

**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
CITY OF SPRING VALLEY VILLAGE, TEXAS  
TUESDAY, FEBRUARY 25, 2020 AT 6:00 P.M.  
IN THE COUNCIL CHAMBERS OF CITY HALL  
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

**1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:02 p.m.

Members Present:

Mayor Tom Ramsey  
Mayor Pro Tem Allen Carpenter  
Council Member David Dominy  
Council Member Tom Donaho  
Council Member Joy McCormack  
Council Member Marcus Vajdos

Members Absent:

None

**2. INTRODUCTIONS**

Roxanne Benitez, City Secretary  
Pat Riley, Public Works Director  
Michelle Yi, City Treasurer  
Zachary Meadows, Director of Community Development  
Matthew Hitt, Assistant to the City Administrator  
Mark Schulze, Police Captain  
David Dixon, Police Commissioner  
Loren Smith, City Attorney

**3. PROCLAMATIONS / ANNOUNCEMENTS/ APPOINTMENTS**

3.1 Appoint Sharell Grant as Municipal Court Administrator  
Mayor Ramsey administered the oath of office to Ms. Grant.

**4. PUBLIC COMMENTS**

4.1 Valerie Spears, who lives at 9208 Cardwell Drive, spoke in reference to the construction on her street and wanted to confirm that, if she had a grievance, she should contact Public Works Director Pat Riley.

**5. CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on January 28, 2020

- 5.2 Approval of Pay Estimate No. 8 for Hilldale, Bade, and Cardwell Paving and Utility Improvements Project to Triple B Services, LLC in the Amount of \$77,840.62.
- 5.3 Resolution No. 20-XX – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BETWEEN THE TEXAS DEPARTMENT OF PUBLIC SAFETY AND THE CITY OF SPRING VALLEY VILLAGE, TEXAS FOR THE FAILURE TO APPEAR PROGRAM; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BY THE MAYOR; AND PROVIDING AN EFFECTIVE DATE.

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member McCormack seconded the motion. Motion carried 5-0.

### OLD BUSINESS

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** January 2020 Police Department Staff Report (Chief Evans):

Commissioner Dixon provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 1,436
2. Number of Traffic Violations – 625
3. Number of K-9 Deployments – 127
4. Other Activities of the Police Department

Commissioner Dixon advised that the presentation regarding license plate readers was postponed until the March City Council meeting so that City Administrator Julie Robinson could attend.

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of Village Fire Department Commissioners Meetings held on December 18, 2019, January 15, 2020 and January 22, 2020. (Council Member Carpenter / Mayor Ramsey)

Mayor Pro Tem Carpenter advised that the state of the Village Fire Department was good. He also advised that the Fire Department was currently conducting a compensation study. Mayor Pro Tem Carpenter advised that the pre-bid conference for the building remodel was held on February 4, the bid opening was held on February 20 with seven (7) construction firms submitting bids, and the recommendation would be submitted at the February 26 Commissioners meeting.

### NEW BUSINESS

8. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 20-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 1 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND W.W. PAYTON CORPORATION FOR NEW PRODUCTION WELL PROJECT (CSB #2019-01-01B); PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT;

PROVIDING FOR THE INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Dominy made a motion to approve Resolution Number 20-06, and Council Member Carpenter seconded the motion. Motion carried 5-0.

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2020-XX – AN ORDINANCE AMENDING CHAPTER 3, BUILDING AND CONSTRUCTION, OF THE CODE OF ORDINANCES OF THE CITY OF SPRING VALLEY VILLAGE BY AMENDING SECTIONS 3.101, INTERNATIONAL BUILDING CODE ADOPTED, 3.102, OFFICIAL COPY, OF ARTICLE 3.100, INTERNATIONAL BUILDING CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL BUILDING CODE*; AMENDING SECTIONS 3.201, NATIONAL ELECTRICAL CODE ADOPTED, AND 3.202, OFFICIAL COPY, OF ARTICLE 3.200, NATIONAL ELECTRICAL CODE, TO ADOPT THE 2017 EDITION OF THE *NATIONAL ELECTRICAL CODE*; AMENDING SECTIONS 3.301, INTERNATIONAL PLUMBING CODE ADOPTED, AND 3.302, OFFICIAL COPY, OF ARTICLE 3.300, INTERNATIONAL PLUMBING CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL PLUMBING CODE*; AMENDING SECTIONS 3.1801, INTERNATIONAL MECHANICAL CODE ADOPTED, AND 3.1802, OFFICIAL COPY, OF ARTICLE 3.1800, INTERNATIONAL MECHANICAL CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL MECHANICAL CODE*; AMENDING SECTIONS 3.2101, INTERNATIONAL RESIDENTIAL CODE ADOPTED, AND 3.2102, OFFICIAL COPY, OF ARTICLE 3.200, INTERNATIONAL RESIDENTIAL CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL RESIDENTIAL CODE*; AMENDING SECTION 3.2118, AUTOMATIC SPRINKLER SYSTEMS, OF ARTICLE 3.200, INTERNATIONAL RESIDENTIAL CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL FIRE CODE*; DELETING SECTION 3.2119, WOOD SHINGLES AND SHAKES, IN ITS ENTIRETY; AMENDING SECTIONS 3.2201, INTERNATIONAL FUEL GAS CODE ADOPTED, AND 3.2202, OFFICIAL COPY, OF ARTICLE 3.2200, INTERNATIONAL FUEL GAS CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL FUEL GAS CODE*; AMENDING SECTIONS 3.2301, INTERNATIONAL ENERGY CONSERVATION CODE ADOPTED, AND 3.2302, FUTURE AMENDMENTS, OF ARTICLE 3.2300, INTERNATIONAL ENERGY CONSERVATION CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL ENERGY CONSERVATION CODE*; AMENDING SECTIONS 3.2401, INTERNATIONAL SWIMMING POOL AND SPA CODE ADOPTED, AND 3.2402, OFFICIAL COPY, OF ARTICLE 3.2400, INTERNATIONAL SWIMMING POOL AND SPA CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL SWIMMING POOL AND SPA CODE*; AMENDING SECTION 3.2601, INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015, ADOPTED, OF ARTICLE 3.2600, INTERNATIONAL PROPERTY MAINTENANCE CODE, TO ADOPT THE 2018 EDITION OF THE *INTERNATIONAL PROPERTY MAINTENANCE CODE*; MAKING OTHER PROVISIONS RELATING THERETO; PROVIDING A PENALTY NOT TO EXCEED \$2000,00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.

Mayor Ramsey read the Ordinance by caption only. Council Member Donaho made a motion to approve Ordinance No. 2020-06, and Council Member Dominy seconded the

motion. Motion carried 5-0.

- 10. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution 20-XX: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF A DEPOSITORY BANK SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND ALLEGIANCE BANK; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Dominy made a motion to approve Resolution Number 20-07, and Council Member McCormack seconded the motion. Motion carried 5-0.

- 11. BRIEFING AND DISCUSSION CONCERNING:** Quarterly Investment Report For Period Ending December 31, 2019.

City Treasurer Michelle Yi presented the Quarterly Investment Report for the period ending December 31, 2019.

- 12. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2020-XX: AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 2, 2020 GENERAL CITY ELECTION ELECTED TO OFFICE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; CANCELING THE MAY 2, 2020 GENERAL CITY ELECTION; PROVIDING A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Ramsey read the Ordinance by caption only. Council Member Carpenter made a motion to approve Ordinance No. 2020-07, and Council Member Dominy seconded the motion. Motion carried 5-0.

- 13. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Staff:

1. Status of Hilldale, Bade & Cardwell Paving and Utility Improvements Project

Public Works Director Pat Riley provided an update for the Council and advised that the majority of the project was complete with the contractor finishing the punch list of items.

3. Status of New Production Well

Public Works Director Pat Riley advised that, although the concrete masonry unit (CMU) building design had been altered, the project was still on schedule.

4. Upcoming Projects

Public Works Director Pat Riley advised that the project design for Green Valley Drive and Winningham Lane as well as Lone Star Drive and West Tex Drive were 60% complete. He also advised that notices were sent to affected residents regarding landscaping that was placed in the City's right-of-ways. Public Works Director Riley advised that both projects would commence in May with the work being done in phases to prevent any street closures.

2. Status of Automated Meter Project

Assistant to the City Administrator Matthew Hitt advised that the project had been completed.

14. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

14.1 Section 551.072. Deliberation Regarding Real Property: Discussion To Deliberate The Purchase, Exchange, Lease, Or Value Of Real Property If Deliberation In An Open Meeting Would Have A Detrimental Effect On The Position Of The Governmental Body In Negotiations With A Third Person.

Council adjourned into the Executive Session at 7:12 p.m.

15. **RECONVENE**

The City Council meeting reconvened at 7:22 p.m.

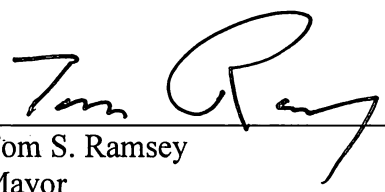
16. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

No action was taken.


17. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 7:23 p.m., and Council Member Vajdos seconded the motion. Motion carried 5-0.

Signed: \_\_\_\_\_

  
Tom S. Ramsey  
Mayor

Attest: \_\_\_\_\_

  
Roxanne Benitez, TRMC, CPM, CMCC  
City Secretary