

**MINUTES OF THE REGULAR CITY COUNCIL MEETING  
CITY OF SPRING VALLEY VILLAGE, TEXAS  
TUESDAY, MARCH 22, 2022 AT 6:00 P.M.  
IN THE COUNCIL CHAMBERS OF CITY HALL  
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

**1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Vajdos at 6:05 p.m.

Members Present:

Mayor Marcus Vajdos (left at 7:12 p.m.)

Mayor Pro Tem Allen Carpenter

Council Member Bo Bothe

Council Member David Dominy

Council Member Joy McCormack

Members Absent:

Council Member Tom Donaho

**2. INTRODUCTIONS**

Julie M. Robinson, City Administrator

Zachary Meadows, Director of Community Development

Roxanne Benitez, City Secretary

Michelle Yi, City Treasurer

Silvia Chiapponi, Assistant to the City Administrator

Loren Smith, City Attorney

Loyd Evans, Chief of Police

Mark Schulze, Police Captain

David Dixon, Police Commissioner

**3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING-IN**

None.

**4. PUBLIC COMMENTS**

At this time, any person with City-related business may speak to the Council. In compliance with the Texas Open Meetings Act, the City Council may not deliberate. **Comments from the public should be limited to a maximum of three (3) minutes per individual speaker.**

None.

**5. CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

5.1 Minutes for Regular City Council Meeting on February 22, 2022

- 5.2 Resolution Number 22-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, RATIFYING THE ACTIONS OF THE CITY ADMINISTRATOR IN EXECUTING A PROPOSAL BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND IDS ENGINEERING GROUP FOR GIS UPDATES FOR WATER, SANITARY AND STORM SEWER SYSTEM MAPPING; PROVIDING FOR INCORPORATION OF PREAMBLE; AND PROVIDING AN EFFECTIVE DATE.
- 5.3 Approval of Pay Estimate No. 10 for Loeser, Traweek, Lone Star, West Tex Pavement & Utility Improvements Project to Conrad Construction Co., LTD. of \$221,464.33
- 5.4 Resolution Number 22-XX - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF CHANGE ORDER NUMBER 7 TO THE AGREEMENT BY AND BETWEEN THE CITY OF SPRING VALLEY VILLAGE, TEXAS AND CONRAD CONSTRUCTION COMPANY, LTD., FOR THE LOESER, TRAWEEK, LONE STAR, WEST TEX PAVEMENT AND UTILITIES IMPROVEMENT PROJECT; PROVIDING FOR THE INCORPORATION OF PREAMBLE; AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- 5.5 Approval of Pay Estimate No. 4 for Ground Storage Tank No. 2 Replacement Project (CSB# 2021-05-101) to W.W. Payton Corporation in the amount of \$67,500.00.

Council Member Dominy made a motion to approve all items on the Consent Agenda, and Council Member Carpenter seconded the motion. Motion carried 4-0.

At this time, Mayor Pro Tem Carpenter made a motion to take Agenda Item 17 out of order, and Council Member Dominy seconded the motion. Motion carried 4-0.

**17. EXECUTIVE SESSION:** The City Council Will Now Hold A Closed Executive Meeting Pursuant To The Provision Of Chapter 551, Government Code, Vernon’s Texas Codes Annotated, In Accordance With The Authority Contained In:

- 17.1 Section 551.071. Consultation with Attorney regarding pending or contemplated litigation or a matter in which the duty of the City Attorney requires to be discussed in closed meeting.

Council adjourned into the Executive Session at 6:07 p.m.

**18. RECONVENE**

The City Council meeting reconvened at 7:15 p.m.

**19. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Matters Discussed in Executive Session.

No action was taken.

**OLD BUSINESS**

6. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** February 2022 Police Department Staff Report (Chief Evans):

Captain Schulze provided the report on behalf of Chief Evans.

1. Number of Calls for Service – 4,362
2. Number of Traffic Violations – 1,398

Chief Evans provided statistics regarding recent crimes in Spring Valley Village.

7. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Activities of the Village Fire Department Commissioners Meeting on February 23, 2022 and Any Special Meetings That May Have Occurred since February 23, 2022. (Mayor Pro-Tem Carpenter / Council Member Bothe)

Mayor Pro Tem Carpenter advised that an Open House event for the Village Fire Department building renovation was held on March 5, 2022 and was well attended with over 1,000 visitors. He also advised that Village Fire Department building renovation project was ninety-nine percent complete with a few punch list items remaining. He also advised that the Fire Commissioners Board is discussing the staffing of a second ambulance and would require six employees, two for each shift. Mayor Pro Tem Carpenter advised that the total cost would be approximately \$500,000 to \$600,000 and divided by all of the Memorial Villages.

8. **UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Meeting with Mayor, Mayor Pro Tem, City Administrator, Police Chief, and City Attorney As Directed by Council During the February 22, 2022 Council Workshop Meeting Regarding Proposed Job Alignment and Salary Ranges For All Employees Based on 50<sup>th</sup> Percentile and Implementation of Market Adjustments.

Council did not take up this item.

**NEW BUSINESS**

9. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Presentation and Acceptance of Fiscal Year 2020-2021 Audited Comprehensive Annual Financial Report Prepared by Belt, Harris Pechacek, LLLP, Certified Public Accountants.

Ben Cohen, Senior Manager with Belt, Harris, Pechacek, LLLP, presented the 2020-2021 Audited Comprehensive Annual Financial Report. Council Member Dominy made a motion to accept the Fiscal Year 2020-2021 Audited Comprehensive Annual Financial Report prepared by Belt, Harris Pechacek, LLLP, Certified Public Accountants as presented, and Council Member McCormack seconded the motion. Motion carried 4-0.

10. **CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2022-XX - AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, ADOPTING AMENDMENT NO. 3 TO THE ORIGINAL BUDGET OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, FOR THE FISCAL YEAR 2020-2021; FUNDING CERTAIN OBLIGATIONS OF THE CITY DURING THE BUDGET PERIOD NECESSARY FOR THE PROVISION OF CITY SERVICES; CONTAINING FINDINGS; PROVIDING FOR SEVERABILITY; AND PROVIDING OTHER DETAILS RELATING TO THE SUBJECT.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Dominy made a motion to approve Ordinance No. 2022-05, and Council Member McCormack seconded the motion. Motion carried 4-0.

**11. DISCUSSION AND POSSIBLE DIRECTION CONCERNING: Future City Special Events and Activities. (Mayor Vajdos)**

The Council did not take up this item.

**12. DISCUSSION AND POSSIBLE DIRECTION CONCERNING: “No Parking Any Time” Zone on Fries Road As Well As Other Roads for Which a “No Parking Any Time” Zone Has Been Adopted But Signage Has Not Been Installed.**

City Administrator Julie Robinson advised that the City established a “No Parking Any Time” zone for the length of Fries Road from Westview Drive to the I-10 Feeder Road by Ordinance in 1984. In the last several years, the “No Parking Any Time” signs all the way to Westview Drive were removed. However, the “No Parking Any Time” zone for the entire length of Fries Road is still in effect and has not been altered since its adoption in 1984.

In February, Council Member McCormack received an email from a resident concerning the “No Parking Any Time” zone due to the fact that there are issues with school traffic parking along Fries Road as they turn south from Westview Drive. Without proper signage, the City cannot enforce the “No Parking Any Time” zone since there is no notice of the zone to the public. Ms. Robinson requested direction from the Council concerning whether it wishes to replace the “No Parking Any Time” signage or alter the location of the zone on Fries Road.

Since Council previously addressed a similar situation on Voss Road and ultimately decided to alter the “No Parking Any Time” zone and directed that proper signage for the reduced “No Parking Any Time” zone be erected to allow for enforcement, Ms. Robinson also requested direction from the Council concerning how it wishes to address future inquiries/requests from residents regarding the adopted “No Parking Any Time” zones.

There was discussion concerning whether there were parking issues on Fries Road, the aesthetics of the signage, the history of the required signage and the City’s ability to enforce the “No Parking Any Time” zones without required signage, and how to address future inquiries/requests from residents regarding adopted “No Parking Any Time” zones. Chief Evans advised that he had already contacted the SBISD Police Chief so that the issue with Cornerstone Academy traffic congestion resulting in parking on Fries south of Westview Drive could be addressed.

Following discussion, it was the direction of the Council not to erect the required signage for or alter the “No Parking Any Time” zone on Fries Road, and for Ms. Robinson to contact the resident who requested the no parking zone to inform them that the SBISD Police Department would be addressing this issue. There was no direction from the Council concerning how it wishes to address future inquiries/requests from residents regarding the adopted “No Parking Any Time” zones.

**13. CONSIDERATION AND POSSIBLE ACTION CONCERNING: Award Of Competitive Sealed Bid Number CSB#2022-01-101 For Cedarspur, Burkhardt, and Wunningham (East of Voss) Paving and Utility Improvements Project To MetroCity, LLC In An Amount Not To Exceed \$1,365,593.00 (Total Bid Amount).**

After a brief discussion, Council Member Dominy made a motion to award Bid Number CSB#2022-01-101 for Cedarspur, Burkhart, and Winningham (East of Voss) Paving and Utility Improvements Project to MetroCity, LLC in an amount not to exceed \$1,365,593.00, and Council Member McCormack seconded the motion. Motion carried 4-0.

- 14. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Ordinance No. 2022-XX: AN ORDINANCE OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2022 GENERAL CITY ELECTION ELECTED TO OFFICE; PROVIDING FOR THE INCORPORATION OF PREAMBLE; CANCELING THE MAY 7, 2022 GENERAL CITY ELECTION; PROVIDING A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Ordinance by caption only. Council Member Bothe made a motion to approve Ordinance No. 2022-06, and Council Member Dominy seconded the motion. Motion carried 4-0.

- 15. CONSIDERATION AND POSSIBLE ACTION CONCERNING:** Resolution Number XX-22 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPOINTING A CHIEF MUNICIPAL COURT PROSECUTING ATTORNEY OF THE SPRING VALLEY VILLAGE MUNICIPAL COURT; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Carpenter read the Resolution by caption only. Council Member Dominy made a motion to approve Resolution No. 22-15, and Council Member Bothe seconded the motion. Motion carried 4-0.

- 16. UPDATE, DISCUSSION AND POSSIBLE DIRECTION CONCERNING:** Briefing by City Staff:

1. Status of New Production Well

Assistant to the City Administrator Silvia Chiapponi advised that Staff was working with the engineer and contractor regarding the final pay application, which would be presented at the April 26 City Council meeting.

2. Status of Loeser, Traweek, Lone Star and W. Tex Paving and Utility Improvements Project

Assistant to the City Administrator Silvia Chiapponi advised that the rights-of-way had been completed and sodded on Lone Star, Loeser, and West Tex. She also advised that 90% of the roadway paving had been completed on Traweek. Ms. Chiapponi advised that the contractor would soon start the work on the street light conduits.

3. Status of Replacement of Ground Storage Tank #2

Assistant to the City Administrator Silvia Chiapponi advised that the project is 95% complete. She also advised that the engineer is currently working on scheduling the final inspection.

4. Status of Bingle Road Diet


Assistant to the City Administrator Silvia Chiapponi advised that Lone Star Pavement would be performing the work for Spring Valley Village and City of Houston. She also advised that, currently, there was no estimated start date.

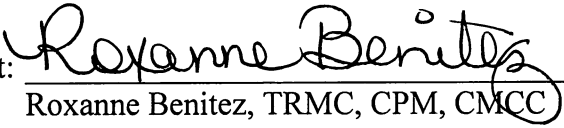
5. Student Art Display in City Hall

City Secretary Roxanne Benitez advised that she had discussions with the Art Departments from Memorial High School, Spring Branch Middle School, and Valley Oaks Elementary regarding an art display in the lobby of City Hall. She also advised that she anticipates that there would be art displays from each school within a month.

20. **ADJOURNMENT**

Council Member McCormack made a motion to adjourn the meeting at 8:07 p.m., and Council Member Bothe seconded the motion. Motion carried 4-0.

Signed:   
\_\_\_\_\_  
Marcus Vajdos  
Mayor

Attest:   
\_\_\_\_\_  
Roxanne Benitez, TRMC, CPM, CMCC  
City Secretary