

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, MARCH 28, 2023 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:07 p.m.

Members Present:

Mayor Marcus Vajdos (left at 7:09 p.m.)

Mayor Pro Tem Allen Carpenter

Council Member Steve Bass

Council Member Bo Bothe

Council Member David Dominy

Council Member Joy McCormack

Members Absent:

None.

2. INTRODUCTIONS

Zachary Meadows, Acting City Administrator / Director of Community Development

Jasmin Torres, City Secretary

Kristina Watson, Public Works Director

Brent Walker, City Treasurer

Susan Thornhill, Assistant City Treasurer

Carianne Riley, Assistant to the City Administrator

Loren Smith, City Attorney

Mark Schulze, Acting Police Chief

David Dixon, Police Commissioner

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

3.1 Fair Housing Month Proclamation

Mayor Vajdos read the proclamation aloud and declared the month of April as Fair Housing Month in Spring Valley Village.

3.2 Spring Branch ISD Proclamation

Mayor Vajdos read the proclamation aloud and declared support for Spring Branch ISD in the 88th Texas Legislature in Spring Valley Village.

3.3 Public Safety Telecommunicator Week

Mayor Vajdos read the proclamation aloud and declared April 10-14, 2023, Public Safety Telecommunicator Week in Spring Valley Village.

3.4 Celebration of Life, Julie M. Robinson

Mayor Vajdos read the proclamation aloud, recognized the contributions of Julie M. Robinson, and declared support to her family on behalf of Spring Valley Village.

4. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

- 4.1.1 Allison Simmons, who lives at 1138 Bade Street, spoke regarding her concerns about the traffic flow of oncoming traffic trying to reach the Kelsey Seybold building. She is requesting that a traffic study be completed. Mrs. Simmons also informed the Council about a neighborhood gathering she will be hosting, inviting other residents and the Council to attend and discuss options for possible solutions for the traffic issues that have come since this addition.
- 4.1.2 Jennifer Bass, who lives at 9112 Hilldale Street, spoke in support of the comments made by Allison Simmons and the traffic flow issues. She expressed her appreciation for the addition of Kelsey Seybold and the benefit to the community but wanted to express to the Council the continued frustration it has caused residents as well.
- 4.1.3 Margey Meyer, who lives at 9166 Cardwell Street, also spoke in support of the comments made by Allison Simmons and Jennifer Bass. She encouraged the Council to attend the neighborhood gathering and speak to other residents who would be in attendance.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 5.1 Minutes for Regular Called City Council Meeting on February 28, 2023
- 5.2 Resolution 23-XX - A RESOLUTION OF THE CITY COUNCIL OF SPRING VALLEY VILLAGE, TEXAS, AUTHORIZING THE ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF); AND AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ACT AS THE CITY’S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY’S IMPLEMENTATION OF THE AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) FUNDS.
- 5.3 Resolution 23-XX - A RESOLUTION OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, AUTHORIZING THE APPROVAL OF THE SPRING VALLEY VILLAGE RECOVERY PLAN ASSOCIATED WITH THE IMPLEMENTATION OF THE COUNTY’S AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) ALLOCATION.
- 5.4 Resolution 23-XX - A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF SPRING VALLEY VILLAGE TEXAS PARTICIPATION IN FEDERALLY FUNDED PROJECTS ASSOCIATED WITH THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF) AND ADHERENCE TO THE

REGULATIONS DESCRIBED THEREIN.

- 5.5 Resolution 23-XX - A RESOLUTION OF THE CITY COUNCIL OF SPRING VALLEY VILLAGE, TEXAS, AUTHORIZING THE CLASSIFICATION OF THE SPRING VALLEY VILLAGE AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFRF) ALLOCATION AS REVENUE LOSS UNDER THE U.S. DEPARTMENT OF THE TREASURY’S FINAL RULE’S STANDARD ALLOWANCE FOR THE PROVISION OF GOVERNMENT SERVICES.
- 5.6 Approval of Pay Estimate No. 9 for Cedarspur, Burkhart, and Wnningham (East of Voss) Pavement & Utility Improvements Project to MetroCity LLC In The Amount of \$ 156,720.95

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Bass seconded the motion. Motion carried 5-0.

At this time, Mayor Vajdos asked that Agenda Item 13 be taken out of order. Council Member Carpenter motioned to have Agenda Item 13 taken out of order, and Council Member Dominy seconded the motion. Motion carried 5-0.

13. EXECUTIVE SESSION: The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon’s Texas Codes Annotated, In Accordance With The Authority Contained In:

- 13.1 Section 551.071. Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in a closed meeting.
- 13.2 Section 551.074 – Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of the City Administrator.
- 13.3 Sec. 551.087 - Deliberation Regarding Economic Development Negotiations: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

Council adjourned into the Executive Session at 6:25 p.m.

14. RECONVENE

The City Council meeting reconvened at 7:09 p.m.

15. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Matters Discussed in Executive Session.

None.

OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** February 2023 Police Department Staff Report (Chief Schulze):
1. Number of Calls for Service – 2,539
 2. Number of Traffic Violations – 805
 3. Acting Chief Schulze addressed the informal traffic study that the Police Department conducted after the request made at the February meeting by Ms. Peachee. Their traffic study concluded that there was major issues causing concerns with the intersection. First, it was suggested that the lanes be re-striped, as most of the area is no longer visible. In addition highlighting the “No U-Turn” sign to draw attention to the fact that this turning is unwanted activity.

Council Member Dominy continued the discussion of the ongoing traffic issues with Kelsey Seybold and asked if City staff had reached out to them; his question was specific to the possible address change that was discussed at the February meeting. Acting City Administrator Zachary Meadows informed the Council that he spoke to Kelsey Seybold about the address change, however the main concerns from Kelsey-Seybold being the cost that would be incurred changing all of their information along with having to coordinate with CenterPoint for all of their meters. It was also discussed that an application for a PADD Amendment has been received to add additional sign near the garage entrance off the I-10 frontage road. Council Members Bothe and McCormack brought up making the changes to update the Google business profile for an immediate fix. It was the direction of Council to add additional signage to aid patrons when entering the Kelsey-Seybold property and to take action of the re-stripping of the lanes within the area.

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on March 2, 2023, and Any Special Meetings That May Have Occurred since March 2, 2023. (Mayor Pro-Tem Carpenter / Council Member Bothe)

Council Member Carpenter asked Interim Fire Chief Miller to briefly summarize his Chief’s report. The items addressed and brought to Council were many of the same items addressed in the February meeting, such as the continued issues with the roof for the new Fire Department building and the annex building. The staffing shortages and changes from the second ambulance that was purchased and the overtime changes that have come along with these changes as well as staffing an additional dispatcher. These issues have led to the conversation by the other villages exploring merging all of the dispatching units to one centralized location. In an effort to stay competitive with other entities while looking at hiring new personnel, there is a firm that is being hired to complete a salary compensation survey. Council Member Carpenter addressed the Council about the budget amendments for the 2023 Budget that will need to be done to reach the differences in the worker’s compensation and insurance benefits and for a 5% miscalculation in the salary calculations. He also informed the Council about the selection committee for potential Fire Chief candidates the board has selected, including Hedwig, Spring Valley, and Piney Point Villages. There was also discussion regarding replacing Council Member Bothe as the alternate commissioner, as he will no longer be on Council in May.

8. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Reviewing Interlocal Agreement by and between City of Spring Valley Village and City of Hilshire for the provision of police and Municipal Court services.

Acting City Administrator Zachary Meadows informed the Council that upon further review of the Interlocal Agreement with Hilshire Village, it was determined that all of the maintenance line items of the Police Department budget are included in the City of Hilshire Village's contribution, however the capital improvement line items are what has been excluded. Under current budget numbers, if Council chose to amend the interlocal agreement to include these costs, it would be an additional \$53,338. City Treasurer Brent Walker addressed the Council and gave further explanation of all the factors that were looked at to arrive at this amount and expressed that, in his opinion, there would not be much difference in their overall average cost to add in a portion of the vehicle costs, which is currently not included in the agreement. The direction from Council was to look at the amortization of the vehicles over a period of time and determine what the cost breakdown would yield. Council would like to review the agreement and the numbers again before making any changes to the interlocal agreement.

NEW BUSINESS

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Presentation and Acceptance of Fiscal Year 2021-2022 Audited Comprehensive Annual Financial Report Prepared by Belt, Harris Pechacek, LLLP, Certified Public Accountants.

Robert Belt, with Belt, Harris, Pechacek, LLLP, presented the 2021-2022 Audited Comprehensive Annual Financial Report. Council Member McCormack made a motion to accept the Fiscal Year 2021-2022 Audited Comprehensive Annual Financial Report prepared by Belt, Harris Pechacek, LLLP, Certified Public Accountants as presented, and Council Member Dominy seconded the motion. Motion carried 5-0.

10. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 23-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND IDS ENGINEERING GROUP FOR ENGINEERING/ARCHITECTURAL/SURVEYING SERVICES FOR CORONAVIRUS LOCAL FISCAL RECOVERY FUND PROGRAMS AND/OR PROJECTS (RFQ #2022-06-901); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Resolution by caption only. Council Member McCormack made a motion to approve Resolution No. 23-07, and Council Member Bass seconded the motion. Motion carried 5-0.

11. **DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** CenterPoint Energy 2023 Annual GRIP Adjustment and Compliance Filing for Rate Schedule No. TCJA-HOU/TXC.

Acting City Administrator / Director of Community Development discussed the Annual GRIP Adjustment, explaining that Council had the ability to suspend the rate increase for

forty-five (45) days. It was the direction of Council to have a resolution presented at the April meeting to suspend the GRIP Rate increase from CenterPoint Energy for residents for the maximum time allowed.

12. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Staff:

1. Status of Cedarspur, Burkhart, Winningham (East of Voss)

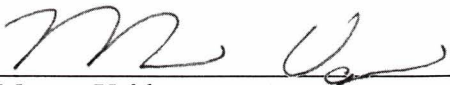
Director of Public Works Kristina Watson informed Council that MetroCity continues to complete phases 3 and 4. The project is still on schedule to be completed by the end of April.

2. Legislative Update

Acting City Administrator / Director of Community Development Zachary Meadows informed Council of the current bills being tracked by the City including the legislature looking to remove the City's ability to use Texas Municipal League (TML) for lobbying activities. Council Member McCormack addressed the Council regarding the funding issues facing Spring Branch ISD and what needs to be done to ensure continued funding and education for Spring Bring ISD students.

16. ADJOURNMENT

Council Member McCormack made a motion to adjourn the meeting at 8:34 p.m., and Council Member Bass seconded the motion. Motion carried 5-0.

Signed: 

Marcus Vajdos
Mayor

Attest: 

Jasmin Torres
City Secretary

