member Carpenter advised that the re-roof of the Village Fire Department building was complete and they were waiting on the release.

8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Planning and Zoning Commission Meeting of May 14, 2019. (Council Member Vajdos / City Attorney Loren Smith)

City Attorney Loren Smith advised that the Planning and Zoning Commission recommended Agenda Items 10 and 11 at the last meeting. Mr. Smith also advised that zoning signage text amendment as well as a clarification to the garage setbacks on Westview Drive would be on the agendas for the Planning & Zoning Commission and City Council meetings in June.

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Construction Design For Westview Drive Sidewalk Improvement Project Including Recommended Hand Rail Installations.

Doug Bradford with ARKK Engineers presented the recommended hand rail installations for the sidewalk located on the south side of Westview Drive and advised that the hand rails would match what was previously done on the north side of Westview Drive. The Council directed that Staff contact the affected residents to discuss the recommended hand rail installation on their property and that the residents would be able to decide whether to install the hand rail. It was the consensus of the Council that the final design for the project would be based on the residents' decisions with regard to their respective properties. City Administrator Julie Robinson advised that she would advise Council of the residents' decisions with regard to the hand rail installation on their respective properties.

NEW BUSINESS

10. **CONDUCT A PUBLIC HEARING CONCERNING:** Ordinance No. 2019-XX – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET;

PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Mayor Ramsey opened the Public Hearing at 6:40 p.m.

A. Presentation of Proposed Ordinance by City Attorney

City Attorney Loren Smith presented the proposed setbacks for Campbell Road and Bingle Road.

B. Those In Favor

John Kocurek, who lives at 1432 Bingle Road, advised that he was in favor of this change and added that the City was moving in the right direction.

C. Those Opposed

None.

D. Adjourn Public Hearing

Mayor Ramsey adjourned the Public Hearing at 6:44 p.m.

- 11. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2019-XX – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS BY AMENDING SUBSECTION .02, FRONT BUILDING LINE SETBACKS ADJOINING A MAJOR THOROUGHFARE, OF SUBSECTION .09, BUILDING LINE SETBACKS, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05 BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A", OF EXHIBIT "A" OF CHAPTER 12 PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO SET THE FRONT BUILDING LINE SETBACK FOR LOTS ADJOINING A MAJOR THOROUGHFARE OTHER THAN WESTVIEW DRIVE AT TWENTY-FIVE FEET (25'); PROHIBITING DRIVEWAY ENTRANCES ONTO SUCH MAJOR THOROUGHFARE IF THE LOT ALSO ADJOINS A MINOR STREET; PROVIDING A MINIMUM SETBACK OF THIRTY-EIGHT FEET (38') FOR GARAGES FACING SUCH MAJOR THOROUGHFARE; BY AMENDING SUBSECTION .10, DRIVEWAY WIDTH, TRANSITION AND SEPARATION, OF SUBSECTION .03, SIZE AND AREA REQUIREMENTS, OF SUBSECTION .02, LIMITATIONS AND RESTRICTIONS, OF SECTION .05, BUILDING AND USE RESTRICTIONS IN DWELLING DISTRICT "A" OF EXHIBIT "A" OF CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES TO REQUIRE DRIVEWAYS TO ACCESS LOTS OFF OF STREETS OTHER THAN BINGLE ROAD

AND CAMPBELL ROAD WHERE POSSIBLE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF THIS ORDINANCE WITH EACH DAY CONSTITUTING A SEPARATE VIOLATION; PROVIDING A SEVERABILITY CLAUSE, A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

Mayor Ramsey read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2019-12, and Council Member Donaho seconded the motion. Motion carried 4-0.

12. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING A RESIDENTIAL NEIGHBORHOOD TRAFFIC CALMING/CONTROL POLICY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Vajdos made a motion to approve Resolution Number 19-12, and Council Member Carpenter seconded the motion. Motion carried 4-0.

13. **BRIEFING, DISCUSSION AND DIRECTION CONCERNING:** Possible Spring Valley Green Initiative To Replace the Civic Activities Board (Council Member Donaho)

Council Member Donaho advised that there was no longer a need for the Civic Activities Board and added that meeting attendance was a difficulty and presented a document describing the purpose of the Green Initiative. City Administrator Julie Robinson advised that she had spoken with the members of the Civic Activities Board who assisted with the City events in the past, and they are willing to continue to assist City Staff with the events. Council Member Donaho advised that the Green Initiative would set up a process to protect trees and reduce impact on the environment. Mayor Ramsey suggested that the word “Green” be changed to “Sustainable”. The Council discussed the proposed Sustainable Initiative and the consensus from the Council was to proceed in developing the proposed project. City Administrator Robinson advised that she would work with Council Member Donaho on the project and present a policy at a future Council meeting.

14. **BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending March 31, 2019.

City Treasurer Michelle Yi presented the Quarterly Investment Report for the period ending March 31, 2019.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Changing the Dates of the City Council Meetings for November and December.

Council Member Donaho made a motion to change the dates for the November and December City Council meetings to November 19, 2019 and December 10, 2019, and Council Member McCormack seconded the motion. Motion carried 5-0.

16. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Proposed FY 2019-2020 Budget Calendar.

Council Member Vajdos made a motion to approve the FY 2019-2020 Budget Calendar as presented, and Council Member Dominy seconded the motion. Motion carried 5-0.

17. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Administrator:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Steve Albert with Binkley and Barfield, Inc. provided an update for the Council and advised that the previous issues with the contractor were being addressed. There was discussion concerning the storm sewer installation along Adkins that is part of the project design, the costs and benefits associated with this particular work, and whether to keep the work in the project or remove it and possibly bid it separately. After discussion, it was the consensus of the Council to remove the installation of storm sewer along Adkins down to the TxDOT right-of-way from the project and to reconsider it as a separate project in the future.

2. Status of Automated Meter Project

Director of Public Works Arthur Faiello advised that the projects had started, 65 meters had been installed thus far, and 12-20 meters were being installed daily.

3. Status of Repairs to Ground Water Well #1

Director of Public Works Arthur Faiello advised that they were waiting for the equipment to be delivered and it should be received by the beginning of next month.

4. Issuance of Request for Qualifications for Engineering and Surveying Services

City Administrator Julie Robinson advised that they would like to have a few engineering firms on retainer to assist with current and future projects so the City is issuing a Request for Qualifications for Engineering and Surveying Services. Recommendations are anticipated to be presented at the July City Council meeting.

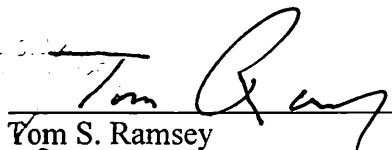
5. Status of Acquisition of Old Bingle Road Right-of-Way from Harris County

City Administrator Julie Robinson advised that she and City Attorney Loren Smith were working on the acquisition and added that they anticipate presenting acquisition documents for consideration at the June City Council meeting.


18. ADJOURNMENT

Council Member Carpenter made a motion to adjourn the meeting at 7:53 p.m., and Council Member Donaho seconded the motion. Motion carried 5-0.

Signed: _____


Tom S. Ramsey
Mayor

Attest: _____


Roxanne Benitez, TRMC, CPM, CMCC
City Secretary