

**MINUTES OF THE REGULAR COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, OCTOBER 25, 2016 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:02 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro-Tem Allen Carpenter

Council Member Bo Bothe (arrived 6:05 p.m.)

Council Member Trey Moeller

Council Member Aaron Stai

Council Member Marcus Vajdos (arrived 6:10 p.m.)

Members Absent:

None

2. INTRODUCTIONS

Stephen Ashley, City Administrator

Darrell Bond, Chief of Police

Loyd Evans, Asst. Chief of Police

David Dixon, Police Commissioner

Michelle Yi, Treasurer

Erik Tschanz, Public Works Director

Roxanne Benitez, City Secretary

Art Flores, Building Official (departed 7:39 p.m.)

Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING IN

3.1 Proclamation Designating November 10, 2016 as Darrell Bond Day

Mayor Ramsey read the proclamation and presented it to Chief Bond.

3.2 Administer Oath of Office to Chief of Police Loyd Evans

Mayor Ramsey administered the oath of office to Chief Evans.

3.3 Recognition for Certificate of Excellence in Financial Reporting by the Government Finance Officers Association

Mayor Ramsey stated that the award was difficult to attain and commended Treasurer Yi on her hard work.

Council Member Carpenter motioned, Council Member Stai seconded, to take item 11.5 out of order. Motion carried 4-0.

11. RECEIPT OF REPORTS

11.5 Chief of Police Loyd Evans

- Crime Report
- K-9 Report

Chief Evans gave the police report.

Council Member Carpenter motioned, Council Member Stai seconded, to take item 14.1 out of order. Motion carried 5-0.

14. **AUTHORIZATIONS/RESOLUTIONS/ORDINANCES**

14.1 Proposed Resolution Allowing Street Closures on October 31, 2016

Stephanie Pancioli, who lives at 8421 Raylin Drive, spoke in favor of the street closures.

Council Member Stai motioned, Council Member Carpenter seconded, to approve Resolution No. 16-006, allowing for street closures on October 31, 2016. Motion carried 5-0.

4. **PUBLIC COMMENTS**

4.1 Patrick Johnson, who lives at 8350 Leafy Lane, spoke in regards to the Pech footbridge re-construction.

4.2 Stephanie Pancioli, who lives at 8421 Raylin Drive, requested that an updated construction schedule be listed on the City website.

5. **PUBLIC HEARING – REPLAT OF 8816 MERLIN DRIVE**

5.1 The Purpose of the Public Hearing is to Receive Input from the Public, either Oral or Written, in Regards the Preliminary and Final Replat of Cedarwood Section 2, Partial Replat No. 1, a Plot Containing 0.2968 Acres of Land, Situated in Dwelling District 'A', City of Spring Valley Village, Harris County, Texas, Bearing the Address of 8816 Merlin Drive

The public hearing was called to order at 6:31 p.m.

Building Official Flores spoke in reference to the proposed replat.

Marguerite Nein, who lives at 1306 Caudle, spoke in opposition of the proposed replat.

Kate Lucrezi, who lives at 1242 Caudle, spoke in opposition of the proposed replat.

5.2 Close Public Hearing

The public hearing adjourned at 6:46 p.m.

5.3 Discussion and Possible Action in Regards to the Preliminary and Final Replat of Cedarwood Section 2, Partial Replat No. 1, a Plot Containing 0.2968 Acres of Land, Situated in Dwelling District 'A', City of Spring Valley Village, Harris County, Texas, Bearing the Address of 8816 Merlin Drive

Council Member Stai motioned, Council Member Bothe seconded, to approve the preliminary and final replat of Cedarwood Section 2, Partial Replat No. 1, a plot containing 0.2968 acres of land, situated in Dwelling District 'A', City of Spring Valley Village, Harris County, Texas, bearing the address of 8816 Merlin Drive. Motion carried 5-0.

6. PUBLIC HEARING – REPLAT OF FREEWAY PROPERTIES

- 6.1 The Purpose of the Public Hearing is to Receive Input from the Public, either Oral or Written, in Regards to the Preliminary and Final replat of the Northwest Corner of Central Memorial Parkway and Katy Freeway, a Plot containing 2.5833 Acres of Land, Situated in the Bingle Planned Area Development District, City of Spring Valley Village, Harris County, Texas

The public hearing was called to order at 6:58 p.m.

Building Official Flores spoke in regards to the proposed replat.

Andrew Allemand, with Winrose Land Services, spoke in regards to the proposed replat.

- 6.2 Close Public Hearing

The public hearing adjourned at 7:02 p.m.

- 6.3 Discussion and Possible Action in Regards to the Preliminary and Final Replat of the Northwest Corner of Central Memorial Parkway and Katy Freeway, a Plot Containing 2.5833 Acres of Land, Situated in the Bingle Planned Area Development District, City of Spring Valley Village, Harris County, Texas

Council Member Stai motioned, Council Member Vajdos seconded, to approve the preliminary and final replat of Central Memorial Parkway and Katy Freeway, a plot containing 2.5833 acres of land, situated in the Bingle Planned Area Development District, City of Spring Valley Village, Harris County, Texas. Motion carried 5-0.

7. PUBLIC HEARING – ORDINANCE AMENDMENT - DEFINITIONS

- 7.1 The Purpose of the Public Hearing is to Receive Input from the Public, either Oral or Written, in Regards to a Proposed Ordinance Amending the Code of Ordinances of the City by Amending Section 03:F-02, Front Yard, of Section 3, Definitions, of Article 12.200, Zoning Ordinance Retained, of Chapter 12, Planning and Zoning to Exclude Porches, Steps, and other Minor Extensions from the Definition of Front Yard; Providing a Penalty not to Exceed \$2,000 for Each Violation of any Provision Hereof, with each Day Constituting a New Violation; and Providing for Severability

The public hearing was called to order at 7:06 p.m.

Building Official Flores stated that the amendment would clarify some of the wording in the ordinance.

- 7.2 Close Public Hearing

The public hearing adjourned at 7:09 p.m.

- 7.3 Discussion and Possible Action in Regards to a Proposed Ordinance Amending the Code of Ordinances of the City by Amending Section 03:F-02, Front Yard, of Section 3, Definitions, of Article 12.200, Zoning Ordinance Retained, of Chapter 12, Planning and Zoning to Exclude Porches, Steps, and other Minor Extensions from the Definition of Front Yard; Providing a Penalty not to Exceed \$2,000 for Each Violation of any Provision Hereof, with each Day Constituting a New Violation; and Providing for Severability

Council Member Stai motioned, Council Member Vajdos seconded, to approve the

Ordinance No. 2016-12, amending the Code of Ordinances of the City by amending Section 03:F-02, Front Yard, of Section 3, Definitions, of Article 12.200, zoning ordinance retained, of Chapter 12, Planning and Zoning to exclude porches, steps, and other minor extensions from the definition of front yard; providing a penalty not to exceed \$2,000 for each violation of any provision hereof, with each day constituting a new violation; and providing for severability. Ays – 4, Nays – 1, Abstain – 0. Motion carried 4-1.

8. PUBLIC HEARING – SUBDIVISION ORDINANCE AMENDMENT

8.1 The Purpose of the Public Hearing is to Receive Input from the Public, either Oral or Written, in Regards to a Proposed Ordinance of the City of Spring Valley Village, Amending Section 9.118, Variances, of Article 9.100, Subdivision Regulations, of Chapter 9, Subdivisions, to require the Planning and Zoning Commission to Provide a Recommendation on Variances for Plats; and Providing for Severability

The public hearing was called to order at 7:19 p.m.

City Attorney Smith stated that the change in the ordinance would require the Planning and Zoning Commission to provide recommendations on variances.

8.2 Close Public Hearing

The public hearing adjourned at 7:20 p.m.

8.3 Discussion and Possible Action in Regards to Proposed Ordinance of the City of Spring Valley Village, Amending Section 9.118, Variances, of Article 9.100, Subdivision Regulations, of Chapter 9, Subdivisions, to require the Planning and Zoning Commission to Provide a Recommendation on Variances for Plats; and Providing for Severability

Council Member Stai motioned, Council Member Carpenter seconded, to approve the Ordinance No. 2016-13, amending Section 9.118, Variances, of Article 9.100, Subdivision Regulations, of Chapter 9, Subdivisions, to require the Planning and Zoning Commission to provide a recommendation on variances for plats; and providing for severability. Motion carried 5-0.

9. RECESS REGULAR CITY COUNCIL MEETING

9.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc.

The meeting recessed at 7:21 p.m.

10. RECONVENE MEETING OF CITY COUNCIL

The meeting reconvened at 7:36 p.m.

11. RECEIPT OF REPORTS

11.1 Mayor Tom Ramsey

- Commendation Letter – Building Official Art Flores
- Electronic Water Meters

Mayor Ramsey gave his report.

11.2 Council Member Allen Carpenter – Village Fire Department Commissioners Meeting

Council Member Carpenter gave his report.

11.3 Council Member Marcus Vajdos – Planning & Zoning Commission Meeting
Council Member Vajdos gave his report.

11.4 Council Member Trey Moeller – Civic Activities Board Meeting
Council Member Moeller gave his report.

11.6 Public Works Director Erik Tschanz
Public Works Director Tschanz gave his report.

11.7 City Treasurer Michelle Yi
City Treasurer Yi gave her report.

11.8 City Administrator Stephen Ashley
• Presentation on Staffing Plan
City Administrator Ashley gave his report.

12. PRESENTATIONS / PERSONAL APPEARANCES / SWEARING-IN

12.1 Appearance by Every Village - Follow-up on 5K Run for Radios

Peter Swann, with Every Village, thanked the City, Grace Community Church, Spring Branch Presbyterian Church, and East West Bank for all of their cooperation. He stated that there were 616 runners that signed up for the event and that they received \$173,000.00 in proceeds.

13. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

13.1 Minutes for City Council Meeting on September 20, 2016

13.2 Minutes for City Council Workshop on October 18, 2016

13.3 Pay Estimate No. 7 for Spring Oaks East & West Project

13.4 Pay Estimate No. 3 from DG Medina for Westview Drive Sidewalk Improvements Project

13.5 Pay Estimate No. 14 for Reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive

13.6 Pay Application No. 4 for Construction of City Hall & Police Department

Council Member Carpenter motioned, Council Member Stai seconded, to approve all items on the consent agenda. Motion carried 5-0.

14. AUTHORIZATIONS/RESOLUTIONS/ORDINANCES

14.2 Proposed Resolution Designating a Representative and Alternate to the 2017 Houston-Galveston Area Council (H-GAC) General Assembly

Council Member Stai motioned, Council Member Carpenter seconded, to open the item up for discussion.

City Administrator Ashley stated that the current representative is Council Member Bothe and that the alternate is Mayor Ramsey.

Council Member Stai amended his motion, Council Member Carpenter seconded, to approve Resolution No. 16-007, designating Mayor Tom Ramsey as the representative to the 2017 Houston-Galveston Area Council (H-GAC) General Assembly and Council Member Bo Bothe as the alternate. Motion carried 5-0.

15. DISCUSSION ITEMS/ACTION ITEMS

15.1 Discussion and Possible Action in Regards to the Appointment of a New Member to the Board of Adjustment

Council Member Carpenter motioned, Council Member Stai seconded, to open the item up for discussion.

Council Member Carpenter amended his motion, Council Member Stai seconded, to appoint Doug Doyle to the Board of Adjustment. Motion carried 5-0.

15.2 Discussion and Possible Action in Regards to an Interlocal Agreement Renewal between Harris County and the City of Spring Valley Village to House Municipal Prisoners. Contract Term is for One Year Beginning January 1, 2017 for County Jail Facilities Located at 701 N. San Jacinto, 1201 Commerce, 1200 Baker, and 1307 Baker in Houston, Texas at \$74.00 Per Prisoner, Per Day and Authorize City Administrator to Execute

Council Member Carpenter motioned, Council Member Stai seconded, to approve the Interlocal Agreement renewal between Harris County and the City of Spring Valley Village to house municipal prisoners. The contract term is for one year beginning January 1, 2017, for county jail facilities located at 701 N. San Jacinto, 1201 Commerce, 1200 Baker, and 1307 Baker in Houston, Texas at \$74.00 per prisoner, per day and authorize City Administrator to execute. Motion carried 5-0.

15.3 Discussion and Possible Action in Regards to an Interlocal Agreement between Harris County and the City of Spring Valley Village for Administration and Implementation of a Regional Watershed Protection Education Program

Council Member Stai motioned, Council Member Bothe seconded, to approved the Interlocal Agreement between Harris County and the City of Spring Valley Village for the administration and implementation of a regional watershed protection education program. Motion carried 5-0.

15.4 Discussion and Possible Action in Regards to Street Light Replacement

Council Member Stai motioned, Council Member Carpenter seconded, to open the item up for discussion.

Council Member Vajdos stated that he requested that this item be placed on the agenda in order to receive an update on the street light replacement schedule.

Public Works Director Tschanz presented a map of the City that listed all of the streets that have been done and the streets that are scheduled to be done.

No action was taken.

15.5 Discussion and Possible Action in Regards to HAWK Light and Authorize City Administrator to Move Forward with the Project

Council Member Vajdos motioned, Council Member Bothe seconded, to open the item up for discussion.

The City Council discussed the installation of a HAWK light as well as alternatives.

No action was taken.

15.6 Discussion and Possible Action in Regards to Re-Construction of Hilldale and Bade

Council Member Stai motioned, Council Member Vajdos seconded, to open the item up for discussion.

Council Member Vajdos asked when the project would commence.

City Administrator Ashley stated that the project was scheduled to start in the next budget cycle. He also stated that it would take six months for the engineered plans to be completed.

Mayor Ramsey asked that this agenda item be placed on the February 2017 City Council agenda in order to procure an engineer for the project.

No action was taken.

16. **EXECUTIVE SESSION**

16.1 The City Council will convene into closed executive session pursuant to Section 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, the City Administrator

Council adjourned into the Executive Session at 8:41 p.m.

Council adjourned from the Executive Session at 9:11 p.m.

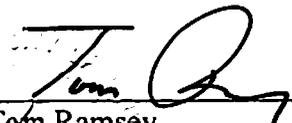
The City Council meeting reconvened at 9:11 p.m.

17. **TAKE ANY ACTION NECESSARY AS A RESULT OF THE EXECUTIVE SESSION**

No action was taken.

18. **ADJOURNMENT**

Council Member Stai motioned, Council Member Carpenter seconded, to adjourn the meeting at 9:11 p.m.

Signed: 
Tom Ramsey
Mayor

Attest: 
Roxanne Benitez, TRMC, CCC II
City Secretary