

**Spring Valley Village
Board of Adjustment
Agenda Item Data Sheet**

MEETING DATE: February 11, 2020

TOPIC: **DISCUSSION AND DIRECTION CONCERNING:** Amending Section 01:02.02 of the Zoning Ordinance Regarding Necessary Signatures for a Construction Permit.

BACKGROUND: Staff has been looking at various sections of the Zoning Ordinance and came across Section 01:02.02, which covers the signatures needed prior to the issuance of a permit in the City of Spring Valley Village. After speaking with legal on the matter, staff has decided to bring the item forward as a discussion with the Commission, to better clarify the role of the P&Z and the Mayor in the approval of construction permits.

RECOMMENDATION: Receive Direction From Planning & Zoning Commission on how to proceed with possible changes to the applicable section.

ATTACHMENTS: • Section 01:02.02 of the Zoning Ordinance

FUNDING ISSUES:

Not applicable – no dollars are being spent or received.

Full amount already budgeted in Acct/Project# _____

Not budgeted, if approved, the following will be included in the next Budget Amendment:

\$_____ from Acct/Project# _____ will be transferred to Acct/Project# _____

\$_____ from unassigned fund balance will be used and added to Acct/Project# _____

\$_____ will be added to Revenue Acct# __-__ and \$_____ added to Expenditure Acct/Project# _____

FINANCE VERIFICATION OF FUNDING:

Julie Robinson

<p>SUBMITTING STAFF MEMBER:</p> <p>Zachary Meadows, Director of Community Development</p>	<p>CITY ADMINISTRATOR APPROVAL:</p> <p style="font-size: 1.5em; color: black;"><i>Julie Robinson/RB</i></p>
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ACTIONS TAKEN		
<p>APPROVAL</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>READING PASSED</p>	<p>OTHER</p>

