MINUTES OF THE REGULAR COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, APRIL 26, 2016 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:04 p.m.

Members Present:
Mayor Tom Ramsey
Mayor Pro-Tem Allen Carpenter
Council Member Bo Bothe
Council Member Trey Moeller
Council Member Aaron Stai (arrived at 6:18 p.m.)
Council Member Marcus Vajdos (arrived at 6:14 p.m.)

Members Absent:
None

2. INTRODUCTIONS

Stephen Ashley, City Administrator
Darrell Bond, Chief of Police
David Dixon, Police Commissioner
Michelle Yi, Treasurer
Roxanne Benitez, City Secretary
Erik Tschanz, Public Works Director
Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS

3.1 Proclamation for Safe Digging Month – April 2016

Mayor Ramsey read the proclamation declaring April 2016 as Safe Digging Month in the City of Spring Valley Village.

3.2 Proclamation for National Public Works Week – May 15-21, 2016

Mayor Ramsey read the proclamation declaring May 15-21, 2016 as Public Works Week in the City of Spring Valley Village.

3.3 Proclamation for Police Week – May 15-21, 2016

Mayor Ramsey read the proclamation declaring May 15-21, 2016 as Police Week in the City of Spring Valley Village.

4. PUBLIC COMMENTS

None

5. PUBLIC HEARING

None

Council Member Carpenter motioned, Council Member Bothe seconded, to take item 6.5 out of order. Motion carried 5-0.

6. RECEIPT OF REPORTS

6.5 Chief of Police Darrell Bond

- Commendation – Officer Elmore
  Chief Bond and Commissioner Dixon presented Officer Elmore with a commendation.
- Introduction – New Employees
  Chief Bond introduced the following new employees:
  - Officer Darrehshoori
  - Officer Crabtrey
  - Officer Joyner
  - Officer Kubala
  - Officer Sharpen
  - Susan Caldwell, dispatcher
- Introduction – K9 Unit
  Chief Bond introduced Officer Odin and his handler Officer Reyes. Officer Reyes spoke regarding the training they completed.

Chief Bond gave his report.

6.1 Mayor Tom Ramsey

- 2017 Annual Five-Year CIP Budget Future Workshops (Streets, Water Well, Park Improvements, Traffic Initiatives)
- East West Bank Opening
- Hedwig Village Police Department Opening
- City Operations Assessment Update

Mayor Ramsey gave his reports.

6.2 Council Member Allen Carpenter – Village Fire Department Commissioners Meeting

Council Member Carpenter gave his report.

6.3 Council Member Marcus Vajdos – Planning & Zoning Commission Meeting

Council Member Vajdos gave his report.

6.5 Chief of Police Darrell Bond

- Introduction – K9 Unit
  Chief Bond introduced Officer Fritz and his handler Officer Chiappetta.

6.4 Council Member Trey Moeller – Civic Activities Board Meeting

Council Member Moeller gave his report.

6.6 Public Works Director Erik Tschanz

Public Works Director Tschanz gave his report.

6.7 City Treasurer Michelle Yi

City Treasurer Yi gave her report.

6.8 City Administrator Stephen Ashley

- April 25th Storm Initial Assessment (ARKK Engineers)
  James Andrews and Doug Bradford from ARKK Engineers gave an assessment of the storm that occurred on April 18, 2016.
- Well Update
- CenterPoint Energy's Annual GRIP Filing
- Traffic Initiatives Update

City Administrator Ashley gave his reports.

Council Member Stai motioned, Council Member Vajdos seconded, to take item 11.1 out of order. Motion carried 5-0.

11. EXECUTIVE SESSION

11.1 City Council will convene into Closed, Executive Session Pursuant Section 551.074 of the Texas Government Code to Deliberate Regarding Personnel Matters

Council adjourned into the Executive Session at 7:58 p.m.

Council adjourned from the Executive Session at 9:08 p.m.

The City Council meeting reconvened at 9:08 p.m.

12. TAKE ANY ACTION NECESSARY AS A RESULT OF THE EXECUTIVE SESSION

No action was taken.

7. PRESENTATIONS / PERSONAL APPEARANCES

None

8. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

8.1 Meeting Minutes for City Council Meeting on March 22, 2016

8.2 Pay Estimate No. 9 for Reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive

8.3 Pay Estimate No. 3 from Alsay Incorporated for Well Rehabilitation

8.4 Pay Estimate No. 1 for Spring Oaks East & West Project

Council Member Carpenter motioned, Council Member Stai seconded, to approve all items on the consent agenda. Motion carried 5-0.

9. AUTHORIZATIONS/RESOLUTIONS/ORDINANCES

9.1 Resolution to Deny the DCRF (Distribution Cost Recovery Factor) Application proposed by the CenterPoint Energy

Council Member Stai motioned, Council Member Carpenter seconded, to approve Resolution 16-002, denying the DCRF (Distribution Cost Recovery Factor) application proposed by the CenterPoint Energy. Motion carried 5-0.

10. DISCUSSION ITEMS/ACTION ITEMS

10.1 Discussion and Possible Action in Regards to Changes in the Spring Valley Village Police Department General Orders Handbook

Council Member Carpenter motioned, Council Member Stai seconded, to open the item up for discussion.

Chief Bond spoke in regards to the proposed changes to the General Orders handbook.

Council Member Carpenter amended his motion; Council Member Stai seconded, to approve the changes made to Sections 3.3 and 2.6 in the Spring Valley Village Police Department General Orders handbook. Motion carried 5-0.

10.2 Award Bid for Westview Drive Sidewalk Improvements Project

Doug Bradford, with ARKK Engineers, stated they received three bids on the project and D.G. Medina was the lowest bidder. He also stated that the project should commence at the beginning of June.

Council Member Stai motioned, Council Member Carpenter seconded, to award the bid for the Westview Drive Sidewalk Improvement Project to D.G. Medina with Alternate No. 1. Motion carried 5-0.

10.3 Discussion and Possible Action in Regards to Change Order No. 3 for Reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive and Authorize City Administrator to Execute

Jason Brock, with Binkley & Barfield, Inc., spoke regarding the purpose of the change order.

Council Member Stai motioned, Council Member Carpenter seconded, to approve Change Order No. 3 for the reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive and authorizing the City Administrator to execute. Motion carried 5-0.

10.4 Discussion and Possible Action in Regards to Preliminary Engineering Report by LBG-Guyton Associates and Authorize City Administrator to Execute

Council Member Stai motioned, Council Member Vajdos seconded, to open the item up for discussion.

City Administrator Ashley spoke in regards to the services LBG-Guyton Associates would provide.

Council Member Stai amended his motion; Council Member Vajdos seconded, to approve the contract for preliminary engineering report services by LBG-Guyton Associates, authorize City Administrator to Execute, and pay a lump sum of $14,500.00 which will be paid out of the Utility Fund. Motion carried 5-0.

10.5 Discussion and Possible Action in Regards to No Parking Signs on Bracher Street

Council Member Stai motioned, Council Member Carpenter seconded, to open the item up for discussion.

City Administrator Ashley stated that the traffic study for Bracher suggested the

signs be removed. He also stated that he can have the signs removed now and have the ordinance for action at next month's meeting.

Council Member Stai amended his motion; Council Member Carpenter seconded, to provide direction to the City Administrator to remove the signs and have notices sent to the residents. Motion carried 5-0.

10.6 Discussion and Possible Action in Regards to Changing the Dates of the City Council Meetings for September, November, and December

Council Member Stai motioned, Council Member Vajdos seconded, to change the dates of the City Council Meetings for September, November, and December to September 20, 2016, November 15, 2016 and December 13, 2016. Motion carried 5-0.

13. ADJOURNMENT

Council Member Carpenter motioned, Council Member Bothe seconded, to adjourn the meeting at 9:33 p.m.

Signed: _____
Tom Ramsey
Mayor

Attest: _____
Roxanne Benitez, TRMC, CCC II
City Secretary