



Notice is Hereby Given of a Regular Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, Tuesday, June 28, 2016, beginning at 6:00 p.m., For the Purpose of Considering and Acting upon the Following Items of Business:

1. **CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**

2. **INTRODUCTIONS**

3. **PROCLAMATIONS / ANNOUNCEMENTS / SWEARING IN**

None

4. **PUBLIC COMMENTS**

5. **PUBLIC HEARING**

None

6. **RECEIPT OF REPORTS**

6.1 Mayor Tom Ramsey

- Hurricane Preparedness

6.2 Council Member Allen Carpenter – Village Fire Department Commissioners Meeting

6.3 Council Member Marcus Vajdos – Planning & Zoning Commission Meeting

6.4 Council Member Trey Moeller – Civic Activities Board Meeting

6.5 Chief of Police Darrell Bond

6.6 Public Works Director Erik Tschanz

6.7 City Treasurer Michelle Yi

- Reserve Balance

6.8 City Administrator Stephen Ashley

- Update on New City Hall/PD Budget and Schedule
- Well Update
- Voss Road Traffic Issues
- Pet Waste Stations
- Power Outages
- TCEQ Test Results

7. **PRESENTATIONS / PERSONAL APPEARANCES**

None

8. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items.

If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 8.1 Meeting Minutes for City Council Meeting on May 24, 2016
- 8.2 Pay Estimate No. 5 from Alsay Incorporated for Well Rehabilitation
- 8.3 Pay Estimate No. 3 for Spring Oaks East & West Project
- 8.4 Payment to Harris County Precinct Three for Street Striping Project

**9. AUTHORIZATIONS/RESOLUTIONS/ORDINANCES**

- 9.1 Proposed Resolution Approving Municipal Court Appointments

**10. DISCUSSION ITEMS/ACTION ITEMS**

- 10.1 Discussion and Possible Action in Regards to Personnel Operations Plan
- 10.2 Discussion and Possible Action on the Village Fire Department 2015 Intra-Budgetary Transfers
- 10.3 Discussion and Possible Action on the Village Fire Department Budget for Fiscal Year 2017
- 10.4 Discussion and Possible Action on the WCA Annual Rate Adjustment Request Based on the Most Recently Published CPI-U Series CUSR0000SEHG02
- 10.5 Discussion in Regards to Transit Service to Spring Valley Village
- 10.6 Discussion in Regards to Replats and Subdivision Designation
- 10.7 Discussion and Possible Action in Regards to Changing the Date of the City Council Meeting for July

**11. EXECUTIVE SESSION**

- 11.1 Consultation with City Attorney Pursuant to 551.071 of the Texas Government Code Regarding a Matter which the Duty of the Attorney requires to be Held in Closed Executive Session

**12. ADJOURNMENT**

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

The City Council reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices) or 551.087 (Deliberations Regarding Economic Development Negotiations).

I certify that a copy of the May 24, 2016 agenda of items to be considered by City Council was posted on or before the 23rd day of June, 2016 at 4:30 p.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest:

  
Roxanne Benitez, TRMC, CCC II  
City Secretary

In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or Email [secretary@springvalleytx.com](mailto:secretary@springvalleytx.com) for further information.

**CITY OF SPRING VALLEY VILLAGE  
POLICE DEPARTMENT ACTIVITY REPORT  
MAY 2016**

**1) Total Arrest Made: 27**

- A. Alcohol Related 03
- B. Traffic 12
- C. Warrant 09
- D. Other 03

**2) Municipal Tickets: 681**

**3) County Charges Filed: 8 Total**

**A. 3 Misdemeanor**

- a) Possession of Marijuana- 8300 block Winningham Road (**traffic stop**)
  
- b) Theft class "B" **2 Arrested and charged-** 1400 Cedarbrook- Stolen pressure washer from the backyard 02:00 on 05/24/2016

**B. 5 Felony**

- a) Possession of Controlled Substance- (3.5 grams Meth) 1000 Bingle Road (**traffic stop**)
  
- b) Possession of Controlled Substance- (1.54 grams Cocaine) 1000 Campbell Road (**traffic stop**)
  
- c) Aggregate Theft (8 BMV's) **2 Arrested and charged 05/25/2016**
  
- d) Evading arrest motor vehicle (traffic stop) 8500 South Frontage Road

**4) Burglary of Business/Building: 0**

**5) Burglary of a Residence: 1**

- A. 8300 block Cedarspur Drive – occurred on 05/18/2016 between 13:00-13:50 hours, opened unlocked window to gain entry (active investigation, no suspect information at this time)

**6) Burglary of a Motor Vehicle: 14 total –**

A. 3 in the business area/district.

B. 11 in Residential area/district. (8 are one criminal episode)

a) **2 Suspects arrested and charged in 8 of the BMV's**

**7) Theft:**

A. Theft occurred in the 8400 block of Katy Freeway, on 05/19/2016 at 3:30 p.m. items were removed from the store. Active investigation.

B. Theft occurred in the 8500 block of Westview, on 05/23/2016 no suspect information. Active investigation.

C. Theft occurred in the 1400 block of Cedarbrook, on 05/24/2016 at 02:00 a.m. **2 suspects arrested and charged.**

D. Theft occurred in the 8300 block of Burkhart, on 04/20/2016 at 16:15 hours. Landscaping equipment was removed. Suspects identified and charges have been filed.

E. Theft of a Motor Vehicle occurred in the 8400 block of Katy Freeway on 05/21/2016 at about 12:30 p.m. No suspect information.

# K9 Spring Valley Police Department

## UNIT

### Summary of Deployment Activities Performed

#### DEPLOYMENTS ACTIVITIES

April 2016

Standard Activities

Jordan Reyes- N/A

1 Activity Entries for Jordan Reyes during April 2016 (100.00% of all entries for April 2016)

(1) K9 Apprehensions

(1) Apprehension-No Bite

Jordan Reyes-N/A

2 Activity Entries for Jordan Reyes during April 2016 (100.00% of all entries for April 2016)

(2) Narcotics

(1) Exterior Vehicle Sniff

(1) Narcotics Search

Thomas Chiappetta-K9 Fritz

5 Activity Entries for Thomas Chiappetta during April 2016 (100.00% of all entries for April 2016)

(5) Narcotics

(2) Narcotics Search

(3) Vehicle Search

May 2016

Standard Activities

Jordan Reyes-N/A

2 Activity Entries for Jordan Reyes during May 2016 (100.00% of all entries for May 2016)

(1) K9 Apprehensions

(1) Apprehension-Bite

(1) Narcotics

(1) Exterior Vehicle Sniff

Jordan Reyes- N/A

1 Activity Entries for Jordan Reyes during May 2016 (100.00% of all entries for May 2016)

(1) Firearms

(1) No items available

Thomas Chiappetta-N/A

4 Activity Entries for Thomas Chiappetta during May 2016 (100.00% of all entries for May 2016)

(4) Narcotics

(1) Narcotics Search

(3) Vehicle Search

**Simple Training Find Items**

**Jordan Reyes-N/A** 1 Training Find Item Entries for Jordan Reyes during May 2016 (100.00% of all entries for May 2016)

(1) Narcotics

100.00%



## Memorandum

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To: Mayor Tom Ramsey  
From: Erik Tschanz, Public Works Director  
Date: June 23, 2016  
Subject: Public Works Updates

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1. Spring Oaks West / East Reconstruction Project Update:
2. Lupton Court Street Rehabilitation Project Update:
3. Enclave @ Fries Project Update:
4. Westview Sidewalk Project Update:
5. Fire Hydrant Audit / Re-Painting Update:
6. Lonestar, Loesser, & Traweek Street(s) Open Bar Ditch Cleaning Update:

Misc. Items from May City Council Meeting:

**City Of Spring Valley  
Monthly Tax Office Report  
May 31, 2016**

Prepared by: Laurie Payton, Tax Assessor/Collector

A. Current Taxable Value            980,341,874

B. Summary Status of Tax Levy and Current Receivable Balance:

			Current 2015 Tax Year	Delinquent 2014 & Prior Tax Years	Total
Original Levy	0.45	\$	4,048,129.57	\$ -	\$ 4,048,129.57
Carryover Balance			-	127,866.95	127,866.95
Adjustments			364,203.84	(17,045.19)	347,158.65
Adjusted Levy			<u>4,412,333.41</u>	<u>110,821.76</u>	<u>4,523,155.17</u>
Less Collections Y-T-D			<u>4,343,728.55</u>	<u>91,297.49</u>	<u>4,435,026.04</u>
Receivable Balance		\$	<u><u>68,604.86</u></u>	<u><u>19,524.27</u></u>	<u><u>88,129.13</u></u>

C. COLLECTION RECAP:

			Current 2015 Tax Year	Delinquent 2014 & Prior Tax Years	Total
Current Month:					
Base Tax		\$	29,452.65	\$ (174.25)	\$ 29,278.40
Penalty & Interest			1,060.01	(12.20)	1,047.81
Attorney Fees			-	-	-
Other			-	-	-
Total Collections		\$	<u><u>30,512.66</u></u>	<u><u>(186.45)</u></u>	<u><u>30,326.21</u></u>

			Current 2015 Tax Year	Delinquent 2014 & Prior Tax Years	Total
Year-To-Date:					
Base Tax:		\$	4,343,728.55	\$ 91,297.49	\$ 4,435,026.04
Penalty & Interest			12,321.16	1,974.91	14,296.07
Attorney Fees			-	1,201.69	1,201.69
Other			-	-	-
Total Collections		\$	<u><u>4,356,049.71</u></u>	<u><u>94,474.09</u></u>	<u><u>4,450,523.80</u></u>

Percent of Adjusted Levy			<u><u>98.72%</u></u>		<u><u>100.87%</u></u>
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MONTHLY TAX OFFICE REPORT

May 31, 2016

Tax A/R Summary by Year

YEAR	BEGINNING BALANCE AS OF 9/30/15	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 5/31/16
2014	\$ 111,524.60	\$ (10,501.38)	\$ 95,687.61	\$ 5,335.61
13	4,053.49	(6,108.87)	(4,546.92)	2,491.54
12	2,262.05	(8.07)	-	2,253.98
11	2,115.72	(8.07)	-	2,107.65
10	1,771.27	(8.07)	-	1,763.20
09	2,376.00	(8.07)	-	2,367.93
08	1,505.18	(8.21)	-	1,496.97
07	441.03	(8.45)	-	432.58
06	406.36	(7.84)	79.84	318.68
05	480.18	(378.16)	76.96	25.06
04	306.68	-	-	306.68
03	354.26	-	-	354.26
00	81.69	-	-	81.69
1999	188.44	-	-	188.44
	<u>\$ 127,866.95</u>	<u>\$ (17,045.19)</u>	<u>\$ 91,297.49</u>	<u>\$ 19,524.27</u>

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

10 -GENERAL FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
OTHER TAXES	1,493,202	156,972.77	842,678.88	0.00	650,523.12	56.43
PROPERTY TAXES	3,460,260	15,898.00	3,534,338.04	0.00	( 74,078.04)	102.14
FEES & CHARGES	225,150	21,705.65	162,808.84	0.00	62,341.16	72.31
MUNICIPAL COURT	510,700	42,911.26	346,635.03	0.00	164,064.97	67.87
MISC REVENUE	133,200	14,718.94	63,403.48	0.00	69,796.52	47.60
INTER-FUND TRANSFER	57,000	0.00	0.00	0.00	57,000.00	0.00
OTHER AGENCIES	935,648	83,514.66	732,998.34	0.00	202,649.66	78.34
TOTAL REVENUE	6,815,160	335,721.28	5,682,862.61	0.00	1,132,297.39	83.39
EXPENSE SUMMARY						
COUNCIL	7,400	40.00	987.60	0.00	6,412.40	13.35
ADMINISTRATION	2,497,437	79,468.45	629,287.77	10,000.00	1,858,149.23	25.60
FIRE DEPARTMENT	861,523	72,365.73	642,944.54	0.00	218,578.46	74.63
MUNICIPAL COURT	297,411	16,201.05	166,202.42	0.00	131,208.58	55.88
PARK	70,640	7,511.30	73,650.38	0.00	( 3,010.38)	104.26
POLICE DEPARTMENT	2,715,891	164,036.90	1,755,765.43	18,557.75	941,567.82	65.33
STREET	431,263	19,356.28	123,473.61	34,720.00	273,069.39	36.68
TOTAL EXPENSES	6,881,565	358,979.71	3,392,311.75	63,277.75	3,425,975.50	50.22
REVENUE OVER/ (UNDER) EXPENSES	( 66,405)	( 23,258.43)	2,290,550.86	( 63,277.75)	( 2,293,678.11)	3,354.07-
BEGINNING FUND BALANCE	3,219,228		3,219,227.54			
PROJECTED ENDING FUND BALANCE	3,152,823		5,509,778.40			

CITY OF SPRING VALLEY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER TAXES						
10-01-5010 SALES TAX	1,168,000	100,710.16	621,072.56	0.00	546,927.44	53.17
10-01-5012 FRANCHISE FEES-ELECTRIC	179,602	14,966.87	134,701.83	0.00	44,900.17	75.00
10-01-5013 FRANCHISE FEES-GAS	30,000	8,622.80	17,235.40	0.00	12,764.60	57.45
10-01-5014 FRANCHISE FEES-TELEPHONE	78,000	32,672.94	55,480.14	0.00	22,519.86	71.13
10-01-5015 FRANCHISE FEES-CABLE TV	36,000	0.00	11,166.88	0.00	24,833.12	31.02
10-01-5016 FRANCHISE TAX-MIXED BEVERAGE	1,600	0.00	3,022.07	0.00 (	1,422.07)	188.88
TOTAL OTHER TAXES	1,493,202	156,972.77	842,678.88	0.00	650,523.12	56.43
PROPERTY TAXES						
10-01-5100 AD VALOREM-CURRENT YEAR	3,435,260	14,602.87	3,418,915.42	0.00	16,344.58	99.52
10-01-5102 AD VALOREM-PRIOR YEARS	15,000	111.72	103,809.72	0.00 (	88,809.72)	692.06
10-01-5103 AD VALOREM-PENALTY & INTERES	10,000	1,183.41	11,612.90	0.00 (	1,612.90)	116.13
TOTAL PROPERTY TAXES	3,460,260	15,898.00	3,534,338.04	0.00 (	74,078.04)	102.14
FEES & CHARGES						
10-01-5201 OTHER INCOME-BLDG PERMITS/IN	225,000	21,675.65	162,608.84	0.00	62,391.16	72.27
10-01-5202 OTHER INCOME-PERMITS	150	30.00	200.00	0.00 (	50.00)	133.33
TOTAL FEES & CHARGES	225,150	21,705.65	162,808.84	0.00	62,341.16	72.31
MUNICIPAL COURT						
10-01-5310 MUNICIPAL COURT-COURT FINES	408,000	34,349.90	277,746.51	0.00	130,253.49	68.08
10-01-5311 MUNICIPAL COURT-WARRANT FEES	50,000	3,210.32	39,286.36	0.00	10,713.64	78.57
10-01-5312 MUNICIPAL COURT-ARREST FEES	20,000	1,327.02	10,032.48	0.00	9,967.52	50.16
10-01-5313 MUNICIPAL COURT-ADMINISTRATI	20,000	700.00	4,600.00	0.00	15,400.00	23.00
10-01-5314 MUNICIPAL COURT-OFFICER FEES	1,200	34.14	661.72	0.00	538.28	55.14
10-01-5316 MUNICIPAL COURT-JUDICIAL FEE	0	154.59	272.01	0.00 (	272.01)	0.00
10-01-5317 MUNICIPAL COURT-TRAFFIC FEES	7,000	516.17	3,910.02	0.00	3,089.98	55.86
10-01-5318 MUNICIPAL COURT-CHILD SAFETY	0	75.00	150.00	0.00 (	150.00)	0.00
10-01-5319 MUNICIPAL COURT-TIME PAYMENT	0	426.72	919.77	0.00 (	919.77)	0.00
10-01-5320 MUNICIPAL COURT-TIME PAYMENT	2,500	106.64	4,060.72	0.00 (	1,560.72)	162.43
10-01-5322 MUNICIPAL COURT-SECURITY FEE	0	818.05	1,435.04	0.00 (	1,435.04)	0.00
10-01-5323 MUNICIPAL COURT-TECHNOLOGY F	0	1,089.71	1,913.71	0.00 (	1,913.71)	0.00
10-01-5324 MUNICIPAL COURT-OMNI FEE	2,000	103.00	1,646.69	0.00	353.31	82.33
TOTAL MUNICIPAL COURT	510,700	42,911.26	346,635.03	0.00	164,064.97	67.87
MISC REVENUE						
10-01-5401 CHILD SAFETY REVENUE	4,200	382.90	3,163.80	0.00	1,036.20	75.33
10-01-5405 MISCELLANEOUS CONTRIBUTIONS	0	100.00	250.00	0.00 (	250.00)	0.00
10-01-5406 INTEREST INCOME	10,000	1,744.98	9,004.30	0.00	995.70	90.04
10-01-5408 OTHER INCOME-MISCELLANEOUS	105,000	11,069.35	36,499.54	0.00	68,500.46	34.76
10-01-5413 CREDIT CARD FEES	14,000	1,421.71	10,165.84	0.00	3,834.16	72.61
10-01-5414 SALE OF CAPITAL ASSETS	0	0.00	4,320.00	0.00 (	4,320.00)	0.00
TOTAL MISC REVENUE	133,200	14,718.94	63,403.48	0.00	69,796.52	47.60
INTER-FUND TRANSFER						
10-01-5701 TRANSFERS IN CITY HALL RESER	7,000	0.00	0.00	0.00	7,000.00	0.00
10-01-5720 TRANSFERS IN UTILITY FUND	50,000	0.00	0.00	0.00	50,000.00	0.00
TOTAL INTER-FUND TRANSFER	57,000	0.00	0.00	0.00	57,000.00	0.00

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FINANCE						
OTHER AGENCIES						
10-01-5900 METRO-REVENUE ALLOCATION	540,000	50,355.08	467,721.70	0.00	72,278.30	86.62
10-01-5901 HILSHIRE VILLAGE POLICE CONT	395,648	33,159.58	265,276.64	0.00	130,371.36	67.05
TOTAL OTHER AGENCIES	935,648	83,514.66	732,998.34	0.00	202,649.66	78.34
TOTAL REVENUE	6,815,160	335,721.28	5,682,862.61	0.00	1,132,297.39	83.39

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>COUNCIL</b>						
=====						
<b>SUPPLIES</b>						
10-05-4526 MAYOR & COUNCIL - GENERAL EX	2,400	40.00	987.60	0.00	1,412.40	41.15
TOTAL SUPPLIES	2,400	40.00	987.60	0.00	1,412.40	41.15
<b>SERVICES</b>						
10-05-5027 MAYOR & COUNCIL - CONF & TRA	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
<b>EXP CATG 56-59</b>						
10-05-5610 MAYOR & COUNCIL - ALLOWANCE	3,900	0.00	0.00	0.00	3,900.00	0.00
TOTAL EXP CATG 56-59	3,900	0.00	0.00	0.00	3,900.00	0.00
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TOTAL COUNCIL	7,400	40.00	987.60	0.00	6,412.40	13.35
<b>ADMINISTRATION</b>						
=====						
<b>SALARY AND BENEFITS</b>						
10-10-4010 SALARIES EXEMPT REGULAR	279,355	21,587.84	185,573.29	0.00	93,781.71	66.43
10-10-4011 SALARIES NON EXEMPT REGULAR	63,884	4,796.86	42,168.87	0.00	21,715.13	66.01
10-10-4012 SALARIES TEMPORARY/SEASONAL	1,920	0.00	0.00	0.00	1,920.00	0.00
10-10-4014 LONGEVITY	1,169	99.60	740.04	0.00	428.96	63.31
10-10-4015 CERTIFICATION PAY	7,080	490.00	3,664.00	0.00	3,416.00	51.75
10-10-4016 457-PLAN	7,067	0.00	0.00	0.00	7,067.00	0.00
10-10-4020 MGR CAR ALLOWANCE	2,700	225.00	1,710.00	0.00	990.00	63.33
10-10-4021 MGR PHONE ALLOWANCE	300	25.00	190.00	0.00	110.00	63.33
10-10-4030 SALARIES OVERTIME	1,500	61.22	61.22	0.00	1,438.78	4.08
10-10-4100 EMPLOYEE BEN-HEALTH INSURANC	59,627	5,938.11	46,879.09	0.00	12,747.91	78.62
10-10-4110 EMPLOYEE BEN-T.M.R.S.	22,864	1,716.30	16,096.65	0.00	6,767.35	70.40
10-10-4120 EMPLOYEE BEN-FICA/MEDICAIDE T	5,346	386.83	3,475.60	0.00	1,870.40	65.01
10-10-4130 EMPLOYEE BEN-WORKERS COMP	1,096	0.00	1,374.57	0.00	(278.57)	125.42
10-10-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	1,351	0.00	855.00	0.00	496.00	63.29
TOTAL SALARY AND BENEFITS	455,259	35,326.76	302,788.33	0.00	152,470.67	66.51
<b>SUPPLIES</b>						
10-10-4505 AUTO EXPENSES-GASOLINE	1,500	58.65	253.65	0.00	1,246.35	16.91
10-10-4520 DUES & SUBSCRIPTIONS	9,000	1,761.00	6,214.13	0.00	2,785.87	69.05
10-10-4521 PRINTING COSTS	10,000	1,014.16	4,451.19	0.00	5,548.81	44.51
10-10-4525 OFFICE SUPPLIES	8,500	592.66	1,752.76	0.00	6,747.24	20.62
10-10-4526 GENERAL EXPENSES	11,000	789.31	7,558.78	0.00	3,441.22	68.72
10-10-4527 POSTAGE	10,000	0.00	2,885.97	0.00	7,114.03	28.86
10-10-4528 TOOLS, EQUIPMEN	800	0.00	34.97	0.00	765.03	4.37
TOTAL SUPPLIES	50,800	4,215.78	23,151.45	0.00	27,648.55	45.57

## 10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MAINTENANCE						
10-10-4600 AUTO EXPENSES-MAINTENCE & RE	1,500	0.00	1,015.90	0.00	484.10	67.73
10-10-4601 MACHINERY & EQUIP - MAINTENA	5,000	0.00	0.00	0.00	5,000.00	0.00
10-10-4602 CITY HALL BUILDING MAINTENAN	19,200	28.47	3,133.50	0.00	16,066.50	16.32
10-10-4603 CITY HALL JANITORIAL & CLEAN	21,264	1,491.30	13,101.24	0.00	8,162.76	61.61
10-10-4604 COMPUTER COST-HARDWARE	2,500	0.00	587.81	0.00	1,912.19	23.51
10-10-4605 COMPUTER COST-SOFTWARE	19,954	40.00	7,289.28	0.00	12,664.72	36.53
10-10-4606 OFFICE EQUIP	3,000	109.99	1,039.93	0.00	1,960.07	34.66
TOTAL MAINTENANCE	72,418	1,669.76	26,167.66	0.00	46,250.34	36.13
SERVICES						
10-10-5027 TRAVEL & TUITION	11,000	893.00	4,916.73	0.00	6,083.27	44.70
10-10-5031 EMPLOYEE MEDICAL TESTING & T	500	0.00	0.00	0.00	500.00	0.00
10-10-5032 RECRUITING BONUS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SERVICES	12,500	893.00	4,916.73	0.00	7,583.27	39.33
PROFESSIONAL SERVICES						
10-10-5500 CONTRACT LABOR	84,000	480.00	7,315.00	0.00	76,685.00	8.71
10-10-5502 PROFESSIONAL FEES-AUDIT	11,500	0.00	7,491.80	0.00	4,008.20	65.15
10-10-5503 PROFESSIONAL FEES-LEGAL	82,000	4,264.00	40,201.00	0.00	41,799.00	49.03
10-10-5504 TAX ASSESSING & COLLECTING	42,700	8,152.00	32,809.00	0.00	9,891.00	76.84
10-10-5506 PROFESSIONAL FEES-ENGINEERIN	20,000	0.00	498.25	0.00	19,501.75	2.49
10-10-5507 PROFESS. FEES - MISC	35,000	0.00	0.00	0.00	35,000.00	0.00
10-10-5509 PROFESSIONAL FEES-CONSULTANT	19,500	5,590.00	14,396.94	10,000.00 (	4,896.94)	125.11
TOTAL PROFESSIONAL SERVICES	294,700	18,486.00	102,711.99	10,000.00	181,988.01	38.25
EXP CATG 56-59						
10-10-5600 COMPUTER SERVICE & MAINTENAN	18,000	1,249.00	6,369.00	0.00	11,631.00	35.38
10-10-5625 UTILITIES-STREET & TRAFFIC L	110,880	8,981.54	53,214.14	0.00	57,665.86	47.99
10-10-5627 UTILITIES CITY HALL-ELECTRIC/	33,600	1,250.52	11,502.73	0.00	22,097.27	34.23
10-10-5630 UTILITIES-COMMUNICATIONS	8,000	632.49	3,983.92	0.00	4,016.08	49.80
TOTAL EXP CATG 56-59	170,480	12,113.55	75,069.79	0.00	95,410.21	44.03
OTHER SERVICES						
10-10-6000 INSURANCE-LIABILITY	26,620	1,342.60	22,380.60	0.00	4,239.40	84.07
10-10-6001 INSURANCE-PROPERTY	8,008	0.00	6,761.10	0.00	1,246.90	84.43
10-10-6002 INSURANCE-SURETY BONDS	1,050	421.00	521.00	0.00	529.00	49.62
10-10-6003 INSURANCE-VEHICLE	23,076	0.00	22,255.66	0.00	820.34	96.45
10-10-6010 COMMUNITY CONTRIBUTIONS	1,500	5,000.00	5,000.00	0.00 (	3,500.00)	333.33
10-10-6011 LEGAL NOTICES	10,000	0.00	3,280.00	0.00	6,720.00	32.80
10-10-6018 ELECTION EXPENSE	11,000	0.00	0.00	0.00	11,000.00	0.00
10-10-6228 ECONOMIC INCENTIVE PAYMENTS	91,000	0.00	27,574.11	0.00	63,425.89	30.30
TOTAL OTHER SERVICES	172,254	6,763.60	87,772.47	0.00	84,481.53	50.96
DEBT SERVICES						
CAPITAL OUTLAY						
10-10-7002 CAPITAL-MATERIALS & EQUIPMEN	7,000	0.00	6,709.35	0.00	290.65	95.85
TOTAL CAPITAL OUTLAY	7,000	0.00	6,709.35	0.00	290.65	95.85

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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INFRASTRUCTURE						
INTERFUND-ACTIVITY						
10-10-9000 TRANSFERS OUT	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
10-10-9100 G&A-RESERVE FOR CAPITAL	12,026	0.00	0.00	0.00	12,026.00	0.00
TOTAL INTERFUND-ACTIVITY	1,262,026	0.00	0.00	0.00	1,262,026.00	0.00
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TOTAL ADMINISTRATION	2,497,437	79,468.45	629,287.77	10,000.00	1,858,149.23	25.60
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DEPT 15						
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DEBT SERVICES						
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FIRE DEPARTMENT						
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EXP CATG 56-59						
10-20-5628 FIRE DEPARTMENT CONTRIBUTION	860,042	72,365.73	642,944.54	0.00	217,097.46	74.76
TOTAL EXP CATG 56-59	860,042	72,365.73	642,944.54	0.00	217,097.46	74.76
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CAPITAL OUTLAY						
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
10-20-9100 FIRE DEPARTMENT - RESERVE FO	1,481	0.00	0.00	0.00	1,481.00	0.00
TOTAL INTERFUND-ACTIVITY	1,481	0.00	0.00	0.00	1,481.00	0.00
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TOTAL FIRE DEPARTMENT	861,523	72,365.73	642,944.54	0.00	218,578.46	74.63
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MUNICIPAL COURT						
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SALARY AND BENEFITS						
10-30-4011 SALARIES NON EXEMPT REGULAR	89,482	10,752.46	77,014.28	0.00	12,467.72	86.07
10-30-4012 SALARIES TEMPORARY/SEASONAL	1,040	0.00	0.00	0.00	1,040.00	0.00
10-30-4014 LONGEVITY	720	66.00	462.00	0.00	258.00	64.17
10-30-4015 CERTIFICATION PAY	1,890	157.50	1,197.00	0.00	693.00	63.33
10-30-4016 457-PLAN	1,843	0.00	0.00	0.00	1,843.00	0.00
10-30-4030 SALARIES OVERTIME	1,700	399.75	1,263.21	0.00	436.79	74.31
10-30-4100 EMPLOYEE BEN-HEALTH INSURANC	18,552	2,109.50	13,770.02	0.00	4,781.98	74.22
10-30-4110 EMPLOYEE BEN-T.M.R.S.	6,024	697.45	4,981.21	0.00	1,042.79	82.69
10-30-4120 EMPLOYEE BEN-FICA/MEDICARE T	1,453	179.41	1,418.58	0.00	34.42	97.63
10-30-4130 EMPLOYEE BEN-WORKERS COMP	314	0.00	425.97	0.00	111.97	135.66
10-30-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	572	0.00	341.25	0.00	230.75	59.66
TOTAL SALARY AND BENEFITS	123,590	14,362.07	100,873.52	0.00	22,716.48	81.62

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>SUPPLIES</b>						
10-30-4506 GENERAL EXPENSE ALLOWANCE	3,600	0.00	1,500.00	0.00	2,100.00	41.67
10-30-4520 DUES & SUBSCRIPTIONS	100	0.00	76.00	0.00	24.00	76.00
10-30-4521 PRINTING COSTS	2,500	0.00	167.25	0.00	2,332.75	6.69
10-30-4525 OFFICE SUPPLIES	1,171	0.00	207.88	0.00	963.12	17.75
10-30-4526 GENERAL EXPENSE	1,000	0.00	50.00	0.00	950.00	5.00
TOTAL SUPPLIES	8,371	0.00	2,001.13	0.00	6,369.87	23.91
<b>MAINTENANCE</b>						
10-30-4606 OFFICE EQUIP. MAINT. & REPAI	750	0.00	0.00	0.00	750.00	0.00
TOTAL MAINTENANCE	750	0.00	0.00	0.00	750.00	0.00
<b>SERVICES</b>						
10-30-5002 PRISONER HOUSING	8,000	0.00	0.00	0.00	8,000.00	0.00
10-30-5005 MUNICIPAL COURT FEES-BAILIFF	0	0.00	256.85	0.00	( 256.85)	0.00
10-30-5027 MUNICIPAL COURT-TRAINING	6,500	328.72	1,107.69	0.00	5,392.31	17.04
10-30-5031 EMPLOYEE MEDICAL TESTING & T	200	0.00	0.00	0.00	200.00	0.00
TOTAL SERVICES	14,700	328.72	1,364.54	0.00	13,335.46	9.28
<b>PROFESSIONAL SERVICES</b>						
<b>EXP CATG 56-59</b>						
10-30-5600 COMPUTER SERVICE & REPAIRS	9,000	700.00	5,703.91	0.00	3,296.09	63.38
10-30-5610 MUNICIPAL COURT FEES-JUDGE	48,000	0.00	12,650.00	0.00	35,350.00	26.35
10-30-5611 MUNICIPAL COURT FEES-PROSECU	48,000	0.00	19,250.00	0.00	28,750.00	40.10
10-30-5614 MUNICIPAL COURT FEES-WARRANT	10,000	92.88	614.03	0.00	9,385.97	6.14
10-30-5615 MUNICIPAL COURT-SECURITY FEE	0	0.00	350.00	0.00	( 350.00)	0.00
10-30-5617 MUNICIPAL COURT-TECHNOLOGY F	0	0.00	13,593.35	0.00	( 13,593.35)	0.00
10-30-5618 MUNICIPAL COURT INTERPRETER	22,000	0.00	5,250.00	0.00	16,750.00	23.86
TOTAL EXP CATG 56-59	137,000	792.88	57,411.29	0.00	79,588.71	41.91
<b>OTHER SERVICES</b>						
10-30-6012 CREDIT CARD FEES	13,000	717.38	4,551.94	0.00	8,448.06	35.01
TOTAL OTHER SERVICES	13,000	717.38	4,551.94	0.00	8,448.06	35.01
<b>CAPITAL OUTLAY</b>						
TOTAL MUNICIPAL COURT	297,411	16,201.05	166,202.42	0.00	131,208.58	55.88
<b>PARK</b>						
<b>=====</b>						
<b>SUPPLIES</b>						
10-35-4510 PARK-COMMUNITY EVENTS	0	200.00	400.00	0.00	( 400.00)	0.00
10-35-4511 EVENT - MOVIE NIGHTS	2,300	0.00	600.00	0.00	1,700.00	26.09
10-35-4512 EVENT - CHILI COOKOFF	500	0.00	200.00	0.00	300.00	40.00
10-35-4513 EVENT - FALL FESTIVAL	8,000	0.00	7,241.87	0.00	758.13	90.52
10-35-4514 EVENT - SNOW DAYS	6,000	0.00	5,200.00	0.00	800.00	86.67

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-35-4515 EVENT - WINTER LIGHTS	0	0.00	460.05	0.00 (	460.05)	0.00
10-35-4526 GENERAL EXPENSES-ELECTRIC	2,500	151.30	1,303.81	0.00	1,196.19	52.15
TOTAL SUPPLIES	19,300	351.30	15,405.73	0.00	3,894.27	79.82
MAINTENANCE						
10-35-4611 PARK MAINTENANCE-MATERIALS	5,000	10.00	3,494.65	0.00	1,505.35	69.89
10-35-4612 GREENSPACE ENHANCEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL MAINTENANCE	10,000	10.00	3,494.65	0.00	6,505.35	34.95
PROFESSIONAL SERVICES						
10-35-5511 MOWING & LANDSCAPING	41,340	7,150.00	54,750.00	0.00 (	13,410.00)	132.44
TOTAL PROFESSIONAL SERVICES	41,340	7,150.00	54,750.00	0.00 (	13,410.00)	132.44
CAPITAL OUTLAY						
TOTAL PARK	70,640	7,511.30	73,650.38	0.00 (	3,010.38)	104.26
POLICE DEPARTMENT						
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SALARY AND BENEFITS						
10-40-4010 SALARIES EXEMPT REGULAR	112,070	21,436.00	114,234.10	0.00 (	2,164.10)	101.93
10-40-4011 SALARIES NON EXEMPT REGULAR	1,414,210	82,643.09	874,128.07	0.00	540,081.93	61.81
10-40-4012 SALARIES TEMPORARY/SEASONAL	14,867	0.00	0.00	0.00	14,867.00	0.00
10-40-4014 LONGEVITY	10,128	660.00	4,987.60	0.00	5,140.40	49.25
10-40-4015 CERTIFICATION PAY	20,460	1,250.00	10,808.00	0.00	9,652.00	52.83
10-40-4016 457-PLAN	30,526	0.00	0.00	0.00	30,526.00	0.00
10-40-4022 UNIFORM ALLOWANCE	1,600	66.66	513.28	0.00	1,086.72	32.08
10-40-4030 SALARIES OVERTIME	120,000	10,352.28	67,734.40	0.00	52,265.60	56.45
10-40-4100 EMPLOYEE BEN-HEALTH INSURANC	303,536	20,562.10	169,432.77	0.00	134,103.23	55.82
10-40-4110 EMPLOYEE BEN-T.M.R.S.	107,800	7,322.05	73,482.27	0.00	34,317.73	68.17
10-40-4120 EMPLOYEE BEN-FICA/MEDICARE T	24,956	1,589.98	14,759.73	0.00	10,196.27	59.14
10-40-4130 EMPLOYEE BEN-WORKERS COMP	29,589	0.00	31,303.11	0.00 (	1,714.11)	105.79
10-40-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	6,480	0.00	4,050.10	0.00	2,429.90	62.50
TOTAL SALARY AND BENEFITS	2,196,222	145,882.16	1,365,433.43	0.00	830,788.57	62.17
EXP CATG 42-44						
SUPPLIES						
10-40-4505 AUTO EXPENSES-GASOLINE	68,000	5,634.81	19,508.86	0.00	48,491.14	28.69
10-40-4508 PD-CRIME CONTROL SUPPLIES	12,500	0.00	4,092.69	0.00	8,407.31	32.74
10-40-4511 PD-UNIFORMS	9,500	0.00	2,830.44	1,573.40	5,096.16	46.36
10-40-4520 DUES & SUBSCRIPTIONS	1,000	0.00	909.00	0.00	91.00	90.90
10-40-4521 PRINTING COSTS	3,000	13.88	1,268.60	0.00	1,731.40	42.29
10-40-4524 DISASTER EXPENSES	1,500	0.00	0.00	0.00	1,500.00	0.00
10-40-4525 OFFICE SUPPLIES	8,000	312.20	3,172.06	0.00	4,827.94	39.65
10-40-4526 GENERAL EXPENSES	4,500	590.28	3,232.19	0.00	1,267.81	71.83
TOTAL SUPPLIES	108,000	6,551.17	35,013.84	1,573.40	71,412.76	33.88

CITY OF SPRING VALLEY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>MAINTENANCE</b>						
10-40-4600 AUTO EXPENSES-MAINTENCE & RE	20,000	4,119.91	23,632.43	0.00 (	3,632.43)	118.16
10-40-4601 AUTO EXPENSE - AUTO COLLISIO	2,000	700.00	2,349.63	0.00 (	349.63)	117.48
10-40-4602 MACH & EQUIP-MAINT & REPAIRS	2,000	0.00	296.97	0.00	1,703.03	14.85
10-40-4604 COMPUTER COST-HARDWARE	5,000	0.00	3,269.60	0.00	1,730.40	65.39
10-40-4605 COMPUTER COST-SOFTWARE	33,500	0.00	29,646.78	0.00	3,853.22	88.50
10-40-4606 OFFICE EQUIP. MAINT. & REPAI	6,000	2,353.22	3,835.26	0.00	2,164.74	63.92
10-40-4620 PD-RADIO & RADAR REPAIRS	23,500	0.00	19,504.66	0.00	3,995.34	83.00
TOTAL MAINTENANCE	92,000	7,173.13	82,535.33	0.00	9,464.67	89.71
<b>SERVICES</b>						
10-40-5003 WARRANT PROCESSING EXPENSE	4,000	0.00	2,411.45	0.00	1,588.55	60.29
10-40-5027 PD-TRAINING	15,000	738.25	4,508.17	0.00	10,491.83	30.05
10-40-5029 PD-ANIMAL CONTROL	500	0.00	0.00	0.00	500.00	0.00
10-40-5031 EMPLOYEE MEDICAL TESTING & T	4,000	0.00	590.00	0.00	3,410.00	14.75
10-40-5032 RECRUITING BONUS	2,000	0.00	0.00	0.00	2,000.00	0.00
10-40-5033 POLICE CANINE EXPENSES	5,000	0.00	1,254.94	0.00	3,745.06	25.10
TOTAL SERVICES	30,500	738.25	8,764.56	0.00	21,735.44	28.74
<b>PROFESSIONAL SERVICES</b>						
10-40-5507 PROFESSIONAL FEE - MISC	0	0.00	3,500.00	0.00 (	3,500.00)	0.00
TOTAL PROFESSIONAL SERVICES	0	0.00	3,500.00	0.00 (	3,500.00)	0.00
<b>EXP CATG 56-59</b>						
10-40-5600 COMPUTER SERVICE & MAINTENAN	24,000	2,475.00	10,475.00	0.00	13,525.00	43.65
10-40-5630 UTILITIES-COMMUNICATIONS	18,000	1,217.19	8,174.27	0.00	9,825.73	45.41
TOTAL EXP CATG 56-59	42,000	3,692.19	18,649.27	0.00	23,350.73	44.40
<b>DEBT SERVICES</b>						
<b>CAPITAL OUTLAY</b>						
10-40-7001 PD - PP&E	2,800	0.00	0.00	0.00	2,800.00	0.00
10-40-7002 CAPITAL - MATERIALS & EQUIP.	135,497	0.00	132,997.00	16,984.35 (	14,484.35)	110.69
TOTAL CAPITAL OUTLAY	138,297	0.00	132,997.00	16,984.35 (	11,684.35)	108.45
<b>INTERFUND-ACTIVITY</b>						
10-40-9100 POLICE DEPT-RESERVE CAPTIAL	108,872	0.00	108,872.00	0.00	0.00	100.00
TOTAL INTERFUND-ACTIVITY	108,872	0.00	108,872.00	0.00	0.00	100.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>2,715,891</b>	<b>164,036.90</b>	<b>1,755,765.43</b>	<b>18,557.75</b>	<b>941,567.82</b>	<b>65.33</b>
<b>STREET</b>						
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<b>SALARY AND BENEFITS</b>						
10-50-4010 SALARIES EXEMPT REGULAR	36,536	2,810.30	24,163.07	0.00	12,372.93	66.13
10-50-4011 SALARIES NON EXEMPT REGULAR	54,777	4,379.25	36,641.93	0.00	18,135.07	66.89
10-50-4014 LONGEVITY	1,320	110.00	829.80	0.00	490.20	62.86

CITY OF SPRING VALLEY  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-50-4015 CERTIFICATION PAY	450	0.00	0.00	0.00	450.00	0.00
10-50-4016 457-PLAN	1,881	0.00	0.00	0.00	1,881.00	0.00
10-50-4021 MGR PHONE ALLOWANCE	300	25.00	190.00	0.00	110.00	63.33
10-50-4030 SALARIES OVERTIME	5,000	741.59	3,370.15	0.00	1,629.85	67.40
10-50-4100 EMPLOYEE BEN. HEALTH INSURAN	29,226	2,152.21	16,788.25	0.00	12,437.75	57.44
10-50-4110 EMPLOYEE BEN. T.M.R.S.	6,319	507.36	4,837.22	0.00	1,481.78	76.55
10-50-4120 EMPLOYEE BEN. FICA EMP. TAX	939	106.47	906.64	0.00	32.36	96.55
10-50-4130 EMPLOYEE BEN-WORKERS COMP	3,572	0.00	2,311.61	0.00	1,260.39	64.71
10-50-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	540	0.00	499.55	0.00	40.45	92.51
TOTAL SALARY AND BENEFITS	140,860	10,832.18	90,538.22	0.00	50,321.78	64.28
SUPPLIES						
10-50-4505 AUTO EXPENSES-GASOLINE	7,000	761.64	2,861.27	0.00	4,138.73	40.88
10-50-4511 UNIFORMS	2,300	198.26	728.29	0.00	1,571.71	31.66
10-50-4520 DUES & SUBSCRIPTIONS	200	0.00	0.00	0.00	200.00	0.00
10-50-4526 GENERAL EXPENSES	8,000	0.00	1,765.12	0.00	6,234.88	22.06
10-50-4529 STREET - MATERIAL	10,000	2,061.75	9,636.14	0.00	363.86	96.36
TOTAL SUPPLIES	27,500	3,021.65	14,990.82	0.00	12,509.18	54.51
MAINTENANCE						
10-50-4600 AUTO EXPENSES-MAINTENCE & RE	1,500	0.00	1,871.14	0.00	371.14	124.74
10-50-4609 STREET POINT REPAIRS	30,000	25.94	4,256.78	0.00	25,743.22	14.19
10-50-4630 TRAFFIC CONTROL	8,000	2,832.00	4,673.75	0.00	3,326.25	58.42
TOTAL MAINTENANCE	39,500	2,857.94	10,801.67	0.00	28,698.33	27.35
SERVICES						
10-50-5027 TRAVEL & TUITION	5,100	0.00	240.04	0.00	4,859.96	4.71
10-50-5032 MEDICAL TESTING	200	0.00	0.00	0.00	200.00	0.00
TOTAL SERVICES	5,300	0.00	240.04	0.00	5,059.96	4.53
PROFESSIONAL SERVICES						
10-50-5500 CONTRACT LABOR	100,000	0.00	0.00	0.00	100,000.00	0.00
10-50-5506 PROFESS. FEES - ENGINEERING	25,000	2,104.51	4,472.86	0.00	20,527.14	17.89
10-50-5511 MOWING	36,676	0.00	0.00	0.00	36,676.00	0.00
TOTAL PROFESSIONAL SERVICES	161,676	2,104.51	4,472.86	0.00	157,203.14	2.77
EXP CATG 56-59						
10-50-5620 NUISANCE CONTROL	4,350	540.00	2,430.00	0.00	1,920.00	55.86
10-50-5627 ELECTRICAL POWER - STORM WAT	1,300	0.00	0.00	0.00	1,300.00	0.00
TOTAL EXP CATG 56-59	5,650	540.00	2,430.00	0.00	3,220.00	43.01
CAPITAL OUTLAY						
10-50-7002 CAPITAL - MATERIALS & EQUIP.	40,000	0.00	0.00	34,720.00	5,280.00	86.80
TOTAL CAPITAL OUTLAY	40,000	0.00	0.00	34,720.00	5,280.00	86.80
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
10-50-9100 STREETS - RESERVE FOR CAPITA	10,777	0.00	0.00	0.00	10,777.00	0.00
TOTAL INTERFUND-ACTIVITY	10,777	0.00	0.00	0.00	10,777.00	0.00

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL STREET	431,263	19,356.28	123,473.61	34,720.00	273,069.39	36.68
TOTAL EXPENSES	6,881,565	358,979.71	3,392,311.75	63,277.75	3,425,975.50	50.22
REVENUE OVER/ (UNDER) EXPENSES	( 66,405)	( 23,258.43)	2,290,550.86	( 63,277.75)	( 2,293,678.11)	3,354.07-

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

20 -UTILITIES  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FEES & CHARGES	2,655,040	225,042.22	1,649,794.04	0.00	1,005,245.96	62.14
MISC REVENUE	40,410	4,858.42	28,177.05	0.00	12,232.95	69.73
INTER-FUND TRANSFER	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL REVENUE	2,704,450	229,900.64	1,677,971.09	0.00	1,026,478.91	62.04
EXPENSE SUMMARY						
ADMINISTRATION	679,415	40,596.59	343,274.06	2,521.44	333,619.50	50.90
DEBT SERVICE	244,561	0.00	207,219.98	0.00	37,341.02	84.73
WATER SERVICE	1,235,255	80,052.08	459,680.06	8,822.54	766,752.40	37.93
SEWER DEPARTMENT	867,293	52,287.13	358,425.45	14,458.00	494,409.55	42.99
GARBAGE	332,000	53,608.80	187,852.29	0.00	144,147.71	56.58
TOTAL EXPENSES	3,358,524	226,544.60	1,556,451.84	25,801.98	1,776,270.18	47.11
REVENUE OVER/(UNDER) EXPENSES	( 654,074)	3,356.04	121,519.25	( 25,801.98)	( 749,791.27)	14.63-
BEGINNING FUND BALANCE	4,187,972		4,187,971.95			
PROJECTED ENDING FUND BALANCE	3,533,898		4,309,491.20			

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>FEES &amp; CHARGES</b>						
20-01-5201 OTHER INCOME-UT. PERMIT & IN	40	0.00	40.00	0.00	0.00	100.00
20-01-5260 BILLING FOR SERVICE - WATER	1,250,000	106,179.12	745,948.92	0.00	504,051.08	59.68
20-01-5270 BILLING FOR SERVICE - SEWER	1,070,000	91,497.40	691,481.35	0.00	378,518.65	64.62
20-01-5280 BILLING FOR SERVICE - GARBAG	335,000	27,365.70	212,323.77	0.00	122,676.23	63.38
TOTAL FEES & CHARGES	2,655,040	225,042.22	1,649,794.04	0.00	1,005,245.96	62.14
<b>MISC REVENUE</b>						
20-01-5400 OTHER INCOME	12,000	1,068.78	12,145.11	0.00	145.11	101.21
20-01-5413 CREDIT CARD FEES	0	189.64	1,021.94	0.00	1,021.94	0.00
20-01-5460 OTHER INCOME - WATER TAPS	28,000	3,600.00	14,600.00	0.00	13,400.00	52.14
20-01-5470 OTHER INCOME - SEWER TAPS	410	0.00	410.00	0.00	0.00	100.00
TOTAL MISC REVENUE	40,410	4,858.42	28,177.05	0.00	12,232.95	69.73
<b>INTER-FUND TRANSFER</b>						
20-01-5710 TRANSFERS IN	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL INTER-FUND TRANSFER	9,000	0.00	0.00	0.00	9,000.00	0.00
<b>OTHER FINANCE</b>						
TOTAL REVENUE	2,704,450	229,900.64	1,677,971.09	0.00	1,026,478.91	62.04

## 20 -UTILITIES

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ADMINISTRATION =====						
SALARY AND BENEFITS						
20-10-4010 SALARIES EXEMPT REGULAR	89,066	6,951.08	59,665.85	0.00	29,400.15	66.99
20-10-4011 SALARIES NON EXEMPT REGULAR	247,649	19,182.11	163,803.30	0.00	83,845.70	66.14
20-10-4012 SALARIES TEMPORARY/SEASONAL	1,280	0.00	0.00	0.00	1,280.00	0.00
20-10-4014 LONGEVITY	2,912	248.40	1,813.36	0.00	1,098.64	62.27
20-10-4015 CERTIFICATION PAY	3,090	120.00	912.00	0.00	2,178.00	29.51
20-10-4016 457-PLAN	6,932	0.00	0.00	0.00	6,932.00	0.00
20-10-4020 MGR CAR ALLOWANCE	2,700	225.00	1,710.00	0.00	990.00	63.33
20-10-4021 MGR PHONE ALLOWANCE	600	50.00	380.00	0.00	220.00	63.33
20-10-4023 ON-CALL ALLOWANCE	10,400	800.00	6,780.00	0.00	3,620.00	65.19
20-10-4030 SALARIES OVERTIME	40,000	3,084.98	11,298.06	0.00	28,701.94	28.25
20-10-4100 EMPLOYEE BEN. HEALTH INSURAN	87,073	4,908.30	39,291.68	0.00	47,781.32	45.12
20-10-4110 EMPLOYEE BEN. T.M.R.S.	25,460	1,928.61	16,118.62	0.00	9,341.38	63.31
20-10-4120 EMPLOYEE BEN. FICA EMP. TAX	5,885	429.93	3,609.14	0.00	2,275.86	61.33
20-10-4130 EMPLOYEE BEN-WORKERS COMP	7,704	0.00	6,757.72	0.00	946.28	87.72
20-10-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	1,713	0.00	854.59	0.00	858.41	49.89
TOTAL SALARY AND BENEFITS	532,464	37,928.41	312,994.32	0.00	219,469.68	58.78
SUPPLIES						
20-10-4505 AUTO EXPENSES-GASOLINE	7,500	752.35	2,600.65	0.00	4,899.35	34.68
20-10-4506 MACH & EQUIP - GASOLINE	1,500	0.00	0.00	0.00	1,500.00	0.00
20-10-4511 UNIFORMS	3,000	424.46	1,640.45	0.00	1,359.55	54.68
20-10-4520 DUES & SUBSCRIPTIONS	500	0.00	100.00	0.00	400.00	20.00
20-10-4521 PRINTING COSTS	5,300	0.00	0.00	0.00	5,300.00	0.00
20-10-4526 GENERAL EXPENSES	6,500	9.06	3,744.27	0.00	2,755.73	57.60
20-10-4527 POSTAGE	7,000	0.00	3,000.00	0.00	4,000.00	42.86
TOTAL SUPPLIES	31,300	1,185.87	11,085.37	0.00	20,214.63	35.42
MAINTENANCE						
20-10-4600 AUTO EXPENSES-MAINTENCE & RE	4,000	76.08	575.57	0.00	3,424.43	14.39
20-10-4601 MACH & EQUIP - MAINT & REPAI	5,000	628.48	5,169.11	2,521.44 (	2,690.55)	153.81
20-10-4605 COMPUTER COST-SOFTWARE & MAI	2,300	0.00	0.00	0.00	2,300.00	0.00
TOTAL MAINTENANCE	11,300	704.56	5,744.68	2,521.44	3,033.88	73.15
SERVICES						
20-10-5027 TRAVEL & TUITION	5,000	190.00	1,615.09	0.00	3,384.91	32.30
20-10-5031 EMPLOYEE MEDICAL TESTING & T	200	0.00	65.00	0.00	135.00	32.50
20-10-5032 RECRUITING BONUS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SERVICES	6,200	190.00	1,680.09	0.00	4,519.91	27.10
PROFESSIONAL SERVICES						
20-10-5502 PROFESS. FEES - AUDIT	11,500	0.00	7,491.70	0.00	4,008.30	65.15
20-10-5506 PROFESS. FEES - ENGINEERING	23,000	0.00	0.00	0.00	23,000.00	0.00
TOTAL PROFESSIONAL SERVICES	34,500	0.00	7,491.70	0.00	27,008.30	21.72

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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EXP CATG 56-59						
20-10-5630 UTILITIES-COMMUNICATIONS	6,800	587.75	4,277.90	0.00	2,522.10	62.91
TOTAL EXP CATG 56-59	6,800	587.75	4,277.90	0.00	2,522.10	62.91
OTHER SERVICES						
20-10-6012 CREDIT CARD FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER SERVICES	1,000	0.00	0.00	0.00	1,000.00	0.00
DEBT SERVICES						
CAPITAL OUTLAY						
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
20-10-9001 G&A ALLOCATED FROM(TO)OTHER	50,000	0.00	0.00	0.00	50,000.00	0.00
20-10-9100 UTILITIES- RESERVE FOR CAPIT	5,851	0.00	0.00	0.00	5,851.00	0.00
TOTAL INTERFUND-ACTIVITY	55,851	0.00	0.00	0.00	55,851.00	0.00
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TOTAL ADMINISTRATION	679,415	40,596.59	343,274.06	2,521.44	333,619.50	50.90
DEBT SERVICE						
=====						
OTHER SERVICES						
DEBT SERVICES						
20-15-6520 PRINCIPAL/DEBT SERVICE	170,000	0.00	170,000.00	0.00	0.00	100.00
20-15-6521 INTEREST/DEBT SERVICE	74,561	0.00	37,219.98	0.00	37,341.02	49.92
TOTAL DEBT SERVICES	244,561	0.00	207,219.98	0.00	37,341.02	84.73
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TOTAL DEBT SERVICE	244,561	0.00	207,219.98	0.00	37,341.02	84.73
WATER SERVICE						
=====						
SUPPLIES						
20-60-4526 GENERAL EXPENSES	4,500	0.00	586.40	0.00	3,913.60	13.03
TOTAL SUPPLIES	4,500	0.00	586.40	0.00	3,913.60	13.03
MAINTENANCE						
20-60-4607 WELL REPAIRS	15,000	18,500.00	95,593.08	0.00 (	80,593.08)	637.29
TOTAL MAINTENANCE	15,000	18,500.00	95,593.08	0.00 (	80,593.08)	637.29
PROFESSIONAL SERVICES						
20-60-5500 CONTRACT LABOR	15,000	2,240.00	9,856.00	0.00	5,144.00	65.71
20-60-5536 PROFESSIONAL FEES - ENGINEER	0	2,267.27	5,003.96	0.00 (	5,003.96)	0.00
TOTAL PROFESSIONAL SERVICES	15,000	4,507.27	14,859.96	0.00	140.04	99.07

20 -UTILITIES

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
EXP CATG 56-59						
20-60-5627 ELECTRICAL POWER - METER VAU	0	20.21	120.92	0.00 (	120.92)	0.00
20-60-5628 ELECTRICAL POWER - WATER PLA	75,000	2,592.08	24,576.98	8,822.54	41,600.48	44.53
TOTAL EXP CATG 56-59	75,000	2,612.29	24,697.90	8,822.54	41,479.56	44.69
OTHER SERVICES						
20-60-6020 COH EMERGENCY INTERCONNECT	2,000	0.00	5,957.85	0.00 (	3,957.85)	297.89
20-60-6021 COH - GROUND WATER CHARGE	263,340	52,804.00	258,903.57	0.00	4,436.43	98.32
20-60-6022 WATER SAMPLES	6,000	287.91	924.18	0.00	5,075.82	15.40
20-60-6023 WATER TREATMENT	30,000	650.72	9,507.58	0.00	20,492.42	31.69
TOTAL OTHER SERVICES	301,340	53,742.63	275,293.18	0.00	26,046.82	91.36
EXP CATG 68-69						
CAPITAL OUTLAY						
20-60-7004 WATER METERS	10,000	668.00	3,254.87	0.00	6,745.13	32.55
TOTAL CAPITAL OUTLAY	10,000	668.00	3,254.87	0.00	6,745.13	32.55
INFRASTRUCTURE						
20-60-7101 WATER LINES REPAIRS - MATERI	25,000	21.89	4,466.93	0.00	20,533.07	17.87
20-60-7102 NEW WATER SERVICE LINES MATE	15,000	0.00	1,792.97	0.00	13,207.03	11.95
20-60-7106 COH INTERCONNECT	675,378	0.00	39,134.77	0.00	636,243.23	5.79
TOTAL INFRASTRUCTURE	715,378	21.89	45,394.67	0.00	669,983.33	6.35
INTERFUND-ACTIVITY						
20-60-9100 WATER DEPARTMENT-G&A RESERVE	99,037	0.00	0.00	0.00	99,037.00	0.00
TOTAL INTERFUND-ACTIVITY	99,037	0.00	0.00	0.00	99,037.00	0.00
TOTAL WATER SERVICE	1,235,255	80,052.08	459,680.06	8,822.54	766,752.40	37.93
SEWER DEPARTMENT =====						
SUPPLIES						
MAINTENANCE						
20-70-4601 SEWER SYSTEM MAINTENANCE	8,000	600.00	750.00	0.00	7,250.00	9.38
20-70-4608 SEWER DEPT. - MATERIAL & LAB	22,000	51.77	665.06	14,458.00	6,876.94	68.74
TOTAL MAINTENANCE	30,000	651.77	1,415.06	14,458.00	14,126.94	52.91
PROFESSIONAL SERVICES						
20-70-5500 CONTRACT LABOR	20,000	1,120.00	15,008.00	0.00	4,992.00	75.04
TOTAL PROFESSIONAL SERVICES	20,000	1,120.00	15,008.00	0.00	4,992.00	75.04
EXP CATG 56-59						
20-70-5627 ELECTRICAL POWER - SEWER PLA	2,461	144.64	908.73	0.00	1,552.27	36.93
TOTAL EXP CATG 56-59	2,461	144.64	908.73	0.00	1,552.27	36.93

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER SERVICES						
20-70-6020 CITY OF HOUSTON - SEWER	800,000	50,370.72	341,093.66	0.00	458,906.34	42.64
TOTAL OTHER SERVICES	800,000	50,370.72	341,093.66	0.00	458,906.34	42.64
CAPITAL OUTLAY						
20-70-7002 CAPITAL - MATERIALS & EQUIP.	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL CAPITAL OUTLAY	9,000	0.00	0.00	0.00	9,000.00	0.00
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
20-70-9100 SEWER DEPARTMENT G&A RESERVE	5,832	0.00	0.00	0.00	5,832.00	0.00
TOTAL INTERFUND-ACTIVITY	5,832	0.00	0.00	0.00	5,832.00	0.00
TOTAL SEWER DEPARTMENT	867,293	52,287.13	358,425.45	14,458.00	494,409.55	42.99
GARBAGE =====						
SUPPLIES						
EXP CATG 56-59						
20-80-5621 GARBAGE CONTRACT	332,000	53,608.80	187,852.29	0.00	144,147.71	56.58
TOTAL EXP CATG 56-59	332,000	53,608.80	187,852.29	0.00	144,147.71	56.58
INFRASTRUCTURE						
TOTAL GARBAGE	332,000	53,608.80	187,852.29	0.00	144,147.71	56.58
TOTAL EXPENSES	3,358,524	226,544.60	1,556,451.84	25,801.98	1,776,270.18	47.11
REVENUE OVER/ (UNDER) EXPENSES	( 654,074)	3,356.04	121,519.25	( 25,801.98)	( 749,791.27)	14.63-

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

25 -CIP FUND  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
MISC REVENUE	2,500	1,032.82	8,135.87	0.00	( 5,635.87)	325.43
INTER-FUND TRANSFER	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
TOTAL REVENUE	<u>1,252,500</u>	<u>1,032.82</u>	<u>8,135.87</u>	<u>0.00</u>	<u>1,244,364.13</u>	<u>0.65</u>
EXPENSE SUMMARY						
STREET IMPROVEMENT	4,009,140	273,768.53	1,386,417.70	0.00	2,622,722.30	34.58
GO BOND 2015	11,300,998	386,155.28	1,017,305.06	0.00	10,283,692.94	9.00
TOTAL EXPENSES	<u>15,310,138</u>	<u>659,923.81</u>	<u>2,403,722.76</u>	<u>0.00</u>	<u>12,906,415.24</u>	<u>15.70</u>
REVENUE OVER/(UNDER) EXPENSES	( 14,057,638)	( 658,890.99)	( 2,395,586.89)	0.00	( 11,662,051.11)	17.04
BEGINNING FUND BALANCE	16,215,984		16,215,983.99			
PROJECTED ENDING FUND BALANCE	<u>2,158,346</u>		<u>13,820,397.10</u>			

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

25 -CIP FUND

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MISC REVENUE						
25-01-5406 INTEREST INCOME	2,500	1,032.82	8,135.87	0.00 (	5,635.87)	325.43
TOTAL MISC REVENUE	2,500	1,032.82	8,135.87	0.00 (	5,635.87)	325.43
INTER-FUND TRANSFER						
25-01-5710 TRANSFERS IN	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
TOTAL INTER-FUND TRANSFER	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
OTHER FINANCE						
<b>TOTAL REVENUE</b>	<b>1,252,500</b>	<b>1,032.82</b>	<b>8,135.87</b>	<b>0.00</b>	<b>1,244,364.13</b>	<b>0.65</b>

25 -CIP FUND		% OF YEAR COMPLETED: 66.67				
EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STREET IMPROVEMENT =====						
MAINTENANCE						
PROFESSIONAL SERVICES						
25-50-5539 PROFESS. FEES - ENG BRACHER	112,013	4,079.88	49,343.82	0.00	62,669.18	44.05
25-50-5540 PROFESS. FEES - ENG SIDEWALK	15,330	437.38	8,274.88	0.00	7,055.12	53.98
25-50-5541 ENG. - LUPTON COURT	63,420	11,012.48	29,923.94	0.00	33,496.06	47.18
25-50-5544 PROFESS. FEES - CONNECTIVITY	75,000	0.00	24,642.18	0.00	50,357.82	32.86
TOTAL PROFESSIONAL SERVICES	265,763	15,529.74	112,184.82	0.00	153,578.18	42.21
OTHER SERVICES						
EXP CATG 68-69						
25-50-6945 STREET LIGHT REPLACEMENT	200,000	39,256.00	48,018.00	0.00	151,982.00	24.01
25-50-6946 KATY FREEWAY NOISE REDUCTION	46,800	0.00	46,800.00	0.00	0.00	100.00
TOTAL EXP CATG 68-69	246,800	39,256.00	94,818.00	0.00	151,982.00	38.42
INFRASTRUCTURE						
25-50-7107 DRAINAGE	18,000	0.00	0.00	0.00	18,000.00	0.00
25-50-7502 CONECTIVITY & ENHANCEMENT	175,000	0.00	0.00	0.00	175,000.00	0.00
25-50-7503 PW - PRE-ENGINEER BUILDING	378,000	0.00	0.00	0.00	378,000.00	0.00
25-50-7513 INFRASTRUCTURE -BRACHER	2,235,677	218,982.79	1,179,414.88	0.00	1,056,262.12	52.75
25-50-7515 INFRASTRUCTURE - LUPTON COUR	604,000	0.00	0.00	0.00	604,000.00	0.00
25-50-7516 INFRASTRUCTURE - SIDEWALK	85,900	0.00	0.00	0.00	85,900.00	0.00
TOTAL INFRASTRUCTURE	3,496,577	218,982.79	1,179,414.88	0.00	2,317,162.12	33.73
TOTAL STREET IMPROVEMENT	4,009,140	273,768.53	1,386,417.70	0.00	2,622,722.30	34.58
GO BOND 2015 =====						
PROFESSIONAL SERVICES						
25-51-5540 ENG. SPRING OAK E/W	136,398	5,747.04	142,185.63	0.00 (	5,787.63)	104.24
25-51-5542 PF. CITY HALL/POLICE STATION	864,600	79,217.84	378,533.88	0.00	486,066.12	43.78
25-51-5543 PROFESS. FEE - CITY HALL/PD	0	0.00	51,181.87	0.00 (	51,181.87)	0.00
TOTAL PROFESSIONAL SERVICES	1,000,998	84,964.88	571,901.38	0.00	429,096.62	57.13
INFRASTRUCTURE						
25-51-7514 INFRASTRUCTURE - SPRING OAK	4,000,000	301,190.40	445,403.68	0.00	3,554,596.32	11.14
25-51-7516 INFRASTRUCTURE - CH/POLICE S	6,300,000	0.00	0.00	0.00	6,300,000.00	0.00
TOTAL INFRASTRUCTURE	10,300,000	301,190.40	445,403.68	0.00	9,854,596.32	4.32
TOTAL GO BOND 2015	11,300,998	386,155.28	1,017,305.06	0.00	10,283,692.94	9.00
TOTAL EXPENSES	15,310,138	659,923.81	2,403,722.76	0.00	12,906,415.24	15.70
REVENUE OVER/ (UNDER) EXPENSES	( 14,057,638) (	658,890.99) (	2,395,586.89)	0.00 (	11,662,051.11)	17.04

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

30 -DEBT SERVICE  
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 66.67

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
PROPERTY TAXES	925,586	4,106.04	903,953.16	0.00	21,632.84	97.66
TOTAL REVENUE	<u>925,586</u>	<u>4,106.04</u>	<u>903,953.16</u>	<u>0.00</u>	<u>21,632.84</u>	<u>97.66</u>
EXPENSE SUMMARY						
DEBT SERVICE	925,586	750.00	719,701.57	0.00	205,884.43	77.76
TOTAL EXPENSES	<u>925,586</u>	<u>750.00</u>	<u>719,701.57</u>	<u>0.00</u>	<u>205,884.43</u>	<u>77.76</u>
REVENUE OVER/ (UNDER) EXPENSES	0	3,356.04	184,251.59	0.00	( 184,251.59)	0.00
BEGINNING FUND BALANCE	4,749		4,748.87			
PROJECTED ENDING FUND BALANCE	<u>4,749</u>		<u>189,000.46</u>			

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

30 -DEBT SERVICE

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROPERTY TAXES						
30-01-5100 AD VALOREM - CURRENT YEAR	925,586	3,847.49	901,556.15	0.00	24,029.85	97.40
30-01-5103 AD VALOREM - PENALTY & INTER	0	258.55	2,397.01	0.00 (	2,397.01)	0.00
TOTAL PROPERTY TAXES	925,586	4,106.04	903,953.16	0.00	21,632.84	97.66
MISC REVENUE	_____	_____	_____	_____	_____	_____
INTER-FUND TRANSFER	_____	_____	_____	_____	_____	_____
OTHER FINANCE	_____	_____	_____	_____	_____	_____
TOTAL REVENUE	925,586	4,106.04	903,953.16	0.00	21,632.84	97.66

CITY OF SPRING VALLEY  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2016

30 -DEBT SERVICE

% OF YEAR COMPLETED: 66.67

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEBT SERVICE						
=====						
DEBT SERVICES						
30-15-6520 BOND - PRINCIPAL	400,000	0.00	400,000.00	0.00	0.00	100.00
30-15-6521 BOND - INTEREST	523,586	0.00	318,951.57	0.00	204,634.43	60.92
30-15-6700 MAINTENANCE FEE/DEBT SERVICE	2,000	750.00	750.00	0.00	1,250.00	37.50
TOTAL DEBT SERVICES	925,586	750.00	719,701.57	0.00	205,884.43	77.76
TOTAL DEBT SERVICE	925,586	750.00	719,701.57	0.00	205,884.43	77.76
TOTAL EXPENSES	925,586	750.00	719,701.57	0.00	205,884.43	77.76

**SPRING VALLEY LEGACY FUND, INC**  
**STATEMENT OF REVENUE AND EXPENSE**  
**AS OF MAY 31, 2016**

<b>SUPPORT AND REVENUE</b>	
CONTRIBUTIONS	\$ 34,150.00
MISC	\$ 6,519.40
<b>TOTAL SUPPORT AND REVENUE</b>	<u>\$ 40,669.40</u>
<b>EXPENSES (BY PROGRAM)</b>	
FLOWERS FOR MEMORIAL PD	\$ 85.80
K-9	\$ 33,090.56
<b>TOTAL EXPENSES</b>	<u>\$ 33,176.36</u>
<b>EXCESS OF SUPPORT AND REVENUE OVER EXPENSES</b>	<u><u>\$ 7,493.04</u></u>
FUND BALANCES AT BEGINNING OF FISCAL YEAR	
FUND BALANCE AT END OF FISCAL YEAR	



*Memorandum*

---

To: Mayor Tom Ramsey  
City Council

From: Stephen Ashley, City Administrator

Date: June 28, 2016

Subject: Report from City Administrator

---

I-01-2014 (Ongoing) The building is complete. The 2<sup>nd</sup> floor remains available. The restaurant (Peli Peli) continues to move forward with construction.

I-02-2014 (Ongoing) Adkins Building. CO has been issued for the shell. The 3<sup>rd</sup> and 5<sup>th</sup> floors are ready for final inspection.

PW-01-2014 (Ongoing) COH Surface Water connection. The project remains on hold while the well is down. The Programmable Logic Controller cannot be tested until both water sources are available. HACH is scheduled on 7/7 to check the analyzer.

PW-02-2014 (Ongoing) Bracher Area Project is approximately 99 % complete. The engineer walked the project with the contractor and a punch list was created. The Contractor has begun the water lines on Lupton Ct. residents.

PW-01-2015 (Ongoing) Sidewalk Improvement north side of Westview. NTP was issued on 06/06/2016. The contractor has begun forming retaining walls.

PW-02-2015 (Ongoing) Spring Oaks East & West (SOEW). Angel Brothers continue with the water line installation. The next phase, which is expected to begin soon, will address the outfalls.

PW-04-2015 (COMPLETED) Street Restriping. Batterson completed the thermoplastic striping at the Merlin pedestrian crossing on Bingle.

PW-01-2016 (Ongoing) Water Well. The well is assembled and pumping water at +/- 1,500 GPM. To date, a good Bacteria sample has not been achieved. On Friday, 6/24/2016 Alsay will re-chlorinate the well. On Monday, 6/27 the well will be pumped. Once three consecutive good samples are taken, the well can be placed back into service.

PW-02-2016 (Ongoing) Fire Hydrant Painting. Texas Hydrant Services has submitted an inventory of SVV fire hydrants in need of repair. They will begin repairs prior to painting.

PW-04-2016 (COMPLETED) Traffic Controller Assembly. Two (2) Replacement Cabinet/Signal Controller Assemblies have been installed at the intersections of Bingle & Winningham and Campbell & Westview.

PW-05-2016 (Ongoing) Ceiling Fans in Pavilion. Currently getting additional quotes. There are no exposed beams and may be a challenge. May need to look at additional options.

A-01-2014 (Ongoing) City Hall/Police Department – Balfour Beatty has the construction documents out for bid. The contractor has moved on to the jobsite and is locating utilities. The dirt work has begun.

A-02-2015 (Ongoing) Advanced Metering Initiative (AMI). Siemen's continues to perform meter audit. Additional information is needed from the UB software.

A-03-2016 (Ongoing) Lot Drainage Ordinance. Working with ARKK to develop and finalize a Lot Drainage Ordinance. The purpose of the Ordinance would be to provide guidance for designing an effective storm water management plan and drainage system for new or redeveloped residential lots.

A-04-2016 (Ongoing) FY 2017 Budget. Budget requests are back to Finance. The Finance Department is compiling the budget planning report.

**MINUTES OF THE REGULAR COUNCIL MEETING  
CITY OF SPRING VALLEY VILLAGE, TEXAS  
TUESDAY, MAY 24, 2016 AT 6:00 P.M.  
IN THE COUNCIL CHAMBERS OF CITY HALL  
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

**1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT**

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:01 p.m.

Members Present:

Mayor Tom Ramsey

Mayor Pro-Tem Allen Carpenter

Council Member Bo Bothe

Council Member Trey Moeller

Council Member Aaron Stai

Council Member Marcus Vajdos (arrived at 7:19 p.m.)

Members Absent:

None

**2. INTRODUCTIONS**

Stephen Ashley, City Administrator

Darrell Bond, Chief of Police

Loyd Evans, Asst. Chief of Police

David Dixon, Police Commissioner

James Smith, Municipal Court Judge

Michelle Yi, Treasurer

Roxanne Benitez, City Secretary

Loren Smith, City Attorney

**3. PROCLAMATIONS / ANNOUNCEMENTS / SWEARING IN**

3.1 Administer Oaths of Office to Mayor Ramsey, Council Member Bothe, and Council Member Carpenter

Judge Smith administered the oaths.

**4. PUBLIC COMMENTS**

4.1 Hank Morisse, who lives on 8715 Green Valley Drive, spoke in regards to proposed development that would be in close proximity to his home.

**5. PUBLIC HEARING**

5.1 The Purpose of the Public Hearing is to Receive Input from the Public, either Oral or Written, in Regards to a Proposed Ordinance of the City Council of the City of Spring Valley Village, Texas, Approving a Planned Area Development (“PAD”) of Approximately 3.20 Acres of Land Located at 1065 Bingle Road within the Bingle West Planned Area Development District; Providing for the Amendment of the Official Zoning Map of the City to Reflect the Briar Branch Point PAD; Adopting a

Land Use Plan and Regulations Applicable to the PAD; Including Building Elevations, Building Height, Building Setbacks, Landscaping, Signs, Vehicle Access, and Site Drainage; Providing for Severability; and Providing a Penalty of an Amount Not to Exceed \$2,000 for Each Day of Violation of Any Provision Hereof

The public hearing was called to order at 6:08 p.m.

Andy Abercrombie, owner of Abercrombie Builders, spoke in regards to their proposed development.

Carl Ahrendt, an engineer with Cobb Fendley, spoke in regards to Briar Branch Creek and their findings.

## 5.2 Close Public Hearing

The public hearing adjourned at 6:29 p.m.

## 5.3 Discussion and Possible Action in Regards to a Proposed Ordinance of the City Council of the City of Spring Valley Village, Texas, Approving a Planned Area Development (“PAD”) of Approximately 3.20 Acres of Land Located at 1065 Bingle Road within the Bingle West Planned Area Development District; Providing for the Amendment of the Official Zoning Map of the City to Reflect the Briar Branch Point PAD; Adopting a Land Use Plan and Regulations Applicable to the PAD; Including Building Elevations, Building Height, Building Setbacks, Landscaping, Signs, Vehicle Access, and Site Drainage; Providing for Severability; and Providing a Penalty of an Amount Not to Exceed \$2,000 for Each Day of Violation of Any Provision Hereof

Mayor Ramsey asked all council members to speak regarding the proposed development. Each council member and Mayor Ramsey spoke.

Anne-Marie McMichael, the Vice-Chair of the Planning & Zoning Commission, spoke regarding her concerns.

Charlie Calderwood, a member of the Planning & Zoning Commission, spoke regarding the proposed development.

Council Member Stai motioned; Council Member Carpenter seconded, to approve the ordinance approving a Planned Area Development (“PAD”) of approximately 3.20 acres of land located at 1065 Bingle Road within the Bingle West Planned Area Development District; providing for the amendment of the official zoning map of the city to reflect the Briar Branch Point PAD; adopting a land use plan and regulations applicable to the PAD; including building elevations, building height, building setbacks, landscaping, signs, vehicle access, and site drainage; providing for severability; and providing a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof. Ayes – 1, Nays – 3, motion failed.

## 6. **RECEIPT OF REPORTS**

### 6.1 Mayor Tom Ramsey

- Spring Branch Creek Chemical Fire Runoff Impact

Mayor Ramsey gave his report.

### 6.2 Council Member Allen Carpenter – Village Fire Department Commissioners

## Meeting

Council Member Carpenter gave his report.

### 6.3 Council Member Marcus Vajdos – Planning & Zoning Commission Meeting

Council Member Vajdos stated that he was unable to attend the meeting. City Attorney Smith spoke in regards to the agenda and what was discussed.

### 6.4 Council Member Trey Moeller – Civic Activities Board Meeting

Council Member Moeller gave his report.

### 6.5 Chief of Police Darrell Bond

Chief Bond gave his report. Commissioner Dixon spoke in regards to the budget and personnel.

### 6.6 Public Works Director Erik Tschanz

Public Works Director Tschanz was out sick; City Administrator Ashley gave the report in his absence.

### 6.8 City Administrator Stephen Ashley

- Well Update
- CIP Workshop Schedule
- Budget Workshop Schedule
- City Admin Operations Plan

City Administrator Ashley gave his reports.

### 6.7 City Treasurer Michelle Yi

City Treasurer Yi gave her report.

## 7. **PRESENTATIONS / PERSONAL APPEARANCES**

### 7.1 Presentation by Robert Farrar, Jr. in Regards to Damages to Sanitary Sewer

Mr. Farrar spoke in regards to damage to a sewer line at his residence located at 8844 Cavell Street.

### 7.2 Discussion and Possible Action in Regards to Reimbursement to Robert Farrar, Jr. for Repairs to Sanitary Sewer

Council Member Stai motioned, Council Member Vajdos seconded, to open the item up for discussion.

Council Member Stai amended his motion; Council Member Vajdos seconded, to approve the reimbursement to Robert Farrar, Jr. and to have the funds taken out of the General Fund account. Motion carried 5-0.

Council Member Vajdos motioned, Council Member Stai seconded, to take item 10.3 out of order. Motion carried 5-0.

## 10. **DISCUSSION ITEMS/ACTION ITEMS**

### 10.3 Discussion and Possible Action in Regards to Crosswalk on Bingle Road at Merlin Drive

Katie Orange, who lives at 8513 Merlin Drive, suggested a timed light be installed

at the intersection of Bingle and Merlin.

No action was taken.

**8. CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

8.1 Meeting Minutes for Joint Workshop on April 12, 2016 and City Council Meeting on April 26, 2016

8.2 Pay Estimate No. 10 for Reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive

8.3 Pay Estimate No. 4 from Alsay Incorporated for Well Rehabilitation

8.4 Pay Estimate No. 2 for Spring Oaks East & West Project

Council Member Stai motioned, Council Member Vajdos seconded, to approve all items on the consent agenda. Motion carried 5-0.

**9. AUTHORIZATIONS/RESOLUTIONS/ORDINANCES**

9.1 Proposed Resolution to Adopt a Health Reimbursement Arrangement (H.R.A.) for the Employees of Spring Valley Village

Council Member Stai motioned, Council Member Bothe seconded, to approve Resolution 16-003, adopting a Health Reimbursement Arrangement (H.R.A.) for the employees of Spring Valley Village. Motion carried 5-0.

**10. DISCUSSION ITEMS/ACTION ITEMS**

10.1 Discussion and Possible Action in Regards to the purchase of Twenty-four Tasers for the Police Department

Council Member Stai motioned, Council Member Carpenter seconded, to open the item up for discussion.

Commissioner Dixon stated that the police department is need of new tasers for all officers because the current ones are old and out of warranty.

Council Member Stai amended his motion; Council Member Carpenter seconded, to approve a payment of \$6,228.00, the first installment for the purchase of twenty-four tasers for the police department. Motion carried 5-0.

10.2 Discussion and Possible Action in Regards to the purchase of Six Radios for the Police Department

Council Member Carpenter motioned, Council Member Stai seconded, to open the item up for discussion.

Commissioner Dixon stated that the police department is in need of five radios, not six.

Council Member Carpenter amended his motion; Council Member Stai seconded, to approve the purchase of five radios for the police department. Motion carried 5-0.

10.4 Discussion and Possible Action in Regards to Time Capsule for New City Hall and Police Department

Council Member Vajdos motioned, Council Member Bothe seconded, to open the item up for discussion.

Council Member Moeller stated that he has seen other municipalities create a time capsule and felt it would be a good idea for the new city hall building.

Mayor Ramsey asked that the Civic Activities Board handle the preparation of the time capsule.

No action was taken.

10.5 Discussion and Possible Action in Regards to Acceptance of 0.0464 Acre Drainage Easement from White Development Inc. located in the Enclave at Fries Subdivision

Council Member Vajdos motioned, Council Member Carpenter seconded, to approve acceptance of a .0464 acre drainage easement from White Development, Inc., located in the Enclave at Fries subdivision. Motion carried 5-0.

10.6 Discussion and Possible Action in Regards to Acceptance of 0.2271 Acre Drainage Easement from White Development Inc. located in the Enclave at Fries Subdivision

Council Member Stai motioned, Council Member Carpenter seconded, to approve acceptance of a .2271 acre drainage easement from White Development, Inc., located in the Enclave at Fries subdivision. Motion carried 5-0.

11. **EXECUTIVE SESSION**

None

12. **ADJOURNMENT**

Council Member Carpenter motioned, Council Member Bothe seconded, to adjourn the meeting at 9:28 p.m.

Signed: \_\_\_\_\_

Tom Ramsey  
Mayor

Attest: \_\_\_\_\_

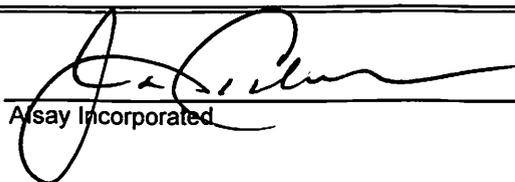
Roxanne Benitez, TRMC, CCC II  
City Secretary

TO: City of Spring Valley  
1025 Campbell  
Houston, TX 77055

Invoice No: 8657  
DATE: 6/1/2016  
Pay Est. No. 5 FINAL  
FROM: 12/28/2015 to

City of Spring Valley  
ORIGINAL CONTRACT: \$111,910.00  
CONTRACT ADJUSTMENTS: \$0.00  
6/1/2016 ADJUSTED CONTRACT: \$111,910.00

Item No.	WO#10073	Scheduled Value	Previous Application	THIS APPLICATION		Total Complete & Stored to Date	Percent Complete	Balance to Complete	0.00% Retainage
				Work in Place	Stored Material				
1	Mobilize Service Rig	\$750.00	\$750.00	\$0.00		\$750.00	100.00%	\$0.00	\$0.00
2	Pull Pump	5,500.00	5,500.00	-		5,500.00	100.00%	0.00	-
3	TV Survey Well	1,800.00	1,800.00	-		1,800.00	100.00%	0.00	-
4		-		-		-	0.00%	0.00	-
5	Mobilize Equipment to Well Site	1,500.00	1,500.00	-		1,500.00	100.00%	0.00	-
6	Wire Brush Screens with Nylon Brush	6,500.00	6,500.00	-		6,500.00	100.00%	0.00	-
7	Jet Fill Material	9,800.00	9,800.00	-		9,800.00	100.00%	0.00	-
8	TV Survey Well	1,800.00	1,800.00	-		1,800.00	100.00%	0.00	-
9	Insert and Agitate Hydroxyacetic Acid	36,729.00	36,729.00	-		36,729.00	100.00%	0.00	-
10	Airlift Chemicals	8,500.00	8,500.00	-		8,500.00	100.00%	0.00	-
11	TV Survey Well	1,800.00	1,800.00	-		1,800.00	100.00%	0.00	-
12	Insert and Agitate Sodium Hypochlorite	7,500.00	7,500.00	-		7,500.00	100.00%	0.00	-
13	Test Pump Well	21,000.00	21,000.00	-		21,000.00	100.00%	0.00	-
14	Mobilize Pump to Well Site	750.00		750.00		750.00	100.00%	0.00	-
15		-				-	0.00%	0.00	-
16	Set Pump	6,000.00		6,000.00		6,000.00	100.00%	0.00	-
17	Bactis	450.00		450.00		450.00	100.00%	0.00	-
18	GM Report	950.00		950.00		950.00	100.00%	0.00	-
19	Well Motor Repair	10,581.00		10,581.00		10,581.00	100.00%	0.00	-
						-	0.00%	0.00	-
A1	Deduct Item No. 13 Test Pump	(10,000.00)	(10,000.00)	-		(10,000.00)	100.00%	0.00	-
		-				-	0.00%	0.00	-
		-				-	0.00%	0.00	-
		-				-	0.00%	0.00	-
		<b>\$111,910.00</b>	<b>\$93,179.00</b>	<b>\$18,731.00</b>	<b>\$0.00</b>	<b>\$111,910.00</b>	<b>100.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>

  
\_\_\_\_\_  
Alsay Incorporated  
\_\_\_\_\_  
City of Spring Valley

AMOUNT DUE THIS ESTIMATE: \$18,731.00  
WORK PERFORMED TO DATE: \$111,910.00  
LESS RETAINAGE: 0.00% \$0.00  
NET AMOUNT EARNED TO DATE: \$111,910.00  
LESS PREVIOUS ESTIMATE: \$74,679.00  
TOTAL AMOUNT DUE: \$37,231.00

Regulated by:  
Texas Department of  
Licensing and Regulation  
P.O. Box 12157  
Austin, Tx. 78711  
1-800-803-9202, 512-463-7880

20-60-4607



June 9, 2016

Mr. Stephen Ashley  
City Administrator  
City of Spring Valley Village  
1025 Campbell Road  
Houston, Texas 77055

**RE: Pay Estimate No. 3  
Spring Oaks East & West Street & Utility Improvements  
BBI Job No. 155603**

Dear Mr. Ashley:

Enclosed please find one copy of the following items for the above referenced project:

1. Angel Brothers Enterprises, Ltd. – Pay Estimate No. 3

The amount of Pay Estimate No. 3 is \$223,138.58

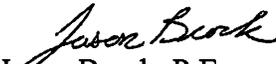
20% Construction Time Expended

13% Construction Cost Expended

Binkley & Barfield, Inc. has reviewed this application and recommends payment of the said amount.

We appreciate the opportunity to be of service. If you have any questions, or require additional information, please call me at (713) 869-3433.

Sincerely,  
BINKLEY & BARFIELD, INC.  
Consulting Engineers

  
Jason Brock, P.E.  
Project Manager - Public Infrastructure

cc: Todd Calvin, P.E.

M:\155603\_Spring Valley\_Spring Oaks East & West\4.00\_Construction\Pay Application\Pay Application No. 3\Pay Application No. 3.docx



**Angel Brothers**

Paving and Utility Contractors

# APPLICATION FOR PAYMENT

**ENGINEER:** Binkley and Barfield

**Date:** 6.6.16

**ATTN:** Jason Brock, P.E.

**Estimate No.:** 3

**CONTRACTOR:** Angel Brothers Enterprises, Ltd.  
5210 West Road  
Baytown, Texas 77521

**Estimate Period:**

begin	end
5.1.16	5.31.16

**Project No.:** \_\_\_\_\_

**OWNER:** City og Spring Valley

**ABE Job No.:** 1592

**CONTRACT FOR:** Spring Oaks East and West

### PAYMENTS

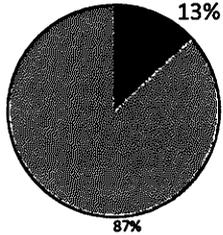
est 1	\$	144,213.28
est 2	\$	301,190.40

**Original Contract Amount:** \$ 5,677,967.75

**Change Orders:** \_\_\_\_\_

**Current Contract Amount:** \$ 5,677,967.75

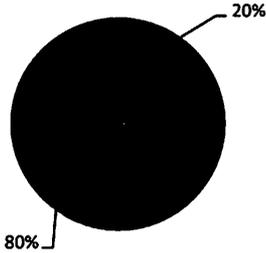
### WORK COMPLETE



■ Work Completed \$742,824.73

■ Work Balance Remaining \$4,935,143.03

### TIME USED



■ Days Used 107 ■ Days Remaining 433

**TOTAL WORK COMPLETE:** 13% \$ 742,824.73

**COMPLETED CHANGE ORDER TOTAL:** \$ -

**BILLED INVENTORY:** \$ -

**SUBTOTAL:** \$ 742,824.73

**RETAINAGE (10%):** \$ 74,282.47

**SUBTOTAL LESS RETAINAGE:** \$ 668,542.26

**LESS PREVIOUS ESTIMATES:** \$ 445,403.68

← \$ 445,403.68

**TOTAL AMOUNT DUE FOR PAYMENT:** \$ 223,138.58

**CONTRACTOR:** Angel Brothers Enterprises, Ltd.

**OWNER:**

**SIGNED:**  Robert Barrow, Proj. Mgr.

**SIGNED:** \_\_\_\_\_  
(NAME)

**DATE:** 6.6.16

**DATE:** \_\_\_\_\_

**ENGINEER:** 

**SIGNED:** \_\_\_\_\_  
(NAME)

**DATE:** 6/9/2016

PROJECT: SPRING OAKS EAST AND WEST  
PROJECT QUANTITY TOTAL SHEET

ESTIMATE NO.: 3

ESTIMATE PERIOD: 5.1.16-5.31.16

Item NO.	DESCRIPTION	Project Quantities	UNIT	UNIT PRICE	TOTAL	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY PREVIOUS PERIODS	AMOUNT PREVIOUS PERIODS	TOTAL QUANTITY TO DATE	TOTAL AMOUNT TO DATE	PERCENT COMPLETE
<b>GENERAL &amp; SITE WORK ITEMS</b>												
1	Mobilization (fixed at \$150,000)	1	LS	150000.00	150000.00		\$0.00	1.00	\$150,000.00	1.00	\$150,000.00	100.00%
2	Bonds & Insurance (fixed at \$50,000)	1	LS	50000.00	50000.00		\$0.00	1.00	\$50,000.00	1.00	\$50,000.00	100.00%
3	Remove trees 0-11.99"	8	EA	388.00	3104.00		\$0.00	9.00	\$3,492.00	9.00	\$3,492.00	112.50%
4	Remove trees 12-29.99"	6	EA	900.00	5400.00		\$0.00	7.00	\$6,300.00	7.00	\$6,300.00	116.67%
5	Clearance prune trees	79	EA	107.00	8453.00		\$0.00	79.00	\$8,453.00	79.00	\$8,453.00	100.00%
6	Tree protection fence (up to 5,000LF)	5000	LF	6.75	33750.00		\$0.00	1835.00	\$12,386.25	1835.00	\$12,386.25	36.70%
7	Tree protection fence (beyond 5,000LF)	7590	LF	6.75	51232.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
8	Root pruning trench	3605	LF	9.25	33346.25		\$0.00		\$381.00	0.00	\$381.00	1.14%
9	Zero curb cutback	490	LF	10.50	5145.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
10	Hand dig tap & lead/water line fitting/fire hydrant	12	EA	500.00	6000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
11	Hand dig service lead	15	EA	735.00	11025.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
12	Traffic control	1	LS	334000.00	334000.00	0.0625	\$20,875.00	0.0625	\$20,875.00	0.1250	\$41,750.00	12.50%
13	Flaggers	1	LS	81000.00	81000.00	0.0625	\$5,062.50	0.0625	\$5,062.50	0.1250	\$10,125.00	12.50%
14	Videotaping project limits	1	LS	1875.00	1875.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
15	Site restoration	1	LS	77500.00	77500.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
	<b>General &amp; Site Work Items (1-15):</b>				<b>\$ 851,830.75</b>		<b>\$25,937.50</b>		<b>\$256,949.75</b>		<b>\$282,887.25</b>	<b>33.21%</b>
<b>PAVING ITEMS</b>												
16	Remove & dispose old concrete pavement (all depths)	20635	SY	6.75	139286.25		\$0.00		\$0.00	0.00	\$0.00	0.00%
17	Remove & dispose old concrete driveways (all depths)	3665	SY	7.75	28403.75		\$0.00		\$0.00	0.00	\$0.00	0.00%
18	Remove & dispose old concrete curb or curb & gutter	13900	LF	2.00	27800.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
19	Adjust existing manhole to new grade	5	EA	528.00	2640.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
20	Adjust existing valve box to finished grade	2	EA	123.00	246.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
21	Roadway excavation including stripping	630	CY	20.00	12600.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
22	Borrow	470	CY	33.00	15510.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
23	6" lime stabilized subgrade	22325	SY	4.50	100462.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
24	Lime (6% by dry weight)	400	TON	184.00	73600.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
25	6" reinforced concrete pavement	17520	SY	56.00	981120.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
26	6" reinforced high early strength concrete pavement	3530	SY	74.00	261220.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
27	Removal of concrete sidewalks	215	SY	7.75	1666.25		\$0.00		\$0.00	0.00	\$0.00	0.00%
28	4.5" reinforced concrete sidewalks	215	SY	56.50	12147.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
29	6" reinforced concrete driveways	3380	SY	71.00	239980.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
30	Temporary residential driveway	124	EA	1616.00	200384.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
31	Laydown reinforced concrete curbs incl mitering yard drains	13100	LF	4.00	52400.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
	<b>Paving Items (16-31):</b>				<b>\$ 2,149,466.25</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>0.00%</b>
<b>STORM SEWER ITEMS</b>												
32	Remove & dispose of existing 12" pipe	30	LF	11.50	345.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
33	Remove & dispose of existing 18" pipe	350	LF	11.50	4025.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
34	Remove & dispose of existing 24" pipe	260	LF	13.50	3510.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
35	Remove & dispose of existing 36" pipe	555	LF	14.50	8047.50		\$0.00		\$0.00	0.00	\$0.00	0.00%

PROJECT: SPRING OAKS EAST AND WEST  
PROJECT QUANTITY TOTAL SHEET

ESTIMATE NO.: **3**

ESTIMATE PERIOD: **5.1.16-5.31.16**

Item NO.	DESCRIPTION	Project Quantities	UNIT	UNIT PRICE	TOTAL	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY PREVIOUS PERIODS	AMOUNT PREVIOUS PERIODS	TOTAL QUANTITY TO DATE	TOTAL AMOUNT TO DATE	PERCENT COMPLETE
36	Abandon existing 36" pipe	75	LF	18.50	1387.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
37	Remove & dispose existing inlet	23	EA	443.00	10189.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
38	Remove & dispose existing manhole	3	EA	443.00	1329.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
39	24" RCP (class III C-76)	2207	LF	108.00	238356.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
40	30" RCP (class III C-76)	373	LF	138.00	51474.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
41	42" RCP (class III C-76)	230	LF	195.00	44850.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
42	48" RCP (class III C-76)	373	LF	275.00	102575.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
43	54" RCP (class III C-76)	380	LF	332.00	126160.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
44	66" RCP (class III C-76)	140	LF	441.00	61740.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
45	Slip lining existing 24" storm sewer, HDPE SDR 26, 18" ID min.	145	LF	185.00	26825.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
46	66" CMP, all depths	45	LF	240.00	10800.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
47	6'x4' RCB, all depths	85	LF	481.00	40885.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
48	22"x13.5" RCA, all depths	80	LF	95.50	7640.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
49	Type C inlet	33	EA	2803.00	92499.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
50	Type B-B inlet	2	EA	2343.00	4686.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
51	Timber bent & riprap outfall including clearing & grubbing	1	LS	8832.00	8832.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
52	Storm manhole	21	EA	3693.00	77553.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
53	Extra depth greater than 8' for storm manhole	23	VF	98.75	2271.25		\$0.00		\$0.00	0.00	\$0.00	0.00%
54	Junction box	2	EA	13154.00	26308.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
55	Trench safety system construction of storm sewer	3913	LF	1.00	3913.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
	<b>Storm Sewer Items (32-55):</b>				<b>\$ 956,200.25</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>0.00%</b>
	<b>SWPPP ITEMS</b>											
56	Implementation & management of the SW3P	1	LS	22500.00	22500.00	0.0625	\$1,406.25	0.06	\$1,406.25	0.1250	\$2,812.50	12.50%
57	Block sodding	7500	SY	4.50	33750.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
58	Inlet protection barrier (Stage 1)	35	EA	93.75	3281.25		\$0.00		\$0.00	0.00	\$0.00	0.00%
59	Inlet protection barrier (Stage 2)	58	EA	93.75	5437.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
60	Filter fabric fence	250	LF	1.75	437.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
61	Rock filter dam	1	EA	5000.00	5000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
62	Portable concrete truck washout structures	1	LS	3125.00	3125.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
	<b>SWPPP Items (56-62):</b>				<b>\$ 73,531.25</b>		<b>\$1,406.25</b>		<b>\$1,406.25</b>		<b>\$2,812.50</b>	<b>3.82%</b>
	<b>WATER ITEMS</b>											
63	4" PVC (AWWA C900) class 150 waterline trenchless	595	LF	58.00	34510.00	602.00	\$34,916.00		\$0.00	602.00	\$34,916.00	101.18%
64	6" PVC (AWWA C900) class 150 waterline trenchless	430	LF	58.00	24940.00	386.00	\$22,388.00		\$0.00	386.00	\$22,388.00	89.77%
65	8" PVC (AWWA C900) class 150 waterline trenchless	5940	LF	66.25	393525.00	700.00	\$46,375.00	3140.00	\$208,025.00	3840.00	\$254,400.00	64.65%
66	8" PVC (AWWA C900) cl 150 WL w/steel casing trenchless	70	LF	125.00	8750.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
67	Trench safety system waterline construction all depths	1000	LF	1.00	1000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
68	6" gate valve w/box AWWA C509 IBBM NRS	7	EA	1039.00	7273.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
69	8" gate valve w/box AWWA C509 IBBM NRS	21	EA	1349.00	28329.00	1.00	\$1,349.00	7.00	\$9,443.00	8.00	\$10,792.00	38.10%
70	Fire hydrant assembly AWWA 502 mech joint inlet incl fire hydrant 6" lead 6" GV w/box & barrel ex	13	EA	4520.00	58760.00	3.00	\$13,560.00	4.00	\$18,080.00	7.00	\$31,640.00	53.85%
71	Cut, plug & abandon existing 2" waterline	2	EA	231.00	462.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
72	Cut, plug & abandon existing 6" waterline	2	EA	412.00	824.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
73	Remove & salvage existing fire hydrant	8	EA	514.00	4112.00		\$0.00		\$0.00	0.00	\$0.00	0.00%

PROJECT: SPRING OAKS EAST AND WEST  
PROJECT QUANTITY TOTAL SHEET

ESTIMATE NO.: 3

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Item NO.	DESCRIPTION	Project Quantities	UNIT	UNIT PRICE	TOTAL	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY PREVIOUS PERIODS	AMOUNT PREVIOUS PERIODS	TOTAL QUANTITY TO DATE	TOTAL AMOUNT TO DATE	PERCENT COMPLETE
74	6" wet connection	3	EA	723.00	2169.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
75	6"x6" tapping sleeve & valve with box	3	EA	4629.00	13887.00	2.00	\$9,258.00		\$0.00	2.00	\$9,258.00	66.67%
76	2" blow-off valve w/box	4	EA	1100.00	4400.00	4.00	\$4,400.00		\$0.00	4.00	\$4,400.00	100.00%
77	8" flowstop service	3	EA	6714.00	20142.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
78	Relocate existing water meter	56	EA	155.00	8680.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
79	Water meter box sized for two meters	119	EA	350.00	41650.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
80	1" single short svc replacement incl reconnect to meter	126	EA	466.00	58716.00	55.00	\$25,630.00		\$0.00	55.00	\$25,630.00	43.65%
81	1" single long svc replacement incl reconnect to meter	116	EA	804.00	93264.00	78.00	\$62,712.00		\$0.00	78.00	\$62,712.00	67.24%
	<b>Water Items (63-81):</b>				<b>\$ 805,393.00</b>		<b>\$220,588.00</b>		<b>\$0.00</b>		<b>\$456,136.00</b>	<b>56.64%</b>
	<b>SANITARY SEWER ITEMS</b>											
82	Remove existing sanitary sewer manhole	6	EA	443.00	2658.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
83	Remove existing sanitary sewer all sizes	4035	LF	6.25	25218.75		\$0.00		\$0.00	0.00	\$0.00	0.00%
84	Abandon existing 12" sanitary sewer	390	LF	8.25	3217.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
85	Point repair for existing 6" sanitary sewer 0 to 10 foot depth	1	EA	2000.00	2000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
86	Point repair for existing 8" sanitary sewer 0 to 10 foot depth	2	EA	2625.00	5250.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
87	Point repair for existing 12" sanitary sewer 0 to 10 foot depth	1	EA	4750.00	4750.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
88	4" SDR-26 PVC sanitary sewer service line	2820	LF	37.75	106455.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
89	8" SDR-26 PVC sanitary sewer	351	LF	41.50	14566.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
90	12" SDR-26 PVC sanitary sewer	1148	LF	51.75	59409.00		\$0.00		\$0.00	1.00	\$0.00	0.00%
91	Pipe burst 6" san swr providing 8" nominal dia pipe 0-15' depth	390	LF	60.00	23400.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
92	Pipe burst 8" san swr providing 8" nominal dia pipe 0-15' depth	931	LF	60.00	55860.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
93	Pipe burst 12" san swr providing 12" nom dia pipe 0-15' depth	1061	LF	72.50	76922.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
94	12" FM DIP	80	LF	167.00	13360.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
95	Manhole	8	EA	2289.00	18312.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
96	Adj/reset manhole w/new frame/cover incl height adj within 1VF	7	EA	679.00	4753.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
97	Manhole cementitious wall lining incl bench work 1" thickness	26	VF	200.00	5200.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
98	Service reconnection with or without stack by excavation	68	EA	675.00	45900.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
99	Sanitary sewer cleanout on service line at R-O-W	56	EA	400.00	22400.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
100	Furnish by-pass pumping	1	LS	62500.00	62500.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
101	Trench safety system as req for pipe point repair/svc reconnect	4320	LF	1.00	4320.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
	<b>Sanitary Sewer Items (82-101):</b>				<b>\$ 556,452.25</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>EXTRA WORK ITEMS</b>											
102	Off-duty uniformed police officer (min. bid \$35/hr)	200	HR	50.00	10000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
103	Extra select backfill (min. bid \$15/cy)	400	CY	18.75	7500.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
104	Extra bank sand backfill (min. bid \$20/cy)	400	CY	25.00	10000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
105	Well pointing systems (min. bid \$25/ft)	1200	LF	26.25	31500.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
106	Extra waterline fittings (min. bid \$2,000/ton)	5	TON	2100.00	10500.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
107	Extra class A css backfill (min. bid \$25/cy)	400	CY	43.75	17500.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
108	Extra steel reinforcing (min. bid \$0.50/lb)	4000	LB	0.50	2000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
109	Construction safety fence	500	LF	6.25	3125.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
110	Extra machine excavation (min. bid \$15/cy)	400	CY	15.75	6300.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
111	Extra hand excavation (min. bid \$20/cy)	400	CY	21.00	8400.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
112	5" thick concrete slope paving (min. bid \$65/sy)	50	SY	67.75	3387.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
113	Pot hole for utility investigation	10	EA	1500.00	15000.00		\$0.00		\$0.00	0.00	\$0.00	0.00%

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114	Sanitary sewer cleanout (min. bid \$400/ea)	10	EA	413.00	4130.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
115	Obstruction rem by excav all sizes 0-10' depth(min. bid \$350/ea)	3	EA	525.00	1575.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
116	Survey mech cleaning equip exist 8" san swr (min. bid \$2.50/lf)	250	LF	3.75	937.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
117	Survey mech cleaning equip exist 12" san swr (min. bid \$3/lf)	250	LF	5.75	1437.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
118	2" single long service incl connect to meter	1	ea	1115.00	1115.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
119	2" single short service incl connect to meter	1	ea	570.00	570.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
120	Pea gravel sidewalk	75	sy	65.50	4912.50		\$0.00		\$0.00	0.00	\$0.00	0.00%
<b>Extra Work Items (102-117):</b>					<b>\$ 139,890.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>0.00%</b>
<b>CASH ALLOWANCE ITEMS</b>												
121	Furnish construction materials testing	1	LS	85000.00	85000.00		\$0.00	0.011635	\$988.98	0.011635	\$988.98	1.16%
122	Payment to CenterPoint for decorative street lighting	1	LS	60204.00	60204.00		\$0.00		\$0.00	0.00	\$0.00	0.00%
<b>Cash Allowance Items (118-119):</b>					<b>\$ 145,204.00</b>		<b>\$0.00</b>		<b>\$988.98</b>		<b>\$988.98</b>	<b>0.68%</b>
					<b>\$5,677,967.75</b>		<b>\$247,931.75</b>		<b>\$259,344.98</b>		<b>\$742,824.73</b>	<b>13.08%</b>



**Steve Radack, Commissioner**  
Harris County Precinct 3

May 26, 2016

Mr. Erik Tschanz  
Public Works Director  
City of Spring Valley Village  
1025 Campbell Road  
Houston, Texas 77055-7495

Re: Reimbursement of \$2,644.98

Dear Mr. Tschanz:

Harris County Precinct Three requests reimbursement of \$2,644.98 for the materials used in the City of Spring Valley Village striping project. An itemized statement is attached.

Please make your check payable to Harris County Treasurer and send it to my attention at Harris County Precinct Three, 16635 Clay Road, Houston, Texas 77084.

Thank you for your assistance in this matter.

Sincerely,

*Eric Van Alstine*

Eric Van Alstine  
General Superintendent  
Harris County Precinct Three

APPROVED:

Steve Radack  
County Commissioner  
Precinct Three

## CITY OF SPRING VALLEY VILLAGE STRIPING PROJECT 2016 COSTS

### Materials

**Yellow paint** 103 gallons @ \$13.05 per gallon = \$1,344.15

**White paint** 47 gallons @ \$13.05 per gallon = \$ 613.35

**Glass beads** 840 pounds @ \$0.372 per pound = \$ 312.48

**Thinner** 25 gallons @ \$15.00 per gallon = \$ 375.00

**Total cost of material** \$2,644.98

20.2.1



**Steve Radack, Commissioner**  
Harris County Precinct 3

January 11, 2016

**AGENDA ITEM**

Members of Commissioners Court  
Administration Building  
Harris County, Texas

Members of the Court:

Vote of the Court:		
Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>
Comm. <del>Lee</del> <sup>Locke</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>

Precinct Three requests authorization for the County Judge to execute the attached Interlocal Agreement between Harris County and the City of Spring Valley. The City will reimburse the County to restripe 5 roadways in the City.

Your consideration and approval of this request is appreciated.

Sincerely,

Steve Radack  
County Commissioner  
Precinct Three

SR:lt

Presented to Commissioners' Court

JAN 26 2016

APPROVE CL  
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16 JAN 20 AM 9:48  
HARRIS COUNTY  
BUDGET MANAGEMENT  
DEPARTMENT

us-org letter to 1 org Asmt

Comm Pct 3- copy letter to 2 org Asmt

Ad- copy

Rec'd 3 org Asmt

1/11/16-0017

**INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND CITY OF SPRING VALLEY VILLAGE, TEXAS**

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

This Interlocal Agreement (the “Agreement”) is made and entered by and between Harris County, Texas (the “County”), a body corporate and politic under the laws of the State of Texas, acting by and through its Harris County Precinct 3 Commissioner and the City of Spring Valley Village, Texas (the “City”), a Type A General Law Municipality of the State of Texas, and pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ann. §§ 791.001 – 791.030. The County and the City are referred to herein collectively as “Parties” and individually as a “Party.”

***Recitals***

Harris County Precinct 3 Commissioner desires to provide assistance with re-striping certain roads within the City, and the County sees a public purpose with participating in a cooperative re-striping program, for the health and safety of the County citizens who reside within the City of Spring Valley Village.

The City desires the County’s assistance in providing the assistance on the designated streets.

***Terms***

I.

Harris County Precinct 3 Commissioner will provide equipment and will lay down the striping, and the City will pay for the necessary paint and materials to re-stripe the following streets.

- Bingle Road (from I-10 frontage to Spring Branch Creek)
- Westview Road (from Campbell to Spring Branch Creek)
- Campbell Road (from I-10 frontage to Westview)
- Fries Road (from I-10 frontage to Westview Drive )
- Voss Road (from I-10 frontage to Westview; then Bracher to Spring Branch Creek)

II.

Harris County Precinct 3 Commissioner will provide the assistance to the City, and the City will reimburse Precinct 3 for the cost of any necessary paint and material.

III.

**EACH PARTY SHALL BE RESPONSIBLE FOR ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF THE PARTY'S EMPLOYEES, OFFICIALS, AGENTS OR SUBCONTRACTORS ARISING OUT OF OR UNDER THIS AGREEMENT AND WHICH RESULT FROM ANY ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A SUPPLIER OR VENDOR COMMITTED BY THE PARTY OR ITS EMPLOYEES, OFFICIALS, AGENTS, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH IT EXERCISES CONTROL.**

IV.

This Agreement is subject to the federal, state, and local laws, orders, rules, ordinances, and regulations relating to the Agreement and funded by state or federal funds, or of applicable conditions of participation in Medicaid or Medicare program(s). Each Party shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations concerning the performance of this Agreement.

This Agreement is governed by the laws of the State of Texas.

The forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas.

The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

V.

This instrument contains the entire Agreement between the Parties relating to the rights herein granted and obligations herein assumed.

Any oral or written representations or modifications concerning this instrument shall not be effective excepting a subsequent written modification signed by both Parties.

However, any alterations, additions, or deletions to the terms of this Agreement which are required by changes in federal or state law or regulations are automatically incorporated into this Agreement without written amendment, and shall become effective on the date designated by such law or

regulation.

## VI.

The term of this Agreement shall commence upon approval of all Parties, and shall run for the next consecutive twelve (12) months or until the striping is complete, unless terminated sooner.

Each Party shall have the right to immediately terminate this Agreement upon a material breach by the other Party.

Either Party may cancel this Agreement at any time upon thirty (30) days written notice to the other Party to this Agreement. The obligations of the City, in the event it terminates this Agreement prior to completion is to pay Precinct 3 for all materials, goods, or finished signs if any, purchased or produced for this Agreement.

## VII.

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been personally delivered to the address below, or deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to Harris County or Harris Health at the following addresses. If mailed, any notice or communication shall be deemed to be received three (3) days after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

To City:                      City of Spring Valley Village  
   1025 Campbell Road  
   Houston, Texas 77055  
   Attn: Erik Tschanz, Public Works Director

To Harris County:        Harris County Precinct 3 Commissioner Steve Radack  
   1001 Preston, 9<sup>th</sup> floor  
   Houston, Texas 77002  
   Attn: Eric Van Alstine

Either Party may designate a different address by giving the other Party ten (10) days written notice.

## VIII.

If any provision or part of the Agreement or its application to any person, entity, or circumstance is ever held by any court of competent jurisdiction to be invalid for any reason, the remainder of the Agreement and the application of such provision or part of the Agreement to other persons, entities, or circumstances are not affected.

Any provision of this Agreement that by its plain meaning is intended to survive the expiration or earlier termination of this Agreement, including without limitation the indemnification provisions herein, shall survive such expiration or earlier termination. If an ambiguity exists as to survival of any provision, the provision shall be deemed to survive.

IX.

EXECUTION. Multiple Counterparts: The Agreement may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

CITY OF SPRING VALLEY VILLAGE

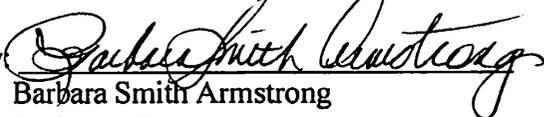
HARRIS COUNTY

By:   
Name: Erik Tschanz  
Title: PW Director COSVO  
Date: 1/04/2016

By:   
ED EMMETT  
COUNTY JUDGE

APPROVED:   
By: STEVE RADACK  
COMMISSIONER PRECINCT 3

APPROVED AS TO FORM:  
VINCE RYAN  
COUNTY ATTORNEY

By:   
Barbara Smith Armstrong  
Assistant County Attorney  
C.A. File 15GEN1870

ORDER OF COMMISSIONERS COURT  
 Authorizing execution of an interlocal agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_ day of JAN 26 2016, 2016 with all members present except none.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT  
 BETWEEN HARRIS COUNTY AND THE CITY OF SPRING VALLEY VILLAGE,  
 TEXAS**

Commissioner Cagle introduced an order and made a motion that the same be adopted. Commissioner Locke seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Emmett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. <u>Lee Locke</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and law-fully adopted. The order thus adopted follows:

**IT IS ORDERED** that County Judge Ed Emmett be, and he is hereby authorized to execute, for and on behalf of Harris County, the Interlocal Agreement with City of Spring Valley Village, Texas, for the County to provide assistance with re-striping certain roads within the City and the County, and the City will reimburse Precinct 3 for any necessary paint or material. The term of this Interlocal Agreement shall commence upon approval by the Harris County Commissioners Court, and remain in full force and effect for twelve (12) consecutive months or until completion of the services, unless earlier terminated. The Interlocal Agreement is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Presented to Commissioners' Court

JAN 26 2016

APPROVE C/L

Recorded Vol. \_\_\_\_\_ Page \_\_\_\_\_

**RESOLUTION NO. 16-004**

**A RESOLUTION OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, APPOINTING  
THE PRESIDING JUDGE, ALTERNATE JUDGES, PROSECUTING ATTORNEYS AND  
COURT ADMINISTRATOR TO THE SPRING VALLEY VILLAGE MUNICIPAL COURT**

\* \* \* \* \*

**BE IT HEREBY RESOLVED**, by the Mayor and City Council of the City of Spring Valley Village, Texas, in which James R. Smith is hereby appointed to the position of Presiding Judge of the Spring Valley Municipal Court.

**FURTHER**, that Marcos Adroque, Kelly Benavides, John J. Klevenhagen III, and Bree Perrin are appointed to the positions of Alternate Judges; Kelly Crow, Polly Gilligan, Christopher Gore, Greg Hill, Anita James, Rhonda Reece, and Robert Richter are appointed to the positions of Prosecuting Attorneys of the Spring Valley Municipal Court;

**AND**, Patti J. Hamm is appointed to the position of Court Administrator of the Spring Valley Municipal Court.

**PASSED AND APPROVED**, this the 28th of June, 2016.

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Tom S. Ramsey  
Mayor  
City of Spring Valley Village, Texas

ATTEST:

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Roxanne Benitez  
City Secretary



City of  
**Spring Valley Village** *Texas*

## **CUSTOMER SERVICE OPERATION STRATEGY**

**JUNE, 2016**





## **CUSTOMER SERVICE OPERATION STRATEGY**

The City of Spring Valley Village's ongoing Commitment to customer service excellence must be incorporated into the day-to-day operations of the employee organization. The four guiding principles that support excellent customer service are:

<b>Customer Focused:</b>	<i>Customer service excellence is our number one priority and focus.</i>
<b>Quality:</b>	<i>We will provide professional, courteous, timely and accurate service to every customer in a fair, consistent and accessible manner.</i>
<b>Accountability:</b>	<i>We are accountable to each customer and will use feedback to improve our performance.</i>
<b>Efficiency and Effectiveness</b>	<i>Commitment to continuously measure and improve work processes by implementing innovative ideas, applying appropriate technology, training staff to be helpful and knowledgeable, and encouraging teamwork.</i>

Together, the four guiding principles will be established for customer service excellence. These guiding principles should be used as a framework for making customer related decisions, both internally and externally, and should be integrated into day-to-day practices of the City.

### **Customer Service Strategy**

A set of strategies, objectives and actions have been developed that will be implemented such that the City of Spring Valley Village can enhance and evolve its customer service delivery. They are based on guiding principles identified above. They incorporate best practices in customer service delivery.

#### **Strategy 1: Performance Measurement**

Without well-defined corporate performance measurements it is difficult for any organization to communicate and manage the expectations of itself or its customers. A performance measurement structure identifies organizational goals, resources needed to achieve those goals, measures of effectiveness and efficiency toward the goals and drivers to achieve the goals.

Creating meaningful measurements are useful in an organization to determine benchmarks, or setting service standards that provide a consistent basis for comparison.

Performance measurements assist an organization to think about the results they want and make staff accountable in achieve them. It optimizes operations as goals and results are more closely aligned.

Service excellence would become part of the corporate culture and not just a one-time event that loses steam over time. In addition, performance measurement structure would bring about consistency in delivery of services to the customer experience.

**Objective:** Expectations are clarified by customer service standards, which provide the basis for measuring customer service performance.

**Actions:**

**a) Communicate Service Standards**

Meaningful service standards are goals the organization aspires to achieve. A set of well-defined service standards should be developed and communicated to employees at all levels. This would clarify what the City expects and the image it wants to project to the public. The development of service standards brings consistency and reliability in delivery of services across the organization, the customer experience, and customer interaction. Service standard expectations should permeate all aspects of customer service in conjunction with a process that measures and manages compliance. Some typical customer service standards are:

- The telephone will be answered within 3 rings.
- Ask for permission to place the caller on hold.
- Be prepared to handle both internal and external customers.
- Customers will receive acknowledgement of its voicemail messages within 6 hours.
- Customers will receive acknowledgement of its email messages within 24 hours.
- All incoming phone calls coming from external sources will be answered with a consistent greeting such as “Thank you for calling the City of Spring Valley Village, this is <insert name>...how may I help you?”

- Update staff voicemail message indicating availability.
- Make eye contact with the customer within 3 seconds of them approaching.
- Always apologize if a customer is upset.
- Follow-Up!!

If service standard expectations are to be effective, they have to become part of the city's culture. In the absence of any feedback mechanism, it is likely that an effort to integrate service standards into day-to-day operations at the City, would fail. It is not simply about setting standards, but also about developing an organizational structure that brings about behavioral change within the corporation.

### **b) Establish Reporting**

Once the City of Spring Valley Village establishes service standards, it would be necessary to track performance and report results. Reporting provides feedback on the performance of the entire organization in meeting service standards and what actions may need to be taken in order to meet expectations. The continued use of the customer feedback should be assessed as part of this process. Regular reporting helps to determine the effectiveness and efficiency of service delivery and recognize continuous improvement strategies in order to achieve necessary results.

### **c) Enhance the Staff Recognition Program**

Evaluate the existing staff appreciation/recognition programs and develop a comprehensive staff recognition program to identify and encourage those outstanding behaviors that lead directly to the accomplishments of the city goals and direction. This can effectively motivate performance, make staff feel appreciated and reinforce the behaviors that lead to success.

#### **APPROACH**

- Ensure departments have a customer feedback system in place
- Establish benchmarks for service availability and standards of delivery
- Continue to evaluate the performance and satisfaction levels of customer service excellence both internally and

#### **VALUE**

- Consistent service delivery
- Clear and formal expectations
- Improve service quality and reliability
- Better customer interaction
- Organization viewed as a leader in public sector
- Improve service delivery and accountability

- externally
- Set customer-sensitive service expectations
- Incorporate expectations into ongoing customer service training program
- Incorporate adherence to standards into policy and personnel manual
- Report on results and identify areas for improvement
- Develop criteria for identifying customer service excellence
- Develop a plan to effectively communicate the Customer Service Strategy, and its elements, to the citizens, staff, Council and stakeholders
- Continuous mechanism for quality improvements
- Mechanism to help determine if sufficient resources are available to do the job effectively
- Enhance customer service and customer focus
- Improve employee productivity and quality of work
- Recognize and promote positive behaviors that support corporate goals and objectives

## **Strategy 2: Customer Service Development and Training**

Getting the right people with the right training is perhaps one of the biggest determining factors of how successful an organization is when it comes to the delivery of quality customer service. An organization must rely on its staff to deliver service results. This cannot happen if there is insufficient investment in training, development and encouragement of the people who are responsible for service delivery. The quality of City services is determined by having well trained, responsive, accountable and professional staff that would ensure a consistent approach to service delivery. Organizations that invest in its people thrive in a customer driven environment.

**Objective:** Knowledgeable, consistent and responsive approach to delivery of customer service within the organization.

**Action:**

### **a) Develop a Customer Service Training Program**

The City will develop a comprehensive customer service training program for all levels of staff within the employee organization. This program will be mandatory for existing staff and a requirement for new employees so that the service expectations and delivery becomes consistent across the organization. The training program will be built around specific requirements of the various levels of employees (frontline, supervisors/managers, and senior staff). The future success of the organization would depend on increasing staffs ability to

develop and enhance capabilities to deliver superior customer service, both externally and internally. One of the foremost ways to see improvements in customer service is through continuous customer service training within the organization. A training program enhances not only customer service, but also teamwork and communication.

### **APPROACH**

- Secure expertise in the design, development and delivery of a customized customer service excellence training program
- Invest in training and development to ensure staff at all levels have the appropriate and relevant skills and training to deliver excellent customer service internally and externally
- Implement customer service excellence training program for staff members and integrate into new staff orientation program
- Develop and establish an internal program structure that will deliver the training on an ongoing basis
- Develop the scope of training based on the number of staff, core competencies and skill deficiencies

### **VALUE**

- Consistent customer service Increase in morale & sense of value by employees
- Enhance service delivery and customer focus
- Better customer experience
- Enhance image and reputation
- Enhance competency levels internally
- Increase staff effectiveness
- Accountability

### **Strategy 3: Information and Technology, Documentation and Streamlining**

Today, leading governments are changing both the perception and the reality by giving top priority to the customer when undertaking service enhancement initiatives. They do not make change just for the sake of change; they do it to enhance service to its customers. The fundamental building blocks of organizations are the collection of business processes that move requests from the customer to actual service delivery. Identifying customer-facing business processes, its dependencies on other organizational processes and streamlining them to be more efficient will translate into better practices and customer service. Also, information technology plays a critical role in the execution of goals, objectives and strategies. As strategies and objectives evolve to accommodate the changing needs of customers, new technologies must be implemented that ensure easy access to City services that are delivered in a consistent and accurate manner. Organizations are realizing that in order to enhance effectiveness and efficiency, improved processes are required and the right tools and technologies must be integrated with existing infrastructure.

**Objective:** Strategic use of the internet and technology, and process documentation and streamlining to better deliver information, communications and services to customers.

**Actions:**

**a) Develop an Intranet Strategy**

Transforming an organization to become more customer-centric, involves an increased focus on communication. Information must be shared with the public and internal stakeholders in an effort to improve customer service. The easiest way to improve communication is by embracing such technologies as the internet and making them part of an overall customer service strategy. Enabling e-services that promote self-service can bring about efficiencies within organizations, if managed properly. The city website can be used as an additional channel for service and information delivery and should be part of a larger Communication Strategy. Internet messaging must be strategically viewed as a tool that can foster closer relationships by providing citizen's information and services on demand. Essentially, this keeps the City open 24 hours a day, 7 days a week.

**b) Continue to Reinforce use of the Customer Request Management Software**

Customer request management software is not an application specific to a contact center, but is a tool that enables organizations to manage customer service requests more effectively. It is, however, a fundamental component of a Contact Center. The City of Spring Valley Village utilizes an organization wide software application that tracks and records resident concerns in a consistent and efficient manner. Implementing request management software is truly transformational technology. The CRM software has improved the effectiveness of the organization and assist in reporting.

**c) Documentation and Streamlining**

By documenting how things are done currently, everyone involved in the process is better able to understand how all the steps fit into the larger picture of delivering service to the customer. Once the direct customer interaction services are documented; analyzing and streamlining processes would be imperative to provide services to residents. This means abandoning long established procedures and looking at processes with fresh eyes to create new service delivery

with the resident and customer in mind. Streamlining processes also means revising multiple customer touch points while managing changes across different departments.

### **APPROACH**

- Continue to develop and increase the availability and potential for online information, transactions, e-solutions and mobile applications
- Develop a mechanism to gather internal and external requirements related to the website
- Train Staff on CRM
- Document all customer interaction activities
- Analyze and restructure processes to be more streamlined and simplistic
- Continue to respond to internal and external customer needs through proactive engagement, solicitation of feedback and modifying processes where required
- Continually assess the services being offered and the available access points to ensure customer needs are being met

### **VALUE**

- Another channel for delivery of City information and on-line services
- A vehicle that can be used to share information with the public
- Provides information and services 24X7
- Serves as a feedback or performance measurement tool
- Enhance customer focus
- Consistency in service delivery and quality
- Software infrastructure requirement for a Contact Center
- Customer focused
- Streamline processes to be more effective

### **Strategy 4: Create a Customer Centric Culture**

As residents become more mature in their expectations, organizations at all levels are shifting focus to becoming more customer-centric. The customer experience and quality of interaction has become the order of the day and organizations have had to look within to realign their customer processes and re-think its service delivery strategies, structures and methods to be more effective. In order for the City of Spring Valley Village to better serve a range of needs, the establishment of a centralized customer service model should be developed, in which a variety of services are integrated and can be accessed from a centralized location. Residents think about government as a whole and do not care which department performs a service as long as it is performed well. They want services to be more accessible and convenient. Centralizing service delivery would simplify access across multiple channels, and deliver consistent and efficient service. With this new delivery model, a protocol would be established for staff interactions which would allow service requests to one centralized location that would track and dispatch to the appropriate department for resolution, eliminating duplication of staff effort.

**Objective:** Organizational focus on centralized service delivery that is efficient and easy to access for the customer.

**Action:**

**a) Establish a Contact Center**

A contact center is a centralized front-line service delivery provider that will enhance the customer experience. The contact center provides service for any type of contact, whether it is telephone, in-person (counter), email, fax, internet and mail. The transition from a decentralized and un-integrated service delivery method, to a centralized and integrated service model would provide economies of scale by migrating customer interaction activities into a single location. Employees working the contact center must be well trained, and have the right tools, processes and information so that they are empowered to help the customer.

A contact center would take ownership of the customer contact to ensure customer satisfaction while diminishing the impression that the staff is 'passing on the problem'. Through a customer request management system, the contact center staff would contribute to the implementation of streamlined practices reducing the time, steps and resources needed to initiate and complete service responses. The staff would track customer requests and provide reporting of service problems or issues with municipal property, services or infrastructure and assist in the resolution of problems. In addition, employees in the contact center would follow up with residents to ensure requests are resolved in a timely fashion and the resident is satisfied.

A Contact Center Implementation Plan will be created for the City of Spring Valley Village that will present a centralized service delivery model that best meets the needs of the customers, and a road map for implementation.

**APPROACH**

- Ensure that an integrated and coordinated approach to service delivery and management is used to provide a Contact Center
- Utilize as a one-call source for residents
- Reinforce use of CRM for Contact Center

**VALUE**

- Increase customer focus
- Increase accountability for service delivery
- Improve quality of customer experience
- Advocates for the customer
- Gain efficiencies within the organization
- Cost effective means for providing customer service
- Reporting capabilities

## Critical Success Factors

To become a leading customer-centric organization and achieve the goals in this Customer Service Strategy, there are five key success factors that are necessary:

1. **Senior Management & Political Support:** cultural change is required to have a customer-centric organization and this requires complete support from the senior management team to and the Mayor and Council.
2. **Adequate Resources:** In order for customer service initiatives to be successful, the commitment of adequate human resources and funding must be provided.
3. **Buy-In and Communication:** transitioning to a new customer service delivery model requires staff to have a good understanding of the program and should be active participants in the process. If change is to be embraced, then it must be communicated to staff.
4. **Clear Vision:** the organization needs to know what the transformed organization would look and work like. This is a critical step and would serve as a guide for decisions that would be made in the future.
5. **Enabling Technology:** to evolve to a customer-centric organization would require information and technology support to be effective and efficient.

This customer service strategy would help the City focus on one of its core competencies – service delivery. Responding to resident needs promptly and adapting quickly to changes in a cost effective way is crucial for success, especially when faced with the fast-paced municipal environment.

## Going Forward

The implementation of the recommended customer service strategies, with the related objectives, and actions, will create a customer-centric employee organization that looks at service delivery from the customer's perspective. This means that all processes are designed with the customer in mind. A culture of customer service excellence ensures everyone in the organization, from

the top down, believes they work for the customer. Empowering employees to make customer service decisions and look beyond the branch to the success of the entire organization is key to customer-centric government. Customer service excellence requires an investment in people and leverages technology to manage customer-oriented processes. Employees are given the right tools, training and development to ensure the customer feels important and satisfied with the service received by the City. Customer service expectations are clearly established and communicated to all staff to ensure consistency in service delivery. Establishing a centralized and integrated service delivery model enables the City to be more responsive, accountable and provide ease of access to City services. The value for centralized service delivery is improved access to government services, better information to proactively manage customer-oriented decision making and greater efficiencies for the employee organization.

DRAFT

Village Fire Department  
2015 Intra Budgetary Transfers

	Actual 2015 Expenditures	Approved 2015	Intra-Budgetary Transfers-2015 Plus/(Minus)	Adjusted 2015 Budget
<b>CAPITAL EXPENDITURES</b>				
Contingency-Phusical Plant	33,528.90	35,000.00	0.00	35,000.00
Misc Tools & Equip./Hose	10,791.08	25,000.00	0.00	25,000.00
Communication/Computer Purchas	2,849.94	3,000.00	0.00	3,000.00
	47,169.92	63,000.00	0.00	63,000.00
<b>PERSONNEL EXPENDITURES</b>				
Salaries	3,148,801.57	3,129,319.00	19,482.57	3,148,801.57
Salaries-O/T	101,523.62	70,000.00	31,523.62	101,523.62
Prof Certification	39,336.75	42,000.00	0.00	42,000.00
FICA Tax	239,223.04	247,961.00	0.00	247,961.00
Disability Insurance	20,716.62	25,000.00	0.00	25,000.00
Employee Retirement	236,493.31	231,362.00	5,131.31	236,493.31
Hospitalization Ins.	464,238.98	558,500.00	(67,213.04)	491,286.96
Meal Allowances	31,320.00	31,320.00	0.00	31,320.00
Workmens Comp	39,000.00	39,000.00	0.00	39,000.00
	4,320,653.89	4,374,462.00	(11,075.54)	4,363,386.46
<b>OPERATIONAL EXPENDITURES</b>				
Ambulance Med. Sup.	55,260.34	40,000.00	15,260.34	55,260.34
Bldg Supplies/Maint.	41,323.77	45,000.00	(3,676.23)	41,323.77
Chemicals	1,522.00	1,500.00	22.00	1,522.00
Contingency	0.00	20,000.00	(20,000.00)	0.00
Dues/Subscrip/Manuals	6,626.29	7,500.00	(873.71)	6,626.29
Fire Prevent/Relations	9,918.59	12,000.00	(2,081.41)	9,918.59
Gas & Oil	22,783.94	45,000.00	(22,216.06)	22,783.94
Insurance-Casualty	37,306.54	40,000.00	(2,693.46)	37,306.54
Miscellaneous Exp.	6,229.92	3,200.00	3,029.92	6,229.92
Office Expenses	29,645.98	26,600.00	3,045.98	29,645.98
Prof. Services	63,554.53	69,000.00	(5,445.47)	63,554.53
Public Utilities	47,946.00	50,000.00	(2,054.00)	47,946.00
Rent	10.00	10.00	0.00	10.00
State Cert. Fees	5,252.17	5,100.00	152.17	5,252.17
Training Programs	19,448.75	25,000.00	(5,551.25)	19,448.75
Uniforms	16,867.51	15,000.00	1,867.51	16,867.51
Maint of Equipment	147,289.21	95,000.00	52,289.21	147,289.21
	510,985.54	499,910.00	11,075.54	510,985.54
	4,878,809.35	4,937,372.00	58,562.65	4,937,372.00
				58,562.65
				90.00
				<b>2015 Excess of Revenues - Page 21 &amp; 55</b>
				<b>58,652.65</b>

# Village Fire Department



901 Corbindale Rd  
Houston, Texas 77024  
(713) 468-7941  
(713) 468-5039 FAX

**Protecting and Serving the Cities of:**

BUNKER HILL VILLAGE  
HEDWIG VILLAGE  
HILSHIRE VILLAGE  
HUNTERS CREEK VILLAGE  
PINEY POINT VILLAGE  
SPRING VALLEY VILLAGE

June 16, 2016

The Honorable Jay Williams  
Mayor, City of Bunker Hill Village

The Honorable Brian T. Muecke  
Mayor, City of Hedwig Village

The Honorable Russell Herron  
Mayor, City of Hilshire Village

The Honorable David Wegner  
Mayor, City of Hunters Creek Village

The Honorable Mark Kobelan  
Mayor, City of Piney Point Village

The Honorable Tom Ramsey  
Mayor, City of Spring Valley Village

Dear Mayors:

In accordance with the terms of the Interlocal Agreement, the Village Fire Department's 2017 Proposed Budget is hereby submitted for consideration and approval by the Contracting Cities. Pursuant to Section 5.02 of the Interlocal Agreement, by a unanimous vote of Commissioners representing a favorable vote of the fiscal voting strength of the entire Board, the Board has approved and recommended this budget. Please place this item on your council's agenda for consideration and advise the department of your City Council's action by August 31, 2016, as specified in the Interlocal Agreement.

The 2017 Proposed Budget consists of three funds. The General Budget is Fund-01, the Capital Replacement Fund is Fund-02, and the Reserves for Unfunded Liabilities, and Compensated Absence Fund is Fund-03. A fourth fund, Facility Long Range Plan Fund-04 is being proposed. The underage from the 2015 Budget \$58,653.00, per the audit will establish Fund-04. The board is recommending that \$160,000 be placed into the Capital Replacement Fund and \$45,000 be placed into the Compensated Absence Fund for 2017. In 2016, \$160,000 was allocated for Fund-02 and \$30,000 for Fund-03. This budget includes a 2% salary increase for the firefighters and administrative staff and a 2% base salary contribution into the employees 457 Plan.

Also this budget includes the purchase of a 100 foot ladder truck. The funds to purchase the ladder truck will be from the Capital Replacement Fund, Fund-02.

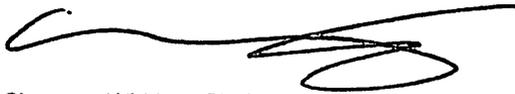
The total General Fund Budget proposed has an increase of 2.99% from the 2016 Budget.

Among other information, this year's budget package includes:

- 2017 Proposed Budget and Assessments per city
- General Fund Detail
- Capital Replacement Fund Detail for projected capital outlays
- VFD Organizational Structure
- VFD Commissioners and Alternates 2016/2017

Your Commissioners and VFD personnel are prepared to answer your questions regarding this proposed budget. Additionally, Chief Foster and I are happy to attend your council meetings when this item is placed on your respective agendas.

Respectfully submitted,



Shannon Whiting, Chair  
Village Fire Department Board of Commissioners

Attachment

cc: Village Fire Department Commissioners and Alternates  
Council Members  
City Administrators/Secretaries

SW/ce



# Proposed 2017 Budget

Prepared for: **City of Bunker Hill Village**  
**City of Hedwig Village**  
**City of Hilshire Village**  
**City of Hunters Creek Village**  
**City of Piney Point Village**  
**City of Spring Valley Village**

Prepared by: **Village Fire Department**  
**June 16, 2016**

**VILLAGE FIRE DEPARTMENT  
2017 PROPOSED BUDGET**

**CAPITAL EXPENDITURES**

Contingency-Physical Plant	35,000	
Tools & Equipment/Hose	10,000	
Protective Gear	20,000	
	65,000	65,000

**2015 Underage  
Retained**

**CAPITAL REPLACEMENT FUND 2**

Escrow	160,000	
	160,000	160,000

**COMPENSATION ABSENCE RESERVE FUND 3**

Escrow	45,000	
	45,000	45,000

**PERSONNEL EXPENDITURES**

Salaries	3,193,135	
457 Plan Contribution	64,363	
Salaries - Overtime	105,000	
Professional Certification	44,400	
FICA	266,000	
Life/Disability Insurance	23,000	
Retirement	293,000	
Hospitalization Insurance	577,000	
Meal allowance	31,320	
Worker's Compensation	35,000	
	4,632,218	4,632,218

**OPERATIONAL EXPENDITURES**

Ambulance Medical Supplies	50,000	
Building Supplies & Maintenance	47,000	
Chemicals	2,000	
Emergency Contingency	20,000	
Dues/Subscriptions	6,500	
Fire Prevention/Public Relations	12,000	
Gas & Oil	45,000	
Insurance - Casualty	42,000	
Miscellaneous	7,200	
Office Expenses/Postage/Printing/Stationary	37,000	
Professional Services	92,000	
Public Utilities	50,000	
Rent	10	
State Certification Fees	6,000	
Training Programs	25,000	
Uniforms	25,000	
Maintenance of Equipment	135,000	
	601,710	601,710

**TOTAL BUDGET FOR 2017**

**\$5,503,928**

**ESTABLISHING FACILITY FUND 4  
(Retained Underage per 2015 Audit)**

**58,653 \***

**TOTAL BUDGET INCLUDING 2015 UNDERAGE FOR FACILITY FUND 4**

**\$ 5,562,581**

\*The retained Underage from the 2015 Budget per the Audit to establish Facility Fund 4 does not increase cost to the Total Budget for 2017 or the assessments to the villages.

**VILLAGE FIRE DEPARTMENT  
2017 PROPOSED BUDGET ASSESSMENTS  
PER CITY**

<u>CITY</u>	<u>%</u>	<u>JANUARY 1-1/2 MONTHS</u>	<u>MONTHLY, FEBRUARY THROUGH NOVEMBER</u>	<u>DECEMBER</u>	<u>ANNUAL ASSESSMENT</u>
<b>BUNKER HILL VILLAGE</b>	19.00%	130,718.30	87,145.53	43,572.72	1,045,746.32
<b>HEDWIG VILLAGE</b>	18.50%	127,278.34	84,852.22	42,426.14	1,018,226.68
<b>HILSHIRE VILLAGE</b>	3.00%	20,639.73	13,759.82	6,879.91	165,117.84
<b>HUNTERS CREEK VILLAGE</b>	22.25%	153,078.00	102,052.00	51,025.98	1,224,623.98
<b>PINEY POINT VILLAGE</b>	21.00%	144,478.11	96,318.74	48,159.37	1,155,824.88
<b>SPRING VALLEY VILLAGE</b>	16.25%	<u>111,798.54</u>	<u>74,532.36</u>	<u>37,266.16</u>	<u>894,388.30</u>
		<b>\$ 687,991.02</b>	<b>\$ 458,660.67</b>	<b>\$ 229,330.28</b>	<b><u>\$ 5,503,928.00</u></b>

2015 Underage to establish the Facility Long Range Plan (Fund 4)  
(Retained Underage Per 2015 Audit) **\$ 58,653.00**

Total Budget including 2015 Underage for Facility Long Range Plan (Fund 4) **\$ 5,562,581.00**

The retained Underage for the 2015 Budget per the Audit to establish Facility Long Range Plan Fund 4 does not increase cost to the Total Budget for 2017 or the assessments to the Villages.

**VILLAGE FIRE DEPARTMENT GENERAL BUDGET  
2017 BUDGET WORKSHEETS**

June 8, 2016

<b>FUND 1</b>		<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>DELTA</b>	<b>PERCENT</b>	
<b>Line</b>		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>PROPOSED</b>		<b>INCREASE/</b>	
<b>Item</b>		<b>EXPENDITURES</b>	<b>EXPENDITURES</b>			<b>BUDGET</b>		<b>DECREASE</b>	
<b>1</b>	<b>CAPITAL EXPENDITURES:</b>								
*2	CONTINGENCY - FACILITY	0.00	33,528.90	35,000.00	35,000.00	35,000.00	0.00	0.00%	see notes
3	MISC. TOOLS & EQUIP./HOSE:	20,187.40	10,791.08	25,000.00	10,000.00	10,000.00	0.00	0.00%	
4	PROTECTIVE GEAR	0.00	0.00	0.00	20,000.00	20,000.00	0.00	100.00%	
*5	COMMUNICATION/COMPUTER EQUIPMENT	2,946.74	2,849.94	3,000.00	3,000.00	0.00	(3,000.00)	-100.00%	see notes
<b>6</b>	<b>CAPITAL EXPENDITURE TOTAL</b>	<b>23,134.14</b>	<b>47,169.92</b>	<b>63,000.00</b>	<b>68,000.00</b>	<b>65,000.00</b>	<b>(3,000.00)</b>	<b>-4.41%</b>	
		<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>DELTA</b>	<b>PERCENT</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>PROPOSED</b>		<b>INCREASE/</b>	
		<b>EXPENDITURES</b>	<b>EXPENDITURES</b>			<b>BUDGET</b>		<b>DECREASE</b>	
<b>7</b>	<b>PERSONNEL EXPENDITURES:</b>								
<b>8</b>	<b>SALARIES:</b>								
*9	Base Salary	3,027,786.83	3,016,853.84	3,067,319.00	3,109,801.00	3,143,135.00	33,334.00	1.07%	see notes
*10	2% Deferred Compensation Benefit	53,970.62	46,775.59	0.00	62,200.00	64,363.00	2,163.00	3.48%	see notes
*11	Parttime	8,561.25	5,411.25	10,000.00	12,000.00	0.00	(12,000.00)	-100.00%	see notes
12	Longevity	25,340.00	18,008.00	27,000.00	28,000.00	22,000.00	(6,000.00)	-21.43%	
13	Higher Class	23,083.14	26,896.62	25,000.00	25,000.00	28,000.00	3,000.00	12.00%	
14	TOTALS	3,138,741.84	3,113,945.30	3,129,319.00	3,237,001.00	3,257,498.00	20,497.00	0.63%	
*15	SALARIES - OVERTIME	107,632.50	101,523.62	70,000.00	100,000.00	105,000.00	5,000.00	5.00%	see notes
16	Prof. Certification: Certification Pay	39,851.16	39,336.75	42,000.00	42,000.00	44,400.00	2,400.00	5.71%	
17	Compensated Absence Pay	0.00	34,856.27	0.00	0.00	0.00	0.00	0.00%	
*18	FICA TAX - 7.65%	244,103.66	239,223.04	247,961.00	260,800.00	266,000.00	5,200.00	1.99%	see notes
19	LIFE/LTD INSURANCE	20,297.08	20,716.62	25,000.00	23,000.00	23,000.00	0.00	0.00%	
*20	RETIREMENT:								
	Contribution - 6.83% (Estimate)	261,817.32	236,493.31	231,362.00	243,300.00	293,000.00	49,700.00	20.43%	see notes
*21	HOSPITALIZATION INSURANCE (.15% Estimate) (Final % TBD in October)	460,612.26	464,238.98	558,500.00	559,500.00	577,000.00	17,500.00	3.13%	see notes
22	MEAL ALLOWANCE	31,320.00	31,320.00	31,320.00	31,320.00	31,320.00	0.00	0.00%	
*23	WORKMEN'S COMP. INSURANCE (5-Yr. Bid 2016 thru 2020)	39,000.00	39,000.00	39,000.00	45,000.00	35,000.00	(10,000.00)	-22.22%	see notes
<b>24</b>	<b>PERSONNEL EXPENDITURES TOTAL</b>	<b>4,343,375.82</b>	<b>4,320,653.89</b>	<b>4,374,462.00</b>	<b>4,541,921.00</b>	<b>4,632,218.00</b>	<b>90,297.00</b>	<b>1.99%</b>	

Line Item	2014 ACTUAL EXPENDITURES	2015 ACTUAL EXPENDITURES	2015 BUDGET	2016 BUDGET	2017 PROPOSED BUDGET	DELTA	PERCENT INCREASE/ DECREASE
<b>25 OPERATIONAL EXPENDITURES:</b>							
*26 AMBULANCE MEDICAL SUPPLIES	42,511.87	55,260.34	40,000.00	45,000.00	50,000.00	5,000.00	11.11%
27 BUILDING SUPPLIES & MAINTENANCE	45,284.72	41,323.77	45,000.00	47,000.00	47,000.00	0.00	0.00%
28 CHEMICALS	1,855.20	1,522.00	1,500.00	2,000.00	2,000.00	0.00	0.00%
29 EMERGENCY CONTINGENCY	6,780.00	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
30 DUES/SUBSCRIPTIONS/RADIOS/MANUALS	5,515.19	6,626.29	7,500.00	6,500.00	6,500.00	0.00	0.00%
31 FIRE PREVENTION	2,011.93	2,997.07	2,000.00	3,000.00	3,000.00	0.00	0.00%
32 PUBLIC RELATIONS	4,191.12	6,921.52	10,000.00	9,000.00	9,000.00	0.00	0.00%
33 GAS & OIL	34,058.72	22,783.94	45,000.00	45,000.00	45,000.00	0.00	0.00%
34 INSURANCE - CASUALTY	38,367.56	37,306.54	40,000.00	40,000.00	42,000.00	2,000.00	5.00%
35 TOTALS	180,576.31	174,741.47	211,000.00	217,500.00	224,500.00	7,000.00	3.22%
<b>36 MISCELLANEOUS:</b>							
37 Legal Notices/Advertising	3,320.32	685.00	1,000.00	3,500.00	1,000.00	(2,500.00)	-71.43%
38 Safety Deposit Box	40.00	0.00	0.00	0.00	0.00	0.00	0.00%
39 License/Permits	1,157.61	5,544.92	2,000.00	1,500.00	6,000.00	4,500.00	300.00%
40 Other Expenses	161.61	0.00	200.00	200.00	200.00	0.00	0.00%
41 MISCELLANEOUS TOTAL	4,679.54	6,229.92	3,200.00	5,200.00	7,200.00	2,000.00	38.46%
<b>42 OFFICE EXPENSE:</b>							
OS, Furniture, Equip, Postage, Printing, Misc. Computers	32,457.22	29,645.98	26,600.00	34,000.00	37,000.00	3,000.00	8.82%
<b>43 PROFESSIONAL SERVICES:</b>							
44 Reverse Entries For A.P.	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
45 CPA	19,573.00	20,057.00	21,000.00	21,000.00	21,000.00	0.00	0.00%
46 Legal	12,099.46	8,523.72	7,000.00	12,000.00	12,000.00	0.00	0.00%
*47 IT Services	0.00	0.00	0.00	0.00	6,000.00	6,000.00	100.00%
48 Medical	5,362.00	7,581.75	5,000.00	7,000.00	7,000.00	0.00	0.00%
49 Medical Director - Dr. Malone	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00%
50 Professional Services Other	24,645.82	12,392.06	21,000.00	31,000.00	31,000.00	0.00	0.00%
51 PROFESSIONAL SERVICES TOTAL	76,680.28	63,554.53	69,000.00	86,000.00	92,000.00	6,000.00	6.98%
52 PUBLIC UTILITIES	45,312.23	47,946.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
53 RENT	10.00	10.00	10.00	10.00	10.00	0.00	0.00%
54 STATE CERTIFICATION FEES	5,629.80	5,252.17	5,100.00	6,000.00	6,000.00	0.00	0.00%
55 TRAINING	19,135.75	19,448.75	25,000.00	25,000.00	25,000.00	0.00	0.00%
56 UNIFORMS	16,544.98	16,867.51	15,000.00	20,000.00	25,000.00	5,000.00	25.00%
<b>57 MAINTENANCE EXPENDITURES:</b>							
58 MAINTENANCE OF VEHICLES	63,255.60	113,918.60	57,700.00	68,000.00	100,000.00	32,000.00	47.06%
59 MAINTENANCE OF EQUIP. & SUPPLIES	15,817.60	20,361.23	30,000.00	25,000.00	25,000.00	0.00	0.00%
60 MAINTENANCE CONTRACTS	16,839.91	13,009.38	7,300.00	7,300.00	10,000.00	2,700.00	36.99%
61 MAINTENANCE EXPENDITURES TOTAL	95,913.11	147,289.21	95,000.00	100,300.00	135,000.00	34,700.00	34.60%
<b>62 OPERATIONAL EXPENDITURE TOTAL</b>	<b>476,939.22</b>	<b>510,985.54</b>	<b>499,910.00</b>	<b>544,010.00</b>	<b>601,710.00</b>	<b>57,700.00</b>	<b>10.61%</b>

see notes

63	GRAND TOTAL	<u>\$4,843,449.18</u>	<u>\$4,878,809.35</u>	<u>\$4,937,372.00</u>	<u>\$5,153,931.00</u>	<u>\$5,298,928.00</u>	<u>144,997.00</u>	<u>2.81%</u>
64	CAPITAL REPLACEMENT FUND			<u>0.00</u>	<u>160,000.00</u>	<u>160,000.00</u>	<u>0.00</u>	<u>0.00%</u>
*65	COMPENSATION ABSENCE RESERVE FUND			<u>30,000.00</u>	<u>30,000.00</u>	<u>45,000.00</u>	<u>15,000.00</u>	<u>50.00%</u>
66	Total including Capital Replacement Fund and Compensation Absence Reserve Fund			<u>4,967,372.00</u>	<u>5,343,931.00</u>	<u>5,503,928.00</u>	<u>159,997.00</u>	<u>2.99%</u>

see notes

	2015 AUDITED EXPENDITURES	2015 BUDGET	PERCENT INCREASE/ DECREASE
--	---------------------------------	----------------	----------------------------------

### Capital Budget (Fund 2) 2017

67	VEHICLE REPLACEMENT	0.00	0.00	
68	MAJOR EQUIPMENT	0.00	0.00	
69	CAPITAL BUDGET TOTAL	0.00	0.00	0.00%

### CAPITAL BUDGET DETAIL

70	Fund Balance	655,628.82	818,433.19	
*71	Vehicle Expenditures	0.00	0.00	
72	Major Equipment Expenditures	0.00	0.00	
73	Sold Vehicles/Other Items	1,256.00	0.00	
74	Interest Income	1,548.37	0.00	
75	Additional Unbudgeted Contributions/Deposits	0.00	0.00	
76	BUDGETED CONTRIBUTIONS/DEPOSITS	160,000.00	160,000.00	

### Compensated Absence (Fund 3)

77	Compensated Absence Fund Balance	1,000.10	824.28	
78	Expenditures	0.00	0.00	
79	Interest Income	0.18	0.00	
80	Service Charge	176.00	0.00	
81	BUDGETED CONTRIBUTIONS/DEPOSITS	0.00	0.00	

### Facility Long Range Plan (Fund 4)

*82	Facility Fund Balance	0.00	0.00	see notes
83	Expenditures	0.00	0.00	
84	Interest Income	0.18	0.00	
85	Service Charge	0.00	0.00	
86	BUDGETED CONTRIBUTIONS/DEPOSITS	0.00	58,653.00	

**Notes:**

- \*2 Changed name from Contingency - Physical Plant to Contingency - Facility
- \*5 Communications/Computer Equipment line item has been moved to Office Expenses
- \*9 2.0% Projected salary increase for all positions -Cut \$75,0000 from Salary Line Item per VFD Board Members
- \*10 2.0% Projected deferred compensation benefit contribution
- \*11 Decreased \$12,000 - not using part-time employees
- \*15 US Dept of Labor Overtime Final Rule and FLSA regulations do not affect this fire department
- \*18 FICA - increase due to 2% salary increase and employees moving up in the grid
- \*20 TMRS - our rate for 2017 will be 8.47% (up from 6.83%)
- \*21 Hospitalization - 15% increase recommended by insurance consultant - we took the actuals for the first four months of 2016 and averaged that out over 12 months
- \*23 Workers Comp - decreased \$10,000 - received a five year bid for \$34,999 (2016 - 2020)
- \*26 Increase due to cost of ambulance supplies
- \*47 IT services line item has been added to the budget
- \*65 Compensation Absence Reserve Bund has been increased due to anticipation of future retirements
- \*71 Purchasing a 100 foot ladder truck as projected in the Capital Replacement Fund
- \*82 Added a Facility Fund (Fund 4) Deposit of Underage per 2015 Audit - \$58,653

**Unfunded liabilities as of 12/31/2015:**

2015 Benefit Time/Comp. Time Pay Out - \$190,441.13 (2014 - \$231,548.79)

2015 Frozen Sick Time Pay Out - \$78,662.45 (2014 - \$107,054.80)

2014 TMRS Unfunded Actuarial Accrued Liability (UAAL) - \$438,155 (2013 - \$651,085.00) ( 2012 - 696,8590) (2011 - \$840,595)

**VILLAGE FIRE DEPARTMENT**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
For the Year Ended December 31, 2015

	<u>General</u>	<u>Capital Replacement</u>	<u>Total Governmental Funds</u>
<b><u>Revenues</u></b>			
Participant assessments	\$ 4,937,372	\$ 160,000	\$ 5,097,372
Charges for fuel	162,878	-	162,878
Interest	253	1,548	1,801
Other	14	-	14
<b>Total Revenues</b>	<u>5,100,517</u>	<u>161,548</u>	<u>5,262,065</u>
<b><u>Expenditures</u></b>			
<b>Current:</b>			
Personnel	4,320,654	-	4,320,654
Operational	707,569	-	707,569
Capital outlay	13,641	-	13,641
<b>Total Expenditures</b>	<u>5,041,864</u>	<u>-</u>	<u>5,041,864</u>
<b>Excess of Revenues Over Expenditures</b>	58,653	161,548	220,201
<b><u>Other Financing Sources (Uses)</u></b>			
Sale of capital assets	-	1,256	1,256
<b>Total Other Financing Sources</b>	<u>-</u>	<u>1,256</u>	<u>1,256</u>
<b>Net Change in Fund Balances</b>	58,653	162,804	221,457
Beginning fund balances	193,936	655,629	849,565
Participant refunds	<u>(193,459)</u>	<u>-</u>	<u>(193,459)</u>
<b>Ending Fund Balances</b>	<u>\$ 59,130</u>	<u>\$ 818,433</u>	<u>\$ 877,563</u>

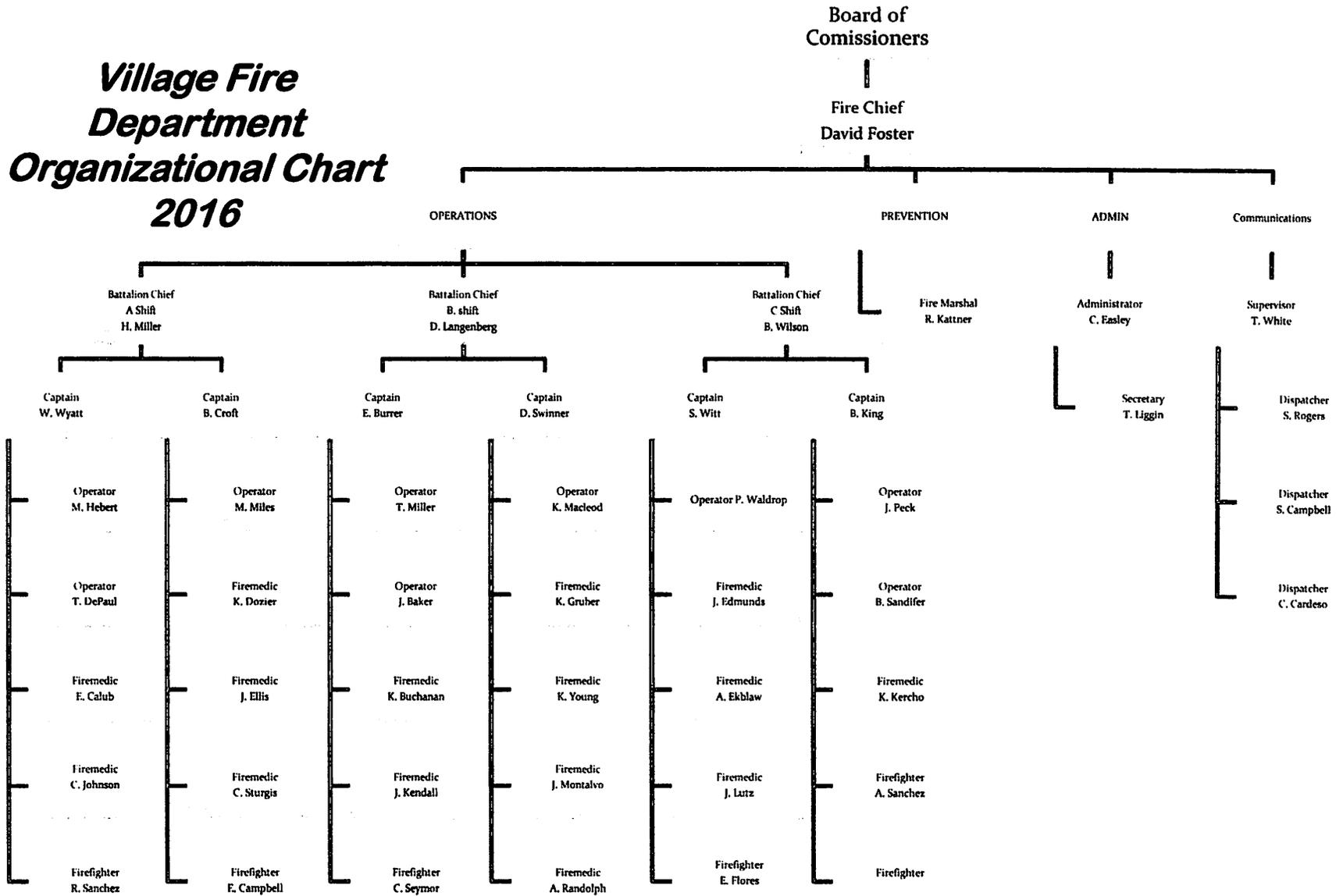
See Notes to Financial Statements.

Capital Replacement Fund For  
Projected Capital Projects  
June 15, 2016

Equipment	Life	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Ladder	15											
Pumper	20											
Reserve Pumper	20									1,100,000.00		
Battalion Chief's Vehicle	9											
Fire Chief's Vehicle	10											
Utility Vehicle	10		33,000.00									
Medic 1	9											
Medic 2	9											
Inspector's Vehicle	8		33,000.00			149,350.00						
Medic 3	9									35,000.00		
Major Equipment					10,417.69		18,540.00					
<b>Total Cash Outlay</b>												
		33,000.00	33,000.00	29,962.00	159,767.69	178,540.00	272,910.00	0.00	0.00	1,135,000.00	30,000.00	35,000.00
<b>Beginning Cash</b>												
		50,116.51	206,020.60	303,673.02	521,868.29	674,056.97	993,888.54	655,628.82	818,433.19	978,433.19	3,433.19	235,433.19
<b>Planned Budgeted Yearly Contrib</b>												
		175,000.00	107,000.00	0.00	160,000.00	160,000.00	160,000.00	0.00				
<b>Funds From Sale of Vehicles</b>												
		3,600.00	63,000.00	19,826.00	116,600.00	15,185.00	1,256.00					
<b>Disbursements</b>												
		25,432.00	18,167.00	29,962.00	154,703.12	18,539.94	355,964.83	0.00	0.00	1,135,000.00	30,000.00	35,000.00
<b>Add: Unbudgeted Contributions</b>												
<b>Interest on CD's (see note 1)</b>												
		2,736.09	719.42	894.27	1,390.68	1,771.51	1,560.11		\$1,548.37			
<b>Ending Cash</b>												
		\$206,020.60	\$303,673.02	\$521,868.29	\$674,056.97	\$993,888.54	\$655,628.82	\$818,433.19	\$978,433.19	\$3,433.19	\$235,433.19	\$361,933.19

Capital Replacement Fund For Projected Capital Projects June 15, 2016														
Equipment	Life	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Ladder	15													
Pumper	20								603,640.00					\$1,100,000.00
Reserve Pumper	20	520,000.00												
Battalion Chief's Vehicle	9													
Fire Chief's Vehicle	10													
Utility Vehicle	10													
Medic 1	9													
Medic 2	9													
Inspector's Vehicle	8													
Medic 3	8													
Major Equipment	9													
				179,000.00	188,000.00				36,500.00	30,000.00			30,000.00	\$214,000.00
<b>Total Cash Outlay</b>		520,000.00	0.00	179,000.00	188,000.00	53,000.00	0.00	0.00	642,140.00	30,000.00	0.00	0.00	30,000.00	1,314,000.00
Beginning Cash		361,933.19	56,933.19	221,933.19	219,933.19	196,933.19	310,933.19	480,933.19	650,933.19	178,793.19	368,793.19	588,793.19	813,793.19	1,008,793.19
Planned Budgeted Yearly Contrib		165,000.00	165,000.00	165,000.00	165,000.00	165,000.00	170,000.00	170,000.00	170,000.00	170,000.00	170,000.00	170,000.00	175,000.00	175,000.00
Funds From Sale of Vehicles														
Disbursements		50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Add: Unbudgeted Contributions		520,000.00	0.00	179,000.00	188,000.00	53,000.00	0.00	0.00	642,140.00	30,000.00	0.00	0.00	30,000.00	1,314,000.00
Inferred on CD's (see note 1)														
<b>Ending Cash</b>		<b>\$96,933.19</b>	<b>\$271,933.19</b>	<b>\$219,933.19</b>	<b>\$196,933.19</b>	<b>\$310,933.19</b>	<b>\$480,933.19</b>	<b>\$650,933.19</b>	<b>\$178,793.19</b>	<b>\$368,793.19</b>	<b>\$588,793.19</b>	<b>\$813,793.19</b>	<b>\$1,008,793.19</b>	<b>(\$80,206.81)</b>

# Village Fire Department Organizational Chart 2016



**VILLAGE FIRE DEPARTMENT  
2016/2017 BOARD OF COMMISSIONERS**

**COMMISSIONERS**

<b>Hilshire</b>	Ms. Shannon Whiting, Chair 1319 Pine Chase Grove Houston, Texas 77055	Cell: (713) 306-7547 Office: (713) 973-1779 Home: (713) 722-9947 <a href="mailto:sewhiting@92@gmail.com">sewhiting@92@gmail.com</a>
<b>Hedwig</b>	Council Member William Johnson, Vice Chair 6 Hunters Branch Hedwig Village, Texas 77024	Cell: (713) 542-7548 Home: (713) 973-1208 <a href="mailto:jonloc@msn.com">jonloc@msn.com</a>
<b>Bunker Hill</b>	Mr. Gerald A. Teel, Treasurer 974 Campbell Road #204 Houston, Texas 77024	Cell: (713) 254-6178 Office: (713) 467-5858 <a href="mailto:gteel@valbridge.com">gteel@valbridge.com</a>
<b>Piney Point</b>	Mr. Zebulun Nash, Secretary 11200 Wilding Lane Piney Point, Texas 77024-5308	Cell: (281) 312-9910 Home: (713) 984-2692 <a href="mailto:zebnash@sbcglobal.net">zebnash@sbcglobal.net</a>
<b>Spring Valley</b>	Council Member Allen Carpenter, Member 8611 Merlin Drive Houston, Texas 77055	Office: (713) 214-1196 Home: (713) 461-4897 <a href="mailto:acarpenter@springvalleytx.com">acarpenter@springvalleytx.com</a>
<b>Hunters Creek</b>	Council Member Jim Pappas, Member 510 Wellesley Drive Houston, Texas 77024	Cell: (713) 703-4409 Home: <a href="mailto:jspiro@flash.net">jspiro@flash.net</a>

**ALTERNATES**

<b>Hilshire</b>	Council Member Paul Maddock 8 Hilshire Oaks Ct. Houston, Texas 77055	Cell: (713) 984-1490 Home: Office: <a href="mailto:paul.maddock@hilshirevillagetexas.com">paul.maddock@hilshirevillagetexas.com</a>
<b>Hedwig</b>	Council Member Barry Putterman 1 Lochtyne Circle Hedwig Village, Texas 77024	Home: (713) 468-7079 Office: (713) 650-2704 <a href="mailto:bputterman@thecityofhedwigvillage.com">bputterman@thecityofhedwigvillage.com</a>
<b>Bunker Hill</b>	Mr. Bert Rosenbaum 202 Warrenton Houston, Texas 77024	Home: Cell: (713) 249-2080 Office: (713) 622-0800 <a href="mailto:brosenbaum@primecapcorp.com">brosenbaum@primecapcorp.com</a>
<b>Piney Point</b>	Council Member Brian Thompson 11401 Quail Hollow Lane Houston, Texas 77024	Cell: (832) 252-6425 Home: (713) 782-2344 <a href="mailto:brian@ppvccouncil.org">brian@ppvccouncil.org</a>
<b>Spring Valley</b>	Council Member Aaron Stai 8834 Merlin Drive Houston, Texas 77055	Cell: (713) 962-2122 Office: (713) 221-3917 Home: (281) 501-9205 <a href="mailto:astai@springvalleytx.com">astai@springvalleytx.com</a>
<b>Hunters Creek</b>	Mr. Jay B. Carlton 1 Cape Cod Lane Houston, Texas 77024	Cell: Office: (713) 827-7447 Home: <a href="mailto:jcarlton@sterlingstructures.com">jcarlton@sterlingstructures.com</a>
<b>Attorney</b>	Mr. J. Grady Randle 820 Gessner, Suite 1570 Houston, Texas 77024	Office: (281) 657-2000 <a href="mailto:grady@jgradyrandlepc.com">grady@jgradyrandlepc.com</a>



June 20, 2016

**VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED**

Board of Directors  
City of Spring Valley  
1025 Campbell Road  
Houston, TX 77055

RE: Annual Rate Adjustment Notification

Dear Board Members:

WCA Waste Corporation is proud to be your solid waste and recycling service provider. We are committed to providing you with the most professional and reliable service available. We hope you are pleased with our performance and we urge you to contact us at any time with any questions or concerns that you may have.

A component of our mutual contract allows for an annual rate adjustment on the anniversary date of the contract based on the most recently published CPI-U Series CUSR0000SEHG02. The CPI-U data rating for April 2016 was 437.676 versus 429.807 for April 2015, an increase of 2.4%. Effective **September 1, 2016** the current rate of \$19.26 will change to \$19.61, an increase of \$0.35 cents per month per residence. Effective **September 1, 2016** the current rate of \$61.89 will change to \$63.01, an increase of \$1.12 per month for commercial pickup.

It is WCA's goal to continue to provide you with high quality, trash-hauling services at a competitive rate. Should you have any questions or require additional information, please do not hesitate to contact me.

We appreciate the opportunity to include you as one of our valued customers and consider it our privilege to serve you!

Sincerely,

A handwritten signature in black ink, appearing to read "T. Royal", is written over a white background.

Trevor Royal  
Municipal Sales Manager



# Databases, Tables & Calculators by Subject

FONT SIZE:

Change Output Options: From:  To:

include graphs  include annual averages

[More Formatting Options](#)

Data extracted on: June 6, 2016 (9:21:03 AM)

## Consumer Price Index - All Urban Consumers

Series Id: CUSR0000SEHG02  
 Seasonally Adjusted  
 Area: U.S. city average  
 Item: Garbage and trash collection  
 Base Period: DECEMBER 1983=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2006	323.0	324.6	325.3	326.8	327.3	328.8	329.6	331.9	334.3	335.9	336.9	337.2		
2007	340.087	340.898	342.033	343.286	343.198	343.836	345.081	347.168	347.949	348.684	351.136	353.439		
2008	356.901	358.059	358.550	359.586	361.533	363.159	366.043	368.960	369.651	371.155	371.648	371.093		
2009	371.828	372.503	373.241	375.392	375.599	376.582	377.494	377.879	378.285	379.560	379.208	379.248		
2010	380.036	382.490	383.362	383.615	383.405	383.749	383.832	385.010	385.920	385.909	387.216	387.884		
2011	389.727	391.854	391.855	392.754	395.477	395.329	395.723	396.605	397.028	397.106	398.910	398.720		
2012	398.880	400.381	401.692	400.913	401.067	402.793	406.243	406.823	407.594	409.495	410.155	410.416		
2013	411.126	411.805	412.305	413.675	414.511	414.802	416.505	417.760	418.357	419.687	421.427	422.237		
2014	422.440	422.483	423.413	425.393	425.242	425.930	426.562	426.771	427.327	427.995	427.808	428.187		
2015	427.734	429.248	429.235	429.807	431.234	430.813	431.229	432.967	433.843	434.829	436.428	436.996		
2016	437.205	438.296	437.699	437.676										

Series Id: CUUR0000SEHG02  
 Not Seasonally Adjusted  
 Area: U.S. city average  
 Item: Garbage and trash collection  
 Base Period: DECEMBER 1983=100

Download: [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2006	323.0	324.6	325.3	326.8	327.3	328.8	329.6	331.9	334.3	335.9	336.9	337.2		
2007	340.087	340.898	342.033	343.286	343.198	343.836	345.081	347.168	347.949	348.684	351.136	353.439		
2008	356.901	358.059	358.550	359.586	361.533	363.159	366.043	368.960	369.651	371.155	371.648	371.093		
2009	371.828	372.503	373.241	375.392	375.599	376.582	377.494	377.879	378.285	379.560	379.208	379.248		
2010	380.036	382.490	383.362	383.615	383.405	383.749	383.832	385.010	385.920	385.909	387.216	387.884		
2011	389.727	391.854	391.855	392.754	395.477	395.329	395.723	396.605	397.028	397.106	398.910	398.720		
2012	398.880	400.381	401.692	400.913	401.067	402.793	406.243	406.823	407.594	409.495	410.155	410.416		
2013	411.126	411.805	412.305	413.675	414.511	414.802	416.505	417.760	418.357	419.687	421.427	422.237		
2014	422.440	422.483	423.413	425.393	425.242	425.930	426.562	426.771	427.327	427.995	427.808	428.187		
2015	427.734	429.248	429.235	429.807	431.234	430.813	431.229	432.967	433.843	434.829	436.428	436.996		
2016	437.205	438.296	437.699	437.676										

**TOOLS**

Areas at a Glance  
 Industries at a Glance

**CALCULATORS**

Inflation  
 Location Quotient

**HELP**

Help & Tutorials  
 FAQs

**INFO**

What's New  
 Careers @ BLS

**RESOURCES**

Inspector General (OIG)  
 Budget and Performance