

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JANUARY 24, 2023 AT 5:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 5:00 p.m.

Members Present:

Mayor Marcus Vajdos

Mayor Pro Tem Allen Carpenter

Council Member Bo Bothe (arrived at 5:05 p.m.)

Council Member Steve Bass (arrived by video conference at 5:10 p.m., arrived in person at 6:28 p.m.)

Council Member David Dominy

Council Member Joy McCormack

Members Absent:

None.

2. INTRODUCTIONS

Zachary Meadows, Director of Community Development

Jasmin Torres, City Secretary

Kristina Watson, Public Works Director

Loren Smith, City Attorney

Mark Schulze, Acting Police Chief

Police Captain, Justin Lane

David Dixon, Police Commissioner

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN

None.

4. PUBLIC COMMENTS

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for Regular Called City Council Meeting on December 13, 2022

- 5.2 2022 Racial Profiling Report presented by the Spring Valley Village Police Department
- 5.3 Resolution 23-XX – A Resolution Of The City Council Of The City Of Spring Valley Village, Texas, Approving An Interlocal Agreement Between Harris County, Texas, And The City Of Spring Valley Village, Texas, To House, Support, Maintain, And Confine Municipal Prisoners In Harris County Jails; Providing For The Incorporation Of Preamble; Authorizing Execution Of The Agreement By The Mayor; And Providing An Effective Date.
- 5.4 Resolution 23-XX – A Resolution Of The City Council Of The City Of Spring Valley Village, Texas, Ratifying The Actions Of The City Administrator In Executing Pay Estimate Number 6 To Metrocity, LLC. In The Amount Of \$127,405.10 Pursuant To The Agreement By And Between The City Of Spring Valley Village, Texas And Metrocity, LLC. For Cedarspur, Burkhart, And Wunningham (East Of Voss) Pavement & Utility Improvements Project (CSB #2022-01-101); Providing For Incorporation Of Preamble; And Providing An Effective Date.
- 5.5 Approval of Pay Estimate No. 7 for Cedarspur, Burkhart, and Wunningham (East of Voss) Pavement & Utility Improvements Project to MetroCity LLC In The Amount of \$ 93,740.92

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Carpenter seconded the motion. Motion carried 3-0.

6. RECESS REGULAR CITY COUNCIL MEETING

- 6.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc.
The Regular meeting of the City Council recessed at 5:02 p.m.

7. RECONVENE MEETING OF CITY COUNCIL

The Regular meeting of the City Council recessed at 5:07 p.m.

OLD BUSINESS

8. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: December 2021 Police Department Staff Report (Chief Schulze):

- 1. Number of Calls for Service – 2,315
- 2. Number of Traffic Violations – 655
- 3. On January 11, 2023, the Texas Commission on Law Enforcement made an on-site inspection of personnel files and there were no deficiencies found.
- 4. Police Commissioner Dixon presented Chief Mark Schulze, Police Captain Justin Lane, and Sergeant Carlos Menchaca each with a life-saving award for helping save a gentlemen’s life that was going into cardiac arrest while out at Avalon Diner in Hedwig Village on January 5, 2023. They were able to assist this gentleman with the Automated External Defibrillator that was in their patrol unit and conduct CPR until other services could arrive.

9. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Activities of the Village Fire Department Commissioners Meeting on December 20, 2022, and Any

Special Meetings That May Have Occurred since December 20, 2022. (Mayor Pro-Tem Carpenter / Council Member Bothe)

Council Member Carpenter briefed the Council on an update received from Chief Foster that he stated he would also send to the rest of the Council. Currently, all departments are fully staffed, the reserve ambulance is currently out of service, and the chassis for the two replacement ambulances are in possession. Per the current Capital Replacement Funds, one of the ambulances will be completed and delivered this year and the second will be delivered in the next budget year. Council Member Carpenter continued the briefing by stating that in 2022, there were 1,292 fire-related incidents, and of those 223 were within the City of Spring Valley. There were 955 EMS incidents and of those, 209 were in the City. He also went over the response times of the Village Fire Department and the Emergency Medical Services versus the national averages. The EMS response times are 3 minutes and 2 seconds for the City and the national average is 6 minutes and 30 seconds. The Village Fire Department's response time is 4 minutes and 28 seconds and the national average is 6 minutes and 50 seconds. While there is still some reliance on the City of Houston for larger structural fires, the ability of the fire department to respond so quickly and begin assisting until the City of Houston is able to arrive makes a significant difference.

The budget for 2022 is unofficial but there is a \$150,000 surplus and \$94,000 in the EMS revenue account which is still to be discussed on how it will be used. Because there is no stipulation in the interlocal agreement regarding EMS revenue funds, there is much confusion as to what should be done with them and to whom the funds belong to. Historically, the EMS revenue funds have just been returned to all cities and the cities have just accounted for that as revenue. The discussion was then turned by Council Member Bothe, Mayor Vajdos, and Council Member Dominy to possible alternatives as to how to make the process easier for any continued revenue received being a contingency fund, continue to return the funds as it has been done, or building a budget that has everything built in so that the Chief and the Fire Department have all they need.

There is a scheduled meeting for the Village Fire Department on January 25, 2023, that includes two executive sessions. One for consultation with an attorney and the other for personnel matters where Chief Foster will be discussed. The session of consultation with an attorney will discuss the legalities of separation packages, employment contracts, and other items of that nature. Although the second executive session is to discuss Chief Foster, at this time, Council Member Carpenter does not anticipate that any City will make an attempt to terminate Chief Foster at this meeting.

NEW BUSINESS

10. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Changing The Dates Of The City Council Meetings For May, July, November, And December.

Council Member McCormack made a motion to approve the changes to the dates of the City Council Meetings. May would stay May 23rd, July would be July 25th, November would be scheduled for November 14th, and December for December 12th, Council Member Carpenter seconded the motion. Motion carried 4-0.

11. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Ordinance No. 2023-XX: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY

VILLAGE, TEXAS, ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 6, 2023; AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A JOINT ELECTION AGREEMENT WITH HARRIS COUNTY TO CONDUCT THE GENERAL MUNICIPAL ELECTION ON BEHALF OF THE CITY OF SPRING VALLEY VILLAGE; DESIGNATING THE PLACES AND MANNER OF HOLDING THE ELECTION; PROVIDING FOR THE POSTING AND PUBLICATION OF NOTICE; PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SAVINGS CLAUSE; PROVIDING AN OPEN MEETINGS CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

Mayor Vajdos read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2023-01, and Council Member McCormack seconded the motion. Motion carried 4-0.

12. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Briefing by City Staff:

1. Status of Cedarspur, Burkhart, Winningham (East of Voss)

Director of Public Works Kristina Watson informed the Council that this project is at 60% completion and is proceeding on schedule. Pavement is complete on one side of the street for Cedarspur, Burkhart, and Winningham. There have not been any current larger issues with Metro City. Public Works is now working on starting to track issues that could arise closer to the project's completion. One issue that has been brought to the City's attention is that a resident on Burkhart removed the barricade across their driveway before the 7-day cure time.

2. Status of Cedarspur (West of Bingle) and Burkhart (East of Bingle)

Director of Public Works Kristina Watson informed the Council that City Administrator Julie Robinson is currently reviewing the front-end bid documents. The bid for this project is projected to go out in the first quarter of 2023.

3. Status of Brighton Place Utilities and Pavement Improvements Project

Director of Public Works Kristina Watson informed the Council that the Geotechnical survey was completed last month. Public Works Superintendent Miguel Ramirez met with the engineer from CobbFendley to locate additional services that were not located in the initial survey. They are still in the 30% design phase, but the preliminary engineering report is expected to be received by February 1, 2023.

Mayor Vajdos asked about the possibility of a committee from Brighton Place being able to ask questions and look at the designs to be presented. Council Member McCormack asked if this has been done for any other projects. Council Members Bothe and Carpenter were in opposition because this was not an option given to other residents and would open a box to larger issues. It was the direction of the Council for there to be overcommunication and updates to residents about the project as much as possible, but no committee would be established.

4. Status of Bingle Road Road Diet

Ms. Watson advised that there is currently no update or change from the last update that was provided to the Council.

13. **EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon's Texas Codes Annotated, In Accordance With The Authority Contained In:

13.1 Section 551.071. Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in a closed meeting.

Council adjourned into Executive Session at 5:51 p.m.

14. **RECONVENE**

The City Council meeting reconvened at 7:28 p.m.

15. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

No action was taken.

16. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 7:29 p.m., and Council Member Bass seconded the motion. Motion carried 5-0.

Signed: _____

Marcus Vajdos
Mayor

Attest: _____

Jasmin Torres
City Secretary

