



Notice is Hereby Given of a Regular Meeting of the City Council City of Spring Valley Village, Texas, 1025 Campbell Road, Spring Valley Village, Texas, in the Council Chambers, Tuesday, February 23, 2016, beginning at 6:00 p.m., For the Purpose of Considering and Acting upon the Following Items of Business:

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

2. INTRODUCTIONS

3. PROCLAMATIONS / ANNOUNCEMENTS

None

4. PUBLIC COMMENTS

5. PUBLIC HEARING

None

6. RECESS REGULAR CITY COUNCIL MEETING

6.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc.

7. RECONVENE MEETING OF CITY COUNCIL

8. RECEIPT OF REPORTS

8.1 Mayor Tom Ramsey

- City Hall / Police Department Ribbon Cutting
- Meeting with Harris County Subsidence District
- Meeting with Harris County District Attorney & Staff
- Assessment for Improvement of City Procedures
- Library Contribution

8.2 Council Member Allen Carpenter – Village Fire Department Commissioners Meeting

8.3 Council Member Marcus Vajdos – Planning & Zoning Commission Meeting

8.4 Council Member Trey Moeller – Civic Activities Board Meeting

8.5 Council Member Bo Bothe – Community & Connectivity Enhancement

- Phase I Park Improvements

8.5 Chief of Police Darrell Bond

8.6 Public Works Director Erik Tschanz

- Drainage Impacts
- Westview Sidewalk Project (Northside)

8.7 City Treasurer Michelle Yi

8.8 City Administrator Stephen Ashley

- Well Update
- City Hall / P.D. Schedule & Budget Update

9. **PRESENTATIONS / PERSONAL APPEARANCES**

9.1 Personal Appearance by Joshua Cummings, P.E., Service Area Director with CenterPoint Energy

10. **CONSENT AGENDA**

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

10.1 Meeting Minutes for City Council Meeting on January 26, 2016

10.2 Pay Estimate No. 7 for Reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive

10.3 Payment of Invoice No. 8592 from Alsay Incorporated for Well Rehabilitation

11. **AUTHORIZATIONS/RESOLUTIONS/ORDINANCES**

11.1 Proposed Ordinance Providing for the Erection of Three Stop Signs on Voss Road at the Intersections of Merlin Drive, Burkhart Road (North) and Green Valley Drive

12. **DISCUSSION ITEMS/ACTION ITEMS**

12.1 Discussion and Possible Action Regarding an Agreement between Creekside Villas and the City of Spring Valley Village for Water and Sewer Services

12.2 Discussion and Possible Action Regarding a Proposal by Binkley & Barfield, Inc. for Engineering Services in the Amount of \$35,816.00 for Lupton Court Paving and Utility Improvements Project; Authorizing City Administrator to Execute

12.3 Discussion and Possible Action Regarding Appointment of Additional Alternate Municipal Court Prosecutors

12.4 Discussion and Possible Action Regarding the Approval of the Amendment to the Spring Valley Legacy Fund, Inc. Bylaws

12.5 Discussion of Five-Year Capital Improvement Plan (CIP)

13. **EXECUTIVE SESSION**

None

14. **ADJOURNMENT**

Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

The City Council reserves the right to convene in executive session from time to time as deemed necessary during this meeting to discuss any of the matters listed in the agenda, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations

about Real Property), 551.073 (Deliberations about Gifts & Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices) or 551.087 (Deliberations Regarding Economic Development Negotiations).

I certify that a copy of the February 23, 2016 agenda of items to be considered by City Council was posted on or before the 19th day of February, 2016 at 3:00 p.m. pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code.

Attest: 
Roxanne Benitez, TRMC, CCC II
City Secretary

In compliance with the Americans with Disabilities Act, this facility is wheelchair accessible and accessible parking spaces are available. To better serve attendees, requests for accommodations or interpretive services should be made 48 hours prior to this meeting. Please contact the City Secretary's office at 713-465-8308, Fax 713-461-7969, or Email secretary@springvalleytx.com for further information.



Memorandum

To: Mayor Tom Ramsey
From: Erik Tschanz, Public Works Director
Date: February 19, 2016
Subject: Public Works Updates

1. Westview Sidewalk Improvements Update:
2. Lanell Lane, Cedardale Dr. & Cedarbrook Dr. Reconstruction Project Update:
3. Spring Oaks West / East Reconstruction Project Update:
4. Street Stripping Update:
5. Bingle Road Drainage Update:
6. Lonestar, Loesser, Traweek / Decorative Street Light Update:
7. Fire Hydrant Re-Painting Update:

Misc. Items from January City Council Meeting:

Monthly water pumpage versus water sold report for month of January included in packet.

SERVICE CATEGORY: WA - WATER

MONTH RANGE: 1/2016 THRU 1/2016

BOOKS: All

1/2016	USAGE	METERS	USAGE BREAKDOWN	ACCOUNTS	AVERAGE
PUMPED	14,487,000		0-0	523	0
FLUSHED	126,000		1-9,999,999,999	1,678	7,762
USED	13,016,000	2,201	TOTAL	2,201	5,918
UNBILLED	10,000	1			
LOSS	1,345,000				
LOSS PERCENTAGE	9.28 %				

1 MONTH TOTALS

TOTAL PUMPED	14,487,000	AVERAGE PUMPED	14,487,000
TOTAL SOLD	13,016,000	AVERAGE SOLD	13,016,000
TOTAL FLUSHED	126,000	AVERAGE FLUSHED	126,000
TOTAL LOSS	1,345,000	AVERAGE LOSS	1,345,000
LOSS PERCENTAGE	9.28 %	AVERAGE LOSS PERCENTAGE	9.28 %
TOTAL UNBILLED	10,000	AVERAGE UNBILLED	10,000

SERVICE CATEGORY: WA - WATER

MONTH RANGE: 1/2016 THRU 1/2016

BOOKS: All

ACCOUNT	TOTAL CONSUMPTION
01-019300	10,000

SELECTION CRITERIA

REPORT OPTIONS

SERVICE CATEGORY: WA - WATER
DATE RANGE FROM: 01/2016 THROUGH 01/2016
BOOKS: All
PRINT DETAIL FOR UNBILLED CONSUMPTION: YES

CONSUMPTION RANGES

1 - 9999999999

** END OF REPORT **

**City Of Spring Valley
Monthly Tax Office Report
January 31, 2016**

Prepared by: Laurie Payton, Tax Assessor/Collector

A. Current Taxable Value 979,255,909

B. Summary Status of Tax Levy and Current Receivable Balance:

			Current 2015 Tax Year	Delinquent 2014 & Prior Tax Years	Total
Original Levy	0.45	\$	4,048,129.57	\$ -	\$ 4,048,129.57
Carryover Balance			-	127,866.95	127,866.95
Adjustments			359,338.81	(15,216.08)	344,122.73
Adjusted Levy			<u>4,407,468.38</u>	<u>112,650.87</u>	<u>4,520,119.25</u>
Less Collections Y-T-D			<u>3,730,538.07</u>	<u>91,173.17</u>	<u>3,821,711.24</u>
Receivable Balance		\$	<u><u>676,930.31</u></u>	<u><u>21,477.70</u></u>	<u><u>698,408.01</u></u>

C. COLLECTION RECAP:

			Current 2015 Tax Year	Delinquent 2014 & Prior Tax Years	Total
Current Month:					
Base Tax		\$	1,441,189.17	\$ (2,701.68)	\$ 1,438,487.49
Penalty & Interest			-	3.37	3.37
Attorney Fees			-	-	-
Other			-	(21,456.32)	(21,456.32)
Total Collections		\$	<u><u>1,441,189.17</u></u>	<u><u>(24,154.63)</u></u>	<u><u>1,417,034.54</u></u>

			Current 2015 Tax Year	Delinquent 2014 & Prior Tax Years	Total
Year-To-Date:					
Base Tax:		\$	3,730,538.07	\$ 91,173.17	\$ 3,821,711.24
Penalty & Interest			-	1,557.23	1,557.23
Attorney Fees			-	1,123.48	1,123.48
Other			-	-	-
Total Collections		\$	<u><u>3,730,538.07</u></u>	<u><u>93,853.88</u></u>	<u><u>3,824,391.95</u></u>

Percent of Adjusted Levy			<u><u>84.64%</u></u>		<u><u>86.77%</u></u>
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MONTHLY TAX OFFICE REPORT

January 31, 2016

Tax A/R Summary by Year

YEAR	BEGINNING BALANCE AS OF 9/30/15	ADJUSTMENTS	COLLECTIONS	RECEIVABLE BALANCE AS OF 1/31/16
2014	\$ 111,524.60	\$ (9,093.51)	\$ 95,677.01	\$ 6,754.08
13	4,053.49	(6,065.79)	(4,503.84)	2,491.54
12	2,262.05	(8.07)	-	2,253.98
11	2,115.72	(8.07)	-	2,107.65
10	1,771.27	(8.07)	-	1,763.20
09	2,376.00	(8.07)	-	2,367.93
08	1,505.18	(8.21)	-	1,496.97
07	441.03	(8.45)	-	432.58
06	406.36	(7.84)	-	398.52
05	480.18	-	-	480.18
04	306.68	-	-	306.68
03	354.26	-	-	354.26
00	81.69	-	-	81.69
1999	188.44	-	-	188.44
	<u>\$ 127,866.95</u>	<u>\$ (15,216.08)</u>	<u>\$ 91,173.17</u>	<u>\$ 21,477.70</u>

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
OTHER TAXES	1,493,202	228.00	171,438.29	0.00	1,321,763.71	11.48
PROPERTY TAXES	3,460,260	1,481,967.30	2,518,715.64	0.00	941,544.36	72.79
FEES & CHARGES	225,150	18,812.00	79,478.19	0.00	145,671.81	35.30
MUNICIPAL COURT	510,700	36,387.24	165,557.71	0.00	345,142.29	32.42
MISC REVENUE	133,200	4,389.73	21,928.46	0.00	111,271.54	16.46
INTER-FUND TRANSFER	57,000	0.00	0.00	0.00	57,000.00	0.00
OTHER AGENCIES	935,648	33,159.58	309,989.39	0.00	625,658.61	33.13
TOTAL REVENUE	6,815,160	1,574,943.85	3,267,107.68	0.00	3,548,052.32	47.94
EXPENSE SUMMARY						
COUNCIL	7,400	120.00	400.00	0.00	7,000.00	5.41
ADMINISTRATION	2,497,437	56,106.95	312,397.98	10,000.00	2,175,039.02	12.91
FIRE DEPARTMENT	861,523	180,914.33	353,481.62	0.00	508,041.38	41.03
MUNICIPAL COURT	297,411	15,357.73	80,260.20	0.00	217,150.80	26.99
PARK	70,640	7,754.54	42,823.96	0.00	27,816.04	60.62
POLICE DEPARTMENT	2,715,891	154,228.45	788,900.08	1,573.40	1,925,417.52	29.11
STREET	431,263	11,935.68	54,799.45	0.00	376,463.55	12.71
TOTAL EXPENSES	6,881,565	426,417.68	1,633,063.29	11,573.40	5,236,928.31	23.90
REVENUE OVER/(UNDER) EXPENSES	(66,405)	1,148,526.17	1,634,044.39	(11,573.40)	(1,688,875.99)	2,443.30-
BEGINNING FUND BALANCE	3,224,024		3,224,023.72			
PROJECTED ENDING FUND BALANCE	3,157,619		4,858,068.11			

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER TAXES						
10-01-5010 SALES TAX	1,168,000	0.00	106,650.50	0.00	1,061,349.50	9.13
10-01-5012 FRANCHISE FEES-ELECTRIC	179,602	0.00	59,867.48	0.00	119,734.52	33.33
10-01-5013 FRANCHISE FEES-GAS	30,000	0.00	3,802.97	0.00	26,197.03	12.68
10-01-5014 FRANCHISE FEES-TELEPHONE	78,000	228.00	228.00	0.00	77,772.00	0.29
10-01-5015 FRANCHISE FEES-CABLE TV	36,000	0.00	0.00	0.00	36,000.00	0.00
10-01-5016 FRANCHISE TAX-MIXED BEVERAGE	1,600	0.00	889.34	0.00	710.66	55.58
TOTAL OTHER TAXES	1,493,202	228.00	171,438.29	0.00	1,321,763.71	11.48
PROPERTY TAXES						
10-01-5100 AD VALOREM-CURRENT YEAR	3,435,260	1,459,979.26	2,411,399.89	0.00	1,023,860.11	70.20
10-01-5102 AD VALOREM-PRIOR YEARS	15,000	21,988.04	105,230.62	0.00	(90,230.62)	701.54
10-01-5103 AD VALOREM-PENALTY & INTERES	10,000	0.00	2,085.13	0.00	7,914.87	20.85
TOTAL PROPERTY TAXES	3,460,260	1,481,967.30	2,518,715.64	0.00	941,544.36	72.79
FEES & CHARGES						
10-01-5201 OTHER INCOME-BLDG PERMITS/IN	225,000	18,787.00	79,348.19	0.00	145,651.81	35.27
10-01-5202 OTHER INCOME-PERMITS	150	25.00	130.00	0.00	20.00	86.67
TOTAL FEES & CHARGES	225,150	18,812.00	79,478.19	0.00	145,671.81	35.30
MUNICIPAL COURT						
10-01-5310 MUNICIPAL COURT-COURT FINES	408,000	28,429.17	128,286.43	0.00	279,713.57	31.44
10-01-5311 MUNICIPAL COURT-WARRANT FEES	50,000	3,447.64	16,455.56	0.00	33,544.44	32.91
10-01-5312 MUNICIPAL COURT-ARREST FEES	20,000	1,091.69	4,855.20	0.00	15,144.80	24.28
10-01-5313 MUNICIPAL COURT-ADMINISTRATI	20,000	390.00	2,330.00	0.00	17,670.00	11.65
10-01-5314 MUNICIPAL COURT-OFFICER FEES	1,200	89.24	408.32	0.00	791.68	34.03
10-01-5316 MUNICIPAL COURT-JUDICIAL FEE	0	130.35	568.27	0.00	(568.27)	0.00
10-01-5317 MUNICIPAL COURT-TRAFFIC FEES	7,000	448.74	1,920.94	0.00	5,079.06	27.44
10-01-5318 MUNICIPAL COURT-CHILD SAFETY	0	53.66	141.67	0.00	(141.67)	0.00
10-01-5319 MUNICIPAL COURT-TIME PAYMENT	0	496.48	2,297.90	0.00	(2,297.90)	0.00
10-01-5320 MUNICIPAL COURT-TIME PAYMENT	2,500	124.07	574.45	0.00	1,925.55	22.98
10-01-5322 MUNICIPAL COURT-SECURITY FEE	0	645.67	2,981.77	0.00	(2,981.77)	0.00
10-01-5323 MUNICIPAL COURT-TECHNOLOGY F	0	893.99	4,016.39	0.00	(4,016.39)	0.00
10-01-5324 MUNICIPAL COURT-OMNI FEE	2,000	146.54	720.81	0.00	1,279.19	36.04
TOTAL MUNICIPAL COURT	510,700	36,387.24	165,557.71	0.00	345,142.29	32.42
MISC REVENUE						
10-01-5401 CHILD SAFETY REVENUE	4,200	390.21	1,484.98	0.00	2,715.02	35.36
10-01-5405 MISCELLANEOUS CONTRIBUTIONS	0	0.00	350.00	0.00	(350.00)	0.00
10-01-5406 INTEREST INCOME	10,000	0.00	1,055.62	0.00	8,944.38	10.56
10-01-5408 OTHER INCOME-MISCELLANEOUS	105,000	2,640.23	9,775.73	0.00	95,224.27	9.31
10-01-5413 CREDIT CARD FEES	14,000	1,359.29	4,942.13	0.00	9,057.87	35.30
10-01-5414 SALE OF CAPITAL ASSETS	0	0.00	4,320.00	0.00	(4,320.00)	0.00
TOTAL MISC REVENUE	133,200	4,389.73	21,928.46	0.00	111,271.54	16.46
INTER-FUND TRANSFER						
10-01-5701 TRANSFERS IN CITY HALL RESER	7,000	0.00	0.00	0.00	7,000.00	0.00
10-01-5720 TRANSFERS IN UTILITY FUND	50,000	0.00	0.00	0.00	50,000.00	0.00
TOTAL INTER-FUND TRANSFER	57,000	0.00	0.00	0.00	57,000.00	0.00

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FINANCE						
OTHER AGENCIES						
10-01-5900 METRO-REVENUE ALLOCATION	540,000	0.00	210,510.65	0.00	329,489.35	38.98
10-01-5901 HILSHIRE VILLAGE POLICE CONT	395,648	33,159.58	99,478.74	0.00	296,169.26	25.14
TOTAL OTHER AGENCIES	935,648	33,159.58	309,989.39	0.00	625,658.61	33.13
TOTAL REVENUE	6,815,160	1,574,943.85	3,267,107.68	0.00	3,548,052.32	47.94

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COUNCIL =====						
SUPPLIES						
10-05-4526 MAYOR & COUNCIL - GENERAL EX	2,400	120.00	400.00	0.00	2,000.00	16.67
TOTAL SUPPLIES	2,400	120.00	400.00	0.00	2,000.00	16.67
SERVICES						
10-05-5027 MAYOR & COUNCIL - CONF & TRA	1,100	0.00	0.00	0.00	1,100.00	0.00
TOTAL SERVICES	1,100	0.00	0.00	0.00	1,100.00	0.00
EXP CATG 56-59						
10-05-5610 MAYOR & COUNCIL - ALLOWANCE	3,900	0.00	0.00	0.00	3,900.00	0.00
TOTAL EXP CATG 56-59	3,900	0.00	0.00	0.00	3,900.00	0.00
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TOTAL COUNCIL	7,400	120.00	400.00	0.00	7,000.00	5.41
ADMINISTRATION =====						
SALARY AND BENEFITS						
10-10-4010 SALARIES EXEMPT REGULAR	279,355	21,587.84	88,478.01	0.00	190,876.99	31.67
10-10-4011 SALARIES NON EXEMPT REGULAR	63,884	4,914.08	20,172.73	0.00	43,711.27	31.58
10-10-4012 SALARIES TEMPORARY/SEASONAL	1,920	0.00	0.00	0.00	1,920.00	0.00
10-10-4014 LONGEVITY	1,169	98.40	343.44	0.00	825.56	29.38
10-10-4015 CERTIFICATION PAY	7,080	490.00	1,704.00	0.00	5,376.00	24.07
10-10-4016 457-PLAN	7,067	0.00	0.00	0.00	7,067.00	0.00
10-10-4020 MGR CAR ALLOWANCE	2,700	225.00	810.00	0.00	1,890.00	30.00
10-10-4021 MGR PHONE ALLOWANCE	300	25.00	90.00	0.00	210.00	30.00
10-10-4030 SALARIES OVERTIME	1,500	0.00	0.00	0.00	1,500.00	0.00
10-10-4100 EMPLOYEE BEN-HEALTH INSURANC	59,627	6,031.04	22,929.01	0.00	36,697.99	38.45
10-10-4110 EMPLOYEE BEN-T.M.R.S.	22,864	1,719.74	8,197.66	0.00	14,666.34	35.85
10-10-4120 EMPLOYEE BEN-FICA/MEDICADE T	5,346	386.48	1,734.46	0.00	3,611.54	32.44
10-10-4130 EMPLOYEE BEN-WORKERS COMP	1,096	426.75	1,374.57	0.00	278.57	125.42
10-10-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	1,351	0.00	0.00	0.00	1,351.00	0.00
TOTAL SALARY AND BENEFITS	455,259	35,904.33	145,833.88	0.00	309,425.12	32.03
SUPPLIES						
10-10-4505 AUTO EXPENSES-GASOLINE	1,500	33.50	132.62	0.00	1,367.38	8.84
10-10-4520 DUES & SUBSCRIPTIONS	9,000	1,274.18	4,053.13	0.00	4,946.87	45.03
10-10-4521 PRINTING COSTS	10,000	663.21	3,359.93	0.00	6,640.07	33.60
10-10-4525 OFFICE SUPPLIES	8,500	60.97	736.32	0.00	7,763.68	8.66
10-10-4526 GENERAL EXPENSES	11,000	1,675.85	3,800.96	0.00	7,199.04	34.55
10-10-4527 POSTAGE	10,000	335.10	887.97	0.00	9,112.03	8.88
10-10-4528 TOOLS, EQUIPMENTS	800	0.00	34.97	0.00	765.03	4.37
TOTAL SUPPLIES	50,800	4,042.81	13,005.90	0.00	37,794.10	25.60

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MAINTENANCE						
10-10-4600 AUTO EXPENSES-MAINTENCE & RE	1,500	0.00	605.25	0.00	894.75	40.35
10-10-4601 MACHINERY & EQUIP - MAINTENA	5,000	0.00	0.00	0.00	5,000.00	0.00
10-10-4602 CITY HALL BUILDING MAINTENAN	19,200	92.98	1,055.53	0.00	18,144.47	5.50
10-10-4603 CITY HALL JANITORIAL & CLEAN	21,264	1,455.30	6,292.76	0.00	14,971.24	29.59
10-10-4604 COMPUTER COST-HARDWARE	2,500	0.00	176.41	0.00	2,323.59	7.06
10-10-4605 COMPUTER COST-SOFTWARE	19,954	40.00	6,285.00	0.00	13,669.00	31.50
10-10-4606 OFFICE EQUIP	3,000	0.00	464.97	0.00	2,535.03	15.50
TOTAL MAINTENANCE	72,418	1,588.28	14,879.92	0.00	57,538.08	20.55
SERVICES						
10-10-5027 TRAVEL & TUITION	11,000	39.78	1,536.25	0.00	9,463.75	13.97
10-10-5031 EMPLOYEE MEDICAL TESTING & T	500	0.00	0.00	0.00	500.00	0.00
10-10-5032 RECRUITING BONUS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SERVICES	12,500	39.78	1,536.25	0.00	10,963.75	12.29
PROFESSIONAL SERVICES						
10-10-5500 CONTRACT LABOR	84,000	2,090.00	4,350.00	0.00	79,650.00	5.18
10-10-5502 PROFESSIONAL FEES-AUDIT	11,500	0.00	0.00	0.00	11,500.00	0.00
10-10-5503 PROFESSIONAL FEES-LEGAL	82,000	4,126.00	20,997.00	0.00	61,003.00	25.61
10-10-5504 TAX ASSESSING & COLLECTING	42,700	0.00	8,759.00	0.00	33,941.00	20.51
10-10-5506 PROFESSIONAL FEES-ENGINEERIN	20,000	0.00	498.25	0.00	19,501.75	2.49
10-10-5507 PROFESS. FEES - MISC	35,000	0.00	0.00	0.00	35,000.00	0.00
10-10-5509 PROFESSIONAL FEES-CONSULTANT	19,500	6,993.00	6,993.00	10,000.00	2,507.00	87.14
TOTAL PROFESSIONAL SERVICES	294,700	13,209.00	41,597.25	10,000.00	243,102.75	17.51
EXP CATG 56-59						
10-10-5600 COMPUTER SERVICE & MAINTENAN	18,000	799.00	3,097.00	0.00	14,903.00	17.21
10-10-5625 UTILITIES-STREET & TRAFFIC L	110,880	0.00	17,611.66	0.00	93,268.34	15.88
10-10-5627 UTILITIES CITY HALL-ELECTRIC/	33,600	33.79	5,648.19	0.00	27,951.81	16.81
10-10-5630 UTILITIES-COMMUNICATIONS	8,000	489.96	1,801.48	0.00	6,198.52	22.52
TOTAL EXP CATG 56-59	170,480	1,322.75	28,158.33	0.00	142,321.67	16.52
OTHER SERVICES						
10-10-6000 INSURANCE-LIABILITY	26,620	0.00	21,038.00	0.00	5,582.00	79.03
10-10-6001 INSURANCE-PROPERTY	8,008	0.00	6,761.10	0.00	1,246.90	84.43
10-10-6002 INSURANCE-SURETY BONDS	1,050	0.00	0.00	0.00	1,050.00	0.00
10-10-6003 INSURANCE-VEHICLE	23,076	0.00	22,255.66	0.00	820.34	96.45
10-10-6010 COMMUNITY CONTRIBUTIONS	1,500	0.00	0.00	0.00	1,500.00	0.00
10-10-6011 LEGAL NOTICES	10,000	0.00	1,911.00	0.00	8,089.00	19.11
10-10-6018 ELECTION EXPENSE	11,000	0.00	0.00	0.00	11,000.00	0.00
10-10-6228 ECONOMIC INCENTIVE PAYMENTS	91,000	0.00	15,420.69	0.00	75,579.31	16.95
TOTAL OTHER SERVICES	172,254	0.00	67,386.45	0.00	104,867.55	39.12
DEBT SERVICES						
CAPITAL OUTLAY						
10-10-7002 CAPITAL-MATERIALS & EQUIPMEN	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL CAPITAL OUTLAY	7,000	0.00	0.00	0.00	7,000.00	0.00

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
10-10-9000 TRANSFERS OUT	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
10-10-9100 G&A-RESERVE FOR CAPITAL	12,026	0.00	0.00	0.00	12,026.00	0.00
TOTAL INTERFUND-ACTIVITY	1,262,026	0.00	0.00	0.00	1,262,026.00	0.00
TOTAL ADMINISTRATION	2,497,437	56,106.95	312,397.98	10,000.00	2,175,039.02	12.91
DEPT 15 =====						
DEBT SERVICES						
FIRE DEPARTMENT =====						
EXP CATG 56-59						
10-20-5628 FIRE DEPARTMENT CONTRIBUTION	860,042	180,914.33	353,481.62	0.00	506,560.38	41.10
TOTAL EXP CATG 56-59	860,042	180,914.33	353,481.62	0.00	506,560.38	41.10
CAPITAL OUTLAY						
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
10-20-9100 FIRE DEPARTMENT - RESERVE FO	1,481	0.00	0.00	0.00	1,481.00	0.00
TOTAL INTERFUND-ACTIVITY	1,481	0.00	0.00	0.00	1,481.00	0.00
TOTAL FIRE DEPARTMENT	861,523	180,914.33	353,481.62	0.00	508,041.38	41.03
MUNICIPAL COURT =====						
SALARY AND BENEFITS						
10-30-4011 SALARIES NON EXEMPT REGULAR	89,482	7,158.20	29,900.02	0.00	59,581.98	33.41
10-30-4012 SALARIES TEMPORARY/SEASONAL	1,040	0.00	0.00	0.00	1,040.00	0.00
10-30-4014 LONGEVITY	720	60.00	216.00	0.00	504.00	30.00
10-30-4015 CERTIFICATION PAY	1,890	157.50	567.00	0.00	1,323.00	30.00
10-30-4016 457-PLAN	1,843	0.00	0.00	0.00	1,843.00	0.00
10-30-4030 SALARIES OVERTIME	1,700	0.00	0.00	0.00	1,700.00	0.00
10-30-4100 EMPLOYEE BEN-HEALTH INSURANC	18,552	1,406.55	5,385.71	0.00	13,166.29	29.03
10-30-4110 EMPLOYEE BEN-T.M.R.S.	6,024	446.62	2,129.49	0.00	3,894.51	35.35
10-30-4120 EMPLOYEE BEN-FICA/MEDICARE T	1,453	121.65	605.38	0.00	847.62	41.66
10-30-4130 EMPLOYEE BEN-WORKERS COMP	314	170.70	424.23	0.00 (110.23)	135.11
10-30-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	572	0.00	1.09	0.00	570.91	0.19
TOTAL SALARY AND BENEFITS	123,590	9,521.22	39,228.92	0.00	84,361.08	31.74

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SUPPLIES						
10-30-4506 GENERAL EXPENSE ALLOWANCE	3,600	300.00	900.00	0.00	2,700.00	25.00
10-30-4520 DUES & SUBSCRIPTIONS	100	0.00	0.00	0.00	100.00	0.00
10-30-4521 PRINTING COSTS	2,500	0.00	167.25	0.00	2,332.75	6.69
10-30-4525 OFFICE SUPPLIES	1,171	0.00	12.98	0.00	1,158.02	1.11
10-30-4526 GENERAL EXPENSE	1,000	0.00	50.00	0.00	950.00	5.00
TOTAL SUPPLIES	8,371	300.00	1,130.23	0.00	7,240.77	13.50
MAINTENANCE						
10-30-4606 OFFICE EQUIP. MAINT. & REPAIR	750	0.00	0.00	0.00	750.00	0.00
TOTAL MAINTENANCE	750	0.00	0.00	0.00	750.00	0.00
SERVICES						
10-30-5002 PRISONER HOUSING	8,000	0.00	0.00	0.00	8,000.00	0.00
10-30-5005 MUNICIPAL COURT FEES-BAILIFF	0	0.00	256.85	0.00 (256.85)	0.00
10-30-5027 MUNICIPAL COURT-TRAINING	6,500	0.00	633.99	0.00	5,866.01	9.75
10-30-5031 EMPLOYEE MEDICAL TESTING & T	200	0.00	0.00	0.00	200.00	0.00
TOTAL SERVICES	14,700	0.00	890.84	0.00	13,809.16	6.06
PROFESSIONAL SERVICES						
EXP CATG 56-59						
10-30-5600 COMPUTER SERVICE & REPAIRS	9,000	700.00	3,403.91	0.00	5,596.09	37.82
10-30-5610 MUNICIPAL COURT FEES-JUDGE	48,000	1,650.00	7,700.00	0.00	40,300.00	16.04
10-30-5611 MUNICIPAL COURT FEES-PROSEC	48,000	2,300.00	9,150.00	0.00	38,850.00	19.06
10-30-5614 MUNICIPAL COURT FEES-WARRANT	10,000	90.17	242.51	0.00	9,757.49	2.43
10-30-5615 MUNICIPAL COURT-SECURITY FEE	0	0.00	250.00	0.00 (250.00)	0.00
10-30-5617 MUNICIPAL COURT-TECHNOLOGY F	0	0.00	13,593.35	0.00 (13,593.35)	0.00
10-30-5618 MUNICIPAL COURT INTERPRETER	22,000	750.00	3,150.00	0.00	18,850.00	14.32
TOTAL EXP CATG 56-59	137,000	5,490.17	37,489.77	0.00	99,510.23	27.36
OTHER SERVICES						
10-30-6012 CREDIT CARD FEES	13,000	46.34	1,520.44	0.00	11,479.56	11.70
TOTAL OTHER SERVICES	13,000	46.34	1,520.44	0.00	11,479.56	11.70
CAPITAL OUTLAY						
TOTAL MUNICIPAL COURT	297,411	15,357.73	80,260.20	0.00	217,150.80	26.99
PARK						
====						
SUPPLIES						
10-35-4510 PARK-COMMUNITY EVENTS	0	0.00	200.00	0.00 (200.00)	0.00
10-35-4511 EVENT - MOVIE NIGHTS	2,300	0.00	200.00	0.00	2,100.00	8.70
10-35-4512 EVENT - CHILI COOKOFF	500	200.00	200.00	0.00	300.00	40.00
10-35-4513 EVENT - FALL FESTIVAL	8,000	0.00	7,241.87	0.00	758.13	90.52
10-35-4514 EVENT - SNOW DAYS	6,000	0.00	5,200.00	0.00	800.00	86.67

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-35-4515 EVENT - WINTER LIGHTS	0	0.00	460.05	0.00 (460.05)	0.00
10-35-4526 GENERAL EXPENSES-ELECTRIC	2,500	0.00	325.42	0.00	2,174.58	13.02
TOTAL SUPPLIES	19,300	200.00	13,827.34	0.00	5,472.66	71.64
MAINTENANCE						
10-35-4611 PARK MAINTENANCE-MATERIALS	5,000	754.54	1,796.62	0.00	3,203.38	35.93
10-35-4612 GREENSPACE ENHANCEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL MAINTENANCE	10,000	754.54	1,796.62	0.00	8,203.38	17.97
PROFESSIONAL SERVICES						
10-35-5511 MOWING & LANDSCAPING	41,340	6,800.00	27,200.00	0.00	14,140.00	65.80
TOTAL PROFESSIONAL SERVICES	41,340	6,800.00	27,200.00	0.00	14,140.00	65.80
CAPITAL OUTLAY						
TOTAL PARK	70,640	7,754.54	42,823.96	0.00	27,816.04	60.62
POLICE DEPARTMENT						
=====						
SALARY AND BENEFITS						
10-40-4010 SALARIES EXEMPT REGULAR	112,070	0.00	49,926.10	0.00	62,143.90	44.55
10-40-4011 SALARIES NON EXEMPT REGULAR	1,414,210	112,091.56	453,297.85	0.00	960,912.15	32.05
10-40-4012 SALARIES TEMPORARY/SEASONAL	14,867	0.00	0.00	0.00	14,867.00	0.00
10-40-4014 LONGEVITY	10,128	646.00	2,393.60	0.00	7,734.40	23.63
10-40-4015 CERTIFICATION PAY	20,460	1,505.00	5,508.00	0.00	14,952.00	26.92
10-40-4016 457-PLAN	30,526	0.00	0.00	0.00	30,526.00	0.00
10-40-4022 UNIFORM ALLOWANCE	1,600	66.66	246.64	0.00	1,353.36	15.42
10-40-4030 SALARIES OVERTIME	120,000	4,410.72	32,838.82	0.00	87,161.18	27.37
10-40-4100 EMPLOYEE BEN-HEALTH INSURANC	303,536	18,272.17	79,969.91	0.00	223,566.09	26.35
10-40-4110 EMPLOYEE BEN-T.M.R.S.	107,800	7,467.50	40,127.37	0.00	67,672.63	37.22
10-40-4120 EMPLOYEE BEN-FICA/MEDICARE T	24,956	1,625.49	7,523.47	0.00	17,432.53	30.15
10-40-4130 EMPLOYEE BEN-WORKERS COMP	29,589	1,877.75	31,303.11	0.00 (1,714.11)	105.79
10-40-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	6,480	0.00	22.27	0.00	6,457.73	0.34
TOTAL SALARY AND BENEFITS	2,196,222	147,962.85	703,157.14	0.00	1,493,064.86	32.02
EXP CATG 42-44						
SUPPLIES						
10-40-4505 AUTO EXPENSES-GASOLINE	68,000	2,730.14	8,472.72	0.00	59,527.28	12.46
10-40-4508 PD-CRIME CONTROL SUPPLIES	12,500	285.00	1,480.46	0.00	11,019.54	11.84
10-40-4511 PD-UNIFORMS	9,500 (1,189.40) (174.46)	1,573.40	8,101.06	14.73
10-40-4520 DUES & SUBSCRIPTIONS	1,000	0.00	359.00	0.00	641.00	35.90
10-40-4521 PRINTING COSTS	3,000	0.00	449.40	0.00	2,550.60	14.98
10-40-4524 DISASTER EXPENSES	1,500	0.00	0.00	0.00	1,500.00	0.00
10-40-4525 OFFICE SUPPLIES	8,000	139.41	1,683.21	0.00	6,316.79	21.04
10-40-4526 GENERAL EXPENSES	4,500	60.52	2,416.28	0.00	2,083.72	53.70
TOTAL SUPPLIES	108,000	2,025.67	14,686.61	1,573.40	91,739.99	15.06

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MAINTENANCE						
10-40-4600 AUTO EXPENSES-MAINTENCE & RE	20,000	299.21	5,798.89	0.00	14,201.11	28.99
10-40-4601 AUTO EXPENSE - AUTO COLLISIO	2,000	0.00	1,649.63	0.00	350.37	82.48
10-40-4602 MACH & EQUIP-MAINT & REPAIRS	2,000	0.00	296.97	0.00	1,703.03	14.85
10-40-4604 COMPUTER COST-HARDWARE	5,000	0.00	509.50	0.00	4,490.50	10.19
10-40-4605 COMPUTER COST-SOFTWARE	33,500	101.26	26,668.71	0.00	6,831.29	79.61
10-40-4606 OFFICE EQUIP. MAINT. & REPAI	6,000	211.72	846.88	0.00	5,153.12	14.11
10-40-4620 PD-RADIO & RADAR REPAIRS	23,500	0.00	17,248.66	0.00	6,251.34	73.40
TOTAL MAINTENANCE	92,000	612.19	53,019.24	0.00	38,980.76	57.63
SERVICES						
10-40-5003 WARRANT PROCESSING EXPENSE	4,000	32.00	2,411.45	0.00	1,588.55	60.29
10-40-5027 PD-TRAINING	15,000	1,208.89	3,128.55	0.00	11,871.45	20.86
10-40-5029 PD-ANIMAL CONTROL	500	0.00	0.00	0.00	500.00	0.00
10-40-5031 EMPLOYEE MEDICAL TESTING & T	4,000	20.00	20.00	0.00	3,980.00	0.50
10-40-5032 RECRUITING BONUS	2,000	0.00	0.00	0.00	2,000.00	0.00
10-40-5033 POLICE CANINE EXPENSES	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL SERVICES	30,500	1,260.89	5,560.00	0.00	24,940.00	18.23
PROFESSIONAL SERVICES						
10-40-5507 PROFESSIONAL FEE - MISC	0	0.00	3,500.00	0.00 (3,500.00)	0.00
TOTAL PROFESSIONAL SERVICES	0	0.00	3,500.00	0.00 (3,500.00)	0.00
EXP CATG 56-59						
10-40-5600 COMPUTER SERVICE & MAINTENAN	24,000	1,300.00	5,500.00	0.00	18,500.00	22.92
10-40-5630 UTILITIES-COMMUNICATIONS	18,000	1,066.85	3,477.09	0.00	14,522.91	19.32
TOTAL EXP CATG 56-59	42,000	2,366.85	8,977.09	0.00	33,022.91	21.37
DEBT SERVICES						
CAPITAL OUTLAY						
10-40-7001 PD - PP&E	2,800	0.00	0.00	0.00	2,800.00	0.00
10-40-7002 CAPITAL - MATERIALS & EQUIP.	135,497	0.00	0.00	0.00	135,497.00	0.00
TOTAL CAPITAL OUTLAY	138,297	0.00	0.00	0.00	138,297.00	0.00
INTERFUND-ACTIVITY						
10-40-9100 POLICE DEPT-RESERVE CAPTIAL	108,872	0.00	0.00	0.00	108,872.00	0.00
TOTAL INTERFUND-ACTIVITY	108,872	0.00	0.00	0.00	108,872.00	0.00
TOTAL POLICE DEPARTMENT	2,715,891	154,228.45	788,900.08	1,573.40	1,925,417.52	29.11
STREET						
=====						
SALARY AND BENEFITS						
10-50-4010 SALARIES EXEMPT REGULAR	36,536	2,810.30	11,516.72	0.00	25,019.28	31.52
10-50-4011 SALARIES NON EXEMPT REGULAR	54,777	4,251.10	17,402.58	0.00	37,374.42	31.77
10-50-4014 LONGEVITY	1,320	109.00	389.80	0.00	930.20	29.53

CITY OF SPRING VALLEY
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 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-50-4015 CERTIFICATION PAY	450	0.00	0.00	0.00	450.00	0.00
10-50-4016 457-PLAN	1,881	0.00	0.00	0.00	1,881.00	0.00
10-50-4021 MGR PHONE ALLOWANCE	300	25.00	90.00	0.00	210.00	30.00
10-50-4030 SALARIES OVERTIME	5,000	406.17	1,498.14	0.00	3,501.86	29.96
10-50-4100 EMPLOYEE BEN. HEALTH INSURAN	29,226	2,145.01	8,207.98	0.00	21,018.02	28.08
10-50-4110 EMPLOYEE BEN. T.M.R.S.	6,319	478.16	2,269.90	0.00	4,049.10	35.92
10-50-4120 EMPLOYEE BEN. FICA EMP. TAX	939	99.78	451.10	0.00	487.90	48.04
10-50-4130 EMPLOYEE BEN-WORKERS COMP	3,572	256.05	2,311.61	0.00	1,260.39	64.71
10-50-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	540	0.00	0.00	0.00	540.00	0.00
TOTAL SALARY AND BENEFITS	140,860	10,580.57	44,137.83	0.00	96,722.17	31.33
SUPPLIES						
10-50-4505 AUTO EXPENSES-GASOLINE	7,000	448.07	1,338.37	0.00	5,661.63	19.12
10-50-4511 UNIFORMS	2,300	0.00	188.46	0.00	2,111.54	8.19
10-50-4520 DUES & SUBSCRIPTIONS	200	0.00	0.00	0.00	200.00	0.00
10-50-4526 GENERAL EXPENSES	8,000	323.87	1,033.69	0.00	6,966.31	12.92
10-50-4529 STREET - MATERIAL	10,000	119.70	2,534.62	0.00	7,465.38	25.35
TOTAL SUPPLIES	27,500	891.64	5,095.14	0.00	22,404.86	18.53
MAINTENANCE						
10-50-4600 AUTO EXPENSES-MAINTENCE & RE	1,500	439.99	1,828.39	0.00 (328.39)	121.89
10-50-4609 STREET POINT REPAIRS	30,000	23.48	2,303.09	0.00	27,696.91	7.68
10-50-4630 TRAFFIC CONTROL	8,000	0.00	0.00	0.00	8,000.00	0.00
TOTAL MAINTENANCE	39,500	463.47	4,131.48	0.00	35,368.52	10.46
SERVICES						
10-50-5027 TRAVEL & TUITION	5,100	0.00	220.00	0.00	4,880.00	4.31
10-50-5032 MEDICAL TESTING	200	0.00	0.00	0.00	200.00	0.00
TOTAL SERVICES	5,300	0.00	220.00	0.00	5,080.00	4.15
PROFESSIONAL SERVICES						
10-50-5500 CONTRACT LABOR	100,000	0.00	0.00	0.00	100,000.00	0.00
10-50-5506 PROFESS. FEES - ENGINEERING	25,000	0.00	0.00	0.00	25,000.00	0.00
10-50-5511 MOWING	36,676	0.00	0.00	0.00	36,676.00	0.00
TOTAL PROFESSIONAL SERVICES	161,676	0.00	0.00	0.00	161,676.00	0.00
EXP CATG 56-59						
10-50-5620 NUISANCE CONTROL	4,350	0.00	1,215.00	0.00	3,135.00	27.93
10-50-5627 ELECTRICAL POWER - STORM WAT	1,300	0.00	0.00	0.00	1,300.00	0.00
TOTAL EXP CATG 56-59	5,650	0.00	1,215.00	0.00	4,435.00	21.50
CAPITAL OUTLAY						
10-50-7002 CAPITAL - MATERIALS & EQUIP.	40,000	0.00	0.00	0.00	40,000.00	0.00
TOTAL CAPITAL OUTLAY	40,000	0.00	0.00	0.00	40,000.00	0.00
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
10-50-9100 STREETS - RESERVE FOR CAPITA	10,777	0.00	0.00	0.00	10,777.00	0.00
TOTAL INTERFUND-ACTIVITY	10,777	0.00	0.00	0.00	10,777.00	0.00

CITY OF SPRING VALLEY
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 AS OF: JANUARY 31ST, 2016

10 -GENERAL FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL STREET	431,263	11,935.68	54,799.45	0.00	376,463.55	12.71
TOTAL EXPENSES	6,881,565	426,417.68	1,633,063.29	11,573.40	5,236,928.31	23.90
REVENUE OVER/(UNDER) EXPENSES	(66,405)	1,148,526.17	1,634,044.39	(11,573.40)	(1,688,875.99)	2,443.30-

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

20 -UTILITIES
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FEEES & CHARGES	2,655,040	196,136.74	780,148.69	0.00	1,874,891.31	29.38
MISC REVENUE	40,410	2,509.21	11,991.34	0.00	28,418.66	29.67
INTER-FUND TRANSFER	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL REVENUE	2,704,450	198,645.95	792,140.03	0.00	1,912,309.97	29.29
EXPENSE SUMMARY						
ADMINISTRATION	679,415	39,027.36	164,843.36	2,521.44	512,050.20	24.63
DEBT SERVICE	244,561	0.00	0.00	0.00	244,561.00	0.00
WATER SERVICE	1,235,255	14,086.15	122,325.10	8,822.54	1,104,107.36	10.62
SEWER DEPARTMENT	867,293	2,240.00	133,855.89	14,458.00	718,979.11	17.10
GARBAGE	332,000	26,891.07	80,634.69	0.00	251,365.31	24.29
TOTAL EXPENSES	3,358,524	82,244.58	501,659.04	25,801.98	2,831,062.98	15.71
REVENUE OVER/(UNDER) EXPENSES	(654,074)	116,401.37	290,480.99	(25,801.98)	(918,753.01)	40.47-
BEGINNING FUND BALANCE	4,165,889		4,165,888.96			
PROJECTED ENDING FUND BALANCE	3,511,815		4,456,369.95			

CITY OF SPRING VALLEY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FEES & CHARGES						
20-01-5201 OTHER INCOME-UT. PERMIT & IN	40	0.00	40.00	0.00	0.00	100.00
20-01-5260 BILLING FOR SERVICE - WATER	1,250,000	81,661.54	347,939.00	0.00	902,061.00	27.84
20-01-5270 BILLING FOR SERVICE - SEWER	1,070,000	87,004.18	329,427.08	0.00	740,572.92	30.79
20-01-5280 BILLING FOR SERVICE - GARBAG	335,000	27,471.02	102,742.61	0.00	232,257.39	30.67
TOTAL FEES & CHARGES	2,655,040	196,136.74	780,148.69	0.00	1,874,891.31	29.38
MISC REVENUE						
20-01-5400 OTHER INCOME	12,000	11.33	6,527.41	0.00	5,472.59	54.40
20-01-5413 CREDIT CARD FEES	0	97.88	253.93	0.00	253.93	0.00
20-01-5460 OTHER INCOME - WATER TAPS	28,000	2,400.00	4,800.00	0.00	23,200.00	17.14
20-01-5470 OTHER INCOME - SEWER TAPS	410	0.00	410.00	0.00	0.00	100.00
TOTAL MISC REVENUE	40,410	2,509.21	11,991.34	0.00	28,418.66	29.67
INTER-FUND TRANSFER						
20-01-5710 TRANSFERS IN	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL INTER-FUND TRANSFER	9,000	0.00	0.00	0.00	9,000.00	0.00
OTHER FINANCE						
TOTAL REVENUE	2,704,450	198,645.95	792,140.03	0.00	1,912,309.97	29.29

20 -UTILITIES

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
ADMINISTRATION						
=====						
SALARY AND BENEFITS						
20-10-4010 SALARIES EXEMPT REGULAR	89,066	6,951.08	28,435.99	0.00	60,630.01	31.93
20-10-4011 SALARIES NON EXEMPT REGULAR	247,649	19,343.72	78,362.51	0.00	169,286.49	31.64
20-10-4012 SALARIES TEMPORARY/SEASONAL	1,280	0.00	0.00	0.00	1,280.00	0.00
20-10-4014 LONGEVITY	2,912	234.60	841.96	0.00	2,070.04	28.91
20-10-4015 CERTIFICATION PAY	3,090	120.00	432.00	0.00	2,658.00	13.98
20-10-4016 457-PLAN	6,932	0.00	0.00	0.00	6,932.00	0.00
20-10-4020 MGR CAR ALLOWANCE	2,700	225.00	810.00	0.00	1,890.00	30.00
20-10-4021 MGR PHONE ALLOWANCE	600	50.00	180.00	0.00	420.00	30.00
20-10-4023 ON-CALL ALLOWANCE	10,400	800.00	3,180.00	0.00	7,220.00	30.58
20-10-4030 SALARIES OVERTIME	40,000	916.91	3,951.73	0.00	36,048.27	9.88
20-10-4100 EMPLOYEE BEN. HEALTH INSURAN	87,073	5,126.07	19,630.15	0.00	67,442.85	22.54
20-10-4110 EMPLOYEE BEN. T.M.R.S.	25,460	1,801.51	8,534.07	0.00	16,925.93	33.52
20-10-4120 EMPLOYEE BEN. FICA EMP. TAX	5,885	398.13	1,780.55	0.00	4,104.45	30.26
20-10-4130 EMPLOYEE BEN-WORKERS COMP	7,704	426.75	6,749.46	0.00	954.54	87.61
20-10-4140 EMPLOYEE BEN-UNEMPLOYMENT IN	1,713	0.00	0.73	0.00	1,712.27	0.04
TOTAL SALARY AND BENEFITS	532,464	36,393.77	152,889.15	0.00	379,574.85	28.71
SUPPLIES						
20-10-4505 AUTO EXPENSES-GASOLINE	7,500	333.91	1,142.02	0.00	6,357.98	15.23
20-10-4506 MACH & EQUIP - GASOLINE	1,500	0.00	0.00	0.00	1,500.00	0.00
20-10-4511 UNIFORMS	3,000	0.00	484.68	0.00	2,515.32	16.16
20-10-4520 DUES & SUBSCRIPTIONS	500	0.00	100.00	0.00	400.00	20.00
20-10-4521 PRINTING COSTS	5,300	0.00	0.00	0.00	5,300.00	0.00
20-10-4526 GENERAL EXPENSES	6,500 (410.00)	3,478.46	0.00	3,021.54	53.51
20-10-4527 POSTAGE	7,000	0.00	0.00	0.00	7,000.00	0.00
TOTAL SUPPLIES	31,300 (76.09)	5,205.16	0.00	26,094.84	16.63
MAINTENANCE						
20-10-4600 AUTO EXPENSES-MAINTENCE & RE	4,000	39.98	243.03	0.00	3,756.97	6.08
20-10-4601 MACH & EQUIP - MAINT & REPAI	5,000	2,033.08	3,846.33	2,521.44 (1,367.77)	127.36
20-10-4605 COMPUTER COST-SOFTWARE & MAI	2,300	0.00	0.00	0.00	2,300.00	0.00
TOTAL MAINTENANCE	11,300	2,073.06	4,089.36	2,521.44	4,689.20	58.50
SERVICES						
20-10-5027 TRAVEL & TUITION	5,000	0.00	908.00	0.00	4,092.00	18.16
20-10-5031 EMPLOYEE MEDICAL TESTING & T	200	65.00	65.00	0.00	135.00	32.50
20-10-5032 RECRUITING BONUS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL SERVICES	6,200	65.00	973.00	0.00	5,227.00	15.69
PROFESSIONAL SERVICES						
20-10-5502 PROFESS. FEES - AUDIT	11,500	0.00	0.00	0.00	11,500.00	0.00
20-10-5506 PROFESS. FEES - ENGINEERING	23,000	0.00	0.00	0.00	23,000.00	0.00
TOTAL PROFESSIONAL SERVICES	34,500	0.00	0.00	0.00	34,500.00	0.00

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
EXP CATG 56-59						
20-10-5630 UTILITIES-COMMUNICATIONS	6,800	571.62	1,686.69	0.00	5,113.31	24.80
TOTAL EXP CATG 56-59	6,800	571.62	1,686.69	0.00	5,113.31	24.80
OTHER SERVICES						
20-10-6012 CREDIT CARD FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL OTHER SERVICES	1,000	0.00	0.00	0.00	1,000.00	0.00
DEBT SERVICES						
CAPITAL OUTLAY						
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
20-10-9001 G&A ALLOCATED FROM(TO) OTHER	50,000	0.00	0.00	0.00	50,000.00	0.00
20-10-9100 UTILITIES- RESERVE FOR CAPIT	5,851	0.00	0.00	0.00	5,851.00	0.00
TOTAL INTERFUND-ACTIVITY	55,851	0.00	0.00	0.00	55,851.00	0.00
TOTAL ADMINISTRATION	679,415	39,027.36	164,843.36	2,521.44	512,050.20	24.63
DEBT SERVICE						
=====						
OTHER SERVICES						
DEBT SERVICES						
20-15-6520 PRINCIPAL/DEBT SERVICE	170,000	0.00	0.00	0.00	170,000.00	0.00
20-15-6521 INTEREST/DEBT SERVICE	74,561	0.00	0.00	0.00	74,561.00	0.00
TOTAL DEBT SERVICES	244,561	0.00	0.00	0.00	244,561.00	0.00
TOTAL DEBT SERVICE	244,561	0.00	0.00	0.00	244,561.00	0.00
WATER SERVICE						
=====						
SUPPLIES						
20-60-4526 GENERAL EXPENSES	4,500	33.83	500.13	0.00	3,999.87	11.11
TOTAL SUPPLIES	4,500	33.83	500.13	0.00	3,999.87	11.11
MAINTENANCE						
20-60-4607 WELL REPAIRS	15,000	496.34	2,359.55	0.00	12,640.45	15.73
TOTAL MAINTENANCE	15,000	496.34	2,359.55	0.00	12,640.45	15.73
PROFESSIONAL SERVICES						
20-60-5500 CONTRACT LABOR	15,000	896.00	4,256.00	0.00	10,744.00	28.37
TOTAL PROFESSIONAL SERVICES	15,000	896.00	4,256.00	0.00	10,744.00	28.37

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
EXP CATG 56-59						
20-60-5627 ELECTRICAL POWER - METER VAU	0	0.00	40.30	0.00 (40.30)	0.00
20-60-5628 ELECTRICAL POWER - WATER PLA	75,000	0.00	12,362.70	8,822.54	53,814.76	28.25
TOTAL EXP CATG 56-59	75,000	0.00	12,403.00	8,822.54	53,774.46	28.30
OTHER SERVICES						
20-60-6020 COH EMERGENCY INTERCONNECT	2,000	1,418.05	4,707.00	0.00 (2,707.00)	235.35
20-60-6021 COH - GROUND WATER CHARGE	263,340	10,677.11	48,652.77	0.00	214,687.23	18.48
20-60-6022 WATER SAMPLES	6,000	82.50	247.50	0.00	5,752.50	4.13
20-60-6023 WATER TREATMENT	30,000	268.00	6,260.66	0.00	23,739.34	20.87
TOTAL OTHER SERVICES	301,340	12,445.66	59,867.93	0.00	241,472.07	19.87
EXP CATG 68-69						
CAPITAL OUTLAY						
20-60-7004 WATER METERS	10,000	0.00	1,242.00	0.00	8,758.00	12.42
TOTAL CAPITAL OUTLAY	10,000	0.00	1,242.00	0.00	8,758.00	12.42
INFRASTRUCTURE						
20-60-7101 WATER LINES REPAIRS - MATERI	25,000	214.32	1,355.12	0.00	23,644.88	5.42
20-60-7102 NEW WATER SERVICE LINES MATE	15,000	0.00	1,206.60	0.00	13,793.40	8.04
20-60-7106 COH INTERCONNECT	675,378	0.00	39,134.77	0.00	636,243.23	5.79
TOTAL INFRASTRUCTURE	715,378	214.32	41,696.49	0.00	673,681.51	5.83
INTERFUND-ACTIVITY						
20-60-9100 WATER DEPARTMENT-G&A RESERVE	99,037	0.00	0.00	0.00	99,037.00	0.00
TOTAL INTERFUND-ACTIVITY	99,037	0.00	0.00	0.00	99,037.00	0.00
TOTAL WATER SERVICE	1,235,255	14,086.15	122,325.10	8,822.54	1,104,107.36	10.62
SEWER DEPARTMENT =====						
SUPPLIES						
MAINTENANCE						
20-70-4601 SEWER SYSTEM MAINTENANCE	8,000	0.00	150.00	0.00	7,850.00	1.88
20-70-4608 SEWER DEPT. - MATERIAL & LAB	22,000	0.00	226.40	14,458.00	7,315.60	66.75
TOTAL MAINTENANCE	30,000	0.00	376.40	14,458.00	15,165.60	49.45
PROFESSIONAL SERVICES						
20-70-5500 CONTRACT LABOR	20,000	2,240.00	7,168.00	0.00	12,832.00	35.84
TOTAL PROFESSIONAL SERVICES	20,000	2,240.00	7,168.00	0.00	12,832.00	35.84
EXP CATG 56-59						
20-70-5627 ELECTRICAL POWER - SEWER PLA	2,461	0.00	375.89	0.00	2,085.11	15.27
TOTAL EXP CATG 56-59	2,461	0.00	375.89	0.00	2,085.11	15.27

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

20 -UTILITIES

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER SERVICES						
20-70-6020 CITY OF HOUSTON - SEWER	800,000	0.00	125,935.60	0.00	674,064.40	15.74
TOTAL OTHER SERVICES	800,000	0.00	125,935.60	0.00	674,064.40	15.74
CAPITAL OUTLAY						
20-70-7002 CAPITAL - MATERIALS & EQUIP.	9,000	0.00	0.00	0.00	9,000.00	0.00
TOTAL CAPITAL OUTLAY	9,000	0.00	0.00	0.00	9,000.00	0.00
INFRASTRUCTURE						
INTERFUND-ACTIVITY						
20-70-9100 SEWER DEPARTMENT G&A RESERVE	5,832	0.00	0.00	0.00	5,832.00	0.00
TOTAL INTERFUND-ACTIVITY	5,832	0.00	0.00	0.00	5,832.00	0.00
TOTAL SEWER DEPARTMENT	867,293	2,240.00	133,855.89	14,458.00	718,979.11	17.10
GARBAGE =====						
SUPPLIES						
EXP CATG 56-59						
20-80-5621 GARBAGE CONTRACT	332,000	26,891.07	80,634.69	0.00	251,365.31	24.29
TOTAL EXP CATG 56-59	332,000	26,891.07	80,634.69	0.00	251,365.31	24.29
INFRASTRUCTURE						
TOTAL GARBAGE	332,000	26,891.07	80,634.69	0.00	251,365.31	24.29
TOTAL EXPENSES	3,358,524	82,244.58	501,659.04	25,801.98	2,831,062.98	15.71
REVENUE OVER/(UNDER) EXPENSES	(654,074)	116,401.37	290,480.99	(25,801.98)	(918,753.01)	40.47-

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

25 -CIP FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
MISC REVENUE	2,500	0.00	3,068.07	0.00	(568.07)	122.72
INTER-FUND TRANSFER	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
TOTAL REVENUE	1,252,500	0.00	3,068.07	0.00	1,249,431.93	0.24
EXPENSE SUMMARY						
STREET IMPROVEMENT	4,009,140	8,602.85	569,138.91	0.00	3,440,001.09	14.20
GO BOND 2015	11,300,998	39,099.44	189,191.79	0.00	11,111,806.21	1.67
TOTAL EXPENSES	15,310,138	47,702.29	758,330.70	0.00	14,551,807.30	4.95
REVENUE OVER/(UNDER) EXPENSES	(14,057,638)	(47,702.29)	(755,262.63)	0.00	(13,302,375.37)	5.37
BEGINNING FUND BALANCE	16,345,127		16,345,126.73			
PROJECTED ENDING FUND BALANCE	2,287,489		15,589,864.10			

CITY OF SPRING VALLEY
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2016

25 -CIP FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
MISC REVENUE						
25-01-5406 INTEREST INCOME	2,500	0.00	3,068.07	0.00 (568.07)	122.72
TOTAL MISC REVENUE	2,500	0.00	3,068.07	0.00 (568.07)	122.72
INTER-FUND TRANSFER						
25-01-5710 TRANSFERS IN	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
TOTAL INTER-FUND TRANSFER	1,250,000	0.00	0.00	0.00	1,250,000.00	0.00
OTHER FINANCE						
TOTAL REVENUE	1,252,500	0.00	3,068.07	0.00	1,249,431.93	0.24

25 -CIP FUND

% OF YEAR COMPLETED: 33.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
STREET IMPROVEMENT =====						
MAINTENANCE						
PROFESSIONAL SERVICES						
25-50-5539 PROFESS. FEES - ENG BRACHER	112,013	6,644.62	26,133.40	0.00	85,879.60	23.33
25-50-5540 PROFESS. FEES - ENG SIDEWALK	15,330	0.00	6,600.00	0.00	8,730.00	43.05
25-50-5541 ENG. - LUPTON COURT	63,420	0.00	0.00	0.00	63,420.00	0.00
25-50-5544 PROFESS. FEES - CONNECTIVITY	75,000	1,958.23	13,128.38	0.00	61,871.62	17.50
TOTAL PROFESSIONAL SERVICES	265,763	8,602.85	45,861.78	0.00	219,901.22	17.26
OTHER SERVICES						
EXP CATG 68-69						
25-50-6945 STREET LIGHT REPLACEMENT	200,000	0.00	8,762.00	0.00	191,238.00	4.38
25-50-6946 KATY FREEWAY NOISE REDUCTION	46,800	0.00	0.00	0.00	46,800.00	0.00
TOTAL EXP CATG 68-69	246,800	0.00	8,762.00	0.00	238,038.00	3.55
INFRASTRUCTURE						
25-50-7107 DRAINAGE	18,000	0.00	0.00	0.00	18,000.00	0.00
25-50-7502 CONECTIVITY & ENHANCEMENT	175,000	0.00	0.00	0.00	175,000.00	0.00
25-50-7503 PW - PRE-ENGINEER BUILDING	378,000	0.00	0.00	0.00	378,000.00	0.00
25-50-7513 INFRASTRUCTURE -BRACHER	2,235,677	0.00	514,515.13	0.00	1,721,161.87	23.01
25-50-7515 INFRASTRUCTURE - LUPTON COUR	604,000	0.00	0.00	0.00	604,000.00	0.00
25-50-7516 INFRASTRUCTURE - SIDEWALK	85,900	0.00	0.00	0.00	85,900.00	0.00
TOTAL INFRASTRUCTURE	3,496,577	0.00	514,515.13	0.00	2,982,061.87	14.71
TOTAL STREET IMPROVEMENT	4,009,140	8,602.85	569,138.91	0.00	3,440,001.09	14.20
GO BOND 2015 =====						
PROFESSIONAL SERVICES						
25-51-5540 ENG. SPRING OAK E/W	136,398	19,706.78	111,606.02	0.00	24,791.98	81.82
25-51-5542 PF. CITY HALL/POLICE STATION	864,600	19,392.66	77,585.77	0.00	787,014.23	8.97
TOTAL PROFESSIONAL SERVICES	1,000,998	39,099.44	189,191.79	0.00	811,806.21	18.90
INFRASTRUCTURE						
25-51-7514 INFRASTRUCTURE - SPRING OAK	4,000,000	0.00	0.00	0.00	4,000,000.00	0.00
25-51-7516 INFRASTRUCTURE - CH/POLICE S	6,300,000	0.00	0.00	0.00	6,300,000.00	0.00
TOTAL INFRASTRUCTURE	10,300,000	0.00	0.00	0.00	10,300,000.00	0.00
TOTAL GO BOND 2015	11,300,998	39,099.44	189,191.79	0.00	11,111,806.21	1.67
TOTAL EXPENSES	15,310,138	47,702.29	758,330.70	0.00	14,551,807.30	4.95
REVENUE OVER/(UNDER) EXPENSES	(14,057,638) (47,702.29) (755,262.63)	0.00	(13,302,375.37)	5.37



Memorandum

To: Mayor Tom Ramsey
City Council

From: Stephen Ashley, City Administrator

Date: February 23, 2016

Subject: Report from City Administrator

I-01-2014 (Ongoing) Ersra Grae Building. The Stoller Group is moving in on the 4th & 5th floors. EastWest Bank, on the 3rd floor has finished. No change on the 1st floor. Permits issued for a restaurant (Peli Peli) and a walk in bank (East West Bank) has been issued a CO.

I-02-2014 (Ongoing) Adkins Building. Shell scheduled for completion Mar./Apr. Plans submitted for 1st floor Med Spa.

PW-01-2014 (Ongoing) COH Surface Water connection. There is an issue with a part (Colorimeter) on the sampler. Had to be returned to HACH for repair. Walk through, has not been scheduled.

PW-02-2014 (Ongoing) Bracher Area Project is approximately 75 % complete.

PW-03-2014 (Ongoing) Traffic Study. A discussion of recommendations was presented to Council on 01/26/2016. Final report has not been provided.

PW-01-2015 (Ongoing) Sidewalk Improvement north side of Westview. On hold and on timing to bid and construct during the summer months.

PW-02-2015 (Ongoing) Spring Oaks East & West (SOEW). Preconstruction meeting held 01/28/2016. Letters were mailed to residents on 01/28/2015. NTP was issued and construction expected to begin first week of March.

PW-03-2015 (Ongoing) Asphalt on County Leased Property at Bingle. PW Crew removed asphalt and replaced two sections of sidewalk. Currently putting in sod.

PW-04-2015 (Ongoing) Street Restriping. Harris County Commissioner's Court approved the County to stripe long runs.

PW-01-2016 (Ongoing) Water Well. Mr. Seifert, P.E., Vice President LBG-Guyton Associates reviewed the well data and the cleaning process proposed by Alsay. Mr. Seifert approved the cleaning process and Alsay began mobilizing on 01/17/2016. .

F-01-2015 (Ongoing) FY 2014 Audit. The auditors are scheduled to be at SVV beginning Feb.

F-02-2015 (Completed) Online Payments. Online payments were rolled out the first week of December 2015.

F-03-2015 (Completed) E-bills. Began marketing E-bills on the last billing statement. Sent out a Constant Contact noting E-bill availability.

F-01-2016 (Completed) Electronic Pay Stubs. Allows employees to get pay stubs by email.

PD-01-2015 (Completed) Speed Sign. Everything has been located. PD has scheduled a webinar.

A-01-2014 (Ongoing) City Hall/Police Department – Architect is at 100% Design Development. Beginning Construction Document Phase. Presentation made to Planning and Zoning.

A-02-2015 (Ongoing) Advanced Metering Initiative (AMI). Information was provided to Siemen's on size and number of meters for cost associated with installing a fixed based network.

A0-04-2015 (Completed) COBRA. Conexis has processed all paper work.

A-03-2015 (Completed) Employee Badges. All City Employees received up to date badges.

**MINUTES OF THE REGULAR COUNCIL MEETING
CITY OF SPRING VALLEY VILLAGE, TEXAS
TUESDAY, JANUARY 26, 2016 AT 6:00 P.M.
IN THE COUNCIL CHAMBERS OF CITY HALL
1025 CAMPBELL ROAD, HOUSTON, TEXAS**

6. RECESS REGULAR CITY COUNCIL MEETING

6.1 Regular Meeting of the Board of Directors of the Spring Valley Legacy Fund, Inc.

Due to a lack of quorum, the Spring Valley Legacy Fund Board of Directors meeting was held prior to the commencement of the City Council meeting.

The Legacy Fund meeting was called to order at 6:04 p.m.

The Legacy Fund meeting adjourned at 6:15 p.m.

7. RECONVENE MEETING OF CITY COUNCIL

The City Council meeting began immediately following the adjournment of the Legacy Fund meeting.

1. CALL THE ROLL AND ANNOUNCE A QUORUM IS PRESENT

With a quorum of the Council Members present, the Regular Meeting of the Spring Valley Village City Council was called to order by Mayor Ramsey at 6:15 p.m.

Members Present:

Mayor Tom Ramsey

Council Member Bo Bothe

Mayor Pro-Tem Allen Carpenter

Council Member Trey Moeller

Council Member Marcus Vajdos (arrived at 6:17 p.m.)

Members Absent:

Council Member Aaron Stai

2. INTRODUCTIONS

Stephen Ashley, City Administrator

Darrell Bond, Police Chief

Michelle Yi, Treasurer

Erik Tschanz, Public Works Director

Loren Smith, City Attorney

3. PROCLAMATIONS / ANNOUNCEMENTS

None

Council Member Vajdos motioned, Council Member Carpenter seconded, to take item 8.1 out of order. Motion carried 4-0.

8. RECEIPT OF REPORTS

8.1 Chief of Police Darrell Bond

- Crime Report

- K-9 Unit Update

Chief Bond gave his report.

Council Member Vajdos motioned, Council Member Bothe seconded, to take item 12.1 out of order. Motion carried 4-0.

12. DISCUSSION ITEMS/ACTION ITEMS

- 12.1 Appoint Kyle Sears as a Board Member to the Harris-Galveston Subsidence District

Kyle Sears spoke regarding the history and purpose of the Harris-Galveston Subsidence District.

Council Member Bothe motioned, Council Member Moeller seconded, to appoint Kyle Sears as a board member to the Harris-Galveston Subsidence District. Motion carried 4-0.

4. PUBLIC COMMENTS

- 4.1 Frank Shotwell, a resident who lives on Cedardale spoke regarding lower water pressure he experienced recently.

5. PUBLIC HEARING – CLOSURE OF CEDARDALE AT BINGLE ROAD

- 5.1 The Purpose of the Public Hearing is to Receive Input from the Public, either Oral or Written, in Regards to a Proposed Ordinance of the City Council of the City of Spring Valley Village, Texas, Designating Cedardale Lane, from Bracher Street to Bingle Road, as a Dead End Street; Authorizing Barricades at the Intersection of Cedardale Lane and Bingle Road; and Making Other Provisions and Findings Related Thereto

The public hearing was called to order at 6:43 p.m.

The following people submitted feedback:

Troy Waldron, who lives on Cedardale Lane (written)
Kyle Wilson, who lives on Cedarbrook Drive
Joy McCormack, who lives on Cedardale Lane
Sam Smith, who lives on Cedarbrook Drive
Tommy Leman, who lives on Cedardale Lane
Chuck Somers, who lives on Lanell Lane
Lori Koehn, who lives on Lanell Lane
Mallory Leman, who lives on Cedardale Lane

- 5.2 Close Public Hearing

The public hearing adjourned at 6:55 p.m.

- 5.3 Discussion and Possible Action in Regards to a Proposed Ordinance of the City Council of the City of Spring Valley Village, Texas, Designating Cedardale Lane, from Bracher Street to Bingle Road, as a Dead End Street; Authorizing Barricades at the Intersection of Cedardale Lane and Bingle Road; and Making Other Provisions and Findings Related Thereto

Council Member Vajdos motioned, Council Member Bothe seconded, to approve Ordinance No. 2016-02, designating Cedardale Lane, from Bracher Street to Bingle

Road, as a dead end street; authorizing barricades at the intersection of Cedardale Lane and Bingle Road; and making other provisions and findings related thereto. Motion carried 4-0.

8. RECEIPT OF REPORTS

8.2 Mayor Tom Ramsey

- TxDOT I-10 Contract
- Water Initiative

Mayor Ramsey gave his report.

8.3 Council Member Allen Carpenter – Village Fire Department Commissioners Meeting

Council Member Carpenter gave his report.

8.4 Council Member Marcus Vajdos – Planning & Zoning Commission Meeting

Council Member Vajdos gave his report.

8.5 Council Member Trey Moeller – Civic Activities Board Meeting

Council Member Moeller gave his report.

8.6 Public Works Director Erik Tschanz

- Schedule for Traffic Improvements
 - Voss Road Stop Signs
 - Parking on Brasher
 - Speed Bump at Bridge
 - Bingle Light Sequence

Public Works Director Tschanz gave his report.

8.7 City Treasurer Michelle Yi

City Treasurer Yi gave her report.

8.8 City Administrator Stephen Ashley

- Water Well Plan
- City Hall Groundbreaking
- City Website Update / Meeting Minutes

City Administrator Ashley gave his report.

9. PRESENTATIONS / PERSONAL APPEARANCES

9.1 Presentation by Council Member Bothe in Regards to Phase I of City Park Improvements

Council Member Bothe gave a presentation regarding park improvements.

9.2 Presentation by Binkley and Barfield on recommendations from the Traffic Study

Cameron Williams, with Binkley & Barfield, Inc., gave a presentation and recommendation regarding the Spring Oaks East & West traffic study.

9.3 Discussion and Possible action on accepting the recommendations of the Traffic Study as presented by Binkley and Barfield

No action was taken.

10. CONSENT AGENDA

All matters listed under consent agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

10.1 Meeting Minutes for City Council Meeting on December 15, 2015

10.2 Pay Estimate No. 6 for Reconstruction of Cedarbrook Drive, Lanell Lane, Cedardale Drive

10.3 Racial Profiling Report presented by Spring Valley Police Department

Council Member Carpenter motioned, Council Member Vajdos seconded, to approve all items on the consent agenda. Motion carried 4-0.

11. AUTHORIZATIONS/RESOLUTIONS/ORDINANCES

11.1 Proposed Resolution Authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an Electric Supply Agreement for Five Years for Deliveries of Electricity effective January 1, 2018

Council Member Carpenter motioned, Council Member Vajdos seconded, to approve Resolution 16-001, authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018. Motion carried 4-0.

11.2 Proposed Ordinance providing for the Holding of a General Election to be held on May 7, 2016 for the Purpose of Electing a Mayor and Two City Council Members

Council Member Carpenter motioned, Council Member Vajdos seconded, to approve Ordinance No. 2016-01, providing for the holding of a General Election to be held on May 7, 2016 for the purpose of electing a Mayor and two City Council Members. Motion carried 4-0.

12. DISCUSSION ITEMS/ACTION ITEMS

12.2 Discussion and possible action regarding acceptance of an access easement from Grace Community Church of Houston, Texas, located at 1021 Campbell Road, Houston, Texas 77055

Council Member Vajdos motioned, Council Member Carpenter seconded, to approve the purchase of the access easement from Grace Community Church, located at 1021 Campbell Road, Houston, Texas 77055. Motion carried 4-0.

12.3 Discussion and possible action regarding acceptance of a utility easement from David P. Daley Jr, and Kimberly A. Daley, located at 1230 Krist Drive, Houston, Texas 77055

Council Member Carpenter motioned, Council Member Bothe seconded, to approve the purchase of the utility easement from David P. Daley Jr, and Kimberly A. Daley, located at 1230 Krist Drive, Houston, Texas 77055. Motion carried 4-0.

12.4 Discussion and Possible Action in Regards to Hiring an Additional Firefighter for the Village Fire Department

Council Member Vajdos motioned, Council Member Carpenter seconded, to approve the hiring of an additional firefighter for the Village Fire Department. Motion carried 4-0.

12.5 Discussion and Possible Action in Regards to an H.R.A. Account for the Village Fire Department

Council Member Vajdos motioned, Council Member Bothe seconded, to approve a Health Reimbursement Account (H.R.A.) for the Village Fire Department. Motion carried 4-0.

13. EXECUTIVE SESSION

None

14. ADJOURNMENT

Council Member Vajdos motioned, Council Member Bothe seconded, to adjourn the meeting at 9:12 p.m.

Signed: _____
Tom Ramsey
Mayor

Attest: _____
Roxanne Benitez, TRMC, CCC II
City Secretary



February 8, 2016

Mr. Stephen Ashley
City Administrator
City of Spring Valley Village
1025 Campbell Road
Houston, Texas 77055

**RE: Pay Estimate No. 7
Reconstruction of Cedarbrook Drive, Lanell Lane, and Cedardale Drive
BBI Job No. 155601**

Dear Mr. Ashley:

Enclosed please find one copy of the following items for the above referenced project:

1. Conrad Construction Company, LTD – Pay Estimate No. 7

The amount of Pay Estimate No. 7 is \$215,748.94

69.7% Construction Time Expended

66.8% Construction Cost Expended

Binkley & Barfield, Inc. has reviewed this application and recommends payment of the said amount.

We appreciate the opportunity to be of service. If you have any questions, or require additional information, please call me at (713) 869-3433.

Sincerely,
BINKLEY & BARFIELD, INC.
Consulting Engineers


Jason Brock, P.E.
Project Manager - Public Infrastructure

cc: Todd Calvin, P.E.

M:\155601_Spring Valley Bracher\3.09_Construction Phase\Pay Application\Pay Application No. 7\Pay Application No. 7.docx

**CONTRACTOR'S AFFIDAVIT
OF BILLS PAID/LIEN RELEASE**

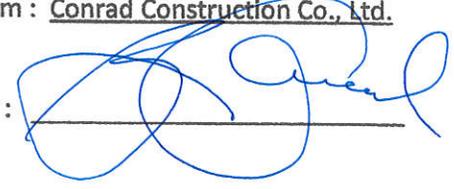
OWNER: City of Spring Valley Village

PROJECT: Cedarbrook, Lanell & Cedardale
Reconstruction - 155601/50

CONTRACTOR: Conrad Construction Co., Ltd.

I certify that all just and lawful bills against the below-named Contractor for labor, material and expendable equipment employed in the performance of said Contract for the period covering 12.1.15 through 12.31.15 have been paid in full. This is to certify that I am relieving City of Spring Valley Village from any claims from debt occurring in connection with this project prior to 1.1.16.

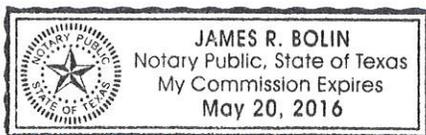
Firm: Conrad Construction Co., Ltd.

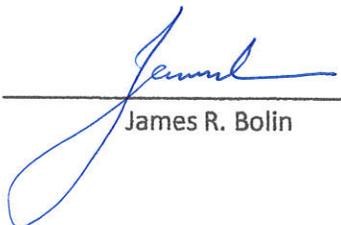
By: 

Date: 2.2.16

Title: Vice President

Signed and sworn to before me a Notary Public in and for Harris County, Texas this 2nd day of February, 2016.




James R. Bolin

INCLEMENT WEATHER DAYS

ESTMATE PERIOD COVERING : 1.1.16 thru 1.31.16 (47)

PROJECT NAME : Spring Valley - Reconstruction

PROJECT NUMBER : Job No. 185601/50 , CC # 15/0294

1 ② 3 4 5 ⑥ 7 8 ⑨ 10 11 12 13 14 15

⑩ 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

ANTICIPATED RAIN / WET DAYS THIS PERIOD : 5

ACTUAL RAIN / WET DAYS THIS PERIOD : 4

CUMULATIVE RAIN / WET DAYS : 26

Geoscience Engineering & Testing, Inc.

CMT Invoice

Bill To		Date	1/25/2016
Conrad Construction Co. Brian Conrad 13408 Emmett Houston, Texas 77041		Invoice #	16/302918
		Project #	15M25945
		Due Date	1/25/2016
		Project Address	
Attn:	Brian W. Conrad		
Phone #	713-937-3081		

Date	Description	Qty	Unit Price	Unit Measure	Amount
1/14/2016	Report #0040				
	Engineering Technician	2	50.00	Hourly	100.00
	Standard Proctor (ASTM D-698)	1	175.00	Each	175.00
	Liquid Limits & Plastic (ASTM D-4318)	1	53.00	Each	53.00
	Percent Passing No. 200 Sieve (ASTM D-1120)	1	52.00	Each	52.00
	Vehicle Charge	2	7.50	Hourly	15.00
1/15/2016	Report #0041				
	Engineering Technician	8	50.00	Hourly	400.00
	Nuclear Gauge	8	9.00	Hourly	72.00
	Cement Stabilized Sand (Molding & Compression Test)	4	61.00	Each	244.00
	Vehicle Charge	8	7.50	Hourly	60.00
1/18/2016	Report #0042				
	Engineering Technician	8	50.00	Hourly	400.00
	Nuclear Gauge	8	9.00	Hourly	72.00
	Cement Stabilized Sand (Molding & Compression Test)	4	61.00	Each	244.00
	Liquid Limits & Plastic (ASTM D-4318)	1	53.00	Each	53.00
	Vehicle Charge	8	7.50	Hourly	60.00
1/20/2016	Report #0043				
	Engineering Technician	8	50.00	Hourly	400.00
	Cement Stabilized Sand (Molding & Compression Test)	4	61.00	Each	244.00
	Nuclear Gauge	8	9.00	Hourly	72.00
	Vehicle Charge	8	7.50	Hourly	60.00

Terms	Due on receipt		Total
			Payments/Credits
			Balance Due

Geoscience Engineering & Testing, Inc.

CMT Invoice

Bill To		Date	1/25/2016
Conrad Construction Co. Brian Conrad 13408 Emmett Houston, Texas 77041		Invoice #	16/302918
		Project #	15M25945
		Due Date	1/25/2016
		Project Address	
Attn:	Brian W. Conrad		
Phone #	713-937-3081		

Date	Description	Qty	Unit Price	Unit Measure	Amount
1/21/2016	Report #0044				
	Engineering Technician	8	50.00	Hourly	400.00
	Cement Stabilized Sand (Molding & Compression Test)	4	61.00	Each	244.00
	Nuclear Gauge	8	9.00	Hourly	72.00
1/25/2016	Vehicle Charge	8	7.50	Hourly	60.00
	Report #0045				
	Engineering Technician	8	50.00	Hourly	400.00
	Cement Stabilized Sand (Molding & Compression Test)	4	61.00	Each	244.00
1/25/2016	Nuclear Gauge	8	9.00	Hourly	72.00
	Vehicle Charge	8	7.50	Hourly	60.00
	Project Management	3	101.00	Hourly	303.00

AIC _____
 HS _____
 EC _____
 DON _____
 JAKE _____

VENDOR _____
 JOB 150294
 GL _____
 ENTERED _____

Terms	Due on receipt		Total	\$4,631.00
			Payments/Credits	\$0.00
			Balance Due	\$4,631.00

Mail All Payments To Address Below:
 P.O. Box 30467
 Houston, Texas 77249
 713-861-9700 Office
 713-861-4477 Fax

FROM: CONRAD CONSTRUCTION CO.,LTD.
P.O. BOX 841134
HOUSTON, TEXAS 77284

TO: CITY OF SPRING VALLEY VILLAGE
C/O BINKLEY & BARFIELD, INC.
1710 SEAMIST DRIVE
HOUSTON, TEXAS 77008-3189
ATTN: JASON BROCK, P.E. - PROJECT MANAGER
REF: CEDARBROOK DR. - LANELL LN. - CEDARDALE DR.
PROJ #: No. 155601/50 , CC# 15/0294
DATE: 1/31/2016

ESTIMATE # : 7

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
GENERAL & SITE WORK ITEMS								
1. MOBILIZATION	1.00	LS		1.00	1.00	100%	\$ 100,000.00	\$ 100,000.00
2. FURNISH PERFORMANCE & PAYMENT BONDS & INSURANCE IN ACCORDANCE WITH CONTRACT DOCUMENTS	1.00	LS		1.00	1.00	100%	\$ 100,000.00	\$ 100,000.00
3. REMOVE TREE 0 TO 11.99 INCHES IN ACCORDANCE WITH PLANS & SPECS.	4.00	EA	1.00	1.00	2.00	50%	\$ 275.00	\$ 550.00
4. REMOVE TREE 12 TO 29.99 INCHES IN ACCORDANCE WITH PLANS & SPECS.	2.00	EA		1.00	1.00	50%	\$ 650.00	\$ 650.00
5. CLEARANCE PRUNE TREE IN ACCORD. WITH PLANS & SPECS.	46.00	EA	7.00	28.00	35.00	76%	\$ 90.00	\$ 3,150.00
6. INSTALL TREE PROTECTION FENCE (UP TO 5,000 LF) IN ACCORDANCE WITH PLANS & SPECS.	5000.00	LF	800.00	2359.00	3159.00	63%	\$ 4.00	\$ 12,636.00
7. INSTALL TREE PROTECTION FENCE (BEYOND 5,000 LF) IN ACCORDANCE WITH PLANS & SPECS.	1960.00	LF			0.00	0%	\$ 3.75	\$ -
8. INSTALL ROOT PRUNING TRENCH IN ACCORDANCE WITH PLANS & SPECS.	2440.00	LF	310.00	776.00	1086.00	45%	\$ 11.50	\$ 12,489.00
9. INSTALL ZERO CUTBACK IN ACCORD. WITH PLANS & SPECS.	365.00	LF		180.00	180.00	49%	\$ 20.00	\$ 3,600.00
10. HAND DIG TAP & LEAD, WATER LINE FITTING, FIRE HYDRANT IN ACCORDANCE WITH PLANS & SPECS.	4.00	EA			0.00	0%	\$ 3,500.00	\$ -
11. HAND DIG SERVICE LEAD IN ACCORD. WITH PLANS & SPECS.	5.00	EA			0.00	0%	\$ 3,500.00	\$ -

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
12. FURNISH, INSTALL AND MAINTAIN TRAFFIC CONTROL DEVICES & APPURTIS. IN ACCORDANCE WITH THE TMUTCD (LATEST EDITION), C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	1.00	LS	0.10	0.70	0.80	80%	\$ 40,000.00	\$ 32,000.00
13. FURNISH FLAGGERS IN ACCORDANCE WITH PLANS & SPECS.	1.00	LS	0.10	0.70	0.80	80%	\$ 40,000.00	\$ 32,000.00
14. VIDEOTAPING OF PROJECT LIMITS PRIOR TO CONSTRUCTION, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	1.00	LS		1.00	1.00	100%	\$ 1,750.00	\$ 1,750.00
15. REMOVE & REINSTALL PAVERS, STONES, TRAFFIC SIGNS, ETC... AS NECESSARY TO ACCOMPLISH WORK, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	1.00	LS	0.17	0.68	0.85	85%	\$ 17,500.00	\$ 14,875.00
PAVING ITEMS								
16. REMOVE & DISPOSE OF OLD CONC. PAVEMENT (ALL DEPTHS), C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	10929.00	SY	1835.00	6832.99	8667.99	79%	\$ 4.50	\$ 39,005.96
17. REMOVE & DISPOSE OF OLD CONC. DRIVEWAYS (ALL DEPTHS), C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	1980.00	SY	188.12	1097.45	1285.57	65%	\$ 4.50	\$ 5,785.07
18. REMOVE & DISPOSE OF OLD CONC. CURB OR CURB & GUTTER, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	7121.00	LF	1005.00	4157.00	5162.00	72%	\$ 1.00	\$ 5,162.00
19. ADJUST EXISTING MANHOLE TO NEW GRADE, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	4.00	EA			0.00	0%	\$ 750.00	\$ -
20. ADJUST EXISTING VALVE BOX TO FINISHED GRADE, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	2.00	EA			0.00	0%	\$ 500.00	\$ -
21. ADJUST EXISTING PULL BOX TO FINISHED GRADE, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	3.00	EA			0.00	0%	\$ 500.00	\$ -
22. ROADWAY EXCAVATION INCLUDING STRIPPING, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	1100.00	CY		612.90	612.90	56%	\$ 20.00	\$ 12,258.00

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
23. BORROW, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	75.00	CY		17.70	17.70	24%	\$ 5.00	\$ 88.50
24. PREPARE AND COMPACT 6" LIME STABILIZED SUBGRADE, C.I.P. IN ACCORD. WITH PLANS & SPECS.	11369.00	SY		7411.40	7411.40	65%	\$ 4.50	\$ 33,351.30
25. FURNISH LIME (8% BY DRY WEIGHT) C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	260.00	TON		87.42	87.42	34%	\$ 175.00	\$ 15,298.50
26. FURNISH AND INSTALL 6" REINFORCED CONCRETE PAVEMENT, C.I.P., IN ACCORD. WITH PLANS & SPECS.	10727.00	SY		6830.27	6830.27	64%	\$ 51.00	\$ 348,343.77
27. REMOVAL OF CONCRETE SIDEWALKS C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	195.00	SY	20.94	33.71	54.65	28%	\$ 10.00	\$ 546.50
28. FURNISH AND INSTALL 4-1/2" REINF. CONCRETE SIDEWALKS, C.I.P., IN ACCORD. WITH PLANS & SPECS.	195.00	SY	10.84	33.33	44.17	23%	\$ 65.00	\$ 2,871.05
29. FURNISH AND INSTALL CURB RAMP, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	3.00	EA			0.00	0%	\$ 1,650.00	\$ -
30. FURNISH AND INSTALL 6" REINFORCED CONCRETE DRIVEWAYS, C.I.P., IN ACCORD. WITH PLANS & SPECS.	2140.00	SY		1142.52	1142.52	53%	\$ 70.00	\$ 79,976.40
31. FURNISH AND INSTALL TEMPORARY RESIDENTIAL DRIVEWAY, IN ACCORD. WITH PLANS & SPECS.	63.00	EA	10.00	43.00	53.00	84%	\$ 200.00	\$ 10,600.00
32. FURNISH AND INSTALL LAYDOWN REINFORCED CONCRETE CURB INCLUDING MITERING YARD DRAINS, C.I.P., IN ACCORD. WITH PLANS & SPECS.	7121.00	LF		3266.00	3266.00	46%	\$ 5.00	\$ 16,330.00
STORM SEWER ITEMS								
33. REMOVE AND DISPOSE OF EXISTING 24" PIPE, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	100.00	LF	34.00	58.00	92.00	92%	\$ 15.00	\$ 1,380.00
34. REMOVE AND DISPOSE OF EXISTING 36" PIPE, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	36.00	LF	6.00	3.00	9.00	25%	\$ 35.00	\$ 315.00

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
35. REMOVE AND DISPOSE OF EXISTING INLET, C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	5.00	EA	1.00	2.00	3.00	60%	\$ 500.00	\$ 1,500.00
36. FURNISH AND INSTALL 24" RCP (CLASS III C-76) ALL DEPTHS, C.I.P. IN ACCORD. WITH PLANS & SPECS.	1373.00	LF	448.00	927.00	1375.00	100%	\$ 120.00	\$ 165,000.00
37. FURNISH AND INSTALL 36" RCP (CLASS III C-76) ALL DEPTHS, C.I.P. IN ACCORD. WITH PLANS & SPECS.	36.00	LF			0.00	0%	\$ 200.00	\$ -
38. MECHANICAL CLEANING OF 36" RCP AS DIRECTED BY OWNER'S REPRESENTATIVE ALL DEPTHS , C.I.P. IN ACCORDANCE WITH PLANS & SPECS.	100.00	LF			0.00	0%	\$ 30.00	\$ -
39. FURNISH AND INSTALL 36" CURED-IN-PLACE (CIPP), ALL DEPTHS, IN ACCORD. WITH PLANS & SPECS.	515.00	LF	269.00		269.00	52%	\$ 355.00	\$ 95,495.00
40. RECONNECTION BY REMOTE METHOD C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	2.00	EA			0.00	0%	\$ 1,500.00	\$ -
41. FURNISH AND INSTALL TYPE "C" INLET C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	13.00	EA	3.00	7.00	10.00	77%	\$ 3,500.00	\$ 35,000.00
42. FURNISH AND INSTALL TYPE "C-1" INLET, C.I.P. , IN ACCORDANCE WITH PLANS & SPECS. (RFP 5) (1)	3.00	EA	1.00	1.00	2.00	67%	\$ 4,000.00	\$ 8,000.00
43. TRENCH SAFETY SYSTEM FOR CONSTRUCTION OF STORM SEWER, C.I.P., IN ACCORDANCE WITH PLANS & SPECS	1373.00	LF	448.00	914.00	1362.00	99%	\$ 1.00	\$ 1,362.00
44. FURNISH AND INSTALL 12" DRAIN WITH GRATE TOP AND 4" YARD DRAIN, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	1.00	EA			0.00	0%	\$ 1,000.00	\$ -
STORM WATER POLLUTION PREVENTION (SWPPP) ITEMS								
45. IMPLEMENTATION AND MANAGEMENT OF SW3P, IN ACCORDANCE WITH PLANS & SPECS.	1.00	LS	0.34	0.66	1.00	100%	\$ 1,500.00	\$ 1,500.00

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
46. FURNISH AND INSTALL BLOCK SODDING C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	4500.00	SY	1400.00		1400.00	31%	\$ 5.00	\$ 7,000.00
47. FURNISH AND INSTALL INLET PROTECTION BARRIER (STAGE I), C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	17.00	EA		9.00	9.00	53%	\$ 100.00	\$ 900.00
48. FURNISH AND INSTALL INLET PROTECTION BARRIER (STAGE II), C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	24.00	EA		15.00	15.00	63%	\$ 100.00	\$ 1,500.00
49. FURNISH AND INSTALL REINFORCED FILTER FABRIC FENCE, C.I.P., IN ACCORD. WITH PLANS & SPECS.	250.00	LF			0.00	0%	\$ 4.00	\$ -
50. PORTABLE CONCRETE TRUCK WASHOUT STRUCTURES	1.00	LS		1.00	1.00	100%	\$ 1,500.00	\$ 1,500.00
WATER ITEMS								
51. FURNISH AND INSTALL 8" PVC (AWWA C900) CLASS 150 WATER LINE, TRENCHLESS CONSTRUCTION INCLUDING FITTINGS, THRUST BLOCKING, RESTRAINED JOINTS AND APPURTENANCES, C.I.P. , IN ACCORD. WITH PLANS & SPECS.	3532.00	LF		3534.00	3534.00	100%	\$ 82.50	\$ 291,555.00
52. FURNISH AND INSTALL 8" PVC (AWWA C900) CLASS 150 WATER LINE, W/ STEEL CASING TRENCHLESS CONSTRUCTION , INCLUDING FITTINGS, THRUST BLOCKING, RESTRAINED JOINTS AND APPURTENANCES, C.I.P., IN ACCORDANCE WITH PLANS & SPECS. (RFP 2) (1)	50.00	LF		50.00	50.00	100%	\$ 190.00	\$ 9,500.00
53. FURNISH AND INSTALL 6" PVC (AWWA C900) CLASS 150 WATER LINE, TRENCHLESS CONSTRUCTION INCLUDING FITTINGS, THRUST BLOCKING, RESTRAINED JOINTS AND APPURTENANCES, C.I.P. , IN ACCORD. WITH PLANS & SPECS.	270.00	LF		310.00	310.00	115%	\$ 70.00	\$ 21,700.00
54. TRENCH SAFETY SYSTEM WATER LINE CONSTRUCTION (ALL DEPTHS), C.I.P. IN ACCORDANCE WITH PLANS & SPECS	280.00	LF		280.00	280.00	100%	\$ 1.00	\$ 280.00

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
55. FURNISH AND INSTALL 6" GATE VALVE WITH BOX, AWWA C509 IBBM, NRS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	1.00	EA		1.00	1.00	100%	\$ 1,500.00	\$ 1,500.00
56. FURNISH AND INSTALL 8" GATE VALVE WITH BOX, AWWA C509 IBBM, NRS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	7.00	EA		7.00	7.00	100%	\$ 1,850.00	\$ 12,950.00
57. FURNISH AND INSTALL FIRE HYDRANT ASSEMBLY, AWWA 502, MECHANICAL JOINT INLET, INCLUDING FIRE HYDRANT, 6" LEAD, GATE VALVE & BOX AND BARREL EXTENSIONS, ALL DEPTHS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	8.00	EA	1.00	7.00	8.00	100%	\$ 4,850.00	\$ 38,800.00
58. REMOVE AND SALVAGE EXISTING FIRE HYDRANT, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	7.00	EA		6.00	6.00	86%	\$ 300.00	\$ 1,800.00
59. CUT, PLUG AND ABANDON EXISTING WATER LINE , C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS.	4.00	EA		4.00	4.00	100%	\$ 325.00	\$ 1,300.00
60. FURNISH AND INSTALL 6"X 6" TAPPING SLEEVE & VALVE WITH BOX, C.I.P., IN ACCORDANCE WITH PLANS & SPECS. (RFP 1) (1)	1.00	EA		1.00	1.00	100%	\$ 6,000.00	\$ 6,000.00
61. FURNISH AND INSTALL 8"X 8" TAPPING SLEEVE & VALVE WITH BOX, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	2.00	EA		1.00	1.00	50%	\$ 6,800.00	\$ 6,800.00
62. FURNISH AND INSTALL 6" FLOWSTOP SERVICE, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	4.00	EA			0.00	0%	\$ 9,400.00	\$ -
63. RELOCATE EXISTING WATER METER, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS.	50.00	EA		53.00	53.00	106%	\$ 300.00	\$ 15,900.00
64. FURNISH AND INSTALL WATER METER BOX SIZED FOR TWO METERS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS	36.00	EA		73.00	73.00	203%	\$ 630.00	\$ 45,990.00
65. FURNISH AND INSTALL WATER METER BOX SIZED FOR THREE METERS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS	71.00	EA			0.00	0%	\$ 1,100.00	\$ -

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
66. FURNISH AND INSTALL 1" SINGLE SHORT SERVICE REPLACEMENT INCLUDING RECONNECT TO METER, C.I.P., IN ACCORD. WITH PLANS & SPECS.	72.00	EA		74.00	74.00	103%	\$ 750.00	\$ 55,500.00
67. FURNISH AND INSTALL 1" SINGLE LONG SERVICE REPLACEMENT INCLUDING RECONNECT TO METER, C.I.P., IN ACCORD. WITH PLANS & SPECS.	72.00	EA		63.00	63.00	88%	\$ 950.00	\$ 59,850.00
SANITARY SEWER ITEMS								
68. REMOVE AND DISPOSE OF EXISTING SANITARY SEWER, ALL DIAMETERS, ALL DEPTHS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	175.00	LF	37.00	100.00	137.00	78%	\$ 18.00	\$ 2,466.00
69. FURNISH AND INSTALL 6" D-3034 SDR-26 PVC SANITARY SEWER, ALL DEPTHS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	225.00	LF	136.00		136.00	60%	\$ 100.00	\$ 13,600.00
70. FURNISH AND INSTALL 8" D-3034 SDR-26 PVC SANITARY SEWER, ALL DEPTHS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	80.00	LF		55.00	55.00	69%	\$ 150.00	\$ 8,250.00
71. FURNISH AND INSTALL SANITARY SEWER SERVICE LINE REPLACEMENT BY OPEN CUT OR AUGER, ALL DEPTHS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS	350.00	LF	37.00	119.00	156.00	45%	\$ 100.00	\$ 15,600.00
72. FURNISH AND INSTALL SANITARY SEWER CLEANOUT, ALL DEPTHS, C.I.P., IN ACCORDANCE WITH PLANS & SPECS	10.00	EA	2.00	1.00	3.00	30%	\$ 1,500.00	\$ 4,500.00
73. ADJUST/RESET MANHOLE WITH NEW FRAME AND COVER, INCLUDING HEIGHT ADJUSTMENT WITHIN ONE VERTICAL FOOT, C.I.P., IN ACCORDANCE WITH PLANS & SPECS.	2.00	EA			0.00	0%	\$ 1,500.00	\$ -
74. SERVICE RECONNECTION WITH OR WITHOUT STACK BY EXCAVATION, C.I.P., IN ACCORDANCE WITH PLANS & SPECS	4.00	EA	3.00		3.00	75%	\$ 1,500.00	\$ 4,500.00
75. TRENCH SAFETY SYSTEM FOR CONSTRUCTION OF STORM SEWER,C.I.P.	305.00	LF	173.00	55.00	228.00	75%	\$ 1.00	\$ 228.00

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
EXTRA WORK ITEMS								
76. OFF DUTY UNIFORMED POLICE OFFICER AS DIRECTED BY THE OWNER'S REPRESENTATIVE (MIN. BID \$35/HR)	400.00	HR			0.00	0%	\$ 35.00	\$ -
77. FURNISH AND INSTALL EXTRA BLOCK SODDING AS DIRECTED BY THE OWNER'S REPRESENTATIVE, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS.	1000.00	SY			0.00	0%	\$ 4.00	\$ -
78. FURNISH AND INSTALL WELL POINTING SYSTEMS AS DIRECTED BY ENGINEER, C.I.P., IN ACCORD. WITH THE PLANS & SPECS. (\$25/LF MIN. BID)	500.00	LF			0.00	0%	\$ 25.00	\$ -
79. EXTRA WATER LINE FITTINGS, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS.	3.00	TON			0.00	0%	\$ 2,000.00	\$ -
80. REMOVAL AND REPLACEMENT OF CONCRETE PAVEMENT INCLUDING REINF. ALL THICKNESSES WITH HIGH EARLY STRENGTH CONCRETE AS DIRECTED BY THE OWNER'S REPRESENTATIVE, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$350/CY)	200.00	CY			0.00	0%	\$ 350.00	\$ -
81. EXTRA SELECT BACKFILL AS DIRECTED BY THE OWNER'S REPRESENTATIVE, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$15/CY)	200.00	CY			0.00	0%	\$ 15.00	\$ -
82. EXTRA BANK SAND BACKFILL AS DIRECTED BY THE ENGINEER, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$20/CY)	250.00	CY			0.00	0%	\$ 20.00	\$ -
83. EXTRA CLASS "A" CEMENT STABILIZED SAND BACKFILL AS DIRECTED BY THE OWNER'S REPRESENTATIVE , C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$30/CY)	300.00	CY			0.00	0%	\$ 30.00	\$ -
84. EXTRA CLASS "A" CONCRETE INCLUDING FORMING, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$325/CY)	50.00	CY			0.00	0%	\$ 325.00	\$ -

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
85. EXTRA STEEL REINFORCING AS DIRECTED BY THE OWNER'S REPRESENTATIVE, C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$1.00/LB)	4000.00	LB			0.00	0%	\$ 1.00	\$ -
86. FURNISH AND INSTALL CONSTRUCTION SAFETY FENCE AS DIRECTED BY THE OWNER'S REPRESENTATIVE, C.I.P., IN ACCORD. WITH THE PLANS & SPECS.	1000.00	LF		80.00	80.00	8%	\$ 1.50	\$ 120.00
87. EXTRA MACHINE EXCAVATION AS DIRECTED BY THE OWNER'S REPRESENTATIVE , C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$15/CY)	250.00	CY		5.00	5.00	2%	\$ 15.00	\$ 75.00
88. EXTRA HAND EXCAVATION AS DIRECTED BY THE OWNER'S REPRESENTATIVE C.I.P., IN ACCORDANCE WITH THE PLANS & SPECS. (MIN. BID \$ 20/CY)	250.00	CY		8.83	8.83	4%	\$ 20.00	\$ 176.60
89. POT HOLE FOR UTILITY INVESTIGATION AS DIRECTED BY THE ENGINEER	10.00	EA			0.00	0%	\$ 500.00	\$ -
90. FURNISH AND INSTALL 8" WHITE PAVEMENT MARKING , C.I.P., IN ACCORD. WITH THE PLANS & SPECS.	50.00	LF			0.00	0%	\$ 10.00	\$ -
91. FURNISH AND INSTALL 8" BLAST CLEANING OF PAVEMENT, C.I.P., IN ACCORD. WITH THE PLANS & SPECS.	50.00	LF			0.00	0%	\$ 2.00	\$ -
92. FURNISH AND INSTALL 24" WHITE PAVEMENT MARKING , C.I.P., IN ACCORD. WITH THE PLANS & SPECS.	20.00	LF			0.00	0%	\$ 25.00	\$ -
93. FURNISH AND INSTALL 24" BLAST CLEANING OF PAVEMENT, C.I.P., IN ACCORD. WITH THE PLANS & SPECS.	20.00	LF			0.00	0%	\$ 5.00	\$ -
CASH ALLOWANCE ITEMS								
94. FURNISH CONSTRUCTION MATERIALS TESTING, IN ACCORDANCE WITH THE PLANS & SPECS.	1.00	LS	0.1323	0.6236	0.7559	76%	\$ 35,000.00	\$ 26,459.40

DESCRIPTION	QUANTITY	UNIT	THIS ESTIMATE	PREVIOUS ESTIMATE	WORK TO DATE	%	UNIT PRICE	WORK TO DATE
CHANGE ORDERS								
95. FURNISH & INSTALL 12"X 8" TAPPING SLEEVE & Valve w/ BOX (RFP 1) (1)	1.00	EA		1.00	1.00	100%	\$ 7,285.16	\$ 7,285.16
96. 8" WET CONNECTION (RFP 2) (1)	1.00	EA		1.00	1.00	100%	\$ 2,000.00	\$ 2,000.00
97. FURNISH & INSTALL 2" SINGLE LONG SERVICE REPLACEMENT INCL. RECONNECT TO METER (RFP 4) (1)	1.00	EA		1.00	1.00	100%	\$ 1,705.00	\$ 1,705.00
98. FURNISH & INSTALL CAST-IN-PLACE INLET (RFP 5) (1)	1.00	EA		1.00	1.00	100%	\$ 3,893.86	\$ 3,893.86
99. FURNISH & INSTALL CAST-IN-PLACE CONFLICT STRUCTURE (RFP 6) (1)	1.00	EA		1.00	1.00	100%	\$ 2,137.03	\$ 2,137.03
TOTAL WORK TO DATE								\$ 1,866,190.10

CONTRACT TIME: 300 CALENDAR DAYS
CONTRACT DATE: 6/23/2015
WORK ORDER DATE: 7/6/2015

CONTRACT AMOUNT:	\$ 2,794,677.00
CHANGE ORDER: (1)	\$ (4,478.95)
REVISED CONTRACT AMOUNT:	\$ 2,790,198.05
TOTAL WORK TO DATE:	\$ 1,866,190.10
MATERIALS ON SITE:	\$ -
TOTAL:	\$ 1,866,190.10
LESS RETAINAGE:	\$ 186,619.01
LESS PREVIOUS PAYMENTS	\$ 1,463,822.15
AMOUNT DUE FOR PAYMENT:	\$ 215,748.94

APPROVAL: 
CONRAD CONSTRUCTION CO., LTD.
JAMES R. BOLIN
PROJECTS ADMINISTRATOR

TO: City of Spring Valley
1025 Campbell
Houston, TX 77055

Invoice No: 8592
DATE: 1/31/2016
Pay Est. No. 1
FROM: 12/28/2015 to

City of Spring Valley
ORIGINAL CONTRACT: \$111,329.00
CONTRACT ADJUSTMENTS: \$0.00
1/31/2016 ADJUSTED CONTRACT: \$111,329.00

Item No.	WO#10073	Scheduled Value	Previous Application	THIS APPLICATION		Total Complete & Stored to Date	Percent Complete	Balance to Complete	0.00% Retainage
				Work in Place	Stored Material				
1	Mobilize Service Rig	\$750.00		\$750.00		\$750.00	100.00%	\$0.00	\$0.00
2	Pull Pump	5,500.00		5,500.00		5,500.00	100.00%	0.00	-
3	TV Survey Well	1,800.00		1,800.00		1,800.00	100.00%	0.00	-
4		-		-		-	0.00%	0.00	-
5	Mobilize Equipment to Well Site	1,500.00		-		-	0.00%	1,500.00	-
6	Wire Brush Screens with Nylon Brush	6,500.00		-		-	0.00%	6,500.00	-
7	Jet Fill Material	9,800.00		-		-	0.00%	9,800.00	-
8	TV Survey Well	1,800.00		-		-	0.00%	1,800.00	-
9	Insert and Agitate Hydroxyacetic Acid	36,729.00		-		-	0.00%	36,729.00	-
10	Airlift Chemicals	8,500.00		-		-	0.00%	8,500.00	-
11	TV Survey Well	1,800.00		-		-	0.00%	1,800.00	-
12	Insert and Agitate Sodium Hypochlorite	7,500.00		-		-	0.00%	7,500.00	-
13	Test Pump Well	21,000.00		-		-	0.00%	21,000.00	-
14	Mobilize Pump to Well Site	750.00		-		-	0.00%	750.00	-
15		-		-		-	0.00%	0.00	-
16	Set Pump	6,000.00		-		-	0.00%	6,000.00	-
17	Bactis	450.00		-		-	0.00%	450.00	-
18	GM Report	950.00		-		-	0.00%	950.00	-
19		-		-		-	0.00%	0.00	-
20		-		-		-	0.00%	0.00	-
21		-		-		-	0.00%	0.00	-
22		-		-		-	0.00%	0.00	-
23		-		-		-	0.00%	0.00	-
24		-		-		-	0.00%	0.00	-
		\$111,329.00	\$0.00	\$8,050.00	\$0.00	\$8,050.00	7.23%	\$103,279.00	\$0.00



Alsay Incorporated

City of Spring Valley

Regulated by:
Texas Department of
Licensing and Regulation
P.O. Box 12157
Austin, Tx. 78711
1-800-803-9202, 512-463-7880

AMOUNT DUE THIS ESTIMATE: \$8,050.00
WORK PERFORMED TO DATE: \$8,050.00
LESS RETAINAGE: 0.00% \$0.00
NET AMOUNT EARNED TO DATE: \$8,050.00
LESS PREVIOUS ESTIMATE: \$0.00
TOTAL AMOUNT DUE: \$8,050.00

ORDINANCE NO. 2016-03

AN ORDINANCE PROVIDING FOR THE REGULATION OF TRAFFIC BY PROVIDING FOR THE ERECTION OF STOP SIGNS ON VOSS ROAD AT THE INTERSECTIONS OF MERLIN DRIVE, BURKHART ROAD (NORTH) AND GREEN VALLEY DRIVE; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council of the City of Spring Valley Village, Harris County, Texas desires to promote public safety by erecting stop signs along Voss Road to regulate traffic; and

WHEREAS, the City's Consulting Engineers, Binkley and Barfield, Inc., has investigated and determined that by placing stop signs on Voss Road at the intersections of Merlin Drive, Burkhart Road (north) and Green Valley Drive will improve public safety.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS, THAT:

SECTION 1.

The Mayor, or his/her designated representative, is hereby authorized and directed to cause the placement of stop signs on Voss Road at the intersections of Merlin Drive, Burkhart Road (north) and Green Valley Drive. The signs shall conform to the Texas Transportation Commission's Manual on Uniform Traffic Control Devices and be located as near as practicable to the nearest line of the crosswalk, or in the absence of a crosswalk, at the nearest line of each roadway.

SECTION 2.

It shall be unlawful to operate a vehicle on Voss Road at the intersections of Merlin Drive, Burkhart Road (north) and Green Valley Drive, in Spring Valley Village, Harris County, Texas without bringing the vehicle to a full and complete stop before proceeding into the intersection. All vehicles shall remain stopped until the intersection is free and clear of all oncoming vehicles which might constitute a hazard to life or property under the condition then and there existing.

Any person violating this Ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined a sum of not less than One Dollar (\$1.00) not more than Two Hundred Dollars (\$200.00). Spring Valley Village, Harris County, Texas retains all legal rights and remedies available to it pursuant to local, state and federal law.

SECTION 3.

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Spring Valley Village, Harris County, Texas hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION 4.

This ordinance shall become effective upon its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SPRING VALLEY VILLAGE, TEXAS on this 23rd day of February, 2016.

APPROVED:

Tom S. Ramsey, Mayor

ATTEST:

Roxanne Benitez, City Secretary

SERVICE AGREEMENT
by and between
**THE CITY OF SPRING VALLEY AND CREEKSIDE VILLAS OF MEMORIAL
HOMEOWNERS' ASSOCIATION, INC.**

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This Agreement ("Agreement") is made and entered into by and between the City of Spring Valley Village, Texas (the "City"), a general law municipal corporation located in Harris County, Texas and the Creekside Villas of Memorial Homeowners' Association, Inc. ("Association"), a Texas nonprofit corporation.

RECITALS

1. Creekside Villas of Memorial, a subdivision in Harris County, Texas according to the map or plat thereof recorded under Film Code No. 568075 of the Map Records of Harris County, Texas ("Creekside Villas") is located entirely within the City and receives water and sewer services from the City, and the Association also currently provides private water and sewer to its members.

2. The Association is also responsible for the maintenance of the private storm water drainage systems in Creekside Villas.

3. The Association's rights, responsibilities and easements related to the private water, private sewer and private storm water drainage system (collectively the "Private Water System") are set forth in that certain instrument entitled "Declaration of Covenants, Conditions and Restrictions for Creekside Villas of Memorial" recorded in the Official Public Records of Real Property of Harris County, Texas under County Clerk's File No. Y192948 ("Declaration") as amended by those certain instruments entitled "First Amendment to Declaration of Covenants and Restrictions for Creekside Villas of Memorial", "First Amendment of Declaration of Covenants and Restrictions for Creekside Villas of Memorial", "Second Amendment of Declaration of Covenants and Restrictions for Creekside Villas of Memorial" and "Third Amendment of Declaration of Covenants and Restrictions for Creekside Villas of Memorial" respectively recorded in the Official Public Records of Real Property of Harris County, Texas under County Clerk's File Nos. Y809258, Z105588, Z105587 and 20090293598 (the Declaration as amended hereinafter still referred to as the "Declaration"). The term "Private Water System" is also defined in Section 2.1(m) of the Declaration.

4. Section 10.2 of the Declaration provides that the Association "shall have an easement across all Lots to install, maintain and repair all portions of the Private Water System."

5. Section 11.4 of the Declaration provides that the Association holds "alienable, transferable and perpetual right of easement, as well as the power to grant

and accept easements to and from ... the City of Spring Valley ... upon, over, under and across the Common Areas, and those portions of all Lots as are reasonably necessary, for the purpose of installing, replacing, repairing, maintaining and using ... all utilities, including but not limited to, storm sewers, drainage systems and facilities for the Subdivision or any portion thereof, and ... water, sewer lines Such easements may be granted or accepted by ... the Board of Directors”

6. The Private Water System and the easements and property rights related thereto were not constructed, permitted, inspected, dedicated and accepted by the City at the time of construction in the manner required of other utility systems to be granted to the City and made a part of its water system, even though constructed in compliance with the City’s building codes then in effect.

AGREEMENT

For and consideration of the mutual obligations and benefits to be derived hereunder, the City and Association agree as follows:

1. The City agrees to deliver water, provide for wastewater and solid waste services to the residents of Creekside Villas. Each residence in Creekside Villas will have a water meter installed by the City. All existing water meters, and meter vaults, shall become the property of the City.

2. The Private Water System shall remain the property of the Association and the Association shall be solely responsible for all maintenance, repair, or replacement of the Private Water System.

3. The City shall invoice the residents in Creekside Villas for their use of water, wastewater and solid waste services at the same rate and method as it does other residents in the City.

4. The City does not guarantee Creekside Villas any specific quantity or pressure of water. If the City’s Water supply is limited or if the City’s equipment becomes inoperative because of unforeseen breakdown or scheduled maintenance and repairs, the City is not liable for failure to furnish any specific amount or pressure of water.

5. THE ASSOCIATION SHALL DEFEND, INDEMNIFY AND HOLD THE CITY HARMLESS FROM AND AGAINST ALL CLAIMS, ACTIONS, LAWSUITS, DEMANDS, DAMAGES, AND ANY AND ALL SUMS PAID OUT BY THE CITY TO DEFEND, COMPROMISE OR SETTLE ANY CLAIM, ACTION, SUIT OR PROCEEDING BROUGHT AGAINST THE CITY, IN RESPECT OF DAMAGE TO PROPERTY OF THE ASSOCIATION OR INJURY OR DAMAGE TO PERSON OR PROPERTY OF A HOMEOWNER OR HOMEOWNER’S INVITEE OR LICENSEE, WHICH RESULT FROM ANY ACTS OR OMISSIONS BY THE CITY PURSUANT TO THE AUTHORITY GRANTED TO THE CITY UNDER THIS AGREEMENT, BY LAW, OR OTHERWISE BY THE ASSOCIATION; PROVIDED THAT NOTHING HEREIN SHALL OBLIGATE THE ASSOCIATION TO DEFEND, INDEMNIFY OR HOLD THE CITY HARMLESS FROM AND AGAINST ANY LIABILITY ARISING FROM ANY GROSS NEGLIGENCE, WILLFUL, MALICIOUS OR ILLEGAL CONDUCT BY THE CITY IN RELATION TO THIS AGREEMENT.

6. This Agreement contains the entire agreement between the parties relating to its subject matter. Any oral representations or modifications concerning this Agreement shall be of no force and effect. Amendments to this Agreement may only be accomplished by the mutual written consent of both the City and the Association.

7. This Agreement is intended solely for the benefit of the Association and the City, and no provision of this Agreement shall be construed to confer any right or benefit upon any other person or entity.

8. Venue for any action arising out of this Agreement shall lie exclusively in the state courts of Harris County, Texas.

9. This Agreement is irrevocable and cannot be revoked by either the Association or the City.

EXECUTED on this _____ day of _____, 2016.

Attest:

CREEKSIDE VILLAS OF MEMORIAL HOMEOWNERS' ASSOCIATION, INC.

By: _____

By: _____

Printed: _____

Printed: _____

Its: Secretary

Its: President

CITY OF SPRING VALLEY VILLAGE, TEXAS

Tom Ramsey, Mayor

Attest:

Roxanne Benitez, City Secretary



February 8, 2016

Mr. Stephen Ashley
City Administrator
City of Spring Valley Village, Texas
1025 Campbell Road
Houston, Texas 77055

RE: Proposal for Lupton Court Paving and Utility Improvements Project

Dear Stephen:

Binkley & Barfield, Inc. (BBI) is pleased to submit this revised proposal to the City of Spring Valley Village for professional engineering and surveying services in connection with the Lupton Court Paving and Utility Improvements Project. This project will include pavement reconstruction and public utility replacement on Lupton Court from Campbell to the end of cul-de-sac.

This street will have full pavement reconstruction, driveway replacement to the right-of-way (ROW), waterline replacement, sanitary sewer rehabilitation (for lines and manholes that have yet to be rehabilitated), and additional inlets and storm sewer extensions as necessary. No sidewalks (or wheelchair ramps) will be designed as part of this project. Existing walkways from the back-of-curb to the ROW will be replaced. It is assumed that the existing storm sewer system will be upgraded, as required.

It is our understanding that this project will be constructed as part of a change order under the Bracher Area Paving and Utility Improvements Project.

The scope of this project entails the Final Design Phase, Construction Administration Phase, and Subconsultant Services.

SCOPE OF SERVICES:

A. Final Design Phase Services

The following tasks comprise the Final Design Phase of this project:

1. Prepare final design plans for this project. The final design submittal will consist of the plans, technical specifications and a cost estimate.



2. The City of Spring Valley Village will review the final submittals. A marked-up plan set containing the City's comments will be returned to BBI for incorporation into the next submittal. The final design submittal will be presented for a change order proposal.
3. The City will supply BBI with their standard front-end contract documents and standard technical specifications for inclusion within the project design. If those documents are not available, BBI will use their standard front end documents and technical specifications.
4. Prepare Storm Water Pollution Prevention Plan drawings and details for all open excavation areas.
5. Prepare Traffic Control Plan with phasing to allow residential access during construction.
6. Submit necessary drawings to affected private utility companies for their review.
7. Meet and coordinate applicable municipal and regulatory agencies as required for approval.
8. Prepare for and attend monthly project status meetings with the City. These meetings will occur at a date convenient to the City of Spring Valley Village.

B. Construction Administration Services

BBI will provide construction administration services:

1. Attend pre-construction meeting.
2. Review the construction submittals and shop drawings.
3. Review contractor pay estimates and coordinate findings with the City.
4. Provide periodic site visits during construction (one visit per month).
5. Assist in the coordination of required laboratory testing provided by others, if needed.
6. Issue clarifications and interpretations to the Contract Documents as appropriate through the RFI process.
7. Prepare change orders, if necessary.



8. Attend the initial and final walkthroughs with the contractor and City officials and prepare punch list items.
9. BBI will prepare record drawings for the project based on "red lined" drawings and information provided by the Contractor. We will furnish one set of printed "Record Drawings" to the City. We will also provide an electronic version of the record drawings for your permanent records.
10. No full or part-time construction observation by BBI is included as part of this contract.

C. Subconsultant Services

BBI will provide the following subcontractor services:

1. Surveying

A topographic survey will be performed for the project area. Our surveyor, Baseline Corp. will perform the survey and produce survey control maps for the design plans.

2. Geotechnical Investigation

Our geotechnical subconsultant, Geoscience Engineering & Testing, Inc., will conduct a geotechnical investigation for the project area. A geotechnical report will be submitted as a deliverable.

3. Urban Forestry

BBI's urban forester subconsultant, C.N. Koehl, will provide tree protection plan sheets, details, and notes for the project limits.

4. Television Inspection and Cleaning Services

Magna Flow Environmental will televise and clean the existing sanitary sewer lines and storm sewer outfalls within the project area. This information will be used in preparation of the engineering design package.

D. Exclusions:

All services not specifically listed herein are excluded from this proposal and our scope of work. Any scope items not specifically listed that the City would like to add can be performed on an hourly basis based on the Rate Schedule attached.



E. Supporting Documents Attached

Please find attached the following supporting documents for your review:

- Opinion of Probable Construction Cost
- Manhour Estimate
- Rate Schedule
- General Conditions of Agreement
- Subconsultant Proposals

F. Fee Summary

The lump sum fees associated with each project phase are as follows:

Design Phase:	\$ 16,446
Construction Phase:	\$ 1,258
Additional Services (Subconsultant Fees Shown Includes 10% Markup):	
Traffic Control Plan (BBI)	\$ 3,102
SWPPP (BBI)	\$ 1,706
Survey (Baseline Corp.)	\$ 8,030
Geotechnical Analysis (Geoscience Engineering and Testing, Inc.)	\$ 1,650
Urban Forestry (C.N. Koehl)	\$ 1,254
Television Inspection and Cleaning (Magna Flow)	\$ 1,870
 Subtotal Additional Services	 \$ 17,612
Reimbursable Expenses (Reproduction, Delivery Services, Mileage, etc.):	<u>\$ 500</u>
 Total Project Fee:	 \$ 35,816

The Engineer's agreement with the Owner shall include, and be subject to, the General Conditions, as attached. If the scope, fee and General Conditions, as described herein, are acceptable, Owner shall execute contract at appropriate location below, and return one complete original copy to Engineer.

Please call should you have any questions. Thank you again for selecting Binkley & Barfield, Inc. for this assignment and we look forward to working with the City.



Sincerely,

Binkley & Barfield, Inc.
Consulting Engineers

A handwritten signature in black ink, appearing to read 'Todd Calvin'.

Todd Calvin, P.E.
Vice President – Municipal Infrastructure

Attachments

cc: David Hamilton, P.E.
Senior Vice President

Agreed to this _____ day of _____, 20____, by the City of Spring Valley Village,
Texas.

Authorized Signature

Printed Name

Title

**OPINION OF PROBABLE CONSTRUCTION COST
LUPTON COURT PAVING AND UTILITY IMPROVEMENTS
PROJECT**

BID ITEM NO	DESCRIPTION	UNIT	UNIT PRICE	TOTAL QTY	SUBTOTAL COST
SECTION 1 - GENERAL WORK					
1	Implementation and Management of the SW3P, In Accordance with the Plans and Specifications	LS	\$5,000.00	1	\$5,000.00
2	Furnish Performance and Payment Bonds and Insurance	LS	\$12,000.00	1	\$12,000.00
3	Tree Protection and Trimming Services including Fencing, Zero Curb Cut and Vapor Barriers, Complete-in-Place, In Accordance with the Plans and Specifications	LS	\$7,500.00	1	\$7,500.00
4	Furnish, Install and Maintain Traffic Control Devices and appurtenances, in accordance with the Texas Manual on Uniform Traffic Control Devices (Latest Edition), Complete-in-Place, In Accordance with the Plans and Specifications	MO	\$7,500.00	4	\$30,000.00
5	Videotaping of Project Limits prior to Construction, Complete-in-Place, In Accordance with the Plans and Specifications	LS	\$3,000.00	1	\$3,000.00
6	Remove and Reinstall Mailboxes, Traffic Signs, Street Signs etc. as Necessary to Accomplish Work, Complete-in-Place, In Accordance with the Plans and Specifications	LS	\$5,000.00	1	\$5,000.00
SUBTOTAL SECTION 1 - GENERAL WORK:					\$62,500.00
SECTION 2 - PAVING					
7	Remove and Dispose of Old Concrete Pavement (All Depths), Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$5.00	1,400	\$7,000.00
8	Remove and Dispose of Old Concrete Driveways (All Depths), Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$5.00	480	\$2,400.00
9	Remove and Dispose of Old Concrete Curb or Curb and Gutter, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$2.50	855	\$2,137.50
10	Adjust Existing Manhole to New Grade, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$650.00	2	\$1,300.00
11	Adjust Existing Valve Box to Finished Grade, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$150.00	2	\$300.00
12	Adjust Existing Pull Box to Finished Grade, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$350.00	2	\$700.00
13	Roadway Excavation including Stripping, Complete-in-Place, In Accordance with the Plans and Specifications	CY	\$12.50	250	\$3,125.00
14	Borrow, Complete-in-Place, In Accordance with the Plans and Specifications	CY	\$15.00	100	\$1,500.00
15	Prepare and Compact 6" Lime Stabilized Subgrade, Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$3.00	1,470	\$4,410.00
16	Furnish Lime (7% by Dry Weight), Complete-in-Place, In Accordance with the Plans and Specifications	TON	\$165.00	26	\$4,290.00
17	Furnish and Install 6" Reinforced Concrete Pavement, Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$60.00	1,400	\$84,000.00
18	Removal of Concrete Sidewalks, Complete in Place, In Accordance with the Plans and Specifications	SY	\$3.50	50	\$175.00
19	Furnish and Install 4 1/2" Reinforced Concrete Sidewalks, Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$50.00	50	\$2,500.00
20	Furnish and Install 6" Reinforced Concrete Driveways, Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$55.00	480	\$26,400.00
21	Furnish and Install Temporary Residential Driveway, In Accordance with the Plans and Specifications	EA	\$500.00	20	\$10,000.00
22	Furnish and Install Laydown Reinforced Concrete Curb, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$5.00	855	\$4,275.00
SUBTOTAL SECTION 2 - PAVING:					\$154,512.50
SECTION 3 - STORM SEWER					
23	Remove and Dispose of Existing 18" Pipe, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$15.00	70	\$1,050.00
24	Remove and Dispose of Existing Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$500.00	2	\$1,000.00
25	Furnish and Install 24" RCP (Class III C-76), All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$75.00	260	\$19,500.00
26	Furnish and Install 42" RCP (Class III C-76), All Depths, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$250.00	0	\$0.00
27	Furnish and Install Type 'B-B' Inlet, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$2,250.00	2	\$4,500.00
28	Furnish and Install Storm Manhole, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$4,000.00	1	\$4,000.00
29	Trench safety System Construction of Storm Sewer, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$1.00	330	\$330.00
SUBTOTAL SECTION 3 - STORM SEWER:					\$30,380.00
SECTION 4 - STORM WATER POLLUTION PREVENTION					

**OPINION OF PROBABLE CONSTRUCTION COST
LUPTON COURT PAVING AND UTILITY IMPROVEMENTS
PROJECT**

BID ITEM NO	DESCRIPTION	UNIT	UNIT PRICE	TOTAL QTY	SUBTOTAL COST
30	Furnish and Install Block Sodding, Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$4.50	1,000	\$4,500.00
31	Furnish and Install Inlet Protection Barrier (Stage I), Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$100.00	5	\$500.00
32	Furnish and Install Inlet Protection Barrier (Stage II), Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$100.00	5	\$500.00
33	Furnish and Install Reinforced Filter Fabric Fence, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$3.00	100	\$300.00
34	Portable Concrete Truck Washout Structures	LS	\$2,500.00	1	\$2,500.00
SUBTOTAL SECTION 4 - STORM WATER POLLUTION PREVENTION PLAN:					\$8,300.00
SECTION 5 - WATER ITEMS					
35	Furnish and Install 8" PVC (AWWA C900) Class 150 Waterline, Trenchless Construction, including Fittings, Thrust Blocking, Restrained Joints, and Appurtenances, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$70.00	788	\$55,160.00
36	Trench Safety System Waterline Construction (All Depths), Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$1.00	300	\$300.00
37	Furnish and Install 8" Gate Valve with Box, AWWA C509 IBBM, NRS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$1,250.00	1	\$1,250.00
38	Furnish and Install Fire Hydrant Assembly, AWWA 502, Mechanical Joint Inlet, incl. Fire Hydrant, 6" Lead, and Barrel Extensions , ALL DEPTHS, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$3,500.00	2	\$7,000.00
39	Remove and Salvage Existing Fire Hydrant, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$625.00	1	\$625.00
40	Furnish and Install 8-inch by 8-inch Tapping Sleeve and Valve with Box, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$6,000.00	0	\$0.00
41	Furnish and Install 8-inch by 6-inch Tapping Sleeve and Valve with Box, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$5,500.00	1	\$5,500.00
42	Furnish and Install 12-inch by 8-inch Tapping Sleeve and Valve with Box, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$7,500.00	1	\$7,500.00
43	Furnish and Install 4" Flowstop Service, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$3,000.00	0	\$0.00
44	Furnish and Install 6" Flowstop Service, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$4,000.00	1	\$4,000.00
45	Relocate Existing Water Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$350.00	12	\$4,200.00
46	Furnish and Install 3/4" - 1" Single Short Service Replacement Incl. Reconnect To Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$700.00	6	\$4,200.00
47	Furnish and Install 3/4" - 1" Single Long Service Replacement Incl. Reconnect To Meter, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$1,000.00	6	\$6,000.00
SUBTOTAL SECTION 5 - WATER ITEMS:					\$95,735.00
SECTION 6 - SANITARY SEWER ITEMS					
48	Survey Normal Cleaning Equipment for Existing 8-inch Sanitary Sewer, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$1.75	430	\$752.50
49	Survey Television Inspection for Existing 8-inch Sanitary Sewer, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$1.50	430	\$645.00
50	Point Repair for Existing 8-inch Sanitary Sewer, 0 to 10 foot depth, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$1,800.00	1	\$1,800.00
51	Point Repair for Existing 8-inch Sanitary Sewer, 10 to 15 foot depth, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$2,750.00	1	\$2,750.00
52	Pipe Burst Existing 8-inch Sanitary Sewer providing 8-inch nominal diameter pipe, 0 to 15 foot depth, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$36.00	430	\$15,480.00
53	Furnish and Install Manhole Cementitious Wall Lining including Bench Work, 1-inch Thickness, Complete-in-Place, In Accordance with the Plans and Specifications	VF	\$100.00	24	\$2,400.00
54	Adjust/Reset Manhole with New Frame and Cover, Including Height Adjustment within One Vertical Foot, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$500.00	3	\$1,500.00
55	Service Reconnection with or without Stack by Excavation, Complete-in-Place, In Accordance with the Plans and Specifications	EA	\$500.00	12	\$6,000.00
56	Trench Safety System as Required for Pipe Point Repair and Service Reconnection by Excavation, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$5.00	100	\$500.00
SUBTOTAL SECTION 6 - SANITARY SEWER ITEMS:					\$31,827.50
SECTION 7 - EXTRA WORK ITEMS					
57	Off Duty Uniformed Police Officer as Directed by the Owner's Representative (Minimum Bid \$35/HR)	HR	\$35.00	100	\$3,500.00
58	Furnish and Install Extra Block Sodding as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications	SY	\$5.00	250	\$1,250.00

**OPINION OF PROBABLE CONSTRUCTION COST
LUPTON COURT PAVING AND UTILITY IMPROVEMENTS
PROJECT**

BID ITEM NO	DESCRIPTION	UNIT	UNIT PRICE	TOTAL QTY	SUBTOTAL COST
59	Removal and Replacement of Concrete Pavement including Reinforcement, All Thicknesses, with High Early Strength Concrete as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$465/CY)	CY	\$465.00	100	\$46,500.00
60	Removal and Replacement of Concrete Sidewalk including Reinforcement, All Thicknesses, as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$50/SY)	SY	\$50.00	100	\$5,000.00
61	Removal and Replacement of Concrete Driveway including Reinforcement, All Thicknesses, as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$90/SY)	SY	\$90.00	50	\$4,500.00
62	Extra Select Backfill as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$15/CY)	CY	\$15.00	20	\$300.00
63	Extra Class "A" Cement Stabilized Sand Backfill as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$25/CY)	CY	\$25.00	20	\$500.00
64	Extra Steel Reinforcing as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (\$0.50/LB Minimum Bid)	LB	\$0.50	2000	\$1,000.00
65	Furnish and Install Construction Safety Fence as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications	LF	\$2.50	250	\$625.00
66	Extra Machine Excavation as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$15/CY)	CY	\$15.00	50	\$750.00
67	Extra Hand Excavation as Directed by the Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$20/CY)	CY	\$20.00	20	\$400.00
68	Remove and Replace Sanitary Sewer Cleanout including adjustment to Finished Grade as Directed by Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$700/EA)	EA	\$700.00	5	\$3,500.00
69	Obstruction Removal by Excavation, All Sizes, 0 to 10 Foot Depth, as Directed by Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$350/EA)	EA	\$350.00	3	\$1,050.00
70	Survey Mechanical Cleaning Equipment for Existing 8-inch Sanitary Sewer as Directed by Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$2.50/LF)	LF	\$2.50	250	\$625.00
71	Survey Mechanical Cleaning Equipment for Existing 12-inch Sanitary Sewer as Directed by Owner's Representative, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$3.00/LF)	LF	\$3.00	250	\$750.00
72	Extra Length Point Repair for 8-inch Sanitary Sewer as Directed by the Owner's Representative, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$30/LF)	LF	\$30.00	75	\$2,250.00
73	Sanitary Sewer Service Line Replacement by Open Cut or Auger as Directed by the Owner's Representative, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$25/LF)	LF	\$25.00	200	\$5,000.00
74	Mahole Leak Repair using Urethane Injection as Directed by the Owner's Representative, All Depths, Complete-in-Place, In Accordance with the Plans and Specifications (Minimum Bid \$200/GAL)	GAL	\$200.00	20	\$4,000.00
SUBTOTAL SECTION 7 - EXTRA WORK ITEMS:					\$81,500.00
SUBTOTAL SECTIONS 1-7:					\$464,755.00
MISC. ITEMS (30%)					\$139,426.50
TOTAL					\$604,000.00

LUPTON COURT IMPROVEMENTS
CITY OF SPRING VALLEY
MANHOUR ESTIMATE
BINKLEY & BARFIELD, INC.
DATE: 2/8/2016

SHT NO.	DESCRIPTION	Sr. Project Mgr. \$218.25	Project Engr. \$155.00	Sr. CADD Designer \$129.00	CADD Operator \$95.00	Clerical \$72.00	TOTAL	TOTAL
DESIGN PHASE								
1	Survey Control Maps (Additional Services)							
2	Survey Control Data (Additional Services)							
3	Plan & Profile - Sta 0+00 to 4+00		12	14	20		46	\$5,566
4	Traffic Control Plan - Overall Layout (Additional Services)							
5	Traffic Control Plan - Phase 1 (Additional Services)							
6	Traffic Control Plan - Phase 2 (Additional Services)							
7	Stormwater Pollution Prevention Plan Layout (Additional Services)							
8	Misc Details		6	4	12		22	\$2,586
DESIGN PHASE TOTALS								
		24	34	18	32	8	116	\$16,446
CONSTRUCTION PHASE								
	Record Drawings		4	2	4		10	\$1,258
CONSTRUCTION PHASE TOTALS								
		0	4	2	4	0	10	\$1,258
ADDITIONAL SERVICES (All subs have 10% markup)								
1	Traffic Control Plan and Phasing Sheets		6	8	12		26	3,102
2	SWPPP		4	4	6		14	1,706
3	Survey							8,030
4	Geotech							1,650
5	Urban Forestry							1,254
6	TV and Cleaning							1,870
ADDITIONAL SERVICES TOTAL								
								17,612
REIMBURSABLE EXPENSES								
	Misc. Reimbursables							\$500
REIMBURSABLE EXPENSES TOTAL								
								\$500
SUMMARY:								
DESIGN PHASE TOTAL								\$16,446
CONSTRUCTION PHASE TOTAL								\$1,258
ADDITIONAL SERVICES TOTAL								\$17,612
REIMBURSABLE EXPENSES TOTAL								\$500
TOTAL NOT TO EXCEED FEE								\$35,816



**Binkley & Barfield, Inc.
Billable Rates**

<u>CLASSIFICATION</u>	<u>2016 BILLABLE RATES</u>
Principal (Eng. VII)	\$231.00
Sr. Project Manager (Eng. VI)	\$218.25
Project Manager (Eng. V)	\$185.00
Structural Engineer	\$185.00
Project Engineer (Eng. IV)	\$155.00
Process/Civil/Engineer	\$155.00
Electrical & Instrumentation Engineer	\$155.00
Associate/Staff Engineer (Eng. III)	\$132.00
Graduate Engineer (EIT)	\$105.00
Sr. Electrical Designer	\$136.00
Production Manager	\$205.00
Sr. CADD/Designer	\$129.00
CADD/Designer	\$116.00
CADD Operator	\$95.00
Sr. Clerical / Sr. Administrator	\$78.75
Clerical / Administrator	\$72.00

Note:

1. For years past 2016, maximum rates can be determined using an annual escalation rate of five percent, or, will be renegotiated.
2. Subconsultant, reproduction, delivery and other associated expenses shall be reimbursed at cost plus 10%.
3. Mileage shall be reimbursed at the current Federal rate as published by the IRS.



GENERAL CONDITIONS OF AGREEMENT BETWEEN OWNER AND ENGINEER

1. COORDINATION WITH THE OWNER

The Engineer shall hold periodic conferences with the Owner, or his representatives, to the end that the Project, as it progresses, shall have benefit of the Owner's experience and knowledge of existing needs and facilities, and be consistent with his current policies and construction standards. To implement this coordination, the Owner shall make available to the Engineer, for use in planning the Project, all existing plans, maps, field notes, statistics, computations and other data in his possession relative to existing facilities and to the Project. The Owner shall furnish all legal, accounting and insurance counseling services, land survey information, soils and laboratory testing, and other special consultants. The Engineer shall be entitled to rely on the completeness and accuracy thereof. If the Owner observes, or otherwise becomes aware of any fault or defect in the Project, prompt written notice thereof shall be given by the Owner to the Engineer.

2. FEES

For and in consideration of the services to be rendered by the Engineer, the Owner shall pay, and the Engineer shall receive the fees set forth in the attached agreement. Unless otherwise specified, fees shall be paid to the Engineer in accordance with monthly billings based upon work performed and expenses incurred during that month. Any payments not made within thirty (30) days on statements rendered shall be subject to a charge for interest at the maximum legal rate of interest, beginning 30 days after the date of the statement, and failure to make any payments when due shall entitle Engineer to terminate the Agreement or suspend services. The Engineer's final payment is due and payable upon completion of the Engineer's services.

3. OWNERSHIP OF DOCUMENTS

Original drawings, plans and specifications prepared by the Engineer shall be and remain the property of the Owner, and the Owner agrees that it will not use the same in connection with any project other than the Project, without the prior written consent of the Engineer. The Engineer may retain reproducible copies of such documents.

4. TERMINATION; SUSPENSION OF WORK

This Agreement may be terminated by either party by seven days' written notice should the other party fail substantially to perform in accordance with the terms hereof, through no fault of the party giving notice of the termination. If the Project is terminated, abandoned or suspended, the Engineer shall be equitably paid for services rendered prior to effective termination notice date and for reasonable termination expenses.

5. PROFESSIONAL RESPONSIBILITIES

Services will be performed in accordance with sound and generally accepted principles as expeditiously as is consistent with professional skill and care and the orderly progress of the work. The Engineer shall not be liable for any indirect or consequential loss or damage arising out of the performance of services hereunder, including, but not limited to, loss of profit, or business interruption, unless caused by negligence of the



Engineer. The Engineer shall use reasonable and acceptable methods in conducting studies and/or planning efforts, completing permitting-related services, preparing designs and cost estimates, and providing Construction Phase Services (where required), but does not serve as guarantor and shall not be responsible for bids varying above or below estimates, or for the Construction Contractor's failure to perform the work in accordance with the Construction Documents. Revisions to Contract Documents during the Construction Phase resulting in added construction work are not unusual; therefore, reasonable Construction Phase contingency reserve funds should be established by the Owner.

The Engineer shall be included as additional insured, where construction is involved, on the Builder's Risk policy (on All-Risk Basis) and on Owner's Protective Liability Policy. The Engineer shall not have control of or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or safety precautions and programs in connection with the activities of the Construction Contractor. As to warranty of, or patent indemnity on, items of machinery, equipment, or other projects manufactured by others, or work of Construction Contractor, Subcontractors, or Manufacturers, the Engineer's responsibility with respect thereto is limited to the assignment of the Engineer to the owner of the Construction Contractor's (or manufacturer's) warranty, guaranty, or patent indemnity, and the Engineer agrees to cooperate with the owner in the enforcement thereof.

6. CONSTRUCTION SERVICES

When requested by the Owner, provide periodic review of construction activities. The Engineer will make visits to the construction site as requested to observe the progress and quality of the executed work and to determine in general if the work is proceeding in accordance with the contract documents. In performing this service, the Engineer will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work; he will not be responsible for the techniques and sequences of construction or the safety precautions incidents thereto; and he will not be responsible or liable in any degree for the Construction Contractor's failure to perform the construction work in accordance with the contract documents. During visits to the construction site and on the basis of the Engineer's on-site observations as an experienced and qualified design professional, the Engineer will keep the Owner informed of the extent of the progress of the work and advise the Owner of material and substantial defects and deficiencies in the work of Construction Contractor that are discovered by the Engineer or otherwise brought to the Engineer's attention in the course of construction.

When requested, review samples, catalog data, schedules, shop drawings, laboratory, shop, and mill tests of material and equipment, and other data which the Construction Contractor submits. This review is for the benefit of the Owner and requires only general conformance with the design concept of the Project and general compliance with the information by the contract documents. It does not relieve Construction Contractor of any responsibilities, such as dimensions to be confirmed and correlated at the job site, appropriate safety measures to protect workers and the public, or the necessity of constructing a complete and workable facility in accordance with the construction contract documents.



7. PROJECT REPRESENTATION

When requested by the Owner, furnish the services of Project Representatives and other field personnel for part-time on-the-site observation of the Owner's construction project. The authority and duties of such resident Project Representatives are limited to observing the work done and to reporting their findings to the Engineer. The Engineer will use the usual degree of care and prudent judgment in the selection of competent Project Representatives, and the Engineer will use its best efforts to see that the Project Representatives are on the job to perform their required duties.

It is agreed that the Engineer does not underwrite, guarantee, or ensure work done by Construction Contractor and, because it is the Construction Contractor's responsibility to perform the work in accordance with the contract documents, the Engineer is not responsible or liable for Construction Contractor's failure to do so. Failure by any Project Representative or other personnel engaged in on-the-site observation to discover defects or deficiencies in the work of the Construction Contractor shall never relieve the Construction Contractor for liability therefore or subject the Engineer to any liability for any such defects or deficiencies.

8. REVIEW SERVICES

When requested by the Owner, Engineer shall provide review of documents, designs, developments, reports, studies, surveys, data, etc. prepared by entities other than the Engineer and provide input, comments, and/or recommendations and such response deemed appropriate by the Engineer to assist the Owner. Such reviews by the Engineer are for the purpose of aiding the Owner and providing an Engineer's input to assist the Owner in obtaining a better product. The review of such items, not prepared by the Engineer, does not relieve the preparer of the data of any responsibilities associated with the data, document or design. The review by the Engineer is for the Owner's benefit and in no way transfers the liability or the responsibility for the preparation of the data, document or design onto the Engineer. Failure by the Engineer or his personnel to discover defects or deficiencies in the data, document or design being reviewed shall never relieve the preparer of such data, document or design for liability therefore or subject the Engineer to any liability for any such defects or deficiencies.

9. ENGINEER'S LIABILITY

The Engineer agrees to carry throughout the duration of this agreement Professional Errors and Omissions Insurance (or Professional Liability Insurance, however named) with a minimum policy amount of \$1,000,000 general aggregate. A certificate of such insurance shall be provided to the Owner upon request. This insurance shall be written by a company licensed to do business in Texas, and the certificate shall provide that the Owner shall receive advance notice prior to any cancellation of such policy.

The Engineer agrees to carry out and perform the services herein agreed to in a professional and competent manner. The Owner agrees that the Engineer shall not be liable for error, omission, or breach of warranty (either expressed or implied) in its planning, study, permitting, design work, preparation of surveys, plans and specifications, cost estimates, designation and selection of materials and equipment for the Project, and/or observation of the construction work or reviews, except to the extent that it fails to exercise the usual degree of care and judgment of a reasonably prudent engineer in the same or similar circumstances and conditions. Except to the extent expressly provided above, the Engineer does not underwrite, guarantee or insure any



construction work done by any contractors, nor shall the Engineer be responsible or liable for any contractor's failure to do such work or for the safety precautions taken by any contractor incident to construction work. It is further agreed that no contractor shall ever be relieved of liability for any defect or deficiency in his construction work due to any act or omission of the Engineer.

10. FORCE MAJEURE

The Engineer shall not be responsible or liable for any loss, damage, or delay caused by force majeure, which shall include riot insurrection, embargo, fire or explosion, the elements, acts of God, epidemic, war, vandalism or sabotage, earthquake, flood, strike, boycott, picketing, act of any government official or agency – civil or military, unavoidable accident, unlawful act of their parties, or any cause, whether or not similar to the foregoing, which loss, damage or delay is beyond the Engineer's reasonable control.

11. MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of Harris County, Texas.

12. SUCCESSORS AND ASSIGNMENTS

The Owner and the Engineer each binds itself and its partners, successors, executors, administrators and assigns to the other party of the Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of the Agreement. Except as above, neither the Owner nor the Engineer shall assign, sublet, or transfer his interest in the Agreement without the written consent of the other and they further agree that the Agreement represents the entire understanding of the Owner and the Engineer and cannot be changed, added to or modified in any way except by an instrument in writing signed by the Owner and by the Engineer. The Owner and Engineer agree to the full performance of the covenants contained herein.



February 8th, 2016

Mr. Todd Calvin, PE
Binkley & Barfield, Inc.
1710 Seamist Drive
Houston, Texas 77008

**Re: Proposal for Professional Surveying Services
Topographic Survey to Support Design of Proposed Street, Sanitary
Sewer and Storm Sewer Improvements for the City of Spring
Valley Village, Harris County, Texas**

Dear Mr. Calvin,

Baseline Corporation (Baseline) appreciates the opportunity to provide this proposal to Binkley & Barfield, Inc. (Client) to perform a detailed topographic survey to support the design of Proposed Street, Sanitary Sewer, and Storm Sewer Improvements (Project). The topographic survey shall extend approximately 10 feet outside the right-of-way of Lupton Court and for approximately 100 feet north and south within the right-of-way of Campbell Road from its intersection with Lupton Court (Survey Limits) The total length of the Project is estimated to be approximately 800 linear feet. This proposal is based on information provided in emails, discussions and meetings with the Client.

Scope of Services:

1. Control Survey

Baseline shall provide horizontal and vertical control within the Survey Limits of the Project. Horizontal control points and Temporary Benchmarks (TBM's) will be placed in areas where they are less likely to be disturbed during the construction phase of the Project. Survey control and TBM's shall be horizontally and vertically relative to the City of Spring Valley Village survey control system. If no such survey control system exists, then the survey shall be horizontally based on the Texas Coordinate System North American Datum of 1983 (NAD 83) CORS Adjustment and vertically based on the North American Vertical Datum of 1988 (NAVD 88) 2001 Adjustment.

2. Topographic Survey

Baseline shall perform a detailed topographic survey within the Survey Limits set out above. Services shall include the following:

- Obtain elevations and locations of existing paving, improvements, driveways, natural ground, ditches, irregularities in the natural ground and other features within the Survey Limits.
- Obtain roadway cross sections at approximate 50 ft. intervals.
- Perform a "One-Call" to have utilities marked and flagged.
- Locate utilities within the Survey Limits. The utilities shall be located and tied based on visual evidence and available plans and maps.
- Obtain top, flow line elevations and pipe sizes on storm sewer lines, sanitary sewer lines, culverts, inlets and drainage structures.
- Search for and tie sufficient monuments along the rights-of-way of Lupton Court and Campbell Road to enable the location and mapping of such rights-of-way relative to the topographic survey data.

- Survey control shall be shown and labeled on the survey with coordinate values and elevations. A temporary Benchmark shall be established near the site and referenced on the survey.

Deliverables

Baseline shall provide the following to the Client:

- Survey Control Sheet(s) showing the overall project control network, survey control details, benchmark and TBM's for the construction plan sets prepared in AutoCAD Civil 3D 2014 format.
- Topographic survey drawn at a suitable scale and prepared in AutoCAD Civil 3D 2014 format.
- Survey field notes and electronic files.

Compensation

The above Scope of Services shall be completed for a Lump Sum Fee of \$7,300.00.

Reimbursable Expenses

The Client agrees to pay reimbursable expenses for outside (out of office) services, such as overnight mailings, printing, and copies of deeds and plats. These expenses are not included in the above lump sum fees and shall be reimbursed at cost. An estimate of these costs for budget purposes for the Scope of Services above is \$50.00.

Schedule

The Scope of Services above shall be completed within approximately thirty (30) calendar days from the date of authorization of this proposal.

Additional Services

Services not mentioned in the above Scope of Services can be completed on a "Time and Materials" basis in accordance with the attached Hourly Rate Sheet or a mutually agreed upon lump sum fee with prior approval from the Client. These services can include, but will not be limited to the following:

1. Surveys and/or preparation of documents for proposed easements, surveys for right-of-way acquisitions and surveys for other tracts of land.
2. Construction Staking or staking the final proposed alignment (project baseline) on the ground.
3. Surveying outside the Project Limits referenced herein.
4. Additional field visits to locate utilities which were not visible or marked at the time the field surveys were performed.
5. Staking right-of-way lines.
6. Establishing survey control and providing survey control in accordance with City of Houston standards and procedures similar to what is required for a project performed for the City of Houston.
7. Showing utilities or other information on the surveys, which are based on Record Drawings or As-built Drawings. Only visible utilities will be shown on the completed surveys.
8. Re-marking survey control after the field surveys are complete.
9. Revising the Control Sheets and/or the Topographic Survey more the twice, if the requested revisions are not errors and/or emissions by Baseline relative to the Scope of Services herein.

Client Provided Services

1. Access/Right of Entry within the Site.
2. Record Drawings and As-built Drawings to aid field locating of visible utilities.

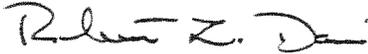
3. Any surveys, deeds or other documentation that may aid Baseline in completing the Scope of Services herein.
4. Final proposed alignment (project baseline).
5. Any existing horizontal and vertical control.

Authorization:

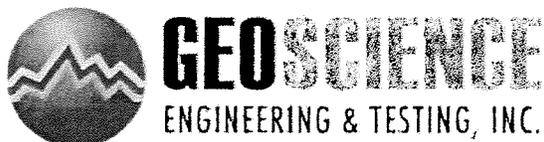
If this proposal meets with your approval, please return it by email and request Baseline to proceed with the work. If you have any questions or concerns, please call or email.

Sincerely,

BASELINE CORPORATION
Professional Surveyors



Robert L. Davis, RPLS
Manager, Survey Operations



405 E. 20th Street
Houston, Texas 77008
713.861.9700
713.861.4477 Fax

HOUSTON

SAN ANTONIO

February 2, 2016

Binkley & Barfield, Inc.
1710 Seamist Drive
Houston, Texas 77008

Attention: Mr. Todd Calvin
Vice President

Reference: Geotechnical Investigation
Utility (Sanitary Sewer) & Pavement
Campbell Road at Lupton Court
Spring Valley, Texas

Dear Mr. Calvin,

Geoscience Engineering & Testing, Inc. is pleased to submit our estimate for the geotechnical study on the referenced project.

We propose to drill and sample one boring to a depth of (20) twenty feet and one boring to a depth of (5) five feet in the paving area for a total depth of 25 linear feet.

Our scope of services will address drilling and sampling, performing laboratory tests on selected samples, performing engineering analysis and submitting a report detailing the utility and paving recommendations.

An itemized list for our field exploration, laboratory testing, and engineering analysis is as follows:

- Drilling & Sampling
- Utility Recommendation
- Pavement Recommendation

Binkley & Barfield, Inc.
February 2, 2016
Page 2

Based upon the scope of services we estimate the cost of this study to be \$1,500.00. Upon authorization we could start within 5 days and be completed within 2 weeks.

We appreciate the opportunity of providing you with this estimate and look forward to working with you on this stage of the project. Please review our estimate and contact us with any questions or comments.

Respectfully Submitted,

Client (Authorized Signature)

Handwritten Name

Date

Ronald C. Falan

Geoscience Engineering & Testing, Inc.

Ronald C. Falan

Executive Vice President

February 2, 2016

Date

February 3, 2016

Mr. Todd Calvin, P.E.
Vice President-Municipal Infrastructure
Binkley & Barfield, Inc.
1710 Seamist Drive
Houston, Texas 77008

Re: Proposal for Urban Forestry Consulting Services on the City of Spring Valley Village, Lupton Court Paving and Utilities Project.

Dear Mr. Calvin,

As per your request, C.N. Koehl Urban Forestry, Inc proposes to provide Urban Forestry Consulting services for design phase of the City of Spring Valley Village, Lupton Court Paving and Utilities Project. Approximately 400 l.f. of project right of way will be evaluated for proposed paving, drainage, and associated utility relocations. Based on your request for proposal, and our most recent experience on similar projects, we propose to provide the following Urban Forestry services:

Phase 2 – Design Services

Field Evaluation/Site Visit

We will walk each side of the street on which construction is proposed and evaluate the species, size, condition, and preservation feasibility of each tree. We will confirm the surveyed location of each tree and approximately locate any trees that may be impacted that were not picked up by surveyor. Proposed construction activity adjacent to each tree will be evaluated to determine impacts on long-term tree survival.

Fee for Field Evaluation/Site Visit
3.0 hours @ \$110.00/hour.....\$330.00

Final Tree Preservation Plan

The plan and profile drawings, provided by the engineer, will be reviewed to determine treatment for each tree. Each tree will be numbered on the drawings. A tree treatment schedule will list each tree by number, species, diameter, condition, and anticipated treatment. Each tree (public and private) adjacent to construction activity will be evaluated to ensure that construction activity will not destroy too much of the structural root system. Destroying too much of the structural root system leaves the tree unstable, which could create liabilities. Should we find any conflicts with proposed construction or any liability issues we will make recommendations for minor design changes or for removal of the tree.

We will develop an Autocad drawn tree protection plan which will identify the mitigative and protective treatments needed to ensure long term tree survival. Plan and profile drawings, provided by the engineer, will be used to indicate each tree by number, and exact location of preservation treatments (protection fencing, root pruning trench, zero curb cutback, etc.). Details for tree treatments will be included in the tree protection plan. Quantity totals and cost estimates for each tree treatment will be provided. The tree protection plan and quantity totals and cost estimates will be emailed to your office, so that they may be used as needed. The AutoCad drawn tree protection plan will include our logo with a signature line, which we can sign if you would like. The tree protection plan will identify trees that may be protected and treatments required for protection, trees to be removed, and will also document condition of adjacent trees with pre-existing conditions. We will need 7-10 business days to complete the field evaluation and preliminary tree protection plan.

Fee for Preliminary Evaluation/Plan
 6.0 hours @ \$110.00/hour.....\$660.00

Drafting AutoCAD (DWG) files of Tree Preservation Plan

We do have AutoCAD capabilities and will provide a CAD drawn document. We will need the electronic files of proposed construction in DWG format. We will use the project title block and insert plan drawings at a 1:40 scale, triple banked on each sheet, similar to most traffic control plans. This format typically allows us to fit approximately 1,200-1,500 l.f. per sheet, which would give us 1 plan sheet on this project. 1 sheet will include project details, for a total of 2 Tree Protection Plan sheets. The drawings will be emailed, or posted to your ftp site so that you may plot the files as you need them. CAD drafting will be completed in conjunction with the Tree Preservation Plan. No additional time required.

Fee for Drafting DWG files of the Tree Preservation Plan.....\$150.00

Phase 2 CAD drawn Tree Protection Plan Fees

Urban Forestry Services.....	\$990.00
<u>Drafting Services.....</u>	<u>\$150.00</u>
Total Phase 2 Services Fees.....	\$1,140.00

We have utilized the services contained in this proposal on similar projects for The City of West University Place Infrastructure Replacement Program, City of Houston Neighborhood Street Reconstruction Program, City of Houston Surface Water Transmission Program, City of Missouri City Street Reconstruction, City of Friendswood Street Reconstruction, City of Piney Point Street Reconstruction, City of Baytown Street Reconstruction, City of Pearland Street Reconstruction and numerous City of Houston waterline and sewer projects in the past. It is our goal to provide you the most effective, efficient, and value added services we can provide. We are willing to provide services in whatever capacity you deem appropriate.

Todd A. Calvin

From: Jimmy Thornton <jimmy.thornton@magna-flow.com>
Sent: Monday, February 01, 2016 11:08 AM
To: Todd A. Calvin
Subject: RE: TV and Cleaning on Lupton Court, Spring Valley, TX

4 hours
425.00 per hour



\$1,700

Thanks buddy

Jimmy Thornton
V P Sales & Marketing
Magna Flow Environmental
jimmy.thornton@magna-flow.com
281-881-7275 Cell
281-448-8585 Office

From: Todd A. Calvin [<mailto:TAC@binkleybarfield.com>]
Sent: Monday, February 01, 2016 9:22 AM
To: Jimmy Thornton
Subject: TV and Cleaning on Lupton Court, Spring Valley, TX

Jimmy,

I need a proposal for TV and cleaning for a 8-inch sanitary sewer on Lupton Court (see attached).

It's about 400 feet. I need by this Friday.

Thanks,

Todd Calvin, P.E.
Vice President - Public Infrastructure



1710 Seamist Drive
Houston, TX 77008

713.869.3433 Tel
713.582.2073 Cell
713.869.6702 Fax

tac@binkleybarfield.com
www.binkleybarfield.com

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**AMENDMENT TO THE BYLAWS
OF
SPRING VALLEY LEGACY FUND, INC.**

The Bylaws of Spring Valley Legacy Fund, Inc. (the "Corporation"), a Texas nonprofit corporation created pursuant to the Texas Non-profit Corporation Act (the "Act"), are hereby amended as follows:

Sections 3.05, 3.06, 3.07 3.09, and 5.01 of the Bylaws are hereby amended to read as follows:

**ARTICLE III
BOARD OF DIRECTORS
Management of the Corporation
Special Meetings**

- 3.05. Special meetings of the Board of Directors may be called at the request of the president or any two Directors. The person(s) calling the meeting shall fix the time and location of the meeting. The person(s) calling a special meeting shall notify the secretary of the Corporation of the information required to be included in the notice of the meeting. In addition to the posting of a meeting notice in accordance with these Bylaws, a copy of each such meeting notice shall be delivered to each Director before the time of the meeting. A meeting notice shall be deemed delivered to any Director when delivered to the Director in person or deposited in the United States mail addressed to the Director at his or her address as it appears on the records of the Corporation or by email transmission at the email address as it appears on the records of the Corporation. Such additional notice may be waived in writing by a Director at any time either before or after the time of the meeting and such additional notice shall be deemed waived by attendance.

~~Notice of Meetings; Open Meetings~~

- ~~3.06. Meetings of the Board of Directors are subject to the open meetings law, Chapter 551, Texas Government Code.~~

- 3.07 Four (4) Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. ~~The presence of a Director may not be established by proxy.~~ No business shall be conducted, nor shall any action be taken by the Board, in the absence of a quorum.

Actions of Board of Directors: Proxy Voting Prohibited

- 3.09. The vote of a majority of Directors present at a meeting at which a quorum is present shall be sufficient to constitute the act of the Board of Directors. The

president shall be entitled to vote on all matters before the Board. ~~A director may not vote by proxy.~~

ARTICLE V

TRANSACTIONS OF THE CORPORATION

Contracts

- 5.01. The Board of Directors may by formal action or resolution authorize an officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of or on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of contracts and instruments.

Any action involving the expenditure of funds in an amount greater than \$3,000.00, but less than \$10,000.00 may be taken without a meeting, if all of the members of the Board of Directors individually or collectively consent in writing to that action. Email shall be considered a valid form of written consent. Written consent or consents shall be filed with the minutes of the proceedings of the Board, and any action by written consent has the same force and effect as a unanimous vote of the Directors.

Signed this _____ day of _____, 2016.

SECRETARY OF THE CORPORATION