

**MINUTES OF THE REGULAR CITY COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JANUARY 22, 2019 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:03 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro-Tem Allen Carpenter

Council Member David Dominy (arrived at 6:05 p.m.)

Council Member Tom Donaho

Council Member Joy McCormack

Council Member Marcus Vajdos (left at 8:55 p.m.)

Members Absent:

None.

2. INTRODUCTIONS

Julie Robinson, City Administrator

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Loren Smith, City Attorney

Mark Schulze, Police Captain

Oscar Arevalo, Building Official

Arthur Faiello, Director of Public Works

3. PROCLAMATIONS / ANNOUNCEMENTS / PRESENTATIONS

None.

4. PUBLIC COMMENTS

None.

5. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for City Council Meeting on December 11, 2018

5.2 2018 Racial Profiling Report presented by the Spring Valley Village Police Department

Council Member Carpenter made a motion to approve all items on the Consent Agenda, and Council Member Vajdos seconded the motion. Motion carried 5-0.

At this time, Council Member Carpenter made a motion to take Agenda Items 10 and 12 out of order, and Council Member Donaho seconded the motion. Motion carried 5-0.

NEW BUSINESS

10. **BRIEFING, DISCUSSION AND POSSIBLE ACTION CONCERNING:** Plans for New SBMSA Athletic Complex at 9016 Westview Drive and Possible Cost Sharing Related to Walking Trail.

Keith Stubbs, a SBMSA Board Member, gave a presentation on the proposed project which will be done in two phases. Phase 1 would be completed in May 2019 and Phase 2 would commence in late December 2019 and would last until February 2020. There was considerable discussion concerning the fact that SBMSA indicated that the walking track that had previously been in place would be removed and not replaced since neither SBMSA nor Spring Branch Independent School District (SBISD) was interested in replacing the walking trail. Mr. Stubbs advised that they did not want the walking trail in order to protect SBMSA's \$3 million investment and indicated that SBISD advised that they did not need a walking trail, but thought Spring Valley Village would want one. The City Council discussed options for a walking trail along the perimeter of the SBMSA property and requested cost estimates for the different options. Additionally, Council directed that a special Council Workshop meeting be held at 5:00 pm on February 26, 2019 to further discuss the walking trail options.

The Council also had discussions with the representatives from SBMSA about the construction of a walking path (essentially a sidewalk) that would start just south of the new parking and run southeasterly along the southern property line of the SBMSA property to the existing ADA ramp that connects to the existing sidewalk that runs south along the SBISD property to Westview Drive at an estimated cost of \$35,000. The goal of the proposed walking path would be to provide a concrete walking trail from Westview Drive to the new athletic fields which would improve connectivity for pedestrians. After discussion, SBMSA advised that they would be willing to pay for half of the proposed walking trail or \$17,500. Council Member Donaho made a motion to approve the expenditure of \$17,500.00 for the City's portion of the proposed walking trail as presented and to fund the expenditure from the FY 2018 Unexpected Fund Balance, and Council Member Dominy seconded the motion. Motion carried 5-0.

12. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2019-XX – AN ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF SPRING VALLEY VILLAGE, TEXAS, TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2019; AND LEVYING AN AD VALOREM TAX; PLEDGING CERTAIN NET REVENUES; AUTHORIZING THE EXECUTION OF A TRANSFER AND PAYING AGENCY AGREEMENT; AND OTHER MATTERS IN CONNECTION THEREWITH.

Mayor Ramsey read the Ordinance by caption only. Kristin Blomquist with Masterson Advisors, LLC, advised that the Certificates of Obligation were sold that day. City Administrator Julie Robinson advised that notices were sent to every property owner, and only two responses regarding the notice were received – both of which inquiring as to how a resident could purchase the City's bond. After discussion, Council Member Vajdos made a motion to approve Ordinance No. 2019-01, and Council Member Carpenter seconded the

motion. Motion carried 5-0.

At this time, Council Member Carpenter made a motion to take Agenda Item 15 out of order, and Council Member Donaho seconded the motion. Motion carried 5-0.

- 15. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CONTRACT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND FERGUSON ENTERPRISES, INC. FOR CITYWIDE INSTALLATION OF NEW WATER METERS AND AN AUTOMATED METERING INFRASTRUCTURE (AMI) SYSTEM; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Public Works Director Arthur Faiello advised that staff used BuyBoard to review vendors as well as receive quotes for this project. Mr. Faiello further advised that the quote submitted by Ferguson Enterprises, Inc. is the best value for the City and within the budget previously approved by the Council for this project. The installation of the new meters should take approximately three months to complete. After discussion, Council Member Dominy made a motion to approve Resolution Number 19-02, and Council Member McCormack seconded the motion. Motion carried 5-0.

OLD BUSINESS

- 6. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on December 19, 2018. (Council Member Carpenter / Mayor Ramsey)
- 7. UPDATE, DISCUSSION AND POSSIBLE ACTION CONCERNING:** Support of Village Fire Department Commissioners' Decision To Reinstate Bunker Hill Village as a Full Member of the Village Fire Department and for Such Reinstatement to Occur at the Earliest Possible Date and Not Later than January of 2020. (Mayor Ramsey)

Council Member Carpenter addressed Item 6 in his discussion of Item 7. Council Member Carpenter advised that a presentation from Bunker Hill Village regarding their desire to be reinstated into the Village Fire Department was given to the Fire Commission at the last meeting. He also advised that the remaining five Memorial Villages must unanimously approve to reinstate Bunker Hill Village and added that a resolution would have to be approved by December 31, 2019 in order for Bunker Hill Village to become a voting member starting January 1, 2020. There was considerable discussion by the Council concerning the need to reinstate Bunker Hill Village as soon as possible, the process and mechanism to accomplish the reinstatement, and the politics being played by other Villages that are currently interfering with the reinstatement.

Following discussion, Council Member McCormack made a motion to:

- (1) Support the reinstatement of the City of Bunker Hill Village as a full voting member of the Village Fire Department at the earliest possible date with no stipulations; and
- (2) Approve an amendment to the Interlocal Agreement that outlines a clear process with

deadlines for reinstating Bunker Hill Village as a full voting member as early as possible but not later than December 31, 2019. Council Member Vajdos seconded the motion. Motion carried 5-0.

Council further directed City Administrator Julie Robinson to send a letter to the Fire Commission on Wednesday, January 23, 2019, notifying the Commission of the Council's formal action taken.

8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of METRO Related to New Bond Issuance and Anticipated Meeting of the METRO Multi-Cities Coalition. (Mayor Ramsey)

Mayor Ramsey advised that METRO would be having a proposed bond issuance in November and a meeting of the METRO cities would be held at the Spring Valley Village City Hall on March 5, 2019 to discuss the proposed bond issuance and make decisions concerning the Coalition's two appointments to the METRO Board.

9. **BRIEFING AND DISCUSSION CONCERNING:** AED Implementation Success Story in Spring Valley Village. (Mayor Ramsey)

Mayor Ramsey advised that on December 25, 2018, Commissioner Dixon and Officers Alvarado and Diaz were able to arrive at a resident's home in less than two minutes and use one of the new AED systems to resuscitate her, allowing time for the ambulance to arrive and transport her to the hospital.

11. **DISCUSSION AND DIRECTION CONCERNING:** Possible Revision to Section 1.1803, Offenses, of Article 1.1800, Rules and Regulations of Public Parks, in the Code of Ordinances to Allow Domestic Animals in City Parks.

City Administrator Julie Robinson advised that the City had received feedback from residents regarding allowing domestic animals in the park and asked for direction from Council concerning revising the current park regulations to allow domestic animals in City parks. After discussion, it was the consensus of Council to proceed with allowing revision to the current park regulations to allow leashed domestic animals in City parks. Ms. Robinson advised that a proposed ordinance would be on a future agenda.

13. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution No. 19-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, EXPRESSING ITS OPPOSITION TO LEGISLATIVE INTERFERENCE WITH LOCAL SERVICES, LOCAL REVENUE AND LOCAL CONTROL; PROVIDING FOR THE INCORPORATION OF PREAMBLE AND AN EFFECTIVE DATE.

Mayor Ramsey read the Resolution by caption only. Council Member Vajdos made a motion to approve Resolution Number 19-01, and Council Member Carpenter seconded the motion. Motion carried 5-0.

14. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance Number 2019-XX – AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON MAY 4, 2019 FOR THE PURPOSE OF ELECTING THREE (3) CITY COUNCIL

MEMBERS; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTIONS.

Mayor Ramsey read the Ordinance by caption only. Council Member Vajdos made a motion to approve Ordinance No. 2019-02, and Council Member Dominy seconded the motion. Motion carried 5-0.

16. **BRIEFING AND DISCUSSION CONCERNING:** Briar Branch Flood Damage Mitigation Project Being Undertaken by Memorial City Redevelopment Authority (TIRZ 17).

Director of Public Works Arthur Faiello briefed the Council on construction activity that is occurring in Briar Branch and being undertaken by Memorial City Redevelopment Authority (TIRZ 17) and the City's concerns related to the downstream impacts of the project. Doug Bradford with ARKK Engineers provided additional information concerning the project and advised that, based on a drainage impact study, the project improvements are not anticipated to negatively affect the residents of Spring Valley Village.

17. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Creation of New Assistant to the City Administrator Position and Approval of Placement in Adopted Job Alignment and Salary Ranges for All City Positions.

City Administrator Julie Robinson advised that, over the last year and a half, she has evaluated the different staff positions and their responsibilities and determined where there was excess capacity for additional responsibilities. Consequently, there has been a redistribution of City functions and operations and cross-training to provide backup support for each Primary Team member. However, our current Team is maxed out and one additional position is needed that would provide support to the City Administrator and other Team members with current and upcoming projects. The new position would be entitled Assistant to the City Administrator and is recommended for placement at Grade 9 in the adopted Job Alignment and Salary Ranges for All City Positions. After discussion, Council Member Dominy made a motion to approve the creation of an Assistant to the City Administrator position and the placement in the adopted Job Alignment and Salary Ranges for All City Positions at Grade 9, and Council Member McCormack seconded the motion. Motion carried 5-0. Ms. Robinson advised that an ordinance amending the Job Alignment and Salary Ranges for All City Positions for the new position would be on the next agenda.

18. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** December 2018 Police Department Staff Report (Chief Evans):

Captain Schulze provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 1,178
2. Number of Traffic Violations – 745
3. Number of K-9 Deployments – 85

19. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Administrator:

1. Status of Re-plat for 1138 Joshua Lane

No new information had been received so it will be moved forward to next month's agenda.

2. Status of Wellington SRP Development

Ms. Robinson met with the developer in December, and he is in the process of revising the façade; however, the revisions are not substantive.

3. Status of Bid for New Water Well Project

The bid will be published in tomorrow's edition of the Memorial Examiner and available on the City's website.

4. Status of Development of Traffic Calming/Control Measure Policy

Draft policy would be on the February 26, 2019 City Council agenda.

5. Snow Day Rescheduled for Saturday, January 26, 2019

Snow Day would be held on Saturday, January 26.

6. New Board and Commission Member Orientation Session Held on January 16, 2019

Last week's orientation went very well.

20. **ADJOURNMENT**

Council Member Carpenter made a motion to adjourn the meeting at 9:00 p.m., and Council Member Donaho seconded the motion. Motion carried 4-0.

Signed: _____

Tom S. Ramsey
Mayor

Attest: _____

Roxanne Benitez
Roxanne Benitez, TRMC, CPM, CMCC
City Secretary